

TOWN OF ALLENSTOWN
Selectboard Meeting
16 School Street
Allenstown, New Hampshire 03275
October 7, 2019

Call to Order

The Allenstown Selectboard Meeting of October 7, 2019 was called to order by Chair Ryan Carter at 6:01 pm.

Chair Carter called for the Pledge of Allegiance.

Roll Call

Present on the Board: Sandy McKenney, Maureen Higham, Ryan Carter

Allenstown Staff: Derik Goodine, Town Administrator

Others present: Police Chief Michael Stark; Trish Caruso, Mike Frascinella

Regular Agenda

- **Police Trailer and Ramp**

Chief Stark said that the ramp for the trailer has been approved. Accounts payable will be seeing a flurry of purchase orders. These will be reimbursed. The total cost is \$13,300, and the trailer is in Goffstown.

- **Police Station Dog**

Chief Stark stated that they are adopting a puppy from the SPCA as a station dog. The puppy is free. She was among 105 adult dogs and puppies taken from a breeder in Bradford. Her mother is a Golden Retriever and one of a litter of eleven. Chief Stark said that the Police Department will pay for the things she needs and be reimbursed via donations. The biggest expense is veterinary care. She was selected for her even temperament. By contrast, he said, Concord paid \$5,000 for their dog.

- **Rail Trail Properties and Public Hearing Schedules**

Mr. Goodine stated that the town has made an offer based on taxable value for two parcels for rail trail project as discussed at a previous meeting. He has been working with Bernstein Shur on the transaction. A P & S is being prepared. Mr. Goodine said he will need to go before the Planning Board on October 16th because their recommendation is required for the purchase, in accordance with RSA 41-14a. He said he would like to schedule public hearings for November 4th and 18th. The final consideration must take place more than seven days after the second public hearing but not more than 14 days after that hearing. He suggested having a brief special meeting on Monday, November 25th at 6:30 pm for final approval of the purchase. He informed the Selectboard that Vault Storage has a 50-foot right of way in the area, but this will not interfere with the trail.

Ms. McKenney made a motion to have the Town Administrator present the proposed purchase of two parcels for the rail trail project to the Planning Board for their recommendation at their October 16th meeting, to schedule public hearings on November 4th and November 18th, and to schedule a special BOS meeting on November 25th, beginning at 6:30 pm. Ms. Higham seconded the motion, which carried unanimously.

- **New Loader Push Box Purchase**

Mr. Goodine reported that Mr. Boisvert is committed to purchasing a push box.

Ms. McKenney said that there are two or three capital reserve funds which could be used for this purchase.

Mr. Goodine said they will not be able to trade in the push broom purchased in 2012, but they could sell it at the State Auction or in a private sale. He said that he and Ms. Bender are pursuing a capital reserve fund for proceeds of sales of Public Works vehicles. These proceeds could then applied to the purchase of new vehicles. He said they would also like to revive the recycling capital reserve fund.

CONSENT CALENDAR, MINUTES AND MANIFESTS

Ms. Higham made a motion to ratify the Consent Calendar of October 7, 2019. Ms. McKenney seconded the motion, which carried unanimously.

Ms. Higham made a motion to approve the minutes of the September 23, 2019 public meeting. Ms. McKenney seconded the motion, which carried unanimously.

Ms. Higham made a motion to approve the Accounts Payable and Payroll Manifests listed on the October 7, 2019 agenda. Ms. McKenney seconded the motion, which carried unanimously.

TOWN ADMINISTRATOR'S REPORT

Mr. Goodine said that he has been researching webcasting of board and committee meetings. He said he would like to establish a capital reserve fund for this. He is looking at a system which has two cameras, each with a speaker. One camera sits on the table, and participants would push a button to direct the camera/speaker toward them. They would need a podium at some point. For now, this would be wireless, so no one would be needed to operate the camera. Mr. Goodine said that he would need more information to look into streaming, which would be more costly. This system would cost about \$40,000.

Ms. McKenney said that most people read the minutes. She added that \$40,000 is too much money, and it would make the Selectboard look bad if they spent so much on this.

Ms. Higham and Chair Carter also expressed reluctance to pursue this.

Mr. Goodine said that this is the way to go; Allenstown is one of a few communities which does not broadcast meetings. He said another route is the cable access channel, which is part of the franchise fee. He said he would discontinue research if the Selectboard does not wish to pursue this.

Turning to other subjects, Mr. Goodine reported on the Recyclopedia, which answers questions about what items can be recycled and how. He said that they continue to have heating issues at the Community Center, complaints that it is too cold downstairs and 82 degrees upstairs. He reported that

the Lincoln Street bond has been reduced by one half because the first part of the paving has been done. What remains to be done are the monuments and the surface paving. Mr. Goodine continued, saying that he is creating a Facebook page for Town Hall with a link on the town website. He said it is a work in progress. He said that he and Mr. Boisvert met with the Bartlett Street residents about blocks they have placed in the right of way. Mr. Boisvert told the residents that they must be removed. Mr. Goodine reported that the EPA MS4 report is done, that they have a date for the appeal of the Sunrise abatement, and that the Xfinity channel update is in the packets of the Selectboard members. He told the members that the 78th Annual NHMA Convention is scheduled for November 13th and 14th. He said any members interested in attending should let him know soon because they can save money with early registration. Members can choose to attend for one day or two.

Regular Agenda - continued

- **Boys and Girls Club Sink in Preschool Room**

Mr. Goodine reported that the Boys and Girls Club does not have enough money for a full bathroom at the Community Center, so they instead they want to install just a sink.

Chair Carter said that he would like to see the plan for the placement and installation of the sink.

Other Business

Mr. Frascinella reported that the October 6th concert went very well. More people attended than the last one, and they had a great turnout of support, including the Fire Department which provided food and the Library which provided activities for the children in attendance. He said he received many favorable comments on the band.

Non-Public Agenda Items

Ms. Higham made a motion to enter non-public session at 7:18 pm in accordance with the provisions of RSA 91-A:3, II (b). Ms. McKenney seconded the motion. A roll call vote was taken: Ms. McKenney – aye; Ms. Higham – aye; Mr. Carter – aye.

Ms. Higham made a motion to return to public session at 7:39 pm. Ms. McKenney seconded the motion. A roll call vote was taken: Ms. McKenney – aye; Ms. Higham – aye; Mr. Carter – aye.

Ms. McKenney made a motion to seal the minutes of the non-public session because they discussed matters which, if discussed in public, would likely affect adversely the reputation of a person not a member of the public body itself. Ms. Higham seconded the motion. A roll call vote was taken: Ms. McKenney – aye; Ms. Higham – aye; Mr. Carter – aye.

Ms. Higham made a motion to authorize the Town Administrator to negotiate the hiring of a Code Enforcement Officer. Ms. McKenney seconded the motion, which carried unanimously.

Ms. Higham made a motion to enter non-public session at 7:41 pm in accordance with the provisions of RSA 91-A:3, II (c) to discuss five items. Ms. McKenney seconded the motion. A roll call vote was taken: Ms. McKenney – aye; Ms. Higham – aye; Mr. Carter – aye.

Ms. Higham made a motion to return to public session at 7:58 pm. Ms. McKenney seconded the motion. A roll call vote was taken: Ms. McKenney – aye; Ms. Higham – aye; Mr. Carter – aye.

Ms. McKenney made a motion to seal the minutes of the five non-public sessions because they discussed matters which, if discussed in public, would likely affect adversely the reputation of a person not a member of the public body itself. Ms. Higham seconded the motion. A roll call vote was taken: Ms. McKenney – aye; Ms. Higham – aye; Mr. Carter – aye.

Ms. Higham made a motion to accept the tax payment plan for 409-016-007. Ms. McKenney seconded the motion, which carried unanimously.

Ms. Higham made a motion to rescind the vote of September 23, 2019 to tax deed the following properties: 107-012-167, 107-012-097, and 112-244. Ms. McKenney seconded the motion, which carried unanimously.




Mr. Goodine stated that the October 15, 2019 Selectboard meeting would begin at 5:00 pm at the Boat Launch site at the end of Ferry Street for the dedication of the Ron Pelissier Boat Launch.

Ms. McKenney made a motion to adjourn at 8:05 pm. Ms. Higham seconded the motion, which carried unanimously.

TOWN OF ALLENSTOWN
SELECTBOARD
PUBLIC MEETING MINUTES

OCTOBER 7, 2019

Signature Page

Original Approval:	
	11/08/2019
RYAN CARTER, Chair	DATE
	10/23/2019
SANDRA MCKENNEY, Vice Chair	DATE
	10/23/2019
MAUREEN HIGHAM, Member	DATE

Amendment Approvals:		
Amendment Description:	Approval:	Date:
	RYAN CARTER, Chair	DATE
	SANDRA MCKENNEY, Vice Chair	DATE
	MAUREEN HIGHAM, Member	DATE

Signature Certificate



Document Reference: TJED7JJ493RRERFZKE898K

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Easy Online Document Signing



Maureen Highham

Party ID: HZAMU2JGN34M67ZA9VE2G7

IP Address: 173.9.34.233

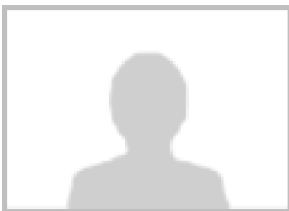
VERIFIED EMAIL: mhigham@allentownnh.gov

Electronic Signature:

Maureen Highham

Multi-Factor
Digital Fingerprint Checksum

70fd206b55876dd96c3e7f28edd901540905af9e



Sandra McKenney

Party ID: N7IJHBIKZ3CT5RRXCIN34Y

IP Address: 72.65.124.228

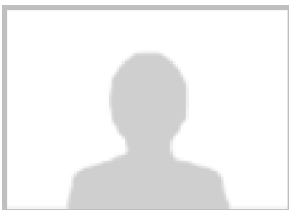
VERIFIED EMAIL: smckenney@allentownnh.gov

Electronic Signature:

Sandra McKenney

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da564253a7ee8a6eb2ace3ba0f7c943dc78384c4



Ryan Carter

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Ryan Carter

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Digital Fingerprint Checksum

ec221f81254db71669df61555a3f69240f6f9fd6



Timestamp

2019-11-08 06:16:56 -0800

2019-11-08 06:16:55 -0800

2019-11-08 06:16:35 -0800

2019-10-23 08:39:09 -0700

2019-10-23 08:38:32 -0700

2019-10-23 06:49:40 -0700

2019-10-23 06:49:21 -0700

Audit

All parties have signed document. Signed copies sent to: Maureen Highham, Sandra McKenney, Ryan Carter, and Derik Goodine.

Document signed by Ryan Carter (rcarter@allentownnh.gov) with drawn signature. - 24.218.45.242

Document viewed by Ryan Carter (rcarter@allentownnh.gov). - 24.218.45.242

Document signed by Sandra McKenney (smckenney@allentownnh.gov) with drawn signature. - 72.65.124.228

Document viewed by Sandra McKenney (smckenney@allentownnh.gov). - 72.65.124.228

Document signed by Maureen Highham (mhigham@allentownnh.gov) with drawn signature. - 173.9.34.233

Document viewed by Maureen Highham (mhigham@allentownnh.gov). - 173.9.34.233



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Document created by Derik Goodine (dgoodine@allentownnh.gov). -
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