

**TOWN OF ALLENSTOWN
Selectboard Meeting Minutes
Town Hall - 16 School Street
Allenstown, New Hampshire 03275
April 19, 2021**

Call to Order

The Allenstown Selectboard Meeting of April 19, 2021 was called to order at 6:00PM by Chair Scott McDonald.

Chair McDonald called for the Pledge of Allegiance.

The following statement, authorizing the Selectboard to hold a virtual meeting and providing the guidelines for participation, was read for the record.

As Chair of the Allenstown Board of Selectmen, I, Scott McDonald, find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that there is only limited space at this physical location to observe and listen contemporaneously to this meeting, thus we are broadcasting virtually which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are providing public access to the meeting by telephone and with additional access possibilities by video or other electronic means. We are utilizing a conference call line and Zoom video conferencing. We will also be attempting to use Facebook Live, as long as bandwidth allows as a redundant video source for this electronic meeting. All members of the Board of Selectmen have the ability to communicate contemporaneously during this meeting through one of these platforms and the public access contemporaneously listen and if necessary, participate in this meeting by dialing the following phone number: (603) 485-7321, the password is 1234 or by clicking on the website address link or by typing it into your browser. If Facebook Live gets shut off, it cannot be restored, so listeners would have to tune in through ZOOM or call the Conference Line, which is the official platform. We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Town of Allenstown. If the video begins to lag, or there are audio issues, please call the conference line to listen to the meeting. In the event the public is unable to access the meeting via the conference line, the meeting will be adjourned and rescheduled. The meeting will only be adjourned if the Conference Line fails to work. The meeting may be paused if the video links fail and a quorum of the Selectboard is needed on the conference call.

Roll Call

Present on the Board: Sandy McKenney, Scott McDonald, Maureen Higham, Keith Klaus

Jim Roger excused.

Allenstown staff: Derik Goodine, Town Administrator

Virtual Allenstown Staff: Brian Arsenault, Code Enforcement Officer; Deputy Fire Chief Eric Lambert; Police Chief Michael Stark. Chad Pelissier, Road Agent

Others present: Rodney Musto, Allenstown resident; Michael Frascinella, EDC Chair; Leann Delmonte joined the meeting at approximately 6:10PM.

Citizens' Comments

Mr. Frascinella said Allenstown Self Storage at the top of Route 28 have started construction on their new additional storage sheds. They received approval last Spring and are just beginning construction now. Also the Twin Oaks Campground is under new management and they are doing renovations there.

Chair McDonald mentions that many probably know that Pembroke lost two of their long term servants, Dick Chase and Chief Paulson last week. He says they have cards to be signed and that Mr. Goodine arranged to have flowers sent to both services.

Regular Agenda

▪ Deerfield Road Speed Issue

Rodney Musto gives a brief background of this issue. They live at 298 Deerfield Road. They have been renovating the old house for the last 5 years. Their dog was in the front yard, and she was hit by car going very fast and the driver did not stop. The speed issue has gotten progressively worse over the last three years, so they are looking to address this. He did take advice from the Selectman and he reached out to the State DOT department, traffic engineer administrator and was told to refer back to the town.

Mr. Goodine indicates that the state section of the road is 35 mph, and the town section is at 25 mph.

Chair McDonald states that he works in Manchester and if there is a problem with Route 3, he goes through Candia and goes through the back roads to avoid the traffic. He wonders if more people are doing that. He thinks the speed limit is reasonable and prudent. He says that as more people build houses, you are going to lose the peace and quiet.

Chair McDonald said one of the things they can look at is signage. Chief Stark states that he has had his officers up there as much as they possibly can and will continue to do that. He says is a lot during commuter time. He notes that they will get this message out to reduce the speed.

Chair McDonald said it's a through road and that we are limited in what we can do. He is not sure if the State would put weight restrictions on that road. He knows they are doing some cutting up there and doesn't know what other equipment is there. He said he knows the housing market is tight and doesn't think they have seen very many applications for permits here but knows they are building in Deerfield up on the hill. Chair McDonald has spoken to Chad Pelissier before because he had a similar issue on his own road. The police department cannot be everywhere at once unfortunately. He said it's the people that don't care and unfortunately we cannot legislate those people. He has seen those more today than in past years. He cannot understand that with most of us working from home for at least a year, why the traffic has not abated somewhat going through there.

Mr. McDonald asked if Chief Stark thinks the Rt 28 Bridge construction would push any traffic for people with GPS devices to go up Deerfield Road? Chief Stark responded that it would be people who lived further down Route 4 because they would find out quickly that it was not saving any time on their commute. You really can't get anywhere efficiently until you get up to New Rye Road, and you would have to know where you are going and wanting to go east on 4 for that to be an advantage. He said it would be a very small amount of people.

Chair McDonald said the police department is up there as often as they can to try to get the message through to these people and unfortunately it is the ones that just do not care.

Mike Frascinella asked while Rodney is working on getting some solution from the NHDOT, and since the Town owns the road from his property east to the Deerfield line, then why can't the Town adjust the load limit on that section of the road?

Mr. Goodine responded that the problem with heavy trucks is that while the state allows us to do road limits, the state doesn't sound like they are going to change any limits based on the information Chad Pelissier, Road Agent has told him.

Mr. Goodine read a portion of the law as following:

Enforceable road weight limits should comply with the following: when governing body votes to establish weight limits, whether year round or seasonable, written minutes of the meeting should reflect testimony of the road agent or highway engineer that the limit was necessary to "prevent unreasonable damage or extraordinary municipal maintenance expense," citing facts and experiences as much as possible to back up this conclusion.

He said It appears that its challengeable from heavy trucks or other individuals. He said there are a lot of heavy trucks, logging operations and home building in our section of the road, so if we try to do a weight limit there; we don't have scales to try to enforce it, nor do we have a lot of damage to that section of the road that we can actually attribute to heavy vehicles causing the problem.

Mr. Musto said there are two parts of the road and on the lower part of the hill you an estimated 70000+ lbs. on an 18 wheeler haul through there and can definitely document it.

Chief Stark is confused by this because a truck here and there once a day is not something you would set road limits on, unlike Chester Turnpike where there is a lot of construction happening. He has been there twice a day, every day, and has seen no logging trucks. He wants to know how often it is happening?

Mr. Musto said that he works from home and can vouch more than 20 times per day. Chief Stark said that he (Stark) can't document the names of the companies going through only the speed and times of vehicles passing by the speed monitor. Mr. Musto mentioned that he keeps his kids away from the road because of people speeding. Chief Stark added that as for speed, he can address that and does every day, but doesn't see what a road limit can solve. The local police department does not have the ability to deal with it.

Mr. Musto asked how the town of Epsom put 6 ton limits on their road? Chief Stark said that North Pembroke Road is very old and will get damaged, and that road limit is established to sustain the road. Chief Stark said he has no problem taking care of this, but there are legal ways to do things, and you can't just pass something to make you feel better.

Mr. Musto said his stone wall is going to fall to the ground and the stone wall across the street was shaken over the hill because the vehicles are so big, and he can show that it is actually happening. He appreciates the police presence, and it has made a big difference with regard to speed.

Mr. Goodine stated that the law states any decision would need to conform to the state's statute, and we just can't arbitrarily do it because it's a feel good thing. We have to have a record. With regard to speeding and heavy trucks, he said the way they deal with this is to convey the expectation that they are going to get caught. He thinks that people who drive through there every day contribute to the speeding issues because they are so used to the road they do not realize they are breaking the speed limit. He talked to Chad Pelissier about putting big yellow signs up that say "speed limit changes ahead" and the 25 mph limit in combination with the police forces patrolling will educate people to slow down.

Mr. Musto said that you can tell Chief Stark is sending a lot of police out there, and coupled with the sign, that will certainly help.

Leanne Delmonte, who owns the horse farm on Deerfield Road, joined the meeting.

Mr. Pelissier said we could definitely add the "reduce speed ahead" sign and replace another sign. He thinks we can move a sign so people can see it better. He is hoping to get the signs out in a week or two. Mr. Goodine wants the retroreflective signs that will glow at night.

Mr. Musto asked if it makes sense to change the speed limit to 20 mph. Chief Stark says that he cannot enforce the speed limit below 25. The other issue is that the state has posted 35 from Mr. Musto's property to Route 28.

Mr. Goodine said in order to change the speed limit, you'd have to get a traffic engineer out there and sometimes you get what you didn't ask for.

Chair McDonald asked Chief Stark with regards to signage and speed limits slowing people down, are there any signs that are more effective than others, and would it make any difference? Chief Stark stated it would not.

Mr. Frascinella made a suggestion to Mr. Musto to contact the DOT to ask them if they would be more consistent with the town to reduce the speed limit from your property to 28 down to 25. So it would be 25 for the entire width of the road. Chief Stark said to go below 35 you have to have an engineering study. Mr. Goodine says that he is not sure that DOT would drop it for that long of a stretch. He thinks they just need to make it clear that for this section, it goes to 25 mph, and people will be more likely to brake because of the new bright signage.

Chair McDonald said that with regard to speed bumps and speed tables, he inquired about it, and he was told that they are a nightmare for plows.

Mike Frascinella Chief Stark said that one day last week, he noticed two trucks going up the road from Allenstown Aggregate to Deerfield. He stopped by there and explained the problem. He asked if they could ask their drivers to take the highway to their destination. He is not sure if its necessary for the residents of Deerfield Road to identify all the trucking companies coming through and make a request to each company. Keith Klawes said from a business standpoint, taking the highway is going out of their way. Mr. Pelissier said miles per gallon is dependent on the type of truck.

Ms. Delmonte said they cannot be coming through there as they have been and if we can ask them to slow down, that is terrific. Mr. Goodine is not sure where the gravel is coming from for those house lots just over the town line, and they may very well get their granite from Allenstown.

- **Appointments**

Ms. McKenney is going to make a motion on all of them, except for one and that is Steve Laporte.

Ms. McKenney would like to appoint Sandra Tourangeau as Deputy Town Treasurer to expiration date June 1, 2022.

Ms. Kenney would like to appoint Ronald Eisenhart as Health Officer for the Town of Allenstown, expiration date of June 1, 2024.

Ms. McKenney would like to appoint Denise DeBlois as Allenstown Deputy Health Officer, expiration date of June 1, 2024.

Ms. Kenney would like to appoint Ron Eisenhart as Allenstown Emergency Management Director, expiration date June 1, 2024.

Ms. McKenney would like to appoint Denise DeBlois as Allenstown Emergency Management Director, expiration date of June 1, 2024.

Allenstown BOS Meeting

April 19, 2021

5

Ms. McKenney would like to appoint Scott McDonald as a member of the Economic Development Committee, expiration date of June 1, 2023.

Ms. McKenney would like to appoint Jeff Venegas to the Economic Development Committee, expiration date of June 1, 2023.

Ms. McKenney would like to appoint Michael Frascinella as Planning Board member, expiration date of June 1, 2023.

Ms. McKenney would like to appoint Diane Adinolfo as Planning Board member, expiration date of June 1, 2024.

Allenstown BOS Meeting

April 19, 2021

5

Mr. McDonald seconded the motion.

A

roll call was taken.

Maureen Highham- Aye

Scott McDonald- Aye

Sandy McKenney- Aye.

Keith Klaus- Aye

The motion carried unanimously.

- **Rail Trail Land Purchase**

Mr. Goodine has a stack of paperwork on his desk relating to this, and the closing will be on Wednesday, April 21, 2021. He said that once the paperwork has been mailed around and executed, the Town will own that property. He is going to attend a grant workshop on May 5th on rail trails, and its purpose is preliminary for applying for the grant. We can potentially build part of the trail with those funds with our own crew.

Ms. McKenney asked if Mr. Goodine needs to have a plan in order to go to that workshop. He responded no, because that is what the workshop is for. He is hopeful that he is not going to need any blueprints. He said that we know vegetation will need to be removed and then we cover it with gravel or crusher dust and/or then pave it. He has received estimates from what other towns have done. He believes the paperwork is due sometime in June.

- **Fire Chief on Forestry Vehicles and Equipment**

Deputy Chief Lambert said as soon as they receive a check, the new truck will be here. He is looking at mid-June. He said that the skid is something that they have to build, and the plow is something that they do not normally carry in stock, so it is being ordered. Global Outfitting will install emergency warning lights and radio, etc. when the truck comes. When the skids are ready, they will pick them up in Vermont and bring back. Then Chad Pelissier can have the old pick-up truck for the Highway Department.

Deputy Chief Lambert says that they have a boat and wants to know whether that is going to go to the Sewer Department? Mr. Goodine said that Jeff Backman is going to take a look at it, and they would probably only use it 4 times per year. Lambert stated that if the Sewer Department doesn't want it, then they have some other interest in it from other fire departments. Mr. Goodine said this boat would be suitable for search and rescue on a river, and he would like to see it go to another fire department if there is a need.

- **Building Signs**

Brian Arsenault added additional information to the packet from the last meeting, from ECity, which is the online permit company that has handled the construction permits since 2016. Mr. Arsenault said he went through the steps it would take in order to break out multiple signs on one parcel, and that's where they are right now. He gave an example of a business having three signs, and they applied for one permit. He is looking to get support from the Selectboard, looking at each and every sign when an applicant files. He said basically a sign permit costs \$35.00, so he would have them attach all three renditions of the sign, so

they would pay the \$35.00 plus a \$1.50 processing fee for one sign. For a double sided sign, it would be \$70.00. \$35 per sign, thus the online permit would capture the true intent of the ordinance as to the number of signs and applicable fees.

Mr. Goodine asked Mr. Arsenault about the 69 Granite St. example, six unit building, it would be \$75.00 per unit. He said you will want to make some clarifications with E-City software that the applicant would need 6 permit fees and not one, and then have the Board vote on the clarification.

Keith Klaus asked what classifies one sign versus two signs and as example, he mentions Family Dollar with different groups of letters- is it one sign or two? He asked if there are three different businesses on one sign, then is it considered one or three? Mr. Arsenault said he would not charge for every letter as they are all encased in some sort of framework. He said if there is a sign with multiple addresses underneath, then they would be all individual signs. Mr. Klaus said that while the companies understand, a standard person might not think that way. Mr. Goodine asked if it's double sided, then if it is considered two signs? Mr. Arsenault said yes, two signs

Ms. McKenney asked about concerns with onsite storage pods. Mr. Arsenault said it is a new ordinance, and if they would like him to contact the residents in town about the new ordinance, and the fee associated with it, he would, however, he doesn't feel like we should do that for the first year, but wanted to mention it to the board as an additional revenue source. It will be discussed in the EDC meeting.

Mr. Frascinella asked, in the case of Nouria Energy, which is the old Mega X building: they put up a sign for the gas station that says Mobil on both sides; he would like to know how many signs that is? Mr. Arsenault said its two, even though it says the same thing on both sides. He said he has had a lot of dialog with them to be in compliance.

Mr. Goodine asked if you have to pay for the temporary sign or just the permanent sign. Mr. Arsenault replies that they don't have a temporary sign permit.

Chair McDonald asked Mr. Arsenault about going back retroactively with fees with the signs. He is not looking up every property, but just capturing new businesses in the community.

Mr. Goodine started that a motion is in order to allow the Building Inspector to contact ECity to have the permits clarified for number of signs and apartment units and that each sign or apartment unit is charged a fee.

Ms. McKenney moves to allow the Building Inspector to contact ECity to have the permits clarified for number of signs and apartment units and that each sign or apartment unit is charged a fee.

Mr. McDonald seconded the motion.

A roll call was taken.

Maureen Highham- Aye

Scott McDonald- Aye

Sandy McKenney- Aye.

Keith Klaus- Aye

The motion carried unanimously.

- **Covid19 Update and American Rescue Act Funds**

Mr. Goodine informed the board that the Governor lifted the mask mandate, but businesses can still require masks. He suggests that we keep the mask order.

He provided information about the American Rescue Plan. We now have a DUNS number. He reports we got \$400,000 (estimated) from the Cares Act, and will get a similar amount from the ARP, and the letter from the Governor indicated what it can be used for, including broadband. He read "provisions of government services to the extent of the reduction in revenue due to such emergency." He noted that we did make some revenue estimate adjustments this year such as meals and lodging. He said the other possible uses of the funds is for investments in water, sewer or broadband. Mr. Goodine says that there is still a lot of time, and we have until 2024 to expend these funds. He is waiting for Tilson Technologies to get back to him about an internet study.

Mr. Goodine stated that the EDC did look at the various properties in town, and whether they had water or sewer, where they were in proximity to broadband. One of their biggest developable pieces of land in town is currently zoned as business and the Planning Board is discussing changing the zoning to a new overlay district to expand the possibilities to be used on that property. He said the ARP money may be able to be used for planning for extension of services to various areas in town.

Mr. Goodine noted the State Economic Development Virtual meeting was canceled today, but there are some state programs relating to restaurant relief coming, although he is not sure if they are Rescue Act funds or Care funds.

He doesn't know when the ARP money will be in the Town's possession, but we are to prepared to accept the funds.

- **Old Allenstown Meeting House BOS Meeting- June 14, 2021**

Mr. Goodine said on May 31st, they are scheduled to have a meeting. He suggests having it on June 7th to make up for the 31st but then on the 14th, they will have their annual meeting at the Old Allenstown Meeting House. He will have it virtual, but it would be nice to have people there, and there is room to social distance. He confirms he is canceling the 31st of May and rescheduling to the 7th of June.

- **Transfer of CRF Funds from Unassigned Fund Balance**

Mr. Klawes said the voters have already approved these funds, and asked what the TOTT need from the Board. Mr. Goodine stated there are two documents in Hellosign which includes the funds to be transferred from the Reserves to Unassigned Fund Balance which were closed out, and the document to fund from UFB to CRF along with a memo from the BOS to the Trust Fund Trustees. Also there is an attached sample ballot showing the votes that authorized these actions.

Town Administrator's Report

Mr. Goodine noted that the new minutes taker resigned, so now Kathleen Donnelly is going to catch up on the six meetings of minutes outstanding. He is interviewing a new minute taker on April 20th who they think may be a strong candidate.

He said there was a discussion at the last meeting about seniors who have not received their shots, and at that meeting it was discussed if there was a clinic at the senior center, then how would seniors without transportation get to the senior center. He said the Senior Center is run by CAP, and CAP has a senior transportation program. Mr. Goodine said Michelle at the Senior Center is taking on the project and Donna Gryval has joined her. They need at least 50 to run the clinic, but he doesn't know what day they will hold it on as of yet.

Mr. Goodine stated that Jeff Backman tells him that building is up for the sewer pump station. He has not gotten a chance to go and look at it yet.

Mr. Goodine says that he sat and watched two days of a legislative session and the municipal liability immunity bill, which was a 19-2 recommendation, ended up failing 178-184 vote. Mr. McDonald stated that should scare everyone. Mr. Goodine said it started out as a police bill that grew into something bigger, and it was going to cost towns more money in legal funds if it had passed. He thinks it will come back but be better written. The City Council powers bill ended up failing also, which if passed would have made city councils and town council municipalities go to the state and asked for permission for every ordinance they wanted to pass locally. During committee testimony many of the ordinances they were mentioning, were town selectmen/town meeting town ordinances which we are allowed to pass on a local level, so it is good that this bill failed. He mentioned a bill that we did not take a position on which dealt with firearm use on public property which was approved. This bill restricts a town from passing any local ordinance or regulations restricting firearm use on public property which would include recreation fields. He said the town line item budget format bill(Allentown already does a line item) was approved by the house also although the bill doesn't give details of what the line item detail means and also the state doesn't even do a line item budget.

The SB 2 bill also passed which he said would apply to regular town meeting towns like Pembroke. Rather than voting on the floor, like they do now on whether to become an SB2 town, towns would have to vote by referendum on that topic, which means you would not get the debate on the floor for that particular item, he said.

Mr. Goodine said one the big thing he wants to mention is school funding as part of the budget bill that passed. He said that the State did away with the state portion of the tax rate for education, and now they are no longer going to have to do that. Although towns will just have to add that to their local tax rate to make up the difference. He said house bill found an extra \$100 million dollars that will be distributed through a formula to all of the communities, and one of the amendments to the budget bill that got submitted was to sue that \$100 million to hold harmless all towns to the amounts that they got the previous year, so they could not get less education aid than they got last year, and this amendment was rejected. He said that it is too bad because that will literally hurt us. Now, the town will be losing these various funds under the HB2 house budget bill that ended up passing.

He said that in our case, we're going to get \$164,000 instead of \$706,000 and if they had passed the amendment, holding us harmless, we would have \$706,000 which is a problem. He said it will be at least a couple of dollars in our school tax rate. He said the state is still not doing anything about the fiscal disparity for valuation poor communities like Allentown, and now they got rid of the state portion of the tax rate, but we will still have to raise it. He said it has not yet hit the Senate, so he will discuss this with Senator Reagan.

Mr. Goodine said the other thing related to the budget is the school building funding, and they did cut out \$30 million, but supposedly there is \$19.5 million that sits in the old school building fund, and we are possibly going to receive that if the stars align. He said if they did not cut the \$30 million, we would be guaranteed the new school funds. He said this is a shame given the hard work the people did to get it passed at town meeting. Mr. Goodine said a lot of the other bills died on the floor because the legislature ran out of time.

Other Business

Mr. Goodine asked Mr. Pelissier if he has had a chance to talk to Eversource about using Dowst Road for access to the power line corridor in order to replace the wood with steel structures or similar height and design. Mr. Pelissier said that that all they are looking for is the okay to use the road to access their land, and he personally doesn't see an issue with it, but told them that he would check with the Selectboard.

Mr. Goodine asked if there are arrangements in place, so they don't leave the road in a worse condition than they found it. Mr. Pelissier said that they are usually very good at what they do, and he doesn't see any issue with the paved portion of the road, and it is nothing that road cannot handle. Mr. Goodine said that is fine, as long as they leave it in equal or better condition than they found it when they are complete. Mr. Musto and Mr. Goodine discuss the ruts in the unpaved portion (Class XI) of the road out to the power line. It does tend to have puddles and wet spots during the spring.

Ms. McKenney made a motion to allow Eversource to use the road as long as they leave it in equal or better condition. Keith Klawes seconded the motion.

A roll call vote was taken.

Maureen Higham – Aye

Scott McDonald – Aye

Sandy McKenney – Aye

Keith Klawes- Aye

The motion carried unanimously

Mr. Pelissier mentioned the boat house also called the gate house that sticks out over the water by the double decker bridge. They use that for storage, and there is a leak in the roof. He is looking at putting a metal roof on it, and he will be looking for funds in order to do this. He is looking at approximately \$1,500. Mr. Goodine is not sure, but may be able to squeeze it out of the highway department fund or find it from somewhere if they have to because it is a historic building, and they want to keep it in good condition. Mr. Pelissier said that we have a good number of vendors that we can consult for this. Ms. McKenney asks if they may get someone to donate since it's not large in size.

Mr. Pelissier is not sure if this should come from the EDC or Selectboard, but with regard to the water for the ice skating rink, he thinks they could get Pembroke Water works to donate some of the materials. Ms. McKenney mentions Parks and Rec. Ms. Higham thinks they would be more responsive to the EDC than the Selectboard.

Mr. Goodine stated that there was going to be a hydrant at Theodore Ave as part of that project which the Fire Department said they didn't need, but it turns out Pembroke Water District is going to have to put a new hydrant in anyways in that spot because of the flow in that area.

Mr. Pelissier said they are getting close to paving a couple of roads in town, and he will get Mr. Goodine the contracts.

Mr. Pelissier said he spoke to Ms. McKenney briefly about the hours for the transfer station during summer and possibly changing them because the traffic is so much heavier. He thinks opening it up until 3pm on Saturday as opposed to 12:30pm throughout the summer into the fall would be helpful. Ms. McKenney said she had a lot of people inquire regarding this. Mr. Pelissier said there is usually a line of cars when it opens. He thinks that we could take money out of the budget for the approximate extra 25 hours throughout the year or an estimated \$800-900.

Mr. Klawes made a motion to extend the hours of the transfer station from 8:00 am to 3:00 pm on Saturdays from April 1 to November 1st. Ms. McKenney seconded the motion.

A roll call vote was taken.

Maureen Higham – Aye
Scott McDonald – Aye
Sandy McKenney – Aye
Keith Klaus- Aye
The motion carried unanimously.

Chair McDonald said he was in Bedford with his son and saw there was clean-up day all over town picking up trash. He is throwing that out there as a suggestion to do something like that here. Mr. Pelissier said the Highway Department would be okay with doing that once it is organized. He said there are some streets that will be labor intensive and without inmates, it will be more difficult. He said it would be great to get volunteers and some education might be necessary.

Ms. McKenney said that we need to find Park and Recreation Commissioners before the end of the year, so we can delegate them to do the ballfield. Mr. Goodine said he will have people say they are interested, but then they never come back. There is a back and forth discussion about use of fields and sharing of the fields to maximize use. Ms. McKenney

suggests putting something on Facebook, and the website to advertise for the positions. Mr. Klawes suggests reaching out to the ARD principal to do a weekly email blast.

Mr. Goodine mentions a piece of land near Bourque Road that the Town owns, but there is no deed, and he has no idea how they own it. He said its 1.5 acres that is just sitting there that could potentially be used as a soccer field or two. Mr. Klawes suggested that Mr. Pelissier go out to look at it. He said one problem is that Bourque Road is a private road.

Consent Calendar

Ms. Higham made a motion to ratify the Consent Calendar of the April 19, 2021 meeting; Mr. McDonald seconded the motion. A roll call vote was taken.

Maureen Higham – Aye
Scott McDonald – Aye
Sandy McKenney – Aye
Keith Klaus- Aye
The motion carried unanimously.

Manifest

Ms. Higham made a motion to approve ACH Manifests 1033, 1039, 1041; Check Manifest 1040, Non-check Manifest 1029 and 1038, and Payroll Manifest dated February 8, 2021.

Mr. Klawes seconded the motion.
A roll call vote was taken.
Maureen Higham – Aye
Scott McDonald – Aye
Sandy McKenney – Aye
Keith Klaus- Aye
The motion carried unanimously.

Chair McDonald made a motion to enter non-public session in accordance with the provisions of RSA 91-A:3, II (c) at 8:27 pm. Ms. McKenney seconded the motion.
A roll call vote was taken.
Maureen Higham – Aye
Scott McDonald – Aye
Sandy McKenney – Aye
Keith Klaus - Aye
The motion carried unanimously.

Chair McDonald made a motion to return to public session at 9:08 pm. Mr. Higham seconded the motion.
A roll call vote was taken.
Maureen Higham – Aye
Scott McDonald – Aye

Sandy McKenney – Aye
Keith Klaus - Aye
The motion carried unanimously.

Chair McDonald made a motion to seal the minutes of the non-public session as they might adversely affect someone not a member of the Board. Mr. Klaus seconded the motion.

A roll call vote was taken.

Maureen Higham – Aye

Scott McDonald – Aye

Sandy McKenney – Aye

Keith Klaus - Aye

The motion carried unanimously.

Mr. Klaus made a motion to adjourn at 9:13 pm. Ms. Higham seconded the motion.

A roll call vote was taken.

Maureen Higham – Aye

Scott McDonald – Aye

Sandy McKenney – Aye

Keith Klaus - Aye

The motion carried unanimously.

**TOWN OF ALLENTOWN
SELECTBOARD
PUBLIC MEETING MINUTES
April 19, 2021
Signature Page**

Original Approval:		
SCOTT MCDONALD, Chair	DATE	
<i>Sandra McKenney</i>	08 / 31 / 2021	
SANDY MCKENNEY, Vice Chair	DATE	
<i>M. Higham</i>	08 / 31 / 2021	
MAUREEN HIGHAM, Member	DATE	
<i>Keith F. Klawes</i>	08 / 31 / 2021	
KEITH KLAUES, Member	DATE	
JIM RODGER, Member	DATE	
Amendment Approvals:		
Amendment Description:	Approval:	Date:
	SCOTT MCDONALD, Chair	DATE
	SANDY MCKENNEY, Vice Chair	DATE
	MAUREEN HIGHAM, Member	DATE
	KEITH KLAUES, Member	DATE
	JIM RODGER, Member	DATE

TITLE	April 19, 2021 BOS Minutes
FILE NAME	bos_minutes_04.19.21.pdf
DOCUMENT ID	046f24575f8ed2d7bce067ad7be0de3c54a8ec76
AUDIT TRAIL DATE FORMAT	MM / DD / YYYY
STATUS	● Declined

Document History



SENT

08 / 31 / 2021

23:10:22 UTC

Sent for signature to Scott McDonald (smcdonald@allentownnh.gov), Sandra McKenney (smckenney@allentownnh.gov), Maureen Higham (mhigham@allentownnh.gov), Keith Klawes (kklawes@allentownnh.gov) and Jim Rodger (jrodger@allentownnh.gov) from dgoodine@allentownnh.gov
IP: 64.222.96.214



VIEWED

09 / 01 / 2021

00:13:19 UTC

Viewed by Sandra McKenney (smckenney@allentownnh.gov)
IP: 72.71.194.120



SIGNED

09 / 01 / 2021

00:14:44 UTC

Signed by Sandra McKenney (smckenney@allentownnh.gov)
IP: 72.71.194.120



VIEWED

09 / 01 / 2021

00:29:41 UTC

Viewed by Maureen Higham (mhigham@allentownnh.gov)
IP: 64.222.96.214

TITLE	April 19, 2021 BOS Minutes
FILE NAME	bos_minutes_04.19.21.pdf
DOCUMENT ID	046f24575f8ed2d7bce067ad7be0de3c54a8ec76
AUDIT TRAIL DATE FORMAT	MM / DD / YYYY
STATUS	● Declined

Document History



09 / 01 / 2021
00:30:02 UTC

Signed by Maureen Higham (mhigham@allentownnh.gov)
IP: 64.222.96.214



09 / 01 / 2021
01:57:02 UTC

Viewed by Keith Klawes (kklawes@allentownnh.gov)
IP: 24.62.155.4



09 / 01 / 2021
01:57:14 UTC

Signed by Keith Klawes (kklawes@allentownnh.gov)
IP: 24.62.155.4



09 / 01 / 2021
20:56:17 UTC

Viewed by Jim Rodger (jrodger@allentownnh.gov)
IP: 24.62.158.145



09 / 01 / 2021
21:27:29 UTC

Declined by Jim Rodger (jrodger@allentownnh.gov)
IP: 24.62.158.145



09 / 01 / 2021
21:27:29 UTC

The signature request has been closed.