

TOWN OF ALLENSTOWN
Select Board Meeting
16 School Street
Allenstown, New Hampshire 03275
January 14, 2019

Call to Order

The Allenstown Select Board Meeting of January 14, 2019 was called to order by Vice Chair Sandy McKenney at 6:01 pm. Vice Chair McKenney called for the Pledge of Allegiance.

Roll Call

Present on the Board: Sandy McKenney, Dave Eaton

Allenstown staff: Derik Goodine, Town Administrator; Patricia Caruso, Welfare & Assistant to Town Administrator; Ron Eisenhart, Health Officer; Kathleen Pelissier, Town Clerk/Tax Collector

Others present: Michael Frascinella, Chad Pelissier, Denise DeBlois

Citizens' Comments

Mr. Frascinella said that the turnout was poor for the Budget Committee Public Hearing on Saturday and he wonders what might be done to motivate people to attend the deliberative session.

Ms. Pelissier said that she has put signs in her office, at the Police Station and at the Fire Station. She added that Mr. Goodine sent an email blast. She believes that people have to feel strongly about a subject to go to these meetings; or, there has to be a very controversial item.

Ms. DeBlois suggested notices where people do business such as Sully's, the Post Office and the churches. She added that more explanation might be helpful.

Ms. Pelissier said that Sully's won't put up their notices, but the post office and churches are good ideas.

Mr. Goodine said that the hearing notice was in the Union Leader and the Concord Monitor. He said he would like to have a digital, remotely controlled sign where Route 3 meets Route 28.

Mr. Chad Pelissier said that the Public Hearing is somewhat a formality and covers the same issues as the Deliberative Session.

Vice Chair McKenney suggested putting a notice at Jay's because a lot of people go there. She asked if there might be grants for signage.

Ms. Caruso said that she always gets a good response when she sends items to the schools for distribution to families.

Ms. Pelissier suggested getting about 15 vinyl signs because they are inexpensive and the messages can be changed. She will check with the Schools and the Highway Department. She will also prepare a more complete explanation for the website.

Public Hearing

- On the following Town Warrant Article #16 – Shall we allow the operation of KENO games within the town?

Vice Chair McKenney opened the Public Hearing at 6:17 pm. She said that the State allots \$1,100 per student to communities with full-time kindergarten.

Mr. Goodine reported that Spiro at Olympus Pizza is very excited about having KENO.

Regular Agenda

- Boys and Girls Club Preschool Bathroom

This item will be taken up at the next meeting because the plans are not ready.

- Town Office Closure Policy

Mr. Goodine stated that he and Ms. Pelissier reviewed the personnel policy regarding closing Town Hall during a snowstorm or other inclement weather. He likes the idea of following what the schools do, and he also wants to set an example for the public to stay off the roads.

Ms. Pelissier added that some people commute a long distance.

Mr. Eaton said that they may not have to change the policy because it seems to give the Town Administrator the authority to decide on this matter.

Ms. Pelissier said she would look into some signage.

Vice Chair McKenney closed the Public Hearing on Warrant Article #16 at 6:34 pm.

Budget Related Agenda

- Brief Update on Budget Committee and Budget Public Hearing

Mr. Goodine said that he would be posting his overview and the town warrant on the website.

Ms. Pelissier said she was impressed with Mr. Goodine's explanations at the Public Hearing and some people have said it was the best ever.

Mr. Goodine said that DRA has given permission to express the impact on the tax rate in dollars and cents. Therefore, items funded by the unassigned fund balance will say \$0.00

Ms. Pelissier said that she can ask the printer to make that information Bold.

- Approval and Signing of the 2019 Town Meeting Warrant

Mr. Eaton made a motion to approve the 2019 Town Meeting Warrant. Ms. McKenney seconded the motion, which carried unanimously.

- Deliberative Session, February 2, 2019

Mr. Goodine announced that the Deliberative Session will be held on February 2, 2019 beginning at 9:00 am at the ARD school.

Other Business

- Deputy Health Officer

Mr. Eisenhart introduced Denise Dublois, who has offered to work as his Deputy Health Officer. He said this would be good for safety and liability.

Ms. Dublois stated that she is a licensed chiropractor, has a paralegal degree and a science degree, and served in the Air Force during the Gulf War. She has volunteered for many organizations, including Disabled American Veterans, Civil Air Patrol, and Red Cross.

Mr. Eaton made a motion to appoint Denise Dublois as Deputy Health Officer, term ending June 1, 2021. Vice Chair McKenney seconded the motion, which carried unanimously.

Town Administrator's Report

Mr. Goodine presented an abatement for a condemned property which has been demolished.

Mr. Eaton made a motion to approve the abatement for Map 407, Lot 40-39. Vice Chair McKenney seconded the motion, which carried unanimously.

Mr. Goodine presented two payroll change forms for new Fire Department employees.

Mr. Goodine reported that the generator has been repaired; they are still waiting for a part to repair the boiler.

Consent Calendar, Minutes and Manifests

On motion of Mr. Eaton, seconded by Vice Chair McKenney, it was voted unanimously to ratify the Consent Calendar of January 14, 2019.

On motion of Mr. Eaton, seconded by Vice Chair McKenney, it was voted unanimously to approve the Payroll and Accounts Payable Manifests listed on the January 14, 2019 agenda.

Non-Public Agenda Item

Mr. Eaton made a motion to enter non-public session in accordance with the provisions of RSA 91-A:3 II (I) at 6:49 pm. Vice Chair McKenney seconded the motion. A roll call vote was taken: Dave Eaton, aye; Sandy McKenney, aye. The motion carried.

Mr. Eaton made a motion to return to public session at 8:23 pm. The motion was seconded by Vice Chair McKenney. A roll call vote was taken: Dave Eaton, aye; Sandy McKenney, aye. The motion carried.

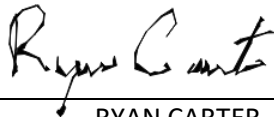

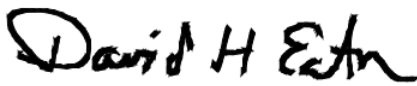
Mr. Eaton made a motion to seal the minutes of the non-public session as they could affect the reputation of someone not a member of the Board. The motion was seconded by Vice Chair McKenney. A roll call vote was taken: Dave Eaton, aye; Sandy McKenney, aye. The motion carried.

Mr. Eaton made a motion to adjourn at 8:25 pm. The motion was seconded by Vice Chair McKenney and carried unanimously.

TOWN OF ALLENSTOWN
SELECTBOARD
PUBLIC MEETING MINUTES

JANUARY 14, 2019

Signature Page

Original Approval:	
	03/04/2019
RYAN CARTER, Chair	DATE
	02/25/2019
SANDRA MCKENNEY, Vice Chair	DATE
	02/20/2019
DAVID EATON, Member	DATE

Amendment Approvals:		
Amendment Description:	Approval:	Date:
	RYAN CARTER, Chair	DATE
	SANDRA MCKENNEY, Vice Chair	DATE
	DAVID EATON, Member	DATE

Signature Certificate



Document Reference: 5P8T26IK82M9SGJAHNLNJ63

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David Eaton

Party ID: HTVAC5I9II5K7GJ66CYESF

IP Address: 162.220.42.26

VERIFIED EMAIL: deaton@allentownnh.gov

Electronic Signature:

Multi-Factor
Digital Fingerprint Checksum

cff745008828fad4abdb3c44070b48655481a449



Sandra McKenney

Party ID: 8MS4ANJZZ524MRCAMKPDCA

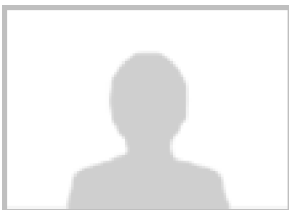
IP Address: 64.222.96.214

VERIFIED EMAIL: smckenney@allentownnh.gov

Electronic Signature:

Multi-Factor
Digital Fingerprint Checksum

19bf745d7382061dd739666a80c8cad727c832f



Ryan Carter

Party ID: GFFN4TINDL6XPT95P7CVTR

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Electronic Signature:

Multi-Factor
Digital Fingerprint Checksum

5832eed6247395adb957263099d32330e317058f



Timestamp

2019-03-04 15:57:21 -0800

2019-03-04 15:57:20 -0800

2019-03-04 15:56:51 -0800

2019-02-25 09:41:59 -0800

2019-02-25 09:41:22 -0800

2019-02-20 04:24:28 -0800

2019-02-20 04:23:24 -0800

Audit

All parties have signed document. Signed copies sent to: David Eaton, Sandra McKenney, Ryan Carter, and Derik Goodine.

Document signed by Ryan Carter (rcarter@allentownnh.gov) with drawn signature. - 24.62.156.240

Document viewed by Ryan Carter (rcarter@allentownnh.gov). - 24.62.156.240

Document signed by Sandra McKenney (smckenney@allentownnh.gov) with drawn signature. - 64.222.96.214

Document viewed by Sandra McKenney (smckenney@allentownnh.gov). - 64.222.96.214

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2019-02-19 13:25:53 -0800

Document created by Derik Goodine (dgoodine@allentownnh.gov). -
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