

**TOWN OF ALLENSTOWN  
ECONOMIC DEVELOPMENT COMMITTEE  
Town Hall- 16 School Street  
Allenstown, New Hampshire 03275  
December 8, 2021**

**Call to Order**

The Allenstown Economic Development Committee Meeting of December 8, 2021 was called to order at 6:32 pm by Chairman Mike Frascinella.

Chair Frascinella called for the Pledge of Allegiance.

**Roll Call**

Present on the Board: Chair Frascinella, Ron Adinolfo, Scott McDonald, Rich Caruso, Chad Pelissier

Other: Derik Goodine, Town Administrator

Chair Frascinella said that Rich Caruso has been appointed as an alternate member of the committee.

Mr. Adinolfo made a Motion to approve Rich Caruso as a full voting member for the duration of the meeting. Mr. McDonald seconded the Motion.

Roll Call vote was taken.

Mike Frascinella- Aye  
Scott McDonald- Aye  
Ron Adinolfo- Aye  
Chad Pelissier- Aye

The Motion passed.

**OLD BUSINESS**

- **Historic Site Markers:**

Chair Frascinella said the Dept. of Correction Sign Workshop has been extremely busy making signs and he doesn't have a date for the prefabricated sample yet.

- **Fishing Bear:**

Chair Frascinella said this will be postponed until Spring.

- **Commercial Properties Work Session:**

Chair Frascinella asked Mr. Goodine if they have received feedback from anyone. Mr. Goodine said not as of yet.

- **2022 EDC project list and budget:**

Chair Frascinella said this would be postponed until next meeting but he wants the Board to start thinking about what they would like to do next year. He said they discussed whether they wanted to have a corn hole tournament with each concert to boost attendance.

- **Christmas Lighting Contest:**

Chair Frascinella said the votes are continuing to come in and be tallied and that will continue until December 16<sup>th</sup>. Mr. McDonald said the houses on Letendre Ave are particularly impressive.

Chair Frascinella said that ARD Chorus agreed to perform at the awards ceremony and that ARD Student Council will hold a bake sale.

He said the first time they held this contest, they only had 8 homes registered and now they have 12. He said it's just a matter of communicating with the community.

**Installation of Ice Rink:**

Mr. Adinolfo said the rink was put together with the liner and missing pieces that were overnighted by the retail company. He said the rink was filled up to the line and now they are just waiting for it to freeze. He said there are still a number of other tasks they need to complete. They need to purchase bumpers in the amount of \$660.00 to go all the way around the rink and the bumpers will protect the liner and the skaters.

Mr. McDonald made a Motion to purchase the foam edge bumpers from EZ Ice in the amount of \$660.00. Mr. Pelissier seconded the Motion.

Roll Call vote was taken.

Mike Frascinella- Aye  
Scott McDonald- Aye  
Ron Adinolfo- Aye  
Chad Pelissier- Aye  
Rich Caruso- Aye

The Motion passed.

Mr. Goodine said they have not yet received a bill from Pembroke Water Works.

Mr. Adinolfo wanted to thank Chad Pelissier and his crew, Mark Pelissier, and the Fire Department for their help in getting the ice rink up and running.

He said they have to buy at least 8 snow scrapers. Mr. Pelissier said they could just order them and have them bill the Economic Development Committee.

Mr. Adinolfo said they are purchasing LED lights for the rink. Mr. Pelissier said Mark Boisvert had some they could use also. He said the plan is to put them in the trees and the cables will connect to the gazebo for power.

Mr. Adinolfo said they are also going to need lumbar for entry platforms for the rink and a ramp for the snowblower. Mr. Pelissier said he watched a video of how it can be done.

Mr. Adinolfo and Mr. Pelissier said they would have two entrances/ exits to the rink.

Mr. Adinolfo said they want to purchase some durable lightweight hose and outstanding fittings. He said they should purchase orange construction fencing to manage security as he is sure the school will want that to keep people out when the rink is closed. There was a discussion regarding where to place it, as well as where to place the picnic tables.

Mr. Adinolfo said they need signage and Mr. Pelissier has a couple of vendors to speak to.

Mr. Adinolfo said Mr. Pelissier have potential lead on a warming trailer but the hardest part will be to try to get electricity coming into it.

Mr. Adinolfo said the Memorandum of Understanding is still outstanding with the school. He said they are worried about hockey and operational hours during the week (they were suggesting 4-9 pm). They discussed trespassing signs as well as "open" or "closed". Mr. Pelissier said they could allow hockey on weekend mornings.

Mr. Adinolfo wants the school to be comfortable with it and that the liability falls on the Town. He said that he would like to have the School Board come down and see it, and get involved.

He said that regarding access to the waterline at Town Hall, he spoke with Mr. Goodine and Mr. Pelissier, and they will get him a key card.

Mr. Pelissier said they need to figure out the signs now so that they will get them on time.

Mr. Adinolfo said the official hours should be 4-9 pm during the week. He said maybe 8-11 for hockey on the weekend, and 12-9 for skating. There will be some volunteers at times but it will have to be self-regulated. Mr. Adinolfo said the school will have to approve these stipulations.

Mr. Pelissier said using the rink "by reservation" may get complicated and they should just designate the hours.

There was a discussion regarding the mandating adult supervision.

Mr. Adinolfo said the grand opening is to be determined based on weather. Mr. Frascinella said Catamount Pond is typically not used until January.

Mr. Adinolfo said the setting of outdoor benches will be required for the skaters. He said they need to get notice to the police department and ask for site security assistance.

Mr. Adinolfo said from a communications standpoint, he suggested putting a photo up on the website, asking for volunteers. He said they could also create a flyer to go home with the kids

and post on Facebook. He said that he wants to meet with the principal at ARD and thinks that the rink could also be used at recess or for gym class.

Mr. Pelissier said that when it becomes Town property, when the school moves, they could expand the site and install a firepit. Mr. Goodine asked if they were putting a porta potty out there. Mr. Adinolfo said it would freeze.

Mr. Pelissier said first they should get the sign ordered. Mr. Adinolfo said they need signs that said "keep out" or "ice not safe."

Mr. Pelissier said someone asked him about music. Mr. Adinolfo said they have a couple of old Boom Boxes they could use. Mr. Frascinella said they need to prioritize functionality before amenities.

**NEW BUSINESS:**

None.

**REVIEW PREVIOUS MEETING MINUTES – November 10, 2021**

Mr. McDonald made a Motion to approve the minutes from November 10, 2021 as written. Mr. Adinolfo seconded the Motion.

Roll Call vote was taken.

Mike Frascinella- Aye  
Scott McDonald- Aye  
Ron Adinolfo- Aye  
Chad Pelissier- Aye  
Rich Caruso- Aye

The Motion passed.

Chair Frascinella said the meeting would be December 22<sup>nd</sup> but that is a few days before Christmas. He said the following date would be January 12<sup>th</sup>. The Board was in agreement.

Mr. McDonald made a Motion to adjourn at 7:39 pm. Mr. Pelissier seconded the Motion.

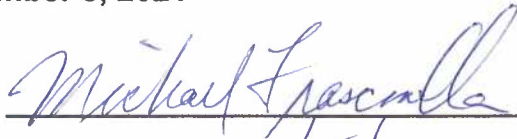
Roll Call vote was taken.

Mike Frascinella- Aye  
Scott McDonald- Aye  
Ron Adinolfo- Aye  
Chad Pelissier- Aye  
Rich Caruso- Aye

The Motion passed.

ECONOMIC DEVELOPMENT COMMITTEE  
December 8, 2021

Michael Frascinella, Chairman



Date signed

1/5/2022

Chad Pelissier, Vice Chairman



Date signed

1-5-2022

Rich Caruso, Member

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Date signed

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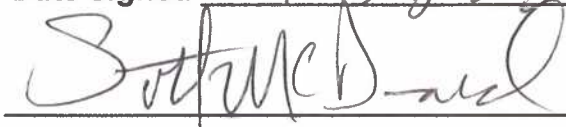
Ron Adinolfo, Member



Date signed

1-5-2022

Scott McDonald, Selectman Rep.



Date signed

1-5-2022