

TOWN OF ALLENSTOWN
Select Board Meeting
16 School Street
Allentown, New Hampshire 03275
March 12, 2018

Call to Order

The Allentown Select Board Meeting of March 12, 2018 was called to order by Chairman Jason Tardiff at 6:00 p.m. Chairman Tardiff called for the Pledge of Allegiance.

Roll Call

Present on the Board: David Eaton, Jason Tardiff

Allentown staff: Michael Stark, Town Administrator

Others present: Ronnie Pelissier, Highway Department; Ed Emond, Kris Raymond, David Simpson, Jamie King, Lisa King, Brian Goss, Mike Frascinella, Trish Caruso, Sandra McKenney

Citizens' Comments

Mr. Frascinella stated his concern about the last minute notification of a candidates' forum. He said there should have been at least one week's notification.

Chair Tardiff said that he agreed with Mr. Frascinella. However, the BOS was not responsible for notification; he suggested that Mr. Fowler was responsible for the event and notification thereof.

Public Hearing II – RSA 41: 14-a, Lincoln Street Hammerhead Driveway Conceptual Design

Mr. Stark stated that this is the second public hearing on the land swap related to the Lincoln Street Hammerhead Driveway Conceptual Design. The first was held at the BOS meeting two weeks ago.

Mr. Goss expressed concern about the foot traffic on the path which is now on Town property but which would become private property if the land swap takes place.

Chair Tardiff said that this would be a Planning Board issue.

Mr. Pelissier, the Road Agent, asked who would be responsible for maintenance of the foot path in question.

Mr. Emond said that he would be open to granting a ten-foot wide easement for the foot path. He noted that this is on the opposite side of the property from the waterline easement.

Ms. Raymond said that there would be no need for maintenance, and she emphasized that this is a heavily used path.

Recording stops here and resumes at 6:07 p.m.

Ms. King said that this walkway is used by people in wheelchairs and at least once was used by someone on horseback!

Mr. Emond stated that because of liability, he would prefer that this portion of the land not be deeded to him.

Mr. Stark said that all of this would be vetted by the Planning Board; this hearing is only about the land swap.

Ms. Raymond asked about the timing for this procedure.

Mr. Emond stated that he hoped to go before the Planning Board at the first or second meeting in April.

Ms. King asked Mr. Pelissier if they ever plow downhill.

Mr. Pelissier responded that they do.

Ms. King asked about other dead-end streets in Town.

Mr. Pelissier responded that they would like to create turnaround areas on all dead-end streets but most don't have the space for a hammerhead.

Mr. King asked what guarantee exists that theirs will remain a dead-end street. He is concerned that ten or twenty years from now, the owner of the property now owned by Mr. Emond might try to open up the street.

Chair Tardiff responded that there are no guarantees about what future decision-makers will do, but this is the best option for keeping this a dead-end street.

Ms. McKenney stated that residents have to trust that authorities will do what is best for the residents.

Mr. Emond added that the house he plans to build and sell would have to be torn down if a road were to be constructed, which is highly unlikely.

Ms. King expressed concern about the safety of those in the neighborhood and asked if the area would be patrolled more frequently.

Chair Tardiff responded that she should contact the Police Department with her concerns.

Mr. King said that there would now be more space for parking at the end of the street and it would attract drug users and riffraff.

Mr. Stark said that the police would be more likely to come by with the hammerhead because of the ease of turning around.

Mr. Emond stated that he would be installing a motion-sensor light on the new house.

Transfer of fund requested for Groundwater Management Permit from the Landfill Capital Reserve Fund to Solid Waste – Engineering Services

On motion of Mr. Eaton, duly seconded by Chair Tardiff, it was voted to approve the resolution allowing the Trustees of the Trust Fund to transfer \$3,500 from the Landfill Capital Reserve Fund to Solid Waste – Engineering Services.

Discussion and review of Building Inspector Contract

Mr. Stark stated that this contract would pay the building inspector \$50 per hour; the inspector would attend Planning Board meetings and schedule inspections with contractors at his convenience. The Town would keep the permit and inspection fees. Mr. Stark said he would like to limit the contract to six months in order to see if it works satisfactorily. Actually, this would allow the contract be tested for four months because 60-day notice is required to end the contract. Steve Paquin, who is the building inspector in Belmont, will fill the position. He is well-acquainted with Allenstown and knows the people.

Ms. McKenney asked if Mr. Paquin will also be the Code Enforcer.

Mr. Stark responded that he would not; there are only a few incidents each year requiring code enforcement and the Police Department will handle them.

Discussion of the hiring of a Truck Driver/Laborer for the open position at the Highway Department

Mr. Stark stated that this position was posted in house for one week. There was one applicant, Joseph Curcio, who is now a temporary employee.

Mr. Pelissier said that Joseph has been doing a great job and willingly working lots of hours. He is young (19) and has lots of energy. He does not yet have his CDL but will be getting it. He can drive the one-ton truck without his CDL. On his own, he is taking the solid waste class.

On motion of Mr. Eaton, duly seconded by Chair Tardiff, it was voted to hire Joseph Curcio for the open position at the Highway Department, pending the completion of a background check.

Approval of the Police Department vehicle lease resolution

On motion of Mr. Eaton, duly seconded by Chair Tardiff, it was voted to approve the resolution for the lease of a black SUV for the Police Department in the amount of \$10,412.75 for the year, and to authorize Mr. Stark to execute the lease agreement.

Discussion of Highway Department backup cameras

Chair Tardiff asked Mr. Pelissier about the new backup cameras for the Highway Department.

Mr. Pelissier responded that they have been installed and are working great. They were mounted on the sanders because they will be used primarily in the winter season. Mr. Pelissier said that they did not install the one for the 2001 vehicle because they probably won't have it much longer.

Consent Calendar, Minutes and Manifests

On motion of Mr. Eaton, duly seconded by Chair Tardiff, it was voted to approve the Consent Calendar of March 12, 2018.

On motion of Mr. Eaton, duly seconded by Chair Eaton, it was voted to approve the Accounts Payable and Payroll manifests as listed on the March 12, 2018 BOS agenda.

On motion of Mr. Eaton, duly seconded by Chair Tardiff, it was voted to approve the minutes of the February 26, 2018 BOS meeting.

On motion of Mr. Eaton, duly seconded by Chair Tardiff, it was voted to approve the minutes of the non-public session of February 26, 2018.

Town Administrator's Report

Mr. Stark reported that the payroll manifests now look different. Net pay is still shown; the new format is more concise.

Mr. Stark said that the copy machine contract expires in July and he has been meeting with sales people in order to decide on the next contract.

Mr. Stark stated that the file system for the Records Management System is now more formalized and is much easier to search. This is part of the paperless initiative begun by Shaun Mulholland.

Mr. Stark reported that nine telephone interviews have been scheduled for the Town Administrator position. MRI would like to schedule interviews with the BOS early in April.

Mr. Stark said that budget adjustments will be made, depending upon which articles pass at Town Meeting.


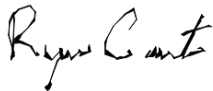

Mr. Stark stated his thanks to Chairman Jason Tardiff for his service to the Town. Mr. Tardiff is retiring from the Board.

On motion of Mr. Eaton, duly seconded by Mr. Tardiff, it was voted to adjourn at 6:47 p.m.

TOWN OF ALLENSTOWN
SELECTBOARD
PUBLIC MEETING MINUTES

March 12, 2018

Signature Page

Original Approval:	
	04/04/2018
David Eaton, Vice Chair	DATE
	04/04/2018
Ryan Carter, Selectman	DATE
	04/06/2018
Sandra McKenney, Selectman	DATE

Amendment Approvals:		
Amendment Description:	Approval:	Date:
	David Eaton, Vice Chair	DATE
	Ryan Carter, Selectman	DATE
	Sandra McKenney, Selectman	DATE

Signature Certificate



Document Reference: JG773UJBH34VAUP4RNTAKU

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Easy Online Document Signing



Sandra McKenney

Party ID: 2PID3FJ74I9VTNGAKNLGH7

IP Address: 64.222.96.214

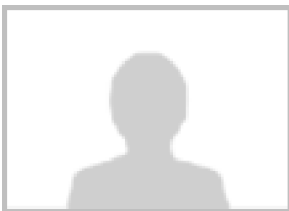
VERIFIED EMAIL: smckenney@allenstownnh.gov

Electronic Signature:

Sandra McKenney

Multi-Factor
Digital Fingerprint Checksum

08ed4a101d7a4fd7c1601bac14c2ccf9203b1c8c



Dave Eaton

Party ID: 2UMDU8JSI5FKR7TA9KSZBA

IP Address: 76.119.194.141

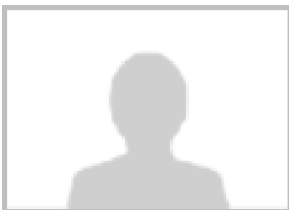
VERIFIED EMAIL: deaton@allenstownnh.gov

Electronic Signature:

David H Eaton

Multi-Factor
Digital Fingerprint Checksum

3d4d7381883f8752a5e4d991554c1bfbfdfa1640



Ryan Carter

Party ID: AL5TY8IIRLEP848HLJL4EF

IP Address: 24.218.45.242

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Electronic Signature:

Ryan Carter

Multi-Factor
Digital Fingerprint Checksum

0a478e3dc1ae567dce081f7bd435f57c65916ef0



Timestamp

2018-04-06 12:30:36 -0700

2018-04-06 12:30:35 -0700

2018-04-04 18:19:04 -0700

2018-04-04 17:55:59 -0700

2018-04-04 13:15:33 -0700

2018-04-04 13:14:43 -0700

2018-04-03 07:08:36 -0700

Audit

All parties have signed document. Signed copies sent to: Sandra McKenney, Dave Eaton, Ryan Carter, and Michael Stark.

Document signed by Sandra McKenney (smckenney@allenstownnh.gov) with drawn signature. - 64.222.214.86

Document signed by Dave Eaton (deaton@allenstownnh.gov) with drawn signature. - 76.119.194.141

Document viewed by Dave Eaton (deaton@allenstownnh.gov). - 76.119.194.141

Document signed by Ryan Carter (rcarter@allenstownnh.gov) with drawn signature. - 24.218.45.242

Document viewed by Ryan Carter (rcarter@allenstownnh.gov). - 24.218.45.242

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2018-04-02 11:35:02 -0700

Document created by Michael Stark (mstark@allentownnh.gov). - 64.222.96.214



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