

**Allenstown Planning Board  
16 School St.  
Allenstown, New Hampshire  
03275**

**Allenstown Planning Board Meeting Minutes**

**Date:** March 19, 2014

**Location:** Allenstown Town Hall

**Time:** 6:30 PM

Note: Although these minutes may contain direct quotes, they are not verbatim. Many sections contain a general description the remarks of the participants as interpreted as both indicated by the transcriber and should not be relied upon as the actual intent of the participant's statement. Additionally, many statements have been omitted, condensed and generalized based on the interpretation of the transcriber as to the relevance, content, specificity, accuracy, and/or conformity to any applicable statute. The transcriber assumes no liability for the contents of the document.

**Meeting was opened by Chair Chris Roy at 6:42 p.m.**

**BOARD MEMBERS PRESENT:** Chairman Chris Roy, Vice Chair Chad Pelissier, Ex-Officio Jeffrey Gryval, Lawrence Anderson, and Andrea Martel

**BOARD MEMBERS ABSENT:** None

**PUBLIC MEMBERS PRESENT:** CNHRPC representative Matt Monahan, Town Administrator Shawn Mulholland, and Building Inspector Dana Pendergast.

**UNAPPROVED MINUTES:**

Chad made a motion to accept the minutes of February 5, 2014 as written. Larry seconded the motion. Motion passed unanimously and minutes were signed.

**RECEIPT OF APPLICATIONS AND PUBLIC HEARINGS:**

- No applications of public hearings.

**NEW BUSINESS**

- No new business to discuss.

**OLD BUSINESS:**

- Update on gravel pit owners and compliance: Dana reviewed each folder he had on the gravel pits in town. Discussed "grandfathered" status which states: land as is cannot be expanded on unless a 155E permit has been issued. Reviewed regulations 155 E 2 (b) and 155 E 5 (a). Discussed current Allenstown Excavation Regulations. Larry made a motion to authorize Matt to update the 155E Regulations and Excavation Regulations no to exceed \$250.00. Chad seconded the motion. Motion passed unanimously.
- The updates on each gravel pit are as follows:
  - Armand Verville: Submitted application in 2009 and received a letter stating the pit was "grandfathered" status. Reviewed documents in file. Board requested Dana to request copies of aerial photos and to review files to ensure both parties have same documentation.
  - Plourde Sand & Gravel: Reviewed documents in file. Letter in file from 1991 stating the pit was considered "grandfathered." Board requested to get a copy of the tax map from 1991 to show the different lots owned by Plourde. Reviewed letter of intent to excavate to the state since 2001.
  - Advanced Excavating: The pit received approval for a 155E permit in 2004 and the permit was reissued in 2009 with a site plan. Board requested a new application be submitted by gravel pit owner with appropriate documentation to issue a current 155E permit in accordance with Allenstown Excavation Regulation XVI (a) 2.
  - Allenstown Aggregate: No file at Town hall due to litigation. Pit is currently in violation for not having a valid 155E permit and illegal dumping of solid waste which includes asbestos, lead and coal slag. Board requested a new application be submitted by gravel pit owner with appropriate documentation to issue a current 155E permit in accordance with Allenstown Excavation Regulation XVI (a) 2.
  - Larry made a motion to send a letter and Notice of Violation to gravel pit owners of Advanced Excavating and Allenstown Aggregate and reference the specific violations. Andrea seconded the motion. Motion passed.

→ Larry made a motion to send a letter to Allenstown Aggregate regarding having the site plan updated to include the house lot across the street and submit to Planning Board in 30 days. Andrea seconded the motion. Motion passed.




- Update on website: Andrea updated her current scanner had failed and a new one was being delivered. The website will be updated with all approved minutes with in the next few days. Chris requested having the open positions be updated to try and fill the alternates openings.
- Update on budget: Reviewed spreadsheet of current to date expenditures. Currently the Planning Board has 98.41% remaining of budget. Chris stated the estimated cost to issue a cease and desist order is \$5,000.00. Went to the Board of Selectmen and requested approval to expand budget for legal fees incurred should the Planning Board move forward with issuing the two gravel pits such orders. The Board of Selectmen approved to expend up to \$10,000.00 for legal costs.
- Discuss date for visioning session: Board discussed and agreed having the next session on May 14, 2014, 6:30 P, at Allenstown Elementary School. Andrea will schedule the date with the School.

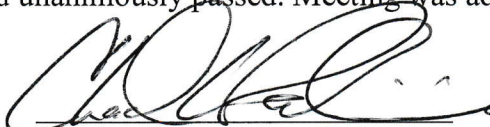
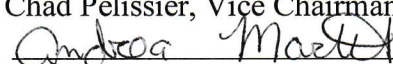
#### **CORRESPONDENCE AND OTHER BUSINESS:**

- Other business: Board briefly discussed Board positions. Jeffrey stated Jason is still the ex-officio from the Board of Selectmen however, will not be returning until the gravel pit issues have been completed. Larry made a motion to leave the current Board officers as is with Chris as Chairman, Chad as Vice-Chair and Andrea as Secretary. Jeffrey seconded the motion. Motion passed unanimously.

#### **ADJOURN:**

With no further business to discuss, Larry made a motion to adjourn the meeting. Chad seconded the motion. Motion was voted on and unanimously passed. Meeting was adjourned at 8:47 pm.

  
Chris Roy, Chairman  
  
Jeffrey Gryval, Ex-Officio  
  
Lawrence Anderson, Member

  
Chad Pelissier, Vice Chairman  
  
Andrea Martel, Secretary, Member  
\_\_\_\_\_  
Alternate