

**TOWN OF ALLENSTOWN**  
**Budget Committee Meeting Minutes**  
**Community Center – Whitten Street**  
**Allenstown, New Hampshire 03275**  
**August 25, 2022**

**Call to Order**

The Allenstown Municipal Budget Committee Meeting of August 25, 2022 was called to order at 6:26 pm by Chair Boisvert.

Chair Boisvert led the Pledge of Allegiance.

**Roll Call**

Present on the Board: Chair Melaine Boisvert, Julie Keane, Carol Angowski, Mike Juranty, Deb Carney, Sandy Lambert, Bobbie Laflamme, Jeff Venegas, Diane Adinolfo, John Childs.

Excused: Keith Klawes; Kris Raymond, School Board Representative

Allenstown Staff: Derik Goodine, Town Administrator

**Introductions**

Chair Boisvert said everyone is familiar with the exception of John Childs.

• **Town- Expense and Revenue Reports**

Mr. Goodine said Sherry color coded the reports that indicates the items on the reports they need to be concerned about.

Mr. Goodine said overall they are 55.2% of the revenue budget which is good. He said their revenues are coming in well and the Meals and Lodging won't be coming in until December. He said as of the end of July, they would have already collected 65% of their registration fees. He said once they receive the \$320,000 for the Meals and Lodging, they will be well on their way to meeting the budget. He said by October-November they will be in the green.

Mr. Goodine said there was \$195,000 that was part of the budget presentation last taken out of Unassigned Fund Balance and ideally that is already collected and it has come out. He said below that it says PD Special Details for \$14,142 which is offsetting the grant expenses for the Town's portion to pay for the radios.

Chair Boisvert asked the Board if anyone had questions with regard to these reports. No one on the Board had any questions or concerns.

- **Election**

- **Chair**

Mr. Juranty nominated Melaine Boisvert as Chair. Ms. Keene seconded the Motion.

Chair Boisvert accepted the nomination.

Roll Call vote was taken.

Melaine Boisvert, Aye  
Julie Keane, Aye  
Carol Angowski, Aye  
Mike Juranty, Aye  
Deb Carney, Aye  
Jeff Venegas, Aye  
Bobbie LaFlamme, Aye  
Sandy Lambert- Aye  
John Childs, Aye

The Motion passed.

- **Vice Chair**

Mr. Venegas said he would return as Vice-Chair if needed.

Mr. Juranty nominated Jeff Venegas as Vice Chair. Ms. Carney seconded the Motion.

Roll Call vote was taken.

Melaine Boisvert, Aye  
Julie Keane, Aye  
Carol Angowski, Aye  
Mike Juranty, Aye  
Deb Carney, Aye  
Jeff Venegas, Aye  
Bobbie LaFlamme, Aye  
Sandy Lambert- Aye  
John Childs , Aye

The Motion passed

- **Secretary**

Mr. Juranty nominated Ms. LaFlamme to be Secretary. Ms. Lambert seconded the Motion.

Ms. LaFlamme accepted the nomination.

Roll Call vote was taken.

Melaine Boisvert, Aye  
Julie Keane, Aye  
Carol Angowski, Aye  
Mike Juranty, Aye  
Deb Carney, Aye  
Jeff Venegas, Aye  
Bobbie LaFlamme, Aye  
Sandy Lambert- Aye  
John Child, Aye

The Motion passed

- **Trust Funds**

Mr. Goodine said he received the spreadsheet last night but has not had a chance to distribute it.

Mr. Goodine said in the Town Trust Funds, there is a balance of approximately \$2.1 million which mostly belongs to the sewer. He said the other big ones for the town is the road repair and paving which has \$101,000 and the other one is for fire safety equipment which is \$154,000. He said the latter will go down because of the Fire Department equipment and pump repairs.

- **School Trust Funds**

Mr. Goodine said the total balance of the School Trust Funds is \$648,168.

Chair Boisvert said she would like to have a breakdown of the Trust Funds at the next meeting.

- **State of the Town**

Mr. Goodine said the original layout of the Hillsbrook building was going to be for 128 units to be scattered for the 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> floor but the State and the New Hampshire Fire Marshal only allows for Assisted Living on the first two floors which will be the licensed fir the assisted living

area. He said the 3<sup>rd</sup> and 4<sup>th</sup> floor apartments will be for ages 65+ but have a higher level of nursing care and includes all of the amenities.

He said the Assisted Living Facility is supposed to open in December, 2022. He said the last tour they did was in May.

Mr. Goodine said China Mill is still on task but there was a little accident with a construction vehicle. The driver wasn't hurt badly, just shaken up a bit.

Chair Boisvert and Mr. Goodine discussed the tax impacts on these two developments.

Mr. Goodine said for the China Mill, they will probably attract young professionals and perhaps healthcare workers but he does not know how much the rent will be.

There was a discussion amongst the Board about the smell coming from the sewer. Mr. Goodine said he hasn't smelled anything aside from when they are processing sludge. The apartments are not furnished but they do have laminate flooring.

Mr. Goodine said the main building at China Mill has a 120 units and at the Waste Building, there are an additional 20 or so units; and the little building has 12.

He said the China Mill and Hillsbrook will both be doing tours as the opening date gets closer.

Mr. Goodine said the school is now able to dig, but they need to get one more permit to get where they need. Chair Boisvert said that while they are able to dig, the problem was getting the AOT permit.

- **New School Update**

Chair Boisvert said that she knows the bulldozers are at the school and they are going to start having the weekly construction meetings every Wednesday meeting at 9 am. She said that things are now moving along since the permitting is in place.

Mr. Goodine said for the re-eval, it look like they are going to go from the \$305,000,000 to approximately \$508,000,000 which will change things for the Budget Committee. He will soon have a better idea of what it will look like for the tax rates.

Chair Melaine said Ms. Bellerose will be present at the next meeting to give more numbers for the SAU.

She said she would recommend switching out the Executive Administration Budget and do the school budget sooner rather than later. Mr. Goodine said he only does that in that order because the school didn't have it done until later last year. Chair Melaine said the SAU just needs to get it done. Chair Melaine said she would like to move the school presentation from the 17<sup>th</sup> of November to the 12<sup>th</sup>. Mr. Goodine said he does not have a problem with that.

Chair Melaine asked whether Thursdays work for everybody at 6:30, etc. She wants to make sure they have a quorum. There was a discussion amongst the Board regarding schedules. The next meeting will be Thursday, September 22<sup>nd</sup>, October 27<sup>th</sup> and then for Saturday meetings, it will be November 5<sup>th</sup>, November 12<sup>th</sup> and November 19<sup>th</sup> (morning meeting) for wrap up.

Mr. Venegas made a Motion to adjourn at 7:29PM . Ms. Carney seconded the Motion.

Roll Call vote was taken.

Melaine Boisvert, Aye  
Julie Keane, Aye  
Carol Angowski, Aye  
Mike Juranty, Aye  
Deb Carney, Aye  
Jeff Venegas, Aye  
Bobbie LaFlamme, Aye  
Sandy Lambert- Aye  
John Childs , Aye

The Motion passed.

Approved by the Allenstown Budget Committee on September 22, 2022

*Melaine L. Boisvert*      10 / 27 / 2022

Melaine Boisvert, Chair

Budget Committee

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## Document History



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