

TOWN OF ALLENSTOWN

ANNUAL TOWN AND SCHOOL REPORTS 2015



ALLENSTOWN
NEW HAMPSHIRE
MERRIMACK, SS.



Annual Reports

The Town of Allenstown, New Hampshire for the Fiscal Year Ending:

December 31, 2015

**ALLENSTOWN NH HISTORICAL SOCIETY
PO BOX 94
ALLENSTOWN, NH 03275**

**1925 REO SPEEDWAGON
ALLENSTOWN'S FIRST SCHOOL BUS**

The story of the 1925 Reo Speedwagon had a very innocent beginning.

On June 2, 2015 Tim Scannell of Concord, NH told Armand Verville, president, Allenstown Historical Society, that his grandfather Tom Hayes owned and operated a 1925 REO Speedwagon purchased new in August 1925 from Dudley Brothers Motors in Concord for an estimated \$1,575.00. He contracted with the Allenstown School District for \$100.00 per month to transport pupils from East Allenstown to the Allenstown grammar school (now Town Hall) in the village from September 1925 through 1941. His step-son Timothy O. Scannell (uncle to Tim above) drove for the 1940 and 1941 school years.

The REO stayed in Allenstown at the Scannell farm on Deerfield Road until the 1970's when Uncle Tim moved to Exeter. Tim and his wife partially restored it. Uncle Tim Scannell died in 1984 and left the REO to his twin daughters Mary and Kelly in Baltimore, MD. The vehicle was taken to Baltimore by trailer and stored in a rented garage. Very few visits were made to the garage for the next 30 years.

We have daily journals from Tom Hayes which identify this REO as his along with daily activities which state that he "carried the children". In July 2015 Tim gave us photos of the REO loaded with family members and he said he thought it still exist. I asked if he could get me current photos, instead he gave me his Cousin Mary's contact info and suggested that I call her. On August 5th I spoke to Mary and she said they still own it but have decided to sell it. I told her I only want a current photo for our archives. She agreed to take photos for me. She then asked if the Allenstown NH Historical Society would be interested in purchasing the vehicle. I explained that we do not have that kind of money so photos will have to do. I then asked if they may consider donating it to AHS that we are a 501(c) (3) non-profit organization and their gift would be tax deductible. On August 28th Mary told me they decided to donate it to AHS. On August 30th she and Kelly took photos and dimensions that I could bring to the next AHS meeting. At the September 2nd meeting, the members authorized me (Armand Verville) to accept the donation and to transport it back home. On September 25th and 26th myself & Claudette Verville and Eric Halvorson traveled to Baltimore with a borrowed truck and trailer, accepted the donation and transported it back to Allenstown.

At their October 19, 2015 meeting the Board of Selectmen authorized the Allenstown Historical Society to build a display/garage in front of Town Hall at the expense of AHS - not taxpayer dollars. On January 7, 2016 Armand drove the REO Speedwagon the mile and a half to Town Hall and it is now on display.

We hope the children of Allenstown and surrounding communities learn what things were like some 90 years ago, and some of our seniors may just remember seeing the REO on one of its journeys.

Respectfully submitted,

Armand E. Verville, President
Allenstown Historical Society



2015 DEDICATION

DANA CLEMENT



After having served as the Superintendent for the past twenty three years Dana Clement has retired. Dana began his tenure at the Allenstown Wastewater Treatment Facility in 1992 and retired November 1, 2015.

Dana got his start and became a pioneer in the wastewater industry after the Clean Water Act was signed into law in 1972. He began his career at the Hooksett, NH Wastewater Treatment Facility in 1977. He left the wastewater industry in 1984, and started his own construction business. When the housing market collapsed in 1990 he returned to the wastewater industry at the Lowell Regional Water and Wastewater Utilities. The Superintendent position opened in Allenstown in 1992, and Dana settled in for the remainder of his career.

Dana achieved many accomplishments for the Sewer Department in Allenstown. Dana has kept the treatment facility up to date with the ever changing technological advancements in the industry. Dana oversaw the installation of several programmable logic controllers at the facility, and wrote the code to computerize the aged infrastructure from the 1970's. He also oversaw the first municipal installation of the Bio-Mag treatment process in the country. The Bio-Mag treatment process is a technological advancement in the industry that will lead to increased capacity at the Allenstown Wastewater Treatment Facility.

Dana is now a snowbird spending his summers in New Hampshire and winters in Florida. He is now working on improving his golf game.

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◆◆◆TOWN OFFICERS◆◆◆

BOARD OF SELECTMEN

Jason Tardiff	Notre Dame Ave	485-8767
Jeffrey Gryval - Chairman	Lubern Ave	485-4356
Kate Walker	Sullivan Drive	340-1506

TOWN ADMINISTRATOR

Shaun Mulholland– email smulholland@allenstownnh.gov
Town Web Page – www.allenstownnh.gov

Administrative Assistant	Cindy Baird	cbaird@allenstownnh.gov
Assessor	Avitar Consulting	
Assessing Clerk	Donna Severance	dseverance@allenstownnh.gov
Building Inspector/Code Enforcement	Dana Pendergast	dpendergast@allenstownnh.gov
Fire Chief	Dana Pendergast	dpendergast@allenstownnh.gov
Deputy Fire Chief/Fire Prevention	Paul St. Germain	pstgermain@allenstownnh.gov
Health Officer	Joyce Welch	jwelch@allenstownnh.gov
Librarian	Patricia Adams	allenstownlib@comcast.net
Moderator	Dennis Fowler	
Police Chief	Paul Paquette	ppaquette@allenstownnh.gov
Road Agent	Ron Pelissier	rpelissier@allenstownnh.gov
Tax Collector/Town Clerk	Kathleen Rogers	kr Rogers@allenstownnh.gov
Deputy Tax Collector/Town Clerk	Patricia Caruso	pcaruso@allenstownnh.gov
Treasurer	Carol Andersen	candersen@allenstownnh.gov
Finance/Welfare Director	Diane Demers	ddemers@allenstownnh.gov

SEWER COMMISSIONERS

Larry Anderson
Carl Caporale
Jeffrey McNamara

LIBRARY TRUSTEES

Vicki Kneeland
Pauline Boutin
Joanne Dufort

SUPERVISORS OF THE CHECKLIST

Louise Letendre
Kristopher Fowler
Robert O. Girard Sr.

TRUSTEE OF TRUST FUNDS

Larry Anderson
Edgar McKenney
Carol Merrill



APPOINTED BOARD MEMBERS

PLANNING BOARD

Christopher Roy, Chair – *Term Expires 2018*
Chad Pelissier, Vice Chair - *Term Expires 2016*
Diane Adinolfo -*Term Expires 2017*
Larry Anderson – *Term Expires 2016*
Jason Tardiff - *Select Board Ex Officio*

ZONING BOARD OF ADJUSTMENT

Eric Feustel - *Term Expires 2018*
Jeff Gryval – *Term Expires 2018*
Christopher Roy - *Term Expires 2017*
Roger Laflamme – *Term Expires 2017*
Robert Bergeron – *Term Expires: 2016*

CONSERVATION COMMISSION

Larry Anderson – *Term Expires 2018*
Fran Severance – *Term Expires 2017*

PARKS & RECREATION

Carl Schaefer - *Term Expires: 2017*
Peter Houlis – *Term Expires: 2018*
Beth Houlis – *Term Expires: 2016*

ELECTED BUDGET COMMITTEE MEMBERS

Jeff Gryval – Select Board Ex Officio

Term Expiration 2017

Kyle Mallinger
Michael Frascinella
David Coolidge
Debra Carney

Term Expiration 2018

Carol Angowski
Tiffany Ranfos
Melaine Boisvert
Larry Anderson

Term Expiration 2016

Keith Klawes
David Eaton
Fern Bissonette
Roger Laflamme



**TOWN OF ALLENSTOWN
STATE OF NEW HAMPSHIRE
MINUTES OF DELIBERATIVE SESSION ON 1/31/15**

TO THE INHABITANTS OF THE TOWN OF ALLENSTOWN, IN THE COUNTY OF MERRIMACK,
STATE OF NEW HAMPSHIRE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the St. John the Baptist Parish Hall, 10 School St. Allenstown, N.H. on Saturday, January 31, 2015 at 9:00 a.m. (or, in the event of inclement weather, on Wednesday, February 4, 2014 at 6 p.m.) for the purpose of transacting all business other than voting by official ballot and thereafter to meet on Tuesday, March 10, 2015 between 8:00 a.m. and 7:00 p.m. at the St. John the Baptist Parish Hall, located at 10 School Street in Allenstown N.H., to elect officers, vote on Zoning articles and to vote on all warrant articles from the first session by official ballot.

The meeting was called to order on Saturday, January 31, 2015 at 9:45 a.m. by Moderator Dennis Fowler. There were 71 registered voters in attendance.

The Moderator introduced the Town Officials and the Budget Committee, all sitting at the front table.

The Moderator discussed the basic rules for the meeting, and stated he would entertain only one amendment at a time. He reserved the right to ask that an amendment be put in writing.

ARTICLE 1

To choose all necessary Town Officers for the ensuing year as follows:

Town Clerk, for a term of three (3) years;
Town Treasurer, for a term of one (1) year;
Select Board Member, for a term of three (3) years;
Sewer Commissioner, for a term of three (3) years;
Trustee of Trust Funds, for a term of three (3) years;
Library Trustee, for a term of three (3) years;
Trustee of Cemeteries Fund, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of one (1) year;

This Article will be taken care of on Tuesday, March 10, 2015.



ARTICLE 2

Are you in favor of the adoption of Amendment No. 1 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend the definition of “Apartment or Apartment House” as follows (text underlined is to be added, text struck through is to be removed) and renumber the Article accordingly:

Apartment or Apartment House - Any dwelling unit for rent, including but not limited to a room, suite of rooms, enclosed porch, addition, or above garage space with one or more rooms for the use of one or more persons as a housekeeping unit with space for eating, living, and sleeping and containing permanent provisions for cooking or sanitation. This definition replaces and supersedes any other definition of “Apartment” or “Apartment House” contained anywhere in these ordinances.

The Planning Board recommends this Article.

This Article will be taken care of on Tuesday, March 10, 2015.

ARTICLE 3

Are you in favor of the adoption of Amendment No. 2 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To add the following new definition for Apartment Building and renumber the Article accordingly:

Apartment Building - Any building or portion thereof which contains three or more Apartments dwelling units. This definition supersedes any definition of “Apartment House” contained anywhere in these ordinances.

The Planning Board recommends this Article.

This Article will be taken care of on Tuesday, March 10, 2015.

ARTICLE 4

Are you in favor of the adoption of Amendment No. 3 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:



To add a twenty (20) foot front setback to the Business Zone in Article VIII?

The Planning Board recommends this Article.

This Article will be taken care of on Tuesday, March 10, 2015.

ARTICLE 5

Are you in favor of the adoption of Amendment No. 4 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To add a twenty (20) foot front setback to the Industrial Zone in Article IX?

The Planning Board recommends this Article.

This Article will be taken care of on Tuesday, March 10, 2015.

ARTICLE 6

Are you in favor of the adoption of Amendment No. 5 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article VI, Section 602.J to require a two-hundred foot (200') setback from roads or property lines from the parent tract for any structure in a cluster housing development.

The Planning Board recommends this Article.

This Article will be taken care of on Tuesday, March 10, 2015.

ARTICLE 7

Are you in favor of the adoption of Amendment No. 6 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XI, Supplemental Regulations, by deleting Section 1118.a which prohibits the conversion of any existing manufacturing housing park to condominium use. The proposed change would result in compliance with NH law RSA 356:B.5.

The Planning Board recommends this Article.

This Article will be taken care of on Tuesday, March 10, 2015.



ARTICLE 8

Are you in favor of the adoption of Amendment No. 7 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows: The proposed changes are in an effort to comply with federal storm water requirements.

To amend Article XXIV, Groundwater Protection Overlay District, to revise certain performance standards and to revise certain best management practices including certain revisions to the Spill Prevention, Control and Countermeasure Plan requirements.

To amend Article XXV, permanent (Post-Construction) Stormwater Management Ordinance to establish and revise certain best management practices and performance standards including certain revisions to the erosion control requirements, certain groundcover and vegetation requirements, prohibitions from “tying into” storm sewers, and add new Section IV.A to require a Stormwater Pollution Prevention Plan (SWPPP) for commercial and town maintenance garages, public works yards, transfer stations, recycling centers any other waste handling facilities where pollutants are (or are proposed to be) exposed to runoff and not covered by a site-level EPA stormwater permit.

The Planning Board recommends this Article.

This Article will be taken care of on Tuesday, March 10, 2015.

ARTICLE 9

Are you in favor of the adoption of Amendment No. 8 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To Repeal the Mobile Home Building Permit Ordinance.

To repeal the Mobile Home Ordinance and the Regulation of the Installation of Mobile Homes Including Mobile Home Parks.

To amend Section 7 of the Allenstown Building Code Ordinance to specify that the manufacturing and installation of all Manufactured Homes must comply with all applicable state and federal requirements.

To repeal a definition for Manufactured Housing as follows: Manufactured Housing: A factory-built, single-family structure, which is manufactured or constructed under authority of 42 U.S.C. Sec. 5403, Federal Manufactured Home Construction and Safety Standards, and is to be



used as a place for human habitation, but which is not constructed with a permanent hitch or other device allowing it to be moved other than for the purpose of moving to a permanent site and which does not have permanently attached to its body or frame any wheels or axles. A mobile home is not a manufactured home unless it has been converted to real property (i.e. affixed to a cellar/basement) and is taxed as a site-built dwelling. For the purpose of this Ordinance, a manufactured home shall be considered the same as any site-built, single-family detached dwelling.

To add a definition for Manufactured Home as follows: Manufactured Home: A structure, designed to be a dwelling unit with or without a permanent foundation, that is transportable in one or more sections which in the traveling mode is eight feet wide or more in width or 40 feet or more in length or, when erected, is 320 or more square feet in area, and which is built on a permanent chassis.

To add a definition of Manufactured Home Site.

To add a definition of Presite Built Housing.

To repeal the definition of Manufactured Housing and Housing Park.

To establish that Manufactured Home Parks are permitted within a new Manufactured Home Park Overlay District within the Open Space and Farming Zone by Conditional Use Permit by the Planning Board.

To repeal the existing Article XVII Manufactured Housing and replace with the proposed Article XVII Presite Built Housing and Manufactured Homes. The new Article will, among other things: authorize single presite built homes or manufactured homes wherever single family homes are permitted, allow clusters of presite built homes; authorize the Planning Board the authority to grant Conditional Use Permits for manufactured home parks; establish criteria upon which the Planning Board shall grant a Conditional Use Permit for manufactured home parks; require 2 acres per unit for manufactured home park density calculation purposes; establish setbacks for each house lot; and, require a minimum of a fifteen (15) acre parcel.

To establish a new Manufactured Home Park Overlay District within the Open Space and Farming District and whose boundaries shall consist of the following lots legally existing as of April 1, 2011 and as depicted on the March 10, 2015 Official Zoning Map of the Town of Allenstown, and a map created by the Central New Hampshire Regional Planning Commission entitled Allenstown Manufactured Home Park Overlay District and dated March 10, 2015. Overlay district lots include Maps and Lots: 407-12; 407-8; 407-9-1; 407-9-2; 407-26; 407-9-3; 407-25; 407-10; 407-11; 407-30; 407-31; 407-23; 407-024; 407-32; 409-30; 409-31; 409-32-1; 409-33; 409-32; 407-34; 109-21; 109-22; 109-23; 109-24; 108-1; 108-2; 410-28; 107-1; 107-2; 410-29; 107-3; 107-4; 410-33; 107-5; 107-6; 107-7; 410-31; 410-32; 107-8; 107-9; 410-30;

411-5; 411-2; 411-3; 411-4, and any future lots created as a result of the subdivision or merger of any of these lots.

The Planning Board recommends this Article.

ARTICLE 10

Are you in favor of the adoption of Amendment No. 9 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Section 1 of the Allenstown Building Code Ordinance to eliminate the reference to RSA 156:1 and replace it with RSA 155-A.

The Planning Board recommends this Article

This Article will be taken care of on Tuesday, March 10, 2015.

ARTICLE 11

Are you in favor of the adoption of Amendment No. 10 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Section 801 of Article VIII to allow Kindergartens as a permitted use.

To amend Section 801 of Article VIII to allow Group Child Care Centers (more than 6 children) as a permitted use.

The Planning Board recommends this Article

This Article will be taken care of on Tuesday, March 10, 2015.

ARTICLE 12

Are you in favor of the adoption of Amendment No. 11 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Section 1113.3 of Article XI to state that all commercial developments (excluding single family homes and duplexes) on parcels in all zones are permitted to and encourage to share access and/or parking whenever feasible. Additionally, though frontage may be counted



on one street, access to another street via the lot containing the shared access/parking is permissible.

The Planning Board recommends this Article

This Article will be taken care of on Tuesday, March 10, 2015.

ARTICLE 13 Sewer Bond

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town will vote to raise and appropriate the sum of \$30,000 (gross budget) to defray the cost of planning relative to public facilities through the previously established Asset Management Plan development project for the Town of Allenstown Wastewater Collection and Treatment System; and,

to authorize the issuance of not more than thirty thousand dollars (\$30,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and, further, to authorize the Selectboard to issue and negotiate such bonds or notes and to determine the conditions and the rate of interest thereon; and,

to further authorize the Selectboard to offset a portion of said appropriation by applying for, Clean Water State Revolving Funds (CWSRF), it being understood that repayment of the loan funds will include up to 50% forgiveness of the loan principal in the amount up to \$30,000.

A condition of the approval of this article being that repayment of any remaining loan balance to be paid by sewer funds; and, further, that the Allenstown Sewer Commission shall pay any outstanding remaining balance and applicable interest in full from said sewer funds on or before the date that the first payment of the loan related to the CWSRF funding is due; and,

to authorize the Selectmen and Sewer Commissioners to take all other action necessary to carry out and complete this project. (3/5 ballot vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Dana Clement stated the purpose of this Article was to allow us to take advantage of a program that the DES



made available to obtain up to \$30,000 in grant funding to reimburse us for the cost of maintaining an Asset Management Plan. Scott Bellerose inquired whether it was really free money, or whether the funds come from taxpayers. Dana provided a complex, lengthy explanation of the process and stated the funds do not come from taxes. He stated they have been working on the required Asset Management Plan program for two years now.

ARTICLE 14 Town Operating Budget

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$3,847,352**. Should this article be defeated, the default budget shall be **\$3,933,407**, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operations budget only. Passage of this article has an estimated tax rate impact of approximately \$0.28 cents per thousand dollars of assessed value.

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Jeff Gryval stated that unlike last year, the Sewer Commission budget is a separate budget from the Town budget. He stated that the proposed budget is approximately \$86,000 less than the default budget. He reviewed some of the line items. The legal fee line item is increased by \$30,000 this year from the \$20,000 amount last year. He said \$50,000 represents a true estimate. He pointed out an increase of \$16,000 in the Parks and Recreation line, due to the new Boys and Girls Club, partly for the use of Seniors. The Ambulance line increase was kept to a minimum of \$2,000. He said the increase is much smaller than recent years, and they worked hard to keep the increase small. He said a Committee looked into reducing the health insurance costs and pass some additional health insurance costs to employees.

He pointed out the large decrease in the Waste Disposal line item due to Casella Trash taking over collection instead of the Town. Also the Fire Department 's budget was decreased. There was a general discussion on the estimated increase in revenues.

There was a discussion that it was not definite that the new Boys and Girls Club would be used for the Seniors, and that it would depend on the funding coming in. The location is on Whitten Street.

Larry Anderson discussed that he wanted to increase the Cemeteries line item to allow all of the trustees to attend four meetings a year. A general discussion ensued as to what minimum amount would be needed. Also

ARTICLE 16 Highway Garage Capital Reserve Fund



mentioned was that even if it was suggested to use the amount for the Cemeteries line, that there was no requirement to use the additional funds for the Cemeteries.

A Motion was made by Larry Anderson and seconded by Gerry McKenney to increase the Cemeteries line by \$260, increasing the bottom line to \$3,847,612. Voted and defeated.

ARTICLE 15 Sewer Operating Budget

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) Shall the Town of Allenstown raise and appropriate as an operating budget for the Allenstown Sewer Commission, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$2,070,024**, said sum to come from sewer rents. Should this article be defeated, the default budget shall be **\$2,080,591**, also to come from sewer rents, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operations budget only.

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Dana Clement stated that this was not funded by taxes, and was funded by user fees. There was a general discussion on the sewer rent collection system and the three separate budgets.

ARTICLE 16 Highway Garage Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of \$80,000 to be added to the Highway Garage Capital Reserve Fund previously established. This sum to come from unreserved fund balance. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

There was a lengthy general discussion with regard to the Capital Reserve Funds. Shaun Mulholland explained



that these funds were set up to save for future expenses and projects, and avoid borrowing money when there is a shortfall for unplanned expenses or larger projects. He explained this money was in the bank and, if approved, could be transferred to the respective Capital Reserve Funds.

Sandra McKenney asked whether the total of \$160,000 for Articles 16, 17 and 18 would come out of the \$467,000 balance of Unassigned funds. The response was affirmative. When asked about the current balances in the Town accounts, it was stated that there was approximately \$1,000,000 in an investment account and \$900,000 in a general fund. It was explained that this was not extra money, and that the funds will be used up to pay upcoming expenses.

There was a general discussion about the disrepair of the Town Garage and maybe forming a Building Committee to begin to plan for a new building.

Barbara Chaput inquired whether the Town accounts were interest bearing. Larry Anderson stated that TD Bank Wealth Management was handling the Town accounts. He stated the Board decided to go with stock options wherein the Town actually owns shares of stock.

There was an inquiry as to what the balance was in the Highway Garage Capital Reserve Fund, and the response was \$93,672.

ARTICLE 17 Landfill Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of \$20,000 to be added to the Landfill Capital Reserve Fund previously established. This sum to come from unreserved fund balance. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

There was a general discussion on the purpose of the Landfill Capital Reserve Fund, and funds were needed to plan for future needs.

ARTICLE 18 Fire Safety Equipment Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of \$60,000 to be added to the Fire Safety Equipment Capital Reserve Fund previously established. This sum to come from the unreserved fund balance. (Majority vote required)



Recommended by the Board of Selectmen

Recommended by the Budget Committee

There was a discussion that the air pack systems would all need to be replaced in 2016. They need to be replaced every four years, and they are expensive, but necessary. It is recommended that we start saving for this large expense now so that we will have the cash on hand. The Town will also seek grants at that time. Tiffany Ranfos asked how many packs there were and the total cost. The response was 27 units for a total of approximately \$200,000. The cost increase every year.

ARTICLE 19 Solid Waste Vehicle Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the town will vote to discontinue the Solid Waste Vehicle Capital Reserve Fund created in 2013. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Jeff Gryval stated that the Solid Waste Vehicle Capital Reserve Fund was no longer needed, since Casella now is in charge of trash removal.

ARTICLE 20 Highway Equipment Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of \$20,000 to be added to the Highway Equipment Capital Reserve Fund previously established. This sum to come from unreserved fund balance. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Jeff Gryval stated that if Article 20 is approved, \$20,000 will be moved to the Highway Equipment Capital Reserve Fund. He stated this will not increase taxes. Shaun Mulholland stated that if Article 19 does not pass, the funds will remain in the Solid Waste Vehicle Capital Reserve Fund. He stated if Article 20 then passes, the funds will be transferred from the \$467,000 of the Unassigned Fund Balance.



ARTICLE 21

Cemetery Facilities Capital Reserve Fund

To see if the Town of Allenstown will vote to establish a Cemetery Facilities Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of acquiring land and the construction of cemetery facilities and to raise and appropriate the sum of \$15,000 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. Estimated tax rate impact of \$0.06 cents per thousand dollars of valuation. (Majority Vote Required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Larry Anderson discussed that by statute towns are required to have a facility for burials. He said there was a 1.8 acre piece of land the Town acquired that may be available for this purpose. However, there would be many expenses, including surveying, map lay out, cleaning, building roads and setting up the cemetery. Jeff Gryval stated that to date the Town had no cases where it was required to bury someone. We sometimes work with St. John's. However, he confirmed the state had a statute. He said they were working on getting this old legislation changed to make it more cost effective for the Town. Tiffany Ranfos stated that the taxpayers would need concrete cost numbers, not guesstimates. Jeff Gryval stated that it would be the Board of Selectmen that decided whether to spend the \$15,000.

Joe Butts stated that the land in question had already been surveyed, and that the lot had many pine trees that could be sold. Larry Anderson stated that, as Trustee, he is trying to do the right thing, but would like to work toward an inter-municipal agreement and also try to change the current law.

Denise Frasier asked whether there was any penalty for not having a town cemetery and Shaun Mulholland stated there was no penalty. Armand Verville asked whether we could zero out the amount, and that it was premature to adopt this Article.

A Motion was made by Armand Verville to reduce the dollar amount to \$0 and change the rate impact to read \$0.00 cents. Voted and passed.

ARTICLE 22

Adoption of Provisions of RSA 41:14-a

Shall the Town of Allenstown vote to adopt the provisions of RSA 41:14-a authorizing the selectmen to have the authority to acquire or sell land, buildings, or both; provided however, that prior to such acquisition or sale, that the Select Board comply with all procedural requirements of RSA 41:14-a as it may be amended, including but not limited to Planning Board and Conservation Commission review and recommendation and public hearings. In accordance with the provisions of RSA 41:14-c, once adopted these provisions shall remain in effect until specifically rescinded by the town at any duly warned meeting.



Recommended by the Board of Selectmen

Jeff Gryval stated that this would give the Board of Selectmen authority to buy and sell land. He said they would rely on the recommendation of the Planning Board and there would be a public hearing. There are occasions they need to get easements over land, and this would give them authority to proceed. There was a lengthy general discussion on the need for this Article.

ARTICLE 23 By Petition

Shall the Town of Allenstown will vote to change the position of Town Administrator from an appointed position to an elected position. If passed, this warrant article will become effective in 2016 after the March election.

Not Recommended by the Board of Selectmen

Jeff Gryval spoke on behalf of the Board of Selectmen. He stated that the Town Administrator position is not a Town Manager position. He said that the Town Administrator has a Master's degree in government. The Town Administrator is asked to do many different things. If this position was changed to an elected position, someone could be elected because of popularity, and not because of qualifications. He noted that none of the Petitioners were present at the meeting, and stated that none of the Petitioners ever talked to the Board of Selectmen about the matter. He stated the Town Administrator is not a political position. The Board of Selectmen will issue a press release about this Petition. He stated that hiring for this position follows the usual job hire procedure, and that there is no need for a change.

The Town Attorney stated that in New Hampshire Towns can only exercise the authority they have been given, and that there is no statute to elect a Town Administrator. If this Article were to pass, it would be up to the Board of Selectmen to implement. He said there was no need to do anything.

Armand Verville stated that this Petition was very scary, and that the wrong person could be elected. He said if there was a personal issue then that should be dealt with through the Board of Selectmen. He said that everyone present should tell their friends and neighbors not to pass this Article.

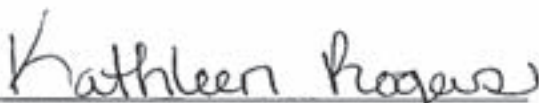
Donna Ong stated that the Town was in many ways very lucky to have the current Town Administrator. Jeff Gryval stated he stands by the process. He stated that 33 people signed the Petition, and that if anyone has any concerns they should speak to the Board of Selectmen.

There was a round of applause for the Town Administrator and the hard work done by the Board of Selectmen.

A Motion was made by Armand Verville and seconded by Judy Silva to recess the meeting to Tuesday, March 10, 2015. Voted and passed. Meeting Adjourned at 11:40 a.m.

A TRUE COPY,

ATTEST:


KATHLEEN ROGERS, Town Clerk



THE STATE OF NEW HAMPSHIRE
TOWN OF ALLENSTOWN
LOCAL BALLOT FOR THE YEAR 2015

TOWN BALLOT RESULTS

TOTAL VOTES CAST 345

TOWN CLERK

One Year Term

Vote for not more than one

KATHLEEN ROGERS	312
JASON TARDIF (WRITE IN)	1
PAIGE LORENZ (WRITE IN)	1

TOWN TREASURER

One Year Term

Vote for not more than one

CAROL ANDERSEN	301
KATHLEEN ROGERS (WRITE IN)	1
ROXANNE LEMBO (WRITE IN)	2

SELECTMEN

Three Year Term

Vote for not more than one

ROBERT LEE	138
JASON TARDIF	164
WRITE IN	5

SEWER COMMISSIONER

Two Year Term

Vote for not more than one

JEFF MCNAMARA	276
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TRUSTEE OF TRUST FUNDS

Three Year Term

Vote for not more than one

IRENE BOISVERT (WRITE IN)	3
CAROL ANDERSEN (WRITE IN)	1
LAURA PROVOST (WRITE IN)	1
DON CHAPUT (WRITE IN)	10
SHAUN MURPHY (WRITE IN)	1
SANDRA TOURANGO (WRITE IN)	1

TRUSTEE OF CEMETERY FUNDS

Three Year Term

Vote for not more than one

SHAWN MURPHY (WRITE IN)	1
LAURA PROVOST (WRITE IN)	1
DON CHAPUT (WRITE IN)	10
LARRY ANDERSON (WRITE IN)	1
SANDRA TOURANGO (WRITE IN)	1
IRENE BOISVERT (WRITE IN)	2



LIBRARY TRUSTEE

Three Year Term

Vote for not more than one

SHAWN MURPHY (WRITE IN)	3
MARTHA ROBIE (WRITE IN)	1
LARRY ANDERSON (WRITE IN)	1
CAROL ANDERSEN (Write in)	1
BRIAN NICHOLS (WRITE IN)	1
SANDRA TOURANGO (WRITE IN)	2
JAMES BARBER (WRITE IN)	1

BUDGET COMMITTEE

Three Year Term

Vote for not more than four

CAROL ANGOWSKI	267
MELAINE BOISVERT	204
TIFFANY RANFOS (WRITE IN)	15
JOHN PROVOST (WRITE IN)	1
DON CHAPUT (WRITE IN)	1
DAVE COOLIDGE (WRITE IN)	1
DEB PELISSIER (WRITE IN)	1
LARRY ANDERSON (WRITE IN)	1
CAROL ANDERSEN (WRITE IN)	1

SEWER COMMISSIONER

Three Year Term

Vote for not more than one

LARRY ANDERSON	250
ROXANNE LEMBO (WRITE IN)	2
CARL CAPORALE (WRITE IN)	1
CHRIS ROY (WRITE IN)	1
IRENE BOISVERT (WRITE IN)	1

BUDGET COMMITTEE

One Year Term

Vote for not more than one

TIFFANY RANFOS (WRITE IN)	3
CLAYTON ANDERSEN (WRITE IN)	1
JOHN PROVOST (WRITE IN)	1
LARRY ANDERSON (WRITE IN)	2
FERN BISSONETTE (WRITE IN)	1
WILLIAM BARNETT (WRITE IN)	2
SARAH GENDRON (WRITE IN)	1



THE STATE OF NEW HAMPSHIRE

TOWN OF ALLENSTOWN

WARRANT FOR THE YEAR 2015

TO THE INHABITANTS OF THE TOWN OF ALLENSTOWN, IN THE COUNTY OF MERRIMACK, STATE OF NEW HAMPSHIRE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the St. John the Baptist Parish Hall, 10 School St. Allenstown, N.H. on Saturday, January 31, 2015 at 9:00 a.m. (or, in the event of inclement weather, on Wednesday, February 4, 2015 at 6 p.m.) for the purpose of transacting all business other than voting by official ballot and thereafter to meet on Tuesday, March 10, 2015 between 8:00 a.m. and 7:00 p.m. at the St. John the Baptist Parish Hall, located at 10 School Street in Allenstown N.H., to elect officers, vote on zoning articles and to vote on all warrant articles from the first session by official ballot.

ARTICLE 1

To choose all necessary Town Officers for the ensuing year as follows:

Town Clerk, for a term of three (3) years;
Town Treasurer, for a term of one (1) year;
Select Board Member, for a term of three (3) years;
Sewer Commissioner, for a term of three (3) years;
Sewer Commissioner, for a term of two (2) years;
Trustee of Trust Funds, for a term of three (3) years;
Library Trustee, for a term of three (3) years;
Trustee of Cemeteries Fund, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of one (1) year;



ARTICLE 2

Are you in favor of the adoption of Amendment No. 1 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend the definition of "Apartment or Apartment House" as follows (text underlined is to be added, text ~~struck through~~ is to be removed) and renumber the Article accordingly:

~~Apartment or Apartment House~~ - Any dwelling unit for rent, including but not limited to a room, suite of rooms, enclosed porch, addition, or above garage space ~~with one or more rooms~~ for the use of one or more persons as a housekeeping unit with space for eating, living, and sleeping and containing permanent provisions for cooking or sanitation. This definition replaces and supersedes any other definition of "Apartment" or "~~Apartment House~~" contained anywhere in these ordinances.

The Planning Board recommends this Article.

Yes 206

No 73

ARTICLE 3

Are you in favor of the adoption of Amendment No. 2 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To add the following new definition for Apartment Building and renumber the Article accordingly:

Apartment Building - Any building or portion thereof which contains three or more Apartments dwelling units. This definition supersedes any definition of "Apartment House" contained anywhere in these ordinances.

The Planning Board recommends this Article.

Yes 243

No 83



ARTICLE 4

Are you in favor of the adoption of Amendment No. 3 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To add a twenty (20) foot front setback to the Business Zone in Article VIII?

The Planning Board recommends this Article.

Yes 220

No 100

ARTICLE 5

Are you in favor of the adoption of Amendment No. 4 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To add a twenty (20) foot front setback to the Industrial Zone in Article IX?

The Planning Board recommends this Article.

Yes 224

No 93

ARTICLE 6

Are you in favor of the adoption of Amendment No. 5 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article VI, Section 602.J to require a two-hundred foot (200') setback from roads or property lines from the parent tract for any structure in a cluster housing development.

The Planning Board recommends this Article.

Yes 217

No 101



ARTICLE 7

Are you in favor of the adoption of Amendment No. 6 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XI, Supplemental Regulations, by deleting Section 1118.a which prohibits the conversion of any existing manufacturing housing park to condominium use. The proposed change would result in compliance with NH law RSA 356:B.5.

. The Planning Board recommends this Article

Yes 226

No 88

ARTICLE 8

Are you in favor of the adoption of Amendment No. 7 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows: The proposed changes are in an effort to comply with federal storm water requirements.

To amend Article XXIV, Groundwater Protection Overlay District, to revise certain performance standards and to revise certain best management practices including certain revisions to the Spill Prevention, Control and Countermeasure Plan requirements.

To amend Article XXV, permanent (Post-Construction) Stormwater Management Ordinance to establish and revise certain best management practices and performance standards including certain revisions to the erosion control requirements, certain groundcover and vegetation requirements, prohibitions from "tying into" storm sewers, and add new Section IV.A to require a Stormwater Pollution Prevention Plan (SWPPP) for commercial and town maintenance garages, public works yards, transfer stations, recycling centers any other waste handling facilities where pollutants are (or are proposed to be) exposed to runoff and not covered by a site-level EPA stormwater permit.

The Planning Board recommends this Article.

Yes 236

No 70



ARTICLE 9

Are you in favor of the adoption of Amendment No. 8 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To Repeal the Mobile Home Building Permit Ordinance.

To repeal the Mobile Home Ordinance and the Regulation of the Installation of Mobile Homes Including Mobile Home Parks.

To amend Section 7 of the Allenstown Building Code Ordinance to specify that the manufacturing and installation of all Manufactured Homes must comply with all applicable state and federal requirements.

To repeal a definition for Manufactured Housing as follows: Manufactured Housing: A factory-built, single-family structure, which is manufactured or constructed under authority of 42 U.S.C. Sec. 5403, Federal Manufactured Home Construction and Safety Standards, and is to be used as a place for human habitation, but which is not constructed with a permanent hitch or other device allowing it to be moved other than for the purpose of moving to a permanent site and which does not have permanently attached to its body or frame any wheels or axles. A mobile home is not a manufactured home unless it has been converted to real property (i.e. affixed to a cellar/basement) and is taxed as a site-built dwelling. For the purpose of this Ordinance, a manufactured home shall be considered the same as any site-built, single-family detached dwelling.

To add a definition for Manufactured Home as follows: Manufactured Home: A structure, designed to be a dwelling unit with or without a permanent foundation, that is transportable in one or more sections which in the traveling mode is eight feet wide or more in width or 40 feet or more in length or, when erected, is 320 or more square feet in area, and which is built on a permanent chassis.

To add a definition of Manufactured Home Site.

To add a definition of Presite Built Housing.

To repeal the definition of Manufactured Housing and Housing Park.

To establish that Manufactured Home Parks are permitted within a new Manufactured Home

other things: authorize single presite built homes or manufactured homes wherever single family homes are permitted, allow clusters of presite built homes; authorize the Planning Board the authority to grant Conditional Use Permits for manufactured home parks; establish criteria upon which the Planning Board shall grant a Conditional Use Permit for manufactured home parks; require 2 acres per unit for manufactured home park density calculation purposes; establish setbacks for each house lot; and, require a minimum of a fifteen (15) acre parcel.

To establish a new Manufactured Home Park Overlay District within the Open Space and Farming District and whose boundaries shall consist of the following lots legally existing as of April 1, 2011 and as depicted on the March 10, 2015 Official Zoning Map of the Town of Allenstown, and a map created by the Central New Hampshire Regional Planning Commission entitled Allenstown Manufactured Home Park Overlay District and dated March 10, 2015.

Overlay district lots include Maps and Lots: 407-12; 407-8; 407-9-1; 407-9-2; 407-26; 407-9-3; 407-25; 407-10; 407-11; 407-30; 407-31; 407-23; 407-024; 407-32; 409-30; 409-31; 409-32-1; 409-33; 409-32; 407-34; 109-21; 109-22; 109-23; 109-24; 108-1; 108-2; 410-28; 107-1; 107-2; 410-29; 107-3; 107-4; 410-33; 107-5; 107-6; 107-7; 410-31; 410-32; 107-8; 107-9; 410-30; 411-5; 411-2; 411-3; 411-4, and any future lots created as a result of the subdivision or merger of any of these lots.

The Planning Board recommends this Article

Yes 195

No 121

ARTICLE 10

Are you in favor of the adoption of Amendment No. 9 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Section 1 of the Allenstown Building Code Ordinance to eliminate the reference to RSA 156:1 and replace it with RSA 155-A.

The Planning Board recommends this Article

Yes 191

No 117



ARTICLE 11

Are you in favor of the adoption of Amendment No. 10 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Section 801 of Article VIII to allow Kindergartens as a permitted use.

To amend Section 801 of Article VIII to allow Group Child Care Centers (more than 6 children) as a permitted use.

The Planning Board recommends this Article

Yes 246

No 75

ARTICLE 12

Are you in favor of the adoption of Amendment No. 11 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Section 1113.3 of Article XI to state that all commercial developments (excluding single family homes and duplexes) on parcels in all zones are permitted to and encourage to share access and/or parking whenever feasible. Additionally, though frontage may be counted on one street, access to another street via the lot containing the shared access/parking is permissible.

The Planning Board recommends this Article

Yes 211

No 94



ARTICLE 13 Sewer Bond

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town will vote to raise and appropriate the sum of \$30,000 (gross budget) to defray the cost of planning relative to public facilities through the previously established Asset Management Plan development project for the Town of Allenstown Wastewater Collection and Treatment System; and,

to authorize the issuance of not more than thirty thousand dollars (\$30,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and, further, to authorize the Selectboard to issue and negotiate such bonds or notes and to determine the conditions and the rate of interest thereon; and,

to further authorize the Selectboard to offset a portion of said appropriation by applying for, Clean Water State Revolving Funds (CWSRF), it being understood that repayment of the loan funds will include up to 50% forgiveness of the loan principal in the amount up to \$30,000.

A condition of the approval of this article being that repayment of any remaining loan balance to be paid by sewer funds; and, further, that the Allenstown Sewer Commission shall pay any outstanding remaining balance and applicable interest in full from said sewer funds on or before the date that the first payment of the loan related to the CWSRF funding is due; and,

to authorize the Selectmen and Sewer Commissioners to take all other action necessary to carry out and complete this project. (3/5 ballot vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Yes 234

No 77



ARTICLE 14

Town Operating Budget

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$3,847,352**. Should this article be defeated, the default budget shall be **\$3,933,407**, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operations budget only. Passage of this article has an estimated tax rate impact of approximately \$0.28 cents per thousand dollars of assessed value.

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Yes 235

No 73

ARTICLE 15

Sewer Operating Budget

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) Shall the Town of Allenstown raise and appropriate as an operating budget for the Allenstown Sewer Commission, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$2,070,024**, said sum to come from sewer rents. Should this article be defeated, the default budget shall be **\$2,080,591**, also to come from sewer rents, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operations budget only.

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

Recommended by the Board of Selectmen

Recommended by the Budget Committee



ARTICLE 16 Highway Garage Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of \$80,000 to be added to the Highway Garage Capital Reserve Fund previously established. This sum to come from unreserved fund balance. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Yes 230

No 86

ARTICLE 17 Landfill Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of \$20,000 to be added to the Landfill Capital Reserve Fund previously established. This sum to come from unreserved fund balance. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Yes 234

No 92

ARTICLE 18 Fire Safety Equipment Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of \$60,000 to be added to the Fire Safety Equipment Capital Reserve Fund previously established. This sum to come from the unreserved fund balance. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Yes 237

No 90



ARTICLE 19 Solid Waste Vehicle Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the town will vote to discontinue the Solid Waste Vehicle Capital Reserve Fund created in 2013. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Yes 248

No 75

ARTICLE 20 Highway Equipment Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of \$20,000 to be added to the Highway Equipment Capital Reserve Fund previously established. This sum to come from unreserved fund balance. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 21 Cemetery Facilities Capital Reserve Fund

To see if the Town of Allenstown will vote to establish a Cemetery Facilities Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of acquiring land and the construction of cemetery facilities and to raise and appropriate the sum of \$15,000 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. Estimated tax rate impact of \$0.06 cents per thousand dollars of valuation. (Majority Vote Required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Yes 226

No 96



ARTICLE 22**Adoption of Provisions of RSA 41:14-a**

Shall the Town of Allenstown vote to adopt the provisions of RSA 41:14-a authorizing the selectmen to have the authority to acquire or sell land, buildings, or both; provided however, that prior to such acquisition or sale, that the Select Board comply with all procedural requirements of RSA 41:14-a as it may be amended, including but not limited to Planning Board and Conservation Commission review and recommendation and public hearings. In accordance with the provisions of RSA 41:14-c, once adopted these provisions shall remain in effect until specifically rescinded by the town at any duly warned meeting.

Recommended by the Board of Selectmen

Yes 187

No 129

ARTICLE 23 By Petition

Shall the Town of Allenstown will vote to change the position of Town Administrator from an appointed position to an elected position. If passed, this warrant article will become effective in 2016 after the March election.

Not Recommended by the Board of Selectmen

Yes 142

No 183

A TRUE COPY,

ATTEST:


KATHLEEN ROGERS, Town Clerk



NOTES



Department Reports





Town of Allenstown
Town Administrator
16 School St. Street
Allenstown, NH 03275
603-485-4276 ext. 112
smulholland@allenstownnh.gov

2015 Town Administrator Report

This year was a very productive year for the Town of Allenstown. Several major projects are underway or completed and several new initiatives are in the beginning phases. The major projects are as follows:

1. **Community Center Project-** the Town expanded the public-private partnership with the Boys & Girls Club to include the Belknap-Merrimack Community Action Program (CAP). CAP operates the senior center. The Town received two Community Development Block Grants, \$1 Million in total along with tax credits and donations to construct a \$2.3 Million community center. The community center will house the Boys & Girls Club as well as the senior center. The construction at the Whitten Street Park is underway with an anticipated completion date of June 1st, 2016.
2. **Streetlight Conversion Project-** the Town converted 173 streetlights to LED lights. This project was completed in November. The conversion is projected to reduce our electric costs by at least 40%.
3. **Hazard Mitigation Plan Update-** the Town completed the update of the Hazard Mitigation Plan and added a specific plan to address issues on the Suncook River. This update was paid for with grant funds.
4. **Accounting Software Project-** the Town purchased software to replace the aging BMSI program. The new Infinite Visions program provides significant enhancements and compliance capability compared to the previous software.

Several initiatives were begun in 2015 which will develop further in 2016. The initiatives are as follows:

1. **Downtown Area Charrette-** the Town is in the process of apply for assistance from PLAN NH to develop a plan for the future development/re-development of the downtown area to include the China Mill. The development of a plan will aid in the process of obtaining funding for economic development as well as housing re-development in our downtown core area.
2. **Emergency Operations Plan Update-** the Town received a grant in 2015 to update the EOP from the NH Dept. of Safety. This project will be completed by the end of 2016.
3. **Budget Management Plan-** The Board of Selectmen developed a budget for 2016 with the intent of managing spending to closely mirror the increase in growth of the economy. The proposed 2016 Budget is in line with the increase in the Consumer Price Index. The goal of the Board was to limit the increases in spending, in this case just less than 1%. Controlling spending to mirror the CPI will present challenges in the future. Operational costs continue to increase at levels higher than the CPI. There are a number of capital projects which will still need to be addressed which are not covered in the operating budget. Replacement of roadway infrastructure as well as repair or replacement of buildings are issues which remain to be addressed.
4. **Strategic Planning-** Some of the departments have chosen to develop strategic plans for their department or function. The Town Hall has initiated this process for the various functions which are operated out of it. The goal in the future is to have participation of all



of the departments which would allow for strategic planning for the Town as a whole. The lack of a Town wide strategic plan for its many functions is an identified weakness. Strategic planning aids in setting service levels and budget priorities.

5. **Employee Survey-** The Town completed a comprehensive employee survey to assess employee satisfaction in the workplace. The survey also allowed for an opportunity to obtain feedback from employees to improve the workplace and improve the efficiency of service delivery.

I wish to thank all of the department heads, officials and volunteers who are critical to the ability of the Town to provide services to its citizens. Teamwork and cooperation is what allows us to provide the services which our citizens expect from local government.

Shaun Mulholland
Town Administrator





Town of Allenstown
Emergency Management Director
16 School Street
Allenstown, NH 03275
603-485-4276 ext. 112
smulholland@allenstownnh.gov

2015 Emergency Management Director Report

The Town did not suffer any federally declared disasters in 2015 fortunately. This was the first year we did not have an emergency management training exercise. Federal grant funds were not available for these purposes this year that we were eligible for.

The Hazard Mitigation Committee completed the update of the Hazard Mitigation Plan with an enhanced Suncook River plan contained within it. The plan was just approved by FEMA and State Emergency Management in December. The plan will be used to implement measures to reduce the hazards the community faces from natural and manmade disasters.

The goals for 2016 are to maintain a high state of readiness by all of our departments to respond to disasters. The availability of grant funding for exercises has been restricted considerably. The ability to maintain our state of readiness will become more challenging over the next several years as the availability of funding becomes scarce. We did receive an Emergency Management Performance Grant in the amount of \$4,000 which will be used to update the Emergency Operations Plan which was last updated in 2011.

Residents are encouraged to visit the Town website, the Emergency Management webpage where information can be found to assist residents to prepare for and respond to disasters. Residents should consider developing their own disaster response plans and building a disaster response kit. The information to do this can be found on that webpage. The better our residents are prepared to survive disasters will limit the impact of those disasters on our community.

We are in need of volunteers to assist with shelter management and emergency management disaster response. If you are interested in volunteering please contact me directly.

Shaun Mulholland
Emergency Management Director





Town of Allenstown
Finance Director
16 School Street
Allenstown, NH 03275
603-485-4276 ext. 120
ddemers@allenstownnh.gov

2015 Finance Report

The Finance Director is responsible for the financial management of the town. Currently the Town of Allenstown does not have long term debt and maintains a high range of unreserved fund balance.

As Finance Director, I have taken on several projects to streamline the financial analysis of the town accounts.

- Payroll- We converted to Checkmate this year for payroll processing. This has been a tremendous savings in payroll processing costs. We use an electronic timesheet that converts to the payroll system. This has been a time saver for payroll processing. Employees have everything available to them online. They have access to all timesheets as well as paystubs, and W-2s. We have eliminated paper that needs to be distributed.
- Accounting Software Conversion- In 2015, the Town of Allenstown did an RFP for Accounting Software. We have converted to Tyler, Infinite Vision which is a windows based program compared to BMSI which was DOS based. This program will allow the following:
 - a. Budget forecasting- This will assist in the budgeting process when trying to determine larger projects.
 - b. Budgets will be prepared in the system by Department Heads. We will no longer export into Excel and transfer data back and forth. This will eliminate the chance for formula errors.
 - c. Invoicing- We now can create invoices in the system and know what is still outstanding. We invoice for Police Details, Intergovernmental Invoices and Grant Projects.
 - d. Grant Tracking- This will allow tracking of all cost associated with grants. Currently we have the Community Center Grant Project, this will allow the tracking of the different grants and the expenditures, soft match and donations.
 - e. Fixed Assets- GASB requires the town to track fixed assets. This program will update our fixed assets as purchases are being made.
- Account Payable-During 2015, we continued to convert vendors to EFT payments and invoice emailing. Both of these features reduce turnaround time when paying invoices. This has eliminated late fees.

Diane Demers
Finance Director





TOWN OF ALLENSTOWN

BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER

1 FERRY STREET

ALLENSTOWN, NH 03275

603-485-9202

DPENDERGAST@ALLENSTOWNNH.GOV

2015 Building/ CEO Annual Report

This year the Building Department provided combined resources to better serve the code enforcement needs for the Allenstown residents. This has proven to work very well so that customers can have one stop to have questions answered.

In 2015 the Building Department added a part-time Administrative Assistant. This position is responsible for the input of all permit applications and the issuing of building, plumbing, electrical and burner permits. Dawna is also the administrative staff person to the planning and zoning boards. She did all of the mailings, agendas and postings for each board. The addition of this position last year added much needed help to the department.

The building department issued 55 building permits including 5 new residential buildings, 1 commercial building, 5 demolition permits, 70 electrical and plumbing permits. The number of permits and inspections have been consistent in the past few years.

I would like to thank the Select Board, Town Administrator and the town hall staff for their help and guidance in the past year. Residents with questions or code concerns can find me at the Fire Station. I am always available to answer any code questions that you may have.

Sincerely
Dana Pendergast
Building Inspector/ CEO





Allenstown Fire Department
1 Ferry Street – Allenstown, NH 03275
Tel 603 485-9202 – Fax 603 268-0640
dpendergast@allenstownnh.gov

Chief Dana T. Pendergast

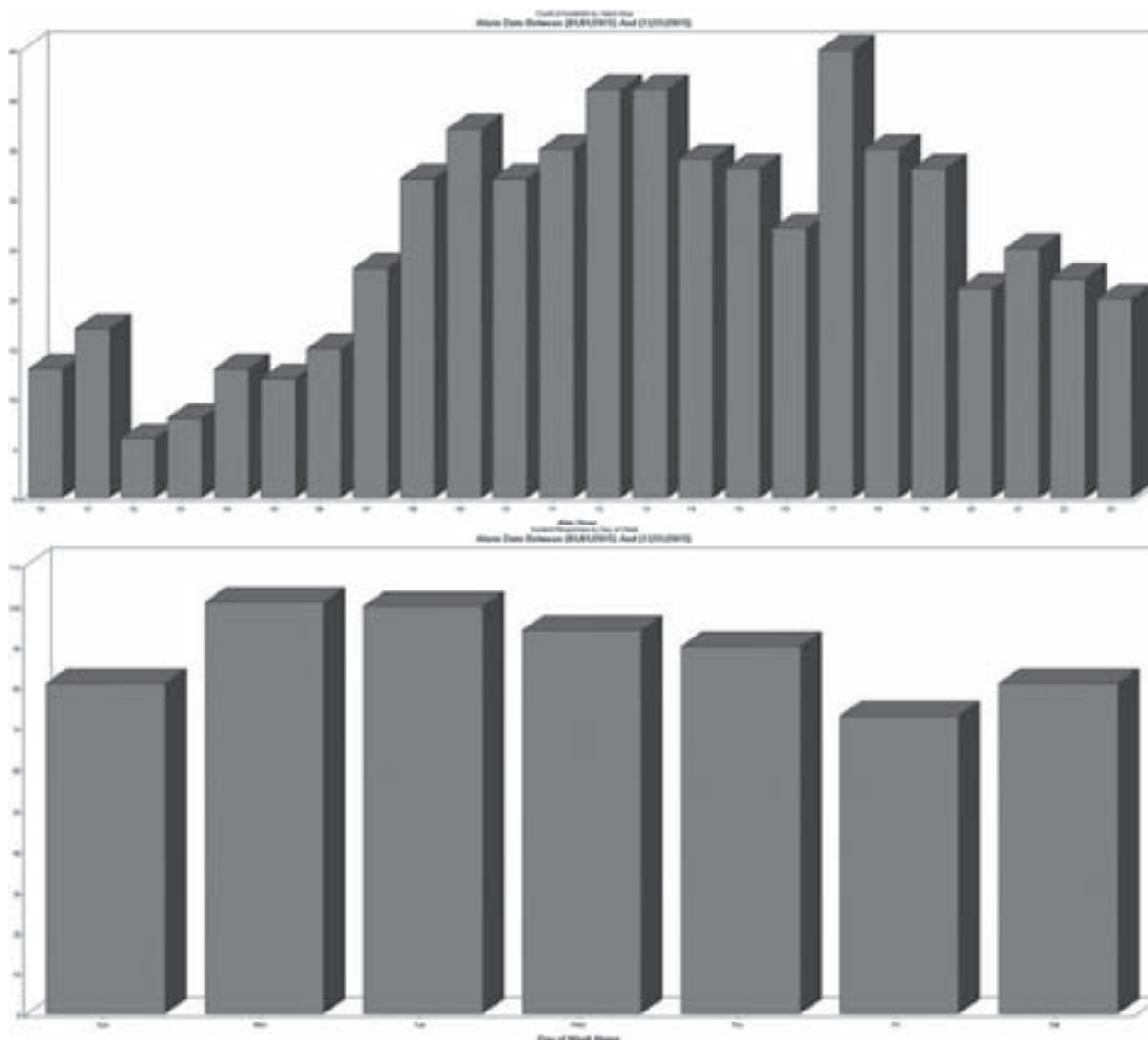
Deputy Chief Paul St. Germain

To the Citizens of Allenstown,

I would first like to thank the dedicated members of the Allenstown Fire Department for their commitment to the residents of Allenstown. Without this committed group of Firefighters and EMS personnel we could not have provided you, our customers with the service you requested. It is with great pride that I recognize two members of the Department who have 94 combined years of service to the Town. This experience and history with the department is invaluable. Richard Courtemanche was hired on October 15, 1967 he has 48.5 years of service. Stan Bodner was hired August 1, 1970 he has 45.5 years of service to the town.

The past year, the fire department responded to 620 incidents. Of those, 176 25.8% were fire related emergencies, Carbon monoxide activations, fire alarms and mutual aid calls. The amount of mutual aid requests to our neighboring communities were up 30% over last year at 40 responses. Medical aid requests made up the majority of the emergency responses by the fire department, this past year we responded to 424 calls 67.9% slightly over the national average. This past year the Town was impacted by the heroin epidemic. The number of overdose responses are up this year. Fire personnel responded to 32 reported overdose calls, 18 of them were opioid overdoses and 15 required the use of Narcan. Our busiest day of the week throughout the year was Monday and Tuesday with 100 calls, 32.2% calls for service both days. The business hour of the day was 5:00 pm with 45 calls, 7.2% of calls occurred by 12:00 and 1:00 in the afternoon with 40 calls. Fire department personnel completed 59 trainings for a total of 764 hours





This past year the Fire department spent a lot of time and resources on equipment testing and maintenance. Rescue 1 was out of service for 4 weeks having body work and transmission work done on it. This vehicle is a 2001 EAV ambulance that does a large share of the work for us on a day to day basis R1 responds to all medical emergencies as well as all building fires. Other items tested were all of our current breathing apparatus needed to be Hydro tested per DOT specification as well as the required flow testing of each pack as required by the NFPA. Hand lines and large diameter hose were tested by a third party as well as our ground ladders and ladder truck.

The fire station security system is going to be upgraded this year. All doors will have an upgraded electronic lock system as well as strengthened hardware. We will also be adding a video security system at the perimeter of the building. This year the fire department added a part-time administrative assistant. The newly created position is split between two departments Fire and Building. This position is responsible for the day to day function of both departments. Stop in and welcome Dawna. In past years I

have spoken about the second floor of the fire station which is presently unfinished. This valuable space would add the necessary living, storage and sleeping area that is needed in the event of a long duration event. Finishing this area will also help on heat loss by adding insulation to the space.

On behalf of myself and the members of the Allenstown Fire Department it has been a pleasure serving you this past year. With your support and partnership we can provide a happy and safe community to be proud of.

Thank you,
Dana T. Pendergast
Fire Chief



ALLENSTOWN FIRE DEPARTMENT FIRE ALARM BOX LOCATION

BOX #	STREET ADDRESS	BUSINESS
32	25 CANAL ST.	THOMAS HODGSON MILL
34	MAIN ST @ CANAL ST.	BY 71 MAIN ST.
36	WHITTEN ST.	BY 10 WHITTEN ST.
38	FERRY ST.	BY 32 FERRY ST.
41	48 ALLENSTOWN RD.	PEMBROKE PLAZA
42	GRANITE ST. @ NOTRE DAME	BY 37 GRANITE ST.
44	NOTRE DAME AVE @ BAILEY AVE	BY 16 NOTRE DAME AVE.
45	MAIN ST. @ GRANITE ST	BY 27 MAIN ST.
51	MAIN ST. @ SCHOOL ST.	BY 53 MAIN ST.
53	SCHOOL ST. @ VALLEY ST.	BY 34 SCHOOL ST.
58	CROSS ST. @ WILLOW ST.	BY 22 CROSS ST.
65	ALLENSTOWN RD	BY 43 ALLENSTOWN RD
67	3 CHESTER TURNPIKE	CONCORD WAREHOUSE SERVICES
75	HERITAGE DR. @ MEADOW LN.	BY 7 HERITAGE DR.
79	RIVER RD.	BY 37 RIVER RD.
84	TURNPIKE ST. @ SCHOOL ST.	BY 69 TURNPIKE ST.
85	10 BARTLETT ST.	MAILWAYS INC.
222	STATION CALL	
314	1 FERRY ST.	ALLENSTOWN FIRE STATION
345	90-98 MAIN ST.	RIVERSIDE TERRACE APT.
361	8 WHITTEN ST.	ALLENSTOWN RECREATION BUILDING
364	59 MAIN ST.	ALLENSTOWN LIBRARY
383	35 CANAL ST.	SUNCOOK WASTEWATER PLANT
386	14-16 FERRY ST	APARTMENT BUILDING
388	24-26 FERRY ST.	APARTMENT BUILDING
415	40 ALLENSTOWN RD.	ALLENSTOWN TRACTOR COMPANY
419	46 ALLENSTOWN RD.	RITE AID STORE
452	30 MAIN ST.	ALLENSTOWN ELEMENTARY SCHOOL
512	10 1/2 SCHOOL ST.	ARMAND DUPONT SCHOOL
516	10 SCHOOL ST.	ST. JOHN PARISH CENTER
534	16 SCHOOL ST.	ALLENSTOWN MUNICIPAL BUILDING
536	SUNCOOK POND APTS. BY APT. 27	
538	SUNCOOK POND APTS. BY APT. 4	
541	YOUNG DR.	SUNRISE HILL APARTMENTS
543	SUNRISE LANE	SUNRISE HILL ELDERLY APTS.
613	166 GRANITE ST.	ADVANCED EXCAVATION INC.
614	157 GRANITE ST.	ALLENSTOWN HIGHWAY GARAGE
615	168 GRANITE ST.	FORT MOUNTAIN TIMBER COMPANY
651	47 ALLENSTOWN RD.	SANDY'S CLASSIC TOUCH SALON
653	43 ALLENSTOWN RD.	GOSSELIN BUILDING
654	112 GRANITE ST.	CENTRE DE VERRE LLC
655	119 GRANITE ST.	GRANITE VIEW APARTMENTS
751	133 RIVER RD.	PINE HAVEN BOYS CENTER
811	SWIFTWATER DR.	SWIFTWATER CONDOS
821	50 PINEWOOD RD.	PRESIDENTS PROFESSIONAL PARK
822	50 PINEWOOD RD.	NH EXTERIERS WASHINGTON BLDG.
844	77 TURNPIKE ST.	AUBUCHON HARDWARE
846	78 TURNPIKE ST.	BIG JIM'S
852	2 BARTLETT ST	TURCOTTE BUILDING
864	65 PINEWOOD RD.	SUNCOOK BUSINESS PARK





Town of Allenstown
Health Officer
16 School Street
Allenstown, NH 03275
603-485-4276 ext. 115
jwelch@allenstownnh.gov

Local health officers have a critical role in effective local and regional public health planning and are responsible for enforcing applicable New Hampshire laws and administrative rules. They serve as a liaison between state officials, local elected officials, and the community on issues concerning local public health and are active participants in efforts to develop regional public health capacities.

The Allenstown Health Officer continues to serve on the Capital Area Public Health Network Advisory Board and also served as secretary of that organization's executive committee. The Capital Area Regional Public Health Network (CAPHN) is a collaborative working to enhance and improve public health and prevention-related services within the region. The CAPHN includes the municipalities of Allenstown and 23 other towns in the capital region. The Capital Area Public Health Advisory Council (PHAC) is comprised of community leaders and representatives from a diverse group of community sectors. The primary work of the Council is to set regional health priorities, provide guidance to regional public health activities, and ensure coordination of health improvement efforts. In 2015, much of the focus of this group was on developing a Community Health Improvement Plan and a strategic plan for substance misuse prevention. For more information on these efforts see CAPHN's new website which can be accessed at: www.capitalareaphn.org.

During 2015, inspections were conducted at Pine Haven and the Allenstown Elementary School. The Health Officer or Deputy Health Officer also responded to complaints involving mold in an apartment, sewage backing up in the basement of a private residence, a stagnant pool, and a report of rodents in an apartment. The issue of a failed private sewer line in the vicinity of West St. and Main St. that was reported in last year's town report was resolved at the beginning of 2015.

The Health Officer was also involved in reporting an outbreak of illness at the Armand R. Dupont School to the NH Division of Public Health Services (DPHS). The DPHS reported that this outbreak was presumed to be Norovirus.

Training activities during the year included a CAPHN Emergency Preparedness meeting, a webinar on the role of the Health Officer in a shelter, and a CAPHN forum for health officers. Both the Health Officer and the Deputy Health Officer are also members of the NH Health Officers Association.

The Health Department has a page on the town's website where articles about various health issues are posted. If anyone has suggestions for information that they would like to see posted to the website, please contact the health officer. (See below for contact information.)

This year, as in past years, the Health Officer also was responsible for overseeing the food vendors at the Pembroke Allenstown Old Home Day.

The Health Officer position is part-time. For this reason, your health-related questions or concerns may not be addressed immediately, but every effort will be made to respond to you as soon as possible. You can reach me by calling town hall at (603) 485-4276 ext. 115. There is an automated voice mail system that allows you to leave a message. A message is then sent directly to my email alerting me that I have a message. You can also email me at jwelch@allenstownnh.gov. In some instances, I may not be able to offer a direct solution but will do my best to provide you with as much information and assistance as possible.

Respectfully submitted,

Health Officer





Town of Allenstown
Highway Department
161 Granite St.
Allenstown, NH 03275
603-485-5460
rpelissier@allenstownnh.gov

ANNUAL REPORT

The winter of 2014/2015 set new records for snowfall with snow events almost every other day. The Highway Department worked diligently to keep the roads open and clear. The impending EPA storm water permit which the Town is subject to presented different challenges. We continue to map our storm water system and make efforts to come into compliance with the requirements of this permit. Initial and follow-up testing indicates two storm water outfalls with E.coli levels which are above acceptable levels. We will continue our corrective action plan into 2016 to address the issues at these two outfalls.

The Safe Routes to School Sidewalk Project on Granite St. was completed this year. The new sidewalks from Parkwood Dr. to the back side of the police station connect the Holiday Acres neighborhood with the sidewalk network to the schools. The project which was federally funded also connects our business district with our downtown area. The pedestrian traffic signals at the intersection of Granite St. and Rt. 3 provide for a safer crossing. These sidewalks will be maintained by the town all year around. While this work was being conducted the Highway Department straightened the intersection of Granite St. and Chester Tpk. Drainage work was also done at this location to include installation of 350 ft. of drainage pipe and construction of 150 ft. of drainage swale.

A section of River Rd. was re-paved from Turnpike St. to Rt. 28. A new catch basin was installed on Library St. Numerous roads were repaired by crack sealing them to extend the useful life of those sections.

The Highway Department is responsible for mowing the lawns at the police station, town hall and the fire station as well as snow plowing. The department also picks up leaves and yard waste (see schedule for 2016 pickup).

We anticipate completing three major projects in 2016. The paving of Ferry St. from Main St. to Canal St. to include new drainage pipes and some new sidewalks. The paving of River Rd. from the south end of Rt. 28 to Granite St. The reconstruction of Reynolds Ave. to include new drainage and sidewalks will be completed in 2016.

The Highway Department lost an employee in March and we would like to thank Chad Pelissier for his service and dedication to the residents. The department consists of the following personnel;

Marc Boisvert, Foreman
Don Noel, Truck Driver/Laborer
Dave Bouffard, Truck Driver/Laborer
Dave Campbell, Truck Driver/Laborer
Alan Turcotte, Transfer Station Manager

For inquiries to the Highway Department please call 485-5460. Thank you for allowing me to serve the residents of Allenstown. The Highway Dept. would like to thank the Board of Selectmen and the support provided by all of the staff at Town Hall.

Ronnie Pelissier
Road Agent

Transfer Station Hours: Tues & Thurs 7 AM to 10 AM, Sat. 8 AM to 12:30 PM



Old Allenstown Meeting House 2015 Report



The restoration now completed, the Board of Selectmen replaced the Steering Committee with the OAMH Committee, established to oversee day to day operations. There were a total of 151 volunteer hours and over 630 visitors during 2015 from as far away as Amsterdam, Australia and Thailand. School visits, Selectmen's meeting, Three New Rye Church Services, DAR - Buntin - Rumford - Webster Chapter Vesper Service, Special tours to include Havenwood Heritage Heights, the Burgin family, Desrosier, Michaud and Cadrette families, Suncook Seniors field trip.

The first wedding in 40 years was held at the Meeting House, and the annual AHS Bake Sale in July. The Old Allenstown Meeting House's 200th Anniversary was well attended.

Thank you to all our volunteers from Allenstown Historical Society, DAR Buntin Rumford Webster Chapter and our friends at SCA (Americorps).

Respectfully submitted,

Armand E. Verville, Chairman
Old Allenstown Meeting House Committee



Town of Allenstown
Planning Board
16 School Street
Allenstown, NH 03275
603-485-4276 ext. 5
PlanningBoard@allenstownnh.gov

In 2015, the Allenstown Planning Board addressed a variety of issues and worked on several projects. Applications, process streamlining and long-term planning continued to be focal points.

In terms of applications, the Planning Board processed a four-lot subdivision, a lot line adjustment, two commercial site plans, and two gravel pits. One of the site plans was an upgrade to the Allenstown Boys and Girls Club and Senior Center. This project will provide a much needed improvements for a vital community asset. The second site plan allowed for upgrades to an existing business and the two gravel pit permits were for existing operations. The lot line adjustment corrected situation where a property owner had inadvertently built upon an abutting parcel, and the four-lot subdivision created four new lots in town.

Related to applications, ensuring that the process is clear for all parties involved - applicants, abutters, and the public - means that information is available and that it is easy to access. In 2016 and beyond, it should be online in addition to at Town Hall. On the heels of what began last year, the Planning Board has continued to make sure that everything that is needed is available on the Board's website. As we begin 2016, in addition to documents being online, application process will be online as well. Payments for applications will also be received online. For abutters and the public, all submitted material will be available online, linked from the posted agenda. The intent with these changes is greater transparency and greater governmental efficiency.

With regard to the Planning Board's Regulations (Site Plan Regulations, Subdivision Regulations, and the Excavation Regulations), the Board made some minor changes pertaining to process, and a few more with regard to stormwater management. The stormwater changes are related to efforts to comply with MS4 requirements and speak to best management practices for managing stormwater.

The Board continues to build upon MS4 compliance efforts as well. Development of the plan, as and specific stormwater management plans for various town properties were the primary efforts undertaken in 2015. Finally, the Board assisted the Board of Selectmen in developing a Town Ordinance, to be considered by the Board of Selectmen, pertaining to illegal discharges. Further development of the plan, as well as other items will continue into 2016.

The Zoning Ordinance contains a few proposed changes for voters to consider at Town Meeting this year. There are a few administrative cleanup provisions and some changes related to stormwater to ensure consistency with MS4 requirements. In addition, there two new proposed articles. The first pertains to private burial sites. New Hampshire State Law allows for private burial sites and it also allows for each municipality to develop provisions for the development of private burial sites. This article seeks to establish some standards for the development of such sites within the Town of Allenstown.

The other article proposed is to allow accessory dwelling units to be placed on commercial properties. Allenstown currently allows for home occupations (i.e. home businesses) where a

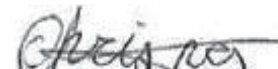


business can be operated out of a home. The idea is that the home is the primary use of the property and the business is secondary. This allows for, among other things, the opportunity for someone to start a business and keep overhead costs down thus encouraging economic growth in town. The purpose of this Article is to provide a similar benefit for sites where business or commercial activities are the primary use of the property. This article would allow for a small residential unit, secondary to the business, to be permitted on the site (at the back or the second floor). In this sense it will work similar to home occupations in that it allows for the opportunity for someone to live and work on the same property, keeping costs down. The Planning Board's intent with this proposed Article is to encourage economic growth.

Finally, the Planning Board has been working on the Master Plan update. This year, drafts of the Economic Chapter, Energy Chapter, the Housing Chapter, and the Transportation Chapter have all been completed. Additionally, the data collection for the Land Use Chapter has been completed. Remaining chapters to be developed include: finishing Land Use, developing a Natural Features Chapter, a Population Chapter (driven by Census data) and a Vision Chapter (drawn from the community survey completed in 2013 and two separate community visioning sessions, one in November of 2014 and one in April of 2015). Once drafts of the chapters have been completed, the Planning Board will hold a public hearing as part of the adoption process. It is expected that the project will be completed by spring.

Moving into 2016, we hope to continue to complete our various projects mentioned above, in addition to processing the numerous applications that the Board sees in the course of a given year. We hope that 2016 will bring continued success for the Town of Allenstown and its residents.

Respectfully Submitted,



Chris Roy, Planning Board Chair

Members of the Board 2015:

Chris Roy, Chairman

Diane Adinolfo, Member

Chad Pelissier, Vice Chair

Larry Anderson, Member

Jason Tardiff
Board of Selectmen
Representative

Jeff Gryval
Board of Selectmen Representative
Alternate



Allenstown Police Department

~ Meet the Newest Officers of our Department ~



Left to Right: Ptl. Bryan Wilcox, Serving Since 12/2013; Ptl. Brian Warburton, Serving Since 6/2014;
Ptl. Michael Bowen, Serving Since 1/2015; Ptl. Christopher Poppalardo, Serving Since 6/2015;
Ptl. Luis Moreta, Serving Since 8/2015

2015 was a very busy year for the police department. We had had three officers leave the department and then two of our new employees decided on different career options. We spent most of the year filling these vacancies. As I have said in previous reports it takes a full year from the start of the hiring process for a new patrolman to be on their own. Fortunately, we were able to hire three great new patrolmen and look forward to having them protect and serve in our Town.

This year we worked very hard with the select board and the town administrator to establish a wage scale system for the police officers. We believe with this system in place we will no longer have the retention issues we have had over the past several years. This year the select board gave the department heads a goal to reduce our budgets by five percent. In order to accomplish this, the police department had to reduce our eleven positions down to ten. Hopefully with the new pay scale in place and with the retention of the new officers, we will continue to maintain the high level of productive services that we provide to our residents.

We welcome all of our new officers. Officer Bryan Wilcox has safely returned from a year-long deployment with the U.S. Army in Dubai. We look forward to him returning to his position in February. Officer Brian Warburton brings a great attitude and life experience to the department. Officer Warburton retired from his own business to pursue his dream of becoming a police officer. He is highly motivated and has proved to be a great asset to the department. When you have an opportunity to meet him, I'm sure you will enjoy speaking with him as an Allenstown Police Officer. Officer Luis Moreta joined the department and recently graduated from the NH police academy. Officer Moreta is a graduate from Salem State College, is always eager to learn, and is smiling and happy to be here in Allenstown. Officer Mike Bowen is another new officer, who prior to becoming an officer owned his own landscaping business for over fifteen years, and continues to serve in the US Army Reserves as a Military Police Officer. Officer

Bowen has a great attitude and brings his hard working life experiences to the department.

In June we hired School Resource Officer Chris Poppalardo. Officer Poppalardo had prior experience serving as a SRO in Florida for three years while working for the Lee County Sheriff's Department. He brings a total of seven years of prior law enforcement experience to the department, most recently working as a Police Officer for the University Of Massachusetts. Our plan was to have Officer Poppalardo continue to work full-time in both the elementary school and middle school, unfortunately due to school department budget cuts the position was unfunded for the upcoming school year. Timing was everything as we were able to retain him as a patrolman due to a recent vacancy and we are very glad to have him still employed with us. Thank you to Officer Poppalardo for overseeing this year's Halloween Open House. We look forward to this yearly event as it gives us a chance to give back to the community.

Our newly hired prosecutor, Dorothy Walch, continues to do a great job and comes from seven years of prior experience with the Strafford County Attorney's Office. We look forward to her aggressiveness in the following years. We are very lucky to have a prosecutor in our department as it pays dividends in the protection of our citizens. Although you may not see it on a daily basis, as a resident the little money you spend as a taxpayer pays off in the long run. There is a tremendous amount of work that goes on behind the scenes to make sure we get convictions and restitution back to the community.

Detective Sgt. Shea has been with the Department now for just over a year. I can't tell you how important her job is. Det. Sgt. Shea maintains a huge workload especially with the ongoing narcotics issue that is impacting not only the State of New Hampshire but the Town of Allenstown as well. This year we assisted the Allenstown Fire Department and Tri-Town ambulance with 32 dispatched calls for overdoses. Fifteen of those calls resulted in Narcan being administered. Due to the bad behavior consistent with drug abuse, Detective Shea saw an influx on other cases such as domestic violence, thefts, simple assaults and IEA's. In addition to that, we also have a large amount of Child Abuse/Sexual Assaults cases. Det. Sgt. Shea handles the majority of these cases and trains the younger officers on the proper handling of these sensitive cases.

Sgt. Beth Tower is doing a great job in her role as a patrol sergeant. Sgt. Tower has restructured the Field Training Program and has transformed our old forms into new more efficient forms. Sgt. Tower has also become the department's new Taser instructor. We have since transitioned to a newer version of Tasers, the X2, with encumbered funds. The new X2 Taser allows officers to have multiple Taser deployments if needed and provides additional safety and tactical features. As a field training officer for the department, Sgt. Tower did an excellent job over the last year training all of our new officers.

My Executive Officer, Lt. Mike Stark, was also tasked this year with conducting background investigations and the training of new officers. Lt. Stark carried a large administrative workload but was able to provide flexibility to his schedule throughout the year in order to continually complete his daily tasks. Lt. Stark is working very hard to implement Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) standards here at the police department which includes rewriting department policies and procedures to make sure they are in-line with national standards. The accreditation process is very long and often requires a full-time effort and Lt. Stark has undertaken this effort along with his everyday administrative duties. Lt. Stark has seventeen years of experience in law enforcement.

The daily administrative functions of the police department are run by our administrative staff. Dawn Chabot is our daytime Administrative Assistant and Cheryl Hey is our part-time evening Administrative Assistant. We have been lucky to retain both employees for many years now. Both positions are extremely busy with various administrative tasks, to name a few: processing license to carries, accounts receivable/payable for the department, purchasing, processing right to know request, assisting the Prosecution Department with discovery requests and preparing subpoenas, receiving and tracking restitution for victims, maintain personnel files & rosters, etc. This year the Administrative Staff collected \$2,713.00 in restitution for various victims, \$885.00 of that restitution was paid to the Town of Allenstown.

In 2015, members of the department took a more active role in the community by participating in fundraising efforts for various organizations to include Special Olympics and Breast Cancer. To support Special Olympics, department members participated in the Torch Run and in Fueling for Dreams at the local Irving Gas Station. At the Irving, three department members volunteered on a Saturday with two area Olympians to pump gas and wash windows in effort to raise money for Special Olympics.

This past year the Select board hired Municipal Resource Incorporated to do an Audit of all town departments. The police department took part in that audit and looks forward to implementing their suggestions.

In 2015 the town experienced an increase in Arrests, Criminal Incidents, citations and a decrease in calls for service.

The statistical data for 2015 is as follows:

Accidents	68
Arrests	269
Criminal Incidents	421
Citations	1,422
Calls for Service (In station)	5,737
Calls for service (dispatched)	12,091

The police department would like to thank the surrounding mutual aid departments that we have worked closely with over the past year. We look forward to working with them again in the year of 2016.

Lastly, I would like to thank all the staff here at the Allenstown Police Department for working very hard and doing an excellent job over the past year. I look forward to the continued support from our community in 2016.

Sincerely,

Chief Paul Paquette

Library Report 2015

Greetings from your library!

The year 2015 was filled with changes at the library. Our Director, Deborah Gadwah, left us in late summer. Patricia Adams was hired as the new Director. We welcomed Betsi Randlett as our new Library Assistant in charge of Children's Services. Rose Bergeron, Library Assistant, continues to oversee Adult Services.

Our Summer Reading Program, "Every Hero has a Story," was a terrific success with forty six registered readers who attended programs which included a puppeteer, a magician and an animal show, as well as craft programs. We even had some adults who wanted to participate in the summer reading challenge.

The library windows are being restored through the Moose Plate Grant awarded by the State. With the generous funding from the Hunt Foundation, asbestos was removed and insulation installed throughout the library. New carpeting was also placed through the library. This is the first phase of a three part award.

We now offer craft time on Tuesdays under the direction of Betsi Randlett. This Childrens Program has been a great success and will continue into the new year.

We participated in the Recreation Departments "Night of Holiday Lights 2015." A Hot Cocoa Bar was set up and included all the fixings for a warm cup of cocoa. Children were able to craft a snowman ornament to take home, too. It was so nice to see so many familiar faces stop in and even better to see so many new faces. We issued six library cards to new patrons during the event.

We are hopeful that 2016 will see us serve the town as we have always strived to do. Please stop in and see us anytime!

Respectfully submitted by the Director and Trustees.

Patricia Adams, Director

Trustees:

Pauline Boutin, Chair

Joanne Dufort, Treasurer

Vicki Kneeland, Secretary





Allenstown Sewer Commission

35 Canal Street
Allenstown, NH 03275
603-485-5600
FAX 800-859-0081
www.allenstownnh.gov



To the Citizens of Allenstown:

In 2015 the Sewer Commission and staff began construction and installation of the Rotomix© jet nozzle mixing system. The construction and installation includes a new 12' X 18' electrical control building. Each of our three 200,000 gallon holding tanks will be equipped with a new twelve inch chopper pump, and eight jet mixing nozzles per tank. Construction began in late summer of 2015, and we anticipate this project to be completed in spring of 2016. The new system will eliminate the original 1975 air mixing system in our holding tanks. Eliminating the air mixing system will significantly reduce odors, by reducing the amount of odorous air created at the treatment plant. Other advantages of mechanical hydraulic mixing include; reduced energy costs and elimination of moving parts within the tank.

Other improvements initiated at the treatment facility include installation of an automated tank cleaning system in our secondary clarifiers. The complete replacement and installation of two critical 1975 grit pumps, which remove abrasives from the raw sewage to protect downstream process equipment. Another improvement in 2015 was the replacement of the original 1975 oil fired boiler, with a 94.6% efficient two stage natural gas system.

Improvements to the collection system infrastructure in 2015 included repairs to eleven manhole structures. These repairs include installation of concrete precast risers and replacement of manhole frame and covers. Rehabilitation to the collections system piping network was also performed in the fall of 2015 on Heritage Drive, Meadow Lane, and Townhouse Road. Improvements at the River Road pump station include; installation of broadband telecommunications, upgraded computer system, installation of programmable logic controller and peripheral devices, and remote monitoring of the pump station.

Additionally, the Commission and staff received and treated a record amount of hauled waste. The Allenstown Wastewater Treatment Facility treated more than twenty one million gallons of hauled waste in 2015, more than any other treatment facility in the State of New Hampshire.

The board of Sewer Commissioners has once again reduced the sewer rate for 2016 by 0.13%, to \$7.57 per 1,000 gallons. The Commission and staff look forward to another productive year serving the citizens of Allenstown. We would also like to acknowledge the contributions of the late Russel Smock in 2015.

Respectfully Submitted,

Jeffrey Backman, Superintendent



www.allenstownnh.gov



Allenstown Sewer Commission

Annual Budget Report (Pre-Audit)

ACCOUNT	2015 ACTUAL	2015 BUDGET	2016 BUDGET
REVENUE AND TRANSFERS IN*			
Sewer Rents	2,468,703.56	2,250,822.05	2,246,250.37
Misc. Income	33,711.50		
Interest Income	6,768.24		
Administrative Fees	16,415.11		
Inspection Fees	25.00		
Returned check fees	70.00		
Permit Fees	42,282.67		
TOTAL REVENUE	2,567,976.08	2,250,822.05	2,246,250.37
Transfer In from Capital Reserve			
TOTAL REVENUE AND TRANSFERS IN	2,567,976.08	2,250,822.05	2,246,250.37
OPERATING EXPENSE AND CAPITAL OUTLAY			
ALLENSTOWN OPERATING EXPENSE			
Utilities	3,910.06	5,050.00	4,828.75
Administration	6,889.83	5,324.00	10,000.00
Professional Fees	35,322.58	5,300.00	32,950.00
Equipment	3,331.13	3,050.00	3,600.00
Insurance	2,692.28	3,710.00	4,650.20
Laboratory	0.00	0.00	0.00
Operations	5,823.43	6,310.00	11,735.00
Vehicles	0.00	800.00	547.50
Collection System	23,826.58	10,000.00	10,000.00
Payroll	28,614.91	76,062.50	74,480.81
Payroll Expenses	4,350.12	31,569.30	38,717.93
Coll. Sys. Projects	94,281.54	145,000.00	85,000.00
TOTAL ALLENSTOWN OPERATING EXPENSE	209,042.46	292,175.80	276,510.19
TREATMENT FACILITY OPERATING EXPENSE			
Utilities	215,629.63	156,450.00	143,296.25
Administration	88,996.88	74,600.00	63,100.00
Professional Fees	81,815.99	35,200.00	71,800.00
Equipment	163,287.01	132,751.00	135,601.00
Insurance	21,104.02	24,391.02	30,489.80
Laboratory	22,444.03	24,000.00	34,500.00
Operations	575,093.12	544,850.00	532,126.00
Vehicles	3,430.44	4,500.00	3,102.50
Payroll	425,857.48	353,763.11	414,474.59
Payroll Expenses	145,245.64	153,844.25	194,580.26
Plant Projects	118,077.30	273,498.82	227,386.41
TOTAL TREATMENT FACILITY OPERATING EXPENSE	1,860,981.54	1,777,848.20	1,850,456.81
GROSS OPERATING EXPENSE	2,070,024.00	2,070,024.00	2,126,967.00
EST. SURPLUS / DEFICIT TO CAPITAL RESERVE ACCT	497,952.08	180,798.05	119,283.37

*Funding is provided through Allenstown, Pembroke, and Hauled Waste Sewer Rents, not property taxes.

2015 TOWN OWNED PROPERTY

Owner	Map	Lot	Sub	St #	Location	Acres	Land
ALLENSTOWN, TOWN OF	102	003	000	37	RIVERSIDE DRIVE	1.800	55,600
ALLENSTOWN, TOWN OF	102	006	000	78	RIVERSIDE DRIVE	0.220	9,100
ALLENSTOWN, TOWN OF	102	025	000	3	ALBIN AVENUE	0.220	4,900
ALLENSTOWN, TOWN OF	102	026	000	1	ALBIN AVENUE	0.600	5,500
ALLENSTOWN, TOWN OF	102	027	000	2	ALBIN AVENUE	1.100	63,900
ALLENSTOWN, TOWN OF	102	028	000	4	ALBIN AVENUE	0.470	9,100
ALLENSTOWN, TOWN OF	103	002	000	32	RIVERSIDE DRIVE	0.250	9,500
ALLENSTOWN, TOWN OF	103	007	002	42	RIVERSIDE DRIVE	0.300	9,600
ALLENSTOWN, TOWN OF	103	010	000	50	RIVERSIDE DRIVE	1.300	11,400
ALLENSTOWN, TOWN OF	103	011	000	52	RIVERSIDE DRIVE	0.270	9,600
ALLENSTOWN, TOWN OF	103	013	000	54	RIVERSIDE DRIVE	0.250	9,500
ALLENSTOWN, TOWN OF	103	017	000	62	RIVERSIDE DRIVE	1.100	58,500
ALLENSTOWN, TOWN OF	103	018	000	33	RIVERSIDE DRIVE	2.600	54,600
ALLENSTOWN, TOWN OF	104	003	000	19	FANNY DRIVE	1.350	44,400
ALLENSTOWN, TOWN OF	104	009	000	5	RIVERSIDE DRIVE	0.230	22,400
ALLENSTOWN, TOWN OF	104	010	000	1	RIVERSIDE DRIVE	0.660	27,500
ALLENSTOWN, TOWN OF	104	011	000	2	RIVERSIDE DRIVE	0.430	9,800
ALLENSTOWN, TOWN OF	104	012	000	4	RIVERSIDE DRIVE	0.220	9,400
ALLENSTOWN, TOWN OF	104	015	000	10	RIVERSIDE DRIVE	0.280	9,800
ALLENSTOWN, TOWN OF	104	018	000	14	RIVERSIDE DRIVE	0.250	9,700
ALLENSTOWN, TOWN OF	104	019	000	16	RIVERSIDE DRIVE	0.550	10,000
ALLENSTOWN, TOWN OF	104	021	000	20	RIVERSIDE DRIVE	0.210	9,300
ALLENSTOWN, TOWN OF	104	022	000	22	RIVERSIDE DRIVE	0.220	9,400
ALLENSTOWN, TOWN OF	104	025	000	28	RIVERSIDE DRIVE	0.260	9,600
ALLENSTOWN, TOWN OF	104	026	000	19	RIVERSIDE DRIVE	0.650	26,100
ALLENSTOWN, TOWN OF	104	027	000	17	RIVERSIDE DRIVE	0.440	45,400
ALLENSTOWN, TOWN OF	104	028	000	15	RIVERSIDE DRIVE	1.200	54,200
ALLENSTOWN, TOWN OF	104	029	000	11	RIVERSIDE DRIVE	0.300	24,100
ALLENSTOWN, TOWN OF	104	032	000	3	JILLERIC ROAD	1.670	44,200
ALLENSTOWN, TOWN OF	104	032	001		JILLERIC ROAD	0.150	4,100
ALLENSTOWN, TOWN OF	105	010	000	36	RIVER ROAD	0.230	28,500
ALLENSTOWN, TOWN OF	106	019	000	161	GRANITE STREET	7.700	375,700
ALLENSTOWN, TOWN OF	109	033	000	40	ALLENSTOWN ROAD	0.730	554,100
ALLENSTOWN, TOWN OF	109	034	000		GRANITE STREET	0.060	2,000
ALLENSTOWN, TOWN OF	109	037	000		ROUTE 3	0.590	26,100
ALLENSTOWN, TOWN OF	109	067	000		NOTRE DAME AVENUE	0.120	200
ALLENSTOWN, TOWN OF	110	001	000	51	TURNPIKE STREET	0.890	103,000
ALLENSTOWN, TOWN OF	110	002	000		TURNPIKE STREET	0.110	26,300
ALLENSTOWN, TOWN OF	110	057	000		RIVER ROAD/PINEWOOD	0.120	127,400
ALLENSTOWN, TOWN OF	112	001	000	16	SCHOOL STREET	1.200	384,600
ALLENSTOWN, TOWN OF	112	267	000	8	WHITTEN STREET	1.640	341,300
ALLENSTOWN, TOWN OF	112	276	000		FERRY STREET	1.000	609,900
ALLENSTOWN, TOWN OF	112	284	000	59	MAIN STREET	0.180	255,200
ALLENSTOWN, TOWN OF	115	004	000	35	CANAL STREET	12.200	3,438,000
ALLENSTOWN, TOWN OF	407	028	001		DEERFIELD ROAD	0.220	59,200
ALLENSTOWN, TOWN OF	407	039	000		REAR ROUTE 28	15.000	16,400
ALLENSTOWN, TOWN OF	407	040	000	100	DEERFIELD ROAD	0.440	122,300
ALLENSTOWN, TOWN OF	409	005	000	220	PINEWOOD ROAD	1.500	55,200
ALLENSTOWN, TOWN OF	409	016	111		JASPER DRIVE	3.410	45,600
ALLENSTOWN, TOWN OF	409	028	001	9	GILBERT ROAD	1.080	57,000
ALLENSTOWN, TOWN OF	410	023	000		REAR GRANITE STREET	7.600	8,500
ALLENSTOWN, TOWN OF	410	025	000		OFF GRANITE STREET E	5.000	5,600
ALLENSTOWN, TOWN OF	410	029	000		REAR GRANITE STREET	15.000	16,400
ALLENSTOWN, TOWN OF	410	031	000		REAR GRANITE STREET	23.000	2,700
ALLENSTOWN, TOWN OF	410	032	000		REAR GRANITE STREET	8.700	9,700
ALLENSTOWN, TOWN OF	410	035	000		REAR PODUNK ROAD	25.000	26,500
ALLENSTOWN, TOWN OF	410	036	000		REAR GRANITE STREET	14.900	18,100
ALLENSTOWN, TOWN OF	411	004	000		REAR OLD CHESTER TUR	31.000	3,600
ALLENSTOWN, TOWN OF	411	005	000		REAR OLD CHESTER TUR	97.000	5,333

Allenstown School District property is not included in this list.



TOWN OF ALLENSTOWN, NEW HAMPSHIRE
REPORT OF THE SUPERVISOR OF THE CHECKLIST

To the Residents of Allenstown:

The Supervisors of the Checklist attended and were responsible for one (1) election, two (2) voter registration meetings, one (1) school deliberative meeting and one (1) town deliberative session in 2015. In addition, Chairperson, Louise Letendre and Supervisors, Robert Girard and Kristopher Fowler, attended a class on election laws sponsored by the State of New Hampshire.

PARTY AFFILIATION

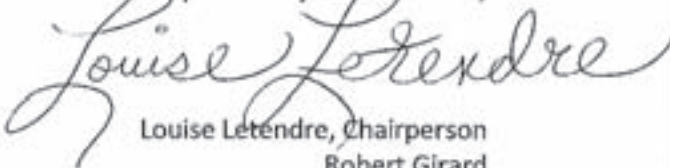
2,748 registered voters

780 Republicans
798 Democrats
1,170 Undeclared

2015 BUDGET AND RELATED EXPENDITURES

Total Budget	<u>\$3,300.00</u>
Salaries	\$3,100.00
Total Expenditures	<u>\$3,100.00</u>
Difference	\$ 200.00

Respectfully Submitted,



Louise Letendre, Chairperson
Robert Girard
Kristopher Fowler



TRI-TOWN Emergency Medical Service

With the conclusion of 2015, Tri-Town Emergency Medical Service completed its third year of operation. The service was created by an Inter-Municipal Agreement between the Towns of Allenstown and Pembroke and commenced operations on January 1st, 2013. By the end of 2015, the Service's roster now reflected an active employee base with some scheduling changes overtime was brought under control, the service took a highly proactive role in the education of its staff and much of the durable medical equipment was updated and modernized. It is our goal that everyone we serve, feels confident they are receiving the best care possible from our Paramedics and EMS Providers.

Tri-Town EMS took the necessary steps to have a roster made up of employees who are dedicated to providing quality pre-hospital medical care and are active enough to keep overtime down. It is important to us that our staff is here to fulfill a need of providing compassionate service to the people we serve. Much of our staff is employed by other EMS agencies or hold other healthcare positions and they bring their experience and expertise to Allenstown and Pembroke. We expect our professionals to provide compassionate and quality healthcare and they do just that. During 2015 the leadership of Tri-Town EMS was proactive with education, and assisted Concord Hospital by hosting three of their EMS training events. The New Hampshire Fire Academy has recently started to provide regular EMS education, and we encourage our staff to take advantage of these educational opportunities to broaden their educational experience and knowledge base. It is the goal of the Service that our staff has access to enough educational and training opportunities provide by or through Tri-Town EMS, that they develop professionally while meeting their relicensing requirements.

In 2015, Tri-Town EMS continued its effort in updating aging medical equipment. The Service purchased the second cardiac monitor, replaced the computers used for documentation, purchased specialized pediatric splints, took delivery of Carbon Monoxide Monitors to ensure staff safety, placed a smart phone in the primary ambulance to be used for obtaining dispatch information and for communications with medical control, and took delivery of a Video Laryngoscope (used to place advanced airways and remove airway obstructions).

Last year, Tri-Town EMS responded to 1031 requests for medical aid in ten cities and towns, resulting in the transport of 707 patients. The overall call volume is was relatively the same as the year before and the number of patient who were transported was up in 2015. The majority of the people Tri-Town EMS transports are brought to Concord Hospital and the remaining people go to Catholic Medical Center and the Elliot Hospital. Tri-Town EMS will typically honor every person's request as to their hospital of choice, however there are times when the patient's condition dictates the ambulance crew takes them to the closest capable facility. In many cases this is Concord Hospital, which is a Level II Trauma Center, and provides a high level of care for cardiac and stroke patients. The service closely watches all times associated with all EMS incidents to ensure those we serve are being assessed and treated as quickly as possible. The average reaction time (time it takes the ambulance to respond once dispatched) was decreased, on average 31 seconds from the previous year, which has continued a two year trend.



TRI-TOWN Emergency Medical Service

The following illustrates the EMS Incident data for the last two years:

	2014	2015
TOTAL NUMBER OF EMS RESPONSES	1033	1031
Pembroke, NH	538 (51.88%)	573 (54.05%)
Allenstown, NH	421 (40.6%)	443 (40.57%)
Epsom, NH	12 (1.16%)	7 (0.66%)
Barnstead, NH	0 (0.0%)	2 (0.19%)
Hooksett, NH	54 (5.2%)	46 (4.34%)
Concord, NH	8 (0.77%)	2 (0.19%)
Deerfield, NH	1 (0.1%)	3 (0.28%)
Manchester, NH	0 (0.0%)	1 (0.09%)
Chichester, NH	0 (0.0%)	1 (0.09%)
Loudon, NH	0 (0.0%)	2 (0.19%)
TOTAL NUMBER OF TRANSPORTS	680 (65.57%)	707 (69%)
Concord Hospital	516 (75%)	581 (82%)
Catholic Medical Center (CMC)	61 (10%)	50 (7%)
Elliot Hospital	103 (15%)	76 (11%)
Aver. REACTION TIME	1m 52s (63.7% < 1 min.)	1m 21s (69.34% < 1 min.)
Aver. RESPONSE TIME	4m 50s (61.33% < 5 min.)	5m 3s (64.06% < 5 min.)
Aver. ON-SCENE TIME	16m 15s	18m 15s
Aver. TRANSPORT TIME	18m 46s	19m 11s
Aver. AT HOSPITAL TIME	20m 35s	19m 16s
Aver. TOTAL CALL TIME	1hr 2m 18s	1hr 3m 16s

Current TRI-TOWN EMS Staff						
Christopher Gamache	FT	Director/Paramedic		Jasmine Croteau	PD	EMT
Stephanie Locke	FT	Asst. Dir/Paramedic		Robyn Cushing	PD	Advanced EMT
Julie Irwin	FT	Paramedic		Leanna Fisher	PD	EMT
Adam Boise	PD	Paramedic		Daniel Fitzgerald	PD	Advanced EMT
Justin Hart	PT	Paramedic		Christina Frost	PD	Advanced EMT
Daniel Heffernan	PD	Paramedic		Corey Girard	PD	Advanced EMT
Robert Johnson	PD	Paramedic		Jonathan Goldman	PD	Advanced EMT
Michael Kelley	PT	Paramedic		Jonathan Harry	PD	EMT
Michael Langille	PD	Paramedic		Sarah Hardy	PD	Advanced EMT
Maurice Paquette	PD	Paramedic		Edward Higgins	PT	EMT
Hearshell VanLuven	PD	Paramedic		Irina Higgins	PT	Advanced EMT
				Christian Kellermann	PT	Advanced EMT
				Adam Morris	PD	Advanced EMT
				John Vanloendersloot	PT	EMT
				Robert Vodra	PD	EMT

A complete summary of Tri-Town EMS' activities and EMS Incident Data can be view by going to the Town's Web Site and selecting "2015 Annual Director's Report". Thank you for your support.

Respectfully Submitted
Christopher Gamache, BS, NREMT-P
EMS Director





Town of Allenstown Trustees of the Trust Funds Cemetery Trustees

Trustees of Trust Funds Annual Report 2015;

There are three Trustees of Trust Funds and Cemetery Trustees, Lawrence (Larry) Anderson, Bookkeeper, Edger McKenney, Trustee and Don Chaput. The Trustees were able to attend one training session in June 2015. The Trustees meet quarterly to discuss Capital Reserve Funds, Bank Statements, Letter of Credit Deposit Investment Pool, and Trustees Investment Policy, approve previous minutes, and prepare MS-9 and MS-10 for DRA and attorney General Office. In Feb. 2015 our investment advisor was promoted and changed to Matt Prifti in Mar 2015 Karen Weinhold was promoted and changed control over to Megan Tolstenko TD Wealth Management System. The quarterly meeting in April 2015 the Trustees decided to invest 10% of the portfolio in the stock market which is doing very well. The June quarterly meeting we asked Matt to call if there was any value to change to 20% of the portfolio on stocks Matt called in Oct 2015 and wonders if with the 20% in stock. As of right now the market is still down but will come back with a good return if we wait for it to come back. I want to thank Matt and Megan for all the help in this process.

Cemetery Trustees of Trust Annual Report 2015:

The Cemetery Trustees have requested a statutory change to RSA -289 so that each town does not need to have a cemetery for their residents they will be able to use other town's cemeteries for burial of the deceased, The Cemetery Trustees have been working very hard to get a cemetery in Allenstown with no success because there is no money to lay the property out for a cemetery. We have a quote to do the lay out for \$5,000.00 from Holden Engineering. If RSA 289 does not get changed.

The Trustee books are available for review any time by calling the town office at 485-4276 x 110 or online at www.allenstownnh.gov

Thank you

Lawrence Anderson
Edger McKenney
Don Chaput





Town of Allenstown
Welfare Administrator
16 School Street
Allenstown, NH 03275
603-485-4276 ext. 120
ddemers@allenstownnh.gov

Welfare Report 2015

The Town of Allenstown Welfare Program provides temporary emergency assistance to residents in need of basic services. The following services were provided to residents in 2015:

Services	Applications for Assistance	Total Budget Expended
Rental Assistance	48	\$23,951
Electrical Assistance	10	\$ 1,497
Fuel Assistance	8	\$ 2,086
Medical Assistance	0	\$ 0
Burial Assistance	0	\$ 0
Food Assistance	0	\$ 0
Denied	23	\$ 0

The Town of Allenstown received \$2,347 in welfare lien reimbursements. We had a decrease in the need for services. Our medical budget was decreased due to the NH Medicaid Expansion Program this year. I also used a prescription discount program to assist individuals with prescriptions. The Boys and Girls Club received 200 food boxes from Stop and Shop. I was able to transfer some of those boxes to Community Action's Food Pantry. This donation assisted several families with food during the second half of the year.

The Town of Allenstown's Holiday Programs were a great success this year. We received \$829 in Christmas donations from local businesses, organizations and individuals to purchase gifts for needy children. The Giving Tree was also a great success; Allenstown residents, organizations, St. John the Baptist Parishioners and businesses picked tags from the tree and purchased wonderful gifts for these children. These two programs served 72 children with Christmas gifts this year.

The Interfaith Food Program provided 80 families with Thanksgiving meals. The Capital Region Holiday Food Programs provided meals for 109 families this year. I would like to thank the Interfaith Food Pantry, Big Jim's, Sully's, Town Hall Staff, Highway and the Fire Departments for their support with these programs.

The Welfare Administrator is the designated shelter manager during emergencies. The Allenstown shelter volunteers attended a couple trainings this year to prepare for a disaster. If you would like to become a shelter volunteer please contact me at 485-4276 ext. 120, we are always looking for additional members.

Respectfully Submitted:

Diane M. Demers
Welfare Administrator



**Town of Allenstown
Zoning Board of Adjustment
Annual Report to the Town 2015**

Economic conditions have begun to improve and property owners are looking to expand their use of their land or in some cases choose new uses. The Zoning Board of Adjustment heard half a dozen cases in 2015, several more than in recent years, and we continue to be ready to hear any matters that may come before us. The Zoning Board of Adjustment neither makes nor changes zoning ordinances, but grants exceptions when justified. If a property owner wishes to build, expand, or make changes in the use of their property, and their plans do not conform to the town code or ordinances, the property owner may appeal the decision of the Code Enforcement Officer to the Zoning Board of Adjustment. The application and any supporting evidence or documents become public information and property of the town. Applications for Appeal are available at the town office or can be downloaded from the town website.

If an appeal is made to the Board, written notice is sent to abutting property owners via certified mail. If you are not an abutter you will not be personally notified, but residents are advised to regularly check the public notices posted on the bulletin boards at the Town Hall and the Police Station. Any resident or property owner in Allenstown is welcome at our meetings, and is entitled to speak to any matter that may concern them.

The Board will hear all sides of a case, and may consult with other town officials or solicit expert opinions when needed. The Zoning Board is not bound by precedent, meaning that each case is heard on its merits and previous decisions are not binding on subsequent matters. Be assured, applicants and their neighbors will have a fair hearing and treatment from the Board.

There has been a nearly complete turnover of Board members since last year. Consequently, we have expended some of our budget on a training session for the Board members. Vacancies still remain on the Board and people of good judgment and understanding are needed to fill these positions. If you are willing to serve your community in this capacity, no municipal experience is required. Training and guidance will be provided. Please visit Town Hall for more information.

Respectfully Submitted,
Eric Feustel, Chair
Zoning Board of Adjustment
Town of Allenstown, NH



Financial Statements





SUMMARY INVENTORY OF VALUATION

Submit to the Department of Revenue Administration by September 1

Instructions

Note: for ease of use please begin at the last section and work forward.

REPORTS REQUIRED: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

NOTE: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7. Please complete all applicable pages and refer to the instructions for individual items.

For Assistance Please Contact:

DRA Municipal and Property Division
Phone: (603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

Data has been imported into the form from an external source. All form calculations have been disabled.

ENTITY'S INFORMATION ?

Entity Type: ☒ Municipality ☐ Village

Municipality: ALLENTOWN

County: MERRIMACK

Original Date 8/25/2015

Revision Date 10/26/2015

ASSESSOR

AVITAR ASSOCIATES

Assessor's Name

☐ Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

MUNICIPAL OFFICIALS

Jeffrey Gryval, Chairman

Municipal Official 1

Jason Tardiff

Municipal Official 3

Municipal Official 5

☐ Under penalties of perjury, We declare that we have examined the information contained in this form and to the best of our belief it is true, correct and complete.

Kate Walker

Municipal Official 2

Municipal Official 4

Municipal Official 6

PREPARER'S INFORMATION

Donna Severance

Preparer's Name

485-4276 x114

Phone Number

☒ Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

dseverance@allentownnh.gov

Email (optional)





Municipality Values

Value Land Only (Exclude amount listed in lines 3A, 3B and 4) ?

		Number of Acres	Assessed Valuation
1-A	Current Use (At current values) RSA 79-A ?	3,096.61	\$188,072
1-B	Conservation Restriction Assessment RSA 79-B ?	14	\$372
1-C	Discretionary Easements RSA 79-C ?		
1-D	Discretionary Preservation Easements RSA 79-D ?		
1-E	Taxation of Land Under Farm Structures RSA 79-F ?		
1-F	Residential Land (Improved and Unimproved) ?	1,742.89	\$60,639,300
1-G	Commercial/Industrial Land (excluding Utility Land) ?	728.39	\$11,567,300
1-H	Total of Taxable Land ?	5,581.89	\$72,395,044
1-I	Tax Exempt and Non-Taxable Land ?	7,106.61	\$10,733,133

Value Buildings Only (Exclude amount listed in lines 3A and 3B) ?

		Number of Structures	Assessed Valuation
2-A	Residential ?		\$116,893,800
2-B	Manufactured Housing as defined in RSA 674:31 ?		\$17,088,200
2-C	Commercial/Industrial (excluding Utility buildings) ?		\$35,319,500
2-D	Discretionary Preservation Easements RSA 79-D ?		
2-E	Taxation of Farm Structures RSA 79-F ?		
2-F	Total of Taxable Buildings ?		\$169,301,500
2-G	Tax Exempt and Non-Taxable Buildings ?		\$17,717,600

Utilities and Timber ?

		Assessed Valuation
3-A	Utilities ?	\$8,055,900
3-B	Other Utilities ?	
4	Mature Wood and Timber RSA 79:5 ?	

5) Valuation before Exemptions (Total of lines 1H, 2F, 3A, 3B and 4) ?

\$249,752,444





Exemptions

		Total # Granted	Assessed Valuation
6	Certain Disabled Veterans (RSA 72:36-a) ?		
7	Improvements to Assist the Deaf RSA (72:38-b V) ?		
8	Improvements to Assist Persons with Disabilities (RSA 72:37-a) ?		
9	School Dining/Dormitory/Kitchen Exemption (RSA 72:23-IV) ?		
10a	Non-Utility Water & Air Pollution Control Exemption (RSA 72:12-a) ?		
10b	Utility Water & Air Pollution Control Exemption (RSA 72:12-a) ?		
11) Modified Assessed Valuation of all Properties Line 5 minus lines 6, 7, 8, 9, 10a, 10b) ?			\$249,752,444

Summation of Exemptions ?

	Amount Per Exemption	Total # Granted	Assessed Valuation
12	Blind Exemption (RSA 72:37) ? \$30,000	3	\$45,000
13	Elderly Exemption (RSA 72:39-a & b)	60	\$1,909,300
14	Deaf Exemption (RSA 72:38-b) ?		
15	Disabled Exemption (RSA 72:37-b) ?		
16	Wood Heating Energy Systems Exemption (RSA 72:70) ?		
17	Solar Energy Systems Exemption (RSA 72:62) ?		
18	Wind Powered Energy Systems Exemption (RSA 72:66) ?		
19	Add'l School Dining/Dormitory/Kitchen Exemptions (RSA 72:23 IV) ?		
20) Total Dollar Amount of Exemptions (sum of lines 12-19)			\$1,954,300

Calculations

21 NET VALUATION (Used To Compute Municipal, County, and Local Education Tax Rates (Line 11 minus Line 20)	\$247,798,144
22 LESS UTILITIES (Line 3A) Do not include the value of other utilities listed in Line 3B	\$8,055,900
23 NET VALUATION WITHOUT UTILITIES TO COMPUTE STATE EDUCATION TAX (Line 21 minus Line 22)	\$239,742,244

Notes:





Utility Summary: Electric, Hydroelectric, Renewable - Misc., Nuclear, Gas/Pipeline, Water & Sewer

Utility Value Appraiser (?)

Who Appraises/Establishes the Utility Value in the Municipality? (If multiple, please list)

AVITAR ASSOCIATES OF NE

If the Municipality Uses DRA Utility Values, is it Equalized By The Ratio? ☐ Yes ☒ No

SECTION A

List Electric Companies (?)

Electric Company	Assessed Valuation
PSNH DBA EVERSOURCE ENERGY	\$4,256,900
NEW HAMPSHIRE HYDRO ASSOCIATES	\$865,400
NEW HAMPSHIRE ELECTRIC COOP	\$527,900
UNITIL ENERGY SYSTEMS INC	\$77,300
A1 Total of all Electric Companies listed in this section:	
	\$5,727,500

List Gas Companies (?)

Gas Company	Assessed Valuation
ENERGY NORTH NATURAL GAS	\$1,877,000
TENNESSEE GAS PIPELINE COMPANY	\$451,400
A2 Total of all Gas Companies listed in this section:	
	\$2,328,400





List Water and Sewer Companies ?

Water/Sewer Company	Assessed Valuation
A3 Total of all Water and Sewer Companies listed in this section:	
Grand Total Valuation of all Sect. A Utility Companies	
\$8,055,900	

SECTION B

List Other Utility Companies ?

Other Utility Company	Assessed Valuation
B1 Total of All Other Companies listed in this section (must agree with line 3B):	





Tax Credits and Exemptions

Veterans' Tax Credits 7

Credit Description	Limits	Number of Individuals	Estimated Tax Credits
7 Veterans' Tax Credit/Optional Veterans' Tax Credit (RSA 72:28) (\$50 Standard Credit, \$51 up to \$500 upon adoption by city/town)	\$500	186	\$92,500
7 Surviving Spouse (RSA 72:29-a) *The surviving spouse of any person who was killed or died while on active duty in the armed forces of the United States... (\$700 Standard Credit, \$701 up to \$2,000 upon adoption by city or town)	\$700		
7 Tax Credit for Service-Connected Total Disability (RSA 72:35) *Any person who has been honorably discharged from the military service of the United States and who has total and permanent service-connected disability, or who is a double amputee or paraplegic because of service-connected injury...* (\$700 Standard Credit, \$701 up to \$2,000 upon adoption by city or town)	\$2,000	15	\$30,000
Total Number and Amount		201	\$122,500

Disabled and Deaf Exemption Report 7

	Disabled Exemption Report (RSA 72:37-b)		Deaf Exemption Report (RSA 72:38-b)	
	Single	Married	Single	Married
Income Limits 7				
Asset Limits 7				

Elderly Exemption Report - RSA 72:39-a 7

First Time Filers <u>Granted</u> Elderly Exemption for Current Tax Year			Total Number of Individuals Granted an Elderly Exemption for the Current Tax Year & Total Number of Exemptions Granted			
Age	#	Amount Per Individual	Age	#	Max Allowable Exemption	Total Actual Exemption Granted
65-74	2	\$20,000	65-74	21	\$420,000	\$409,000
75-79	2	\$30,000	75-79	13	\$390,000	\$339,300
80+	1	\$50,000	80+	26	\$1,300,000	\$1,161,000
Total				60	\$2,110,000	\$1,909,300
Income Limits	Single	\$40,000	Asset Limits	Single	\$85,000	
	Married	\$52,000		Married	\$85,000	

Community Tax Relief Incentive - RSA 79-E 7

Adopted: ☐ Yes ☒ No Number of Structures:





Property Reports

Current Use Reports - RSA 79-A (?)

	Total Number of Acres Receiving Current Use	Assessed Valuation	Other Current Use Statistics	Total Number of Acres
Farm Land	149.07	\$44,303	Receiving 20% Rec. Adjustment	1,919.22
Forest Land	2,166.1	\$118,743	Removed from Current Use During Current Tax Year	13.12
Forest Land with Documented Stewardship	480.2	\$20,313	Owners in Current Use	71
Unproductive Land	137.71	\$2,170	Parcels in Current Use	114
Wet Land	163.53	\$2,543		
Total	3,096.61	\$188,072		

Land Use Change Tax (?)

Gross Monies Received for Calendar Year (Jan 1 through Dec 31)			\$3,281
Conservation Allocation	Percentage	100	And/Or Dollar Amount
Monies to Conservation Fund			
Monies to General Fund			\$3,281

Conservation Restriction Assessment Report - RSA 79-B (must file PA-60) (?)

	Total Number of Acres Receiving Conservation	Assessed Valuation	Other Conservation Restriction Assessment Statistics	Total Number of Acres
Farm Land			Receiving 20% Recreation Adjustment	
Forest Land	6	\$237	Removed from Conservation During Current Tax Year	
Forest Land with Documented Stewardship				
Unproductive Land	8	\$135	Owners in Conservation	1
Wet Land			Parcels in Conservation	1
Total	14	\$372		

Discretionary Easements - RSA 79-C (?)

Total Number of Acres	# of Owners	Assessed Valuation	Description of Discretionary Easements Granted (e.g. Golf Course, Ball Park, Race Track)

Taxation of Farm Structures and Land Under Farm Structures - RSA 79-F (?)

Total Number Granted	Total Number of Structures	Total Number of Acres	Assessed Valuation Land	Assessed Valuation Structures





Tax Increment Financing Districts - RSA 162-K



TIF District Name	Date of Adoption/ Modification	Original Assessed Value	Unretained Captured Assessed Value	Amount used on page 2	Retained Captured Assessed Value	Current Assessed Value





ALLENSTOWN

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Donna

Preparer's Last Name

Severance

Date

10/26/2015

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to the Equalization Bureau at equalization@dra.nh.gov.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Bureau Advisor.

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's Signature

Donna Severance, assessing clerk

Assessor's Signature

Governing Body Member's Signature and Title

Jeffrey Boyd BOS CHAIR

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Kate L. Walburn Board of Selectmen

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

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Governing Body Member's Signature and Title

Governing Body Member's Signature and Title





**2015
\$32.83**

Tax Rate Breakdown Allenstown

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$2,804,433	\$247,798,144	\$11.31
County	\$745,375	\$247,798,144	\$3.01
Local Education	\$3,971,231	\$247,798,144	\$16.03
State Education	\$594,195	\$239,742,244	\$2.48
Total	\$8,115,234		\$32.83

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$8,115,234
War Service Credits	(\$122,500)
Village District Tax Effort	
Total Property Tax Commitment	\$7,992,734

10/30/2015

Stephan Hamilton
Director of Municipal and Property Division
New Hampshire Department of Revenue Administration



Appropriations and Revenues

Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$6,127,376	
Net Revenues (Not Including Fund Balance)		(\$3,343,435)
Fund Balance Voted Surplus		(\$180,000)
Fund Balance to Reduce Taxes		\$0
War Service Credits	\$122,500	
Special Adjustment	\$0	
Actual Overlay Used	\$77,992	
Net Required Local Tax Effort	\$2,804,433	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$745,375	
Net Required County Tax Effort	\$745,375	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$8,626,833	
Net Cooperative School Appropriations		
Net Education Grant		(\$4,061,407)
Locally Retained State Education Tax		(\$594,195)
Net Required Local Education Tax Effort	\$3,971,231	
State Education Tax	\$594,195	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$594,195	

Valuation

Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$247,798,144	\$245,729,936
Total Assessment Valuation without Utilities	\$239,742,244	\$237,957,536

Village (MS-1V)

Description	Current Year
-------------	--------------



Allenstown

Tax Commitment Verification

2015 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$7,992,734
1/2% Amount	\$39,964
Acceptable High	\$8,032,698
Acceptable Low	\$7,952,770

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

Commitment Amount	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
Net amount after TIF adjustment	

Under penalties of perjury, I verify the amount above was the 2015 commitment amount on the property tax warrant.

Tax Collector/Deputy Signature:

Date:

Requirements for Semi-Annual Billing

Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Allenstown	Total Tax Rate	Semi-Annual Tax Rate
Total 2015 Tax Rate	\$32.83	\$16.42

Associated Villages

No associated Villages to report



Fund Balance Retention

Enterprise Funds	\$2,100,024
General Fund Operating Expenses	\$9,338,153
Final Overlay	\$77,992

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.

[2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.

[3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2015 Fund Balance Retention Guidelines: Allenstown	
Description	Amount
Current Amount Retained (17.13%)	\$1,599,574
17% Retained <i>(Maximum Recommended)</i>	\$1,587,486
10% Retained	\$933,815
8% Retained	\$747,052
5% Retained <i>(Minimum Recommended)</i>	\$466,908

NOTICE: The current fund balance retained amount is above the maximum recommended threshold.

2015 RSA 198:4-b II School Fund Balance Retention Guidelines: Allenstown

If a school district has adopted RSA 198:4-b II by a vote of the legislative body, the school district may retain year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment pursuant to RSA 198:5, for the purpose of having funds on hand to use as a revenue source for emergency expenditures and overexpenditures under RSA 32:11, or to be used as a revenue source to reduce the tax rate. This retained fund balance is not cumulative. The maximum allowed fund balance retention has been calculated as:

	Net Assessment	2.5% of Net Assessment
Local School	\$3,972,204	\$99,305





Tax Collector's Report

Form Due Date: **March 1 (Calendar Year), September 1 (Fiscal Year)**

Instructions

Cover Page

- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION ?

Municipality: ALLENTOWN

County: MERRIMACK

Report Year: 2015

PREPARER'S INFORMATION ?

First Name

Kathleen

Last Name

Rogers

Street No.

16

Street Name

School

Phone Number

(603) 485-4276

Email (optional)

Krogers@allentownnh.gov





New Hampshire
Department of
Revenue Administration

2015
MS-61

Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year: 2014	Year: 2013	Year: 2012	
Property Taxes	3110		\$665,095.34			
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185		\$1,106.73			
Excavation Tax	3187					
Other Taxes	3189		\$19,910.30	\$4,729.00		
Property Tax Credit Balance		(\$6,987.67)				
Other Tax or Charges Credit Balance						

Taxes Committed This Year	Account	Levy for Year of this Report	2014	Prior Levies
Property Taxes	3110	\$8,014,159.00	\$889.00	
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185	\$621.94		
Excavation Tax	3187	\$113.66		
Other Taxes	3189	\$23,500.28		
-				
Add Line				

Overpayment Refunds	Account	Levy for Year of this Report	2014	2013	2012
Property Taxes	3110	\$4,110.00			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
-					
Add Line					
Interest and Penalties on Delinquent Taxes	3190	\$7,095.00	\$45,557.12	\$1,321.13	
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$8,042,612.21	\$732,558.49	\$6,050.13	





Credits				
Remitted to Treasurer	Levy for Year of this Report	2014	Prior Levies 2013	2012
Property Taxes	\$7,469,709.57	\$302,350.09		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$621.94	\$1,001.39		
Interest (Include Lien Conversion)	\$7,095.00	\$36,400.62	\$607.13	
Penalties		\$9,156.50	\$714.00	
Excavation Tax	\$113.66			
Other Taxes	\$200.00	\$5,220.78	\$1,154.27	
Conversion to Lien (Principal Only)		\$375,217.84	\$3,149.89	
-				
Add Line				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2014	Prior Levies 2013	2012
Property Taxes	\$10,876.31			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes		\$105.34		
Excavation Tax				
Other Taxes	\$1,444.73	\$3,105.93	\$424.84	
-				
Add Line				
Current Levy Deeded	\$1,830.49			





New Hampshire
Department of
Revenue Administration

2015
MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2014	2013	2012
Property Taxes	\$541,556.67			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes	\$21,855.55			
Property Tax Credit Balance ?	(\$12,691.71)			
Other Tax or Charges Credit Balance ?				
Total Credits		\$8,042,612.21	\$732,558.49	\$6,050.13





Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2014	Year: 2013	Year: 2012
Unredeemed Liens Balance - Beginning of Year		\$207,552.63	\$98,127.45	\$16,567.79
Liens Executed During Fiscal Year	\$410,554.05			
Interest & Costs Collected (After Lien Execution)	\$15,201.96	\$23,408.80	\$26,410.73	\$1,476.26
-				
Add Line				
Total Debits	\$425,756.01	\$230,961.43	\$124,538.18	\$18,044.05

Summary of Credits

	Last Year's Levy	Prior Levies		
		2014	2013	2012
Redemptions	\$186,166.26	\$106,394.19	\$75,518.66	\$9,304.15
-				
Add Line				
Interest & Costs Collected (After Lien Execution) #3190	\$15,201.96	\$23,408.80	\$26,410.73	\$1,476.26
-				
Add Line				
Abatements of Unredeemed Liens	\$1,881.04	\$966.18	\$8,698.16	\$2,262.16
Liens Deeded to Municipality	\$3,941.27	\$4,433.19	\$4,514.48	\$4,705.55
Unredeemed Liens Balance - End of Year #1110	\$218,565.48	\$95,759.07	\$9,396.15	\$295.93
Total Credits	\$425,756.01	\$230,961.43	\$124,538.18	\$18,044.05





ALLENSTOWN (7)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Kathleen

Preparer's Last Name

Rogers

Date

Jan 4, 2016

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Services Advisor:

- Michelle Clark: michelle.clark@dra.nh.gov
- Jamie Dow: jamie.dow@dra.nh.gov
- Shelley Gerlameau: shelley.gerlameau@dra.nh.gov
- Stephanie Derosier: stephanie.derosier@dra.nh.gov

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Kathleen Rogers Town Clerk

Preparer's Signature and Title





Town of Allenstown

Kathleen Rogers, Town Clerk/ Tax Collector

16 School Street

Allenstown, NH 03275

603-485-4276 ext. 116

krogers@allenstownnh.gov

Town Clerk and Tax Collector Annual Report

Town Clerk/Tax Collector Office Hours:

Monday 7:30am – 6:15pm

Tuesday – Thursday 7:30am – 5:15pm

Friday – Sunday Closed

January 1st, 2016

Dear Residents and Taxpayers of Allenstown,

I am currently serving as both the elected Town Clerk and the appointed Tax Collector. It is an honor to serve as your municipal official and I thank you all sincerely for allowing me the opportunity to work for you in this capacity. I conduct the business of both the clerk and tax offices simultaneously throughout my work day in an effort to best meet the needs of the residents and taxpayers of Allenstown. My office is responsible for much of the business that you complete at Town Hall every day. Examples include motor vehicle registrations, dog licensing, creation of vital records such as birth, death and marriage certificates, voter registrations, election details, issuing the authorized tax bills and collecting the funds owed to Allenstown as well as the retention and preservation of Allenstown's current and historical vital records.

Many of my duties are prescribed by the RSA's set forth by the NH legislature. I conduct all business in accordance with those RSA's and attend trainings and certification classes as necessary in order to stay informed about law changes. This past year, I was able to attend both the Town Clerks and the Tax Collectors Annual Conferences. These conferences helped to inform and prepare me for the law changes that have gone into effect pertaining to the upcoming 2016 elections, motor vehicle registration changes, and tax collection law changes. I also attended the third year of a four year training class for Town Clerks and Tax Collectors in the State of NH. I look forward to completing year four of the training in August of 2016, earning the Town Clerks and Tax Collectors Joint Certification awarded to those who successfully complete the course. I believe that these trainings help me to be more effective and efficient in my every day transactions with each and every one of you. I am always eager to improve upon my customer service and to make your transactions at Town Hall that much quicker and easier. If you ever have any suggestions or comments to share, please contact me.

2015 was a year of many added services and changes at Town Hall. The division of Fish and Game authorized the Town Clerk's office to issue and renew OHRV registrations for off road vehicles such as four wheelers and snowmobiles. The office was also authorized to issue hunting and fishing licenses. I hope the convenience of being able to conduct these transactions at Town Hall will benefit many residents in Allenstown. The office also began registering boats in 2015.

Please note that the law has changed on titles required for registering your vehicles. As of January 1, 2015 all 2000 vehicles and newer must be titled. There is no longer a fifteen (15) year title law. 1999 and older are exempt from titling but certain requirements must be met in order to register the vehicle. Contact Town Hall with any questions.

I would like to thank Russell Harvey and Ed Fay for their time given and donations made towards beautifying Allenstown Town Hall this past spring. Their help was hugely appreciated and made such a difference in the appearance of our building. I would also like to thank **LaValley Farms** for their donation of flowers. We couldn't have done it without their thoughtful generosity.



I am hoping to establish a beautification committee again this spring to focus on gardening projects at Town Hall as well as other publicly enjoyed areas within Allenstown. If you are interested in helping in any way, please contact me.

The Town Clerks office extends the courtesy of e-mail renewal notices for both vehicle registration renewals and dog licenses. If you have not already provided us with your e-mail address and wish to receive these reminders, please contact our office.

Many transactions may be conducted online through our Town website at Allenstownnh.gov. We also accept credit card payments in our office and online for most transactions. However, there are user fees that apply. Cash and checks are accepted in house with no additional charges.

Town Clerk Fiscal Report:

(Includes amounts remitted to the State of NH)

VEHICLE REGISTRATIONS AND RELATED FEES	\$917,415.70
BOAT REGISTRATIONS AND RELATED FEES	\$5,851.66
BUILDING PERMITS	\$11,875.00
DOG FINES	\$825.00
DOG LICENSES AND FEES	\$5,096.50
FIRE DEPARTMENT INC & BURNER PERMITS	\$2,621.99
HIGHWAY DEPARTMENT	\$10,115.41
MARRIAGE LICENSES	\$1,105.00
POLICE DEPARTMENT INC	\$58,117.18
†TOWN MISCELLANEOUS INCOME	\$412,955.50
VITAL RECORDS ISSUED	\$2,440.00
WELFARE DEPARTMENT INC	\$3,176.49

TOWN CLERK FISCAL REPORT TOTAL	<u>\$1,431,595.43</u>
---------------------------------------	------------------------------

† **Town Miscellaneous Income includes:** Boys & Girls Club Funds Collected, Finance Dues/Conferences, Drawer Overages Submitted, School Shared Costs, Zoning Fines, Accounts Receivable, Building Dues, Comcast Franchise Fees, Deeded Property Redeemed, Income From Departments (copies), Excavation Fees, OHRV Registrations, Hunting & Fishing Licenses, Highway Permit Fees, Insurance Dividends and Reimbursements, L Chip Grant Monies, Legal Expense Reimbursements, Payments In Lieu of Taxes, Old Meeting House Collections, Parks and Rec Income, Planning Fees, Property Insurance Reimbursements, Sale of Town Owned Properties, Sewer Department Insurance Reimbursements, State Transfer Fees, Town Hall Supply Reimbursements, Timber Tax Bond Prepayments, Zoning Fees

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Tax Collector Fiscal Report:

	ISSUED	ABATED	DEEDED	COLLECTED PRINCIPAL	COLLECTED INTEREST	PRIOR YEAR CREDITS ASSIGNED	REMAINING
2015 FIRST HALF PROPERTY TAX WARRANT DUE 7/1	\$4,107,361.00	\$4,173.00	\$1,830.49	\$3,881,545.27	\$6,700.24	\$5,939.10	\$213,873.14
2015 SECOND HALF PROPERTY TAX WARRANT DUE 12/10	\$3,906,798.00	\$6,703.31	-	\$3,572,249.16	\$392.75	\$162.00	\$327,683.53
2015 EXCAVATION TAX WARRANTS	\$113.66	-	-	\$113.66	\$2.01	-	-
2015 TIMBER TAX WARRANTS	\$621.94	-	-	\$621.94	-	-	-
2015 DELINQUENT SEWER WARRANTS	\$23,500.28	\$1,444.73	-	\$200.00	-	-	\$21,855.55
PREVIOUS YEARS UNCOLLECTED TAXES (BALANCE OF ALL LIENS)	\$1,424,532.29	\$17,443.65	\$17,594.49	\$1,064,641.52	\$113,325.43	\$836.00	\$324,016.63*
TOTAL	\$9,462,927.17	\$29,764.69	\$19,424.98	\$8,519,371.55	\$120,420.43	\$6,937.10	\$887,428.85**

	<u>NUMBER</u>	<u>*BALANCE</u>
TOTAL OF 2015 LEINS (2014 TAXES) OUTSTANDING	140	\$218,565.48
TOTAL OF 2014 LIENS (2013 TAXES) OUTSTANDING	76	\$95,759.07
TOTAL OF 2013 AND PRIOR YEARS LIENS (2012 AND PRIOR YEARS TAXES) OUTSTANDING	10	\$9,692.08



**Approximately 9% of the total taxes owed in 2015 are uncollected as of 12/31/2015.



Tax Collector Fiscal Report Continued:

TOTAL PRICIPAL COLLECTED	\$8,519,371.55
TOTAL INTEREST/PENALTIES COLLECTED	\$120,420.43
TOTAL PREPAYMENTS FOR 2016 TAXES	\$12,691.71

TAX COLLECTOR FISCAL REPORT TOTAL	<u>\$8,652,483.69</u>
--	------------------------------

TOWN CLERK/TAX COLLECTOR FISCAL REPORTS GRAND TOTAL	<u>\$10,084,079.12</u>
--	-------------------------------

Town Clerk Transaction Summary Report:

TOTAL DOG LICENSES ISSUED	732
TOTAL MOTOR VEHICLE REGISTRATIONS	5,743
TOTAL BOATS REGISTERED	102
TOTAL OHRV REGISTRATIONS	10
TOTAL HUNTING AND FISHING LICENSES ISSUED	30
TOTAL VITAL RECORDS/ MARRIAGE LICENSES ISSUED	422
TOTAL OTHER TRANSACTIONS	1465

TOWN CLERK TRANSACTION SUMMARY TOTAL	<u>8,504</u>
---	---------------------

Tax Collector Transaction Summary Report:

TOTAL NUMBER OF DEEDED PROPERTIES IN 2015	4
TOTAL NUMBER OF DELINQUENT SEWER BILLS COMMITTED	65
TOTAL NUMBER OF ABATEMENTS/ TAX BILL CORRECTIONS (Includes delinquent sewer payments made at Sewer Department)	68
TOTAL NUMBER OF PROPERTY TAX PAYMENT ARRANGMENTS MADE IN 2015	8
TOTAL NUMBER OF TAX PAYMENTS PROCESSED	3868

www.allentownnh.gov



Tax Collector Transaction Summary Report Continued:

TOTAL NUMBER OF 2015 TAX BILLS ISSUED (1 ST & 2 ND half bills)	3688
TOTAL NUMBER OF 2015 LIENS ENACTED (2014 delinquent taxes)	233
TOTAL NUMBER OF DELINQUENT NOTICES SENT (liens and deeds included)	929

TAX COLLECTOR TRANSACTION SUMMARY TOTAL **8,863**

**TOWN CLERK/TAX COLLECTOR TRANSACTION
SUMMARY REPORTS GRAND TOTAL** **17,367**

Important 2016 Dates to Remember:

Jan 1 st	2016 boat registrations, 2016 hunting/fishing licensing, & 2016-2017 dog licensing begins.
Jan 30 th	Deliberative Session
Feb 9 th	Presidential Primary
March 8 th	Local Election
April 14 th	2016 lien for unpaid 2015 property and/or supplemental tax warrants to be enacted (tentative date).
April 15 th	2015-2016 parking ban ends.
April 30 th	2015-2016 dog licenses expire.
May 1 st	14 month OHRV registrations available.
June 1 st	Late dog license civil forfeitures enacted (Fine of \$25/ unlicensed dog). Sale/use of freshwater lead fishing equipment under 1 oz banned per RSA 211:13-b.
June 15 th	Prospective date for deeding of eligible delinquent properties.
June 30 th	2015-2016 OHRV registrations expire.
July 1 st	1 st half tax bills due (tentative date).
September 13 th	State Primary Election
November 8 th	General (presidential) Election
November 9 th	Firearm opening day for hunters.
November 15 th	2016-2017 Parking ban enacted.
December 1 st	2 nd half tax bills due (tentative date).

Respectfully Submitted,

Kathleen Rogers
Allenstown Town Clerk/Tax Collector



TOWN TREASURER'S REPORT
01/01/2015 through 12/31/2015

Funds / Financial Institution	Balance 1/01/2015	Receipts and Transfers During Period	Disbursements and Transfers During Period	Balance 12/31/2015
GENERAL FUND				
<i>TD Bank</i>	\$ 1,628,845.17	\$ 10,436,604.87	\$ 10,975,777.68	\$ 1,089,672.36
PUBLIC FINANCE MONEY MARKET				
<i>TD Bank</i>	1,815,106.15	3,228,885.57	2,425,000.00	2,618,991.72
<i>NHPDIP</i>	904.92	-	-	904.92
PAYROLL ACCOUNT				
<i>TD Bank</i>	67,858.63	1,274,038.73	1,274,456.61	67,440.75
CREDIT CARD FUND				
<i>TD Bank</i>	37,504.97	254,161.12	209,000.00	82,666.09
ESCROW DIRECT DISBURSEMENT				
<i>TD Bank</i>	49,368.84	86,761.94	63,167.22	72,963.56
CONTRACTOR ESCROW				
<i>TD Bank</i>	9,020.83	2.20	9,023.03	-
CONSERVATION COMM				
<i>TD Bank</i>	1,352.12	0.68	0.00	1,352.80
SEWER FUND				
<i>TD Bank</i>	390,872.58	2,671,480.60	2,882,199.80	180,153.38
TOTALS	\$ 4,000,834.21	\$ 17,951,935.71	\$ 17,838,624.34	\$ 4,114,145.58

Respectfully Submitted,

Carol B. Andersen

CAROL B. ANDERSEN
Treasurer





REPORT OF TRUST AND CAPITAL RESERVE FUNDS

Form Due Date: March 1st (Calendar Year), or September 1st (Fiscal Year)

Instructions

Cover Page

- Select the Municipality name from the pull down menu
- Enter the preparer's information

Reporting:

- Complete all fields as necessary for the Report of Trust Funds and Principal Only sections.
- INVESTMENT POLICY - RSA 31:25 requires the trustees to adopt an investment policy and review and confirm this policy at least annually. A copy of this policy must be filed with the Director of Charitable Trusts (RSA 31:25, 34, 35:9).
- PROFESSIONAL BANKING AND BROKERAGE ASSISTANCE - RSA 31:38-a enables you to have a professional banking or brokerage firm assist you in performing your trustee duties. Refer to the law for further information. Attributable expenses may be charged against the trust fund involved, however, please be advised the fees can be taken from income only and not from principal.
- WEB SITE - A trustee handbook can be downloaded from the website for the Attorney General's Charitable Trust Division at www.dnj.nh.gov/charitable
- FAIR VALUE - Use this section to disclose the fair value (market value) of principal only. This information may be obtained from financial publications or from your professional banker or broker.
- CAPITAL RESERVE FUND - Must be kept in a separate account and not intermingled with any other funds of the municipality (RSA 35:9).
- WHEN and WHERE TO FILE - By March 1 if filing for a calendar year and by September 1 if filing for optional fiscal year. See instructions and address on the last page of this form. If you hold funds for the school, the school business administrator will also need a copy for the school's financial report.

A hard copy of this form, as well as the signature page, must be sent to:

Department of Justice
Office of the Attorney General
33 Capitol Street
Concord, NH 03301-6327

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: **Allenstown** County: **Merrimack** Total of All Funds: **2137352.47**

PREPARER'S INFORMATION

First Name: **Lawrence** Last Name: **Anderson**
Street No.: **16** Street Name: **School St** Phone Number: **603-485-4276**

Email (optional): **allenstownnh.gov**





New Hampshire
Department of
Revenue Administration

2015
MS-9

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Lawrence

Preparer's Last Name

Anderson

Preparer's Signature and Title

1/25/2016

Date

☐ Check to Certify Electronic Signatures You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

TRUSTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Trustee of Trust Funds Signature Lawrence Anderson

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature Edger McKenney

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature Don Chaput

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

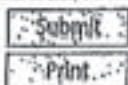
Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature



Please save and e-mail the completed PDF form to your Municipal Accounts Advisor:

- Michelle Clark: michelle.clark@dra.nh.gov
- Jamie Dunn: jennie.dunn@dra.nh.gov
- Shelley Gervaseau: shelley.gervaseau@dra.nh.gov
- Jean Somers: Jean.somers@dra.nh.gov

A hard-copy of this signature page must be signed and submitted to the NHDM at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487

Per RSA 37:38, copies of this report must also be provided to the governing body of the municipality and to the Attorney General at the following address:

Department of Justice
Office of the Attorney General
33 Capitol Street
Concord, NH 03301-6397



[illegible]



REPORT OF COMMON TRUST FUND INVESTMENTS

Form Due Date: **March 1st (if operating on Calendar Year)**
September 1st (if operating on Fiscal Year)

Instructions

Cover Page

- Select the Municipality name from the pull down menu
- Enter the entities contact information
- Enter the preparer's information

Reporting:

- Please complete all fields as necessary for the *Report of the Common Trust Funds Investments, For the Year Ending, and Principal Only* sections

A hard copy of this form, as well as the
signature page, must be sent to:

Department of Justice
Office of the Attorney General
33 Capitol Street
Concord, NH 03301-6392

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality:

Allenstown

County:

Merrimack

\$2137352.47

PREPARER'S INFORMATION

First Name

Lawrence

Last Name

Anderson

Street No.

16

Street Name

School St

Phone Number

603-485-4276

Email (optional)

allenstownnh.gov





New Hampshire
Department of
Revenue Administration

2015
MS-10

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Lawrence

Preparer's Last Name

Anderson

Preparer's Signature and Title

1/25/2016

Date

☐ Check to Certify Electronic Signature: You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Trustee of Trust Funds Signature Lawrence Anderson

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature Edger McKenney

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature Dawn Chapt
DONALD

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

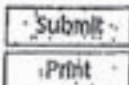
Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature



Please save and e-mail the completed PDF form to your Municipal Accounts Advisor

- Michelle Clark: michelle.clark@dra.nh.gov
- Jamie Davis: jamie.davis@dra.nh.gov
- Shelley Grelameau: shelly.grelameau@dra.nh.gov
- Jean Sammis: jean.sammis@dra.nh.gov

A hard-copy of this signature page must be signed and submitted to the NHORA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487

Per RSA 31:38, copies of this report must also be provided to the governing body of the municipality and to the Attorney General at the following address:

Department of Justice
Office of the Attorney General
33 Capitol Street
Concord, NH 03301-6397



REPORT OF THE TRUST FUNDS OF THE TOWN OF ALLENSTOWN, NH JAN. 1 - DEC. 31, 2015

# of Shares or Other Units	DESCRIPTION OF INVESTMENT (Name of Fund, Stock, Bond, etc.)	HBM INVESTED					PRINCIPAL					INCOME					GRAND TOTAL	
		Balance Beginning of Year	Purchases	Redemptions	Net Capital Gains	Proceeds From Sales	Capital Gains	Income Beginning of Year	Income During Year	Balance End of Year	Balance Beginning of Year	Income During Year	Balance End of Year	Income During Year	Balance End of Year	Income During Year	Principal & Income End of Year	Principal & Income End of Year
122,974.640	TID ASSET MGMT US GOVT PORT INSTL #2	63,497.68	1,556,697.75			1,497,183.04		3,612.29		3,612.29	20,476.34	41,646.34	(78,127.77)		22,944.93		25,972.32	
35,000.000	APPLE INC 1% 05/05/2018	8.00	34,680.80								8.00	123.42	(123.42)		8.00		34,680.80	
25,000.000	AT&T INC 1.40% 02/15/2017	35,348.90				35,120.10					8.00	297.21	(297.21)		8.00		35,000.00	
35,000.000	BANK OF AMERICA 1.25% 11/14/2016	14,999.70	10,042.55			4,954.60					8.00	178.08	(178.08)		8.00		35,000.00	
35,000.000	BANK OF MONTREAL 1.4% 09/11/2017	0.00	35,012.00								8.00	(108.89)	84.00		8.00		35,012.00	
35,000.000	BANKERS TRUST 1.40% 05/15/2018	15,270.50	30,284.27			5,009.58					8.00	276.53	(276.53)		8.00		35,284.27	
35,000.000	BIRP FINANCIAL USA 1.40% 02/07/2017	50,400.33	10,677.70			10,876.48					8.00	707.48	(707.48)		8.00		35,400.33	
35,000.000	BIRANCH INC & TRUST 1.40% 10/05/2016	35,982.39	10,313.10			45,488.38					8.00	649.50	(649.50)		8.00		35,982.39	
35,000.000	COCA-COLA CO 1.8% 09/01/2016	0.00	29,850.60								8.00	9.58	(9.58)		8.00		29,850.60	
35,000.000	COMCAST CORP 1.90% 03/15/2016	33,390.33	18,053.68			41,634.35					8.00	1,374.23	(1,374.23)		8.00		35,000.00	
148,000.000	FED HOME LN MTG 4.75% 1/1/2015	142,318.55				5,616.35					8.00	1,626.21	(1,626.21)		8.00		148,000.00	
0.000	FED NATL MTG ASSN 4.75% 02/08/2018	46,972.20	15,282.38			62,254.58					8.00	1,626.21	(1,626.21)		8.00		15,282.38	
0.000	GEN CAP CORP 1.4% 11/02/2017	45,272.20	15,188.85			60,461.05					8.00	1,626.21	(1,626.21)		8.00		45,272.20	
35,000.000	GOILMAN SACHS CORP 2.25% 01/02/2018	0.00	35,550.70			35,550.70					8.00	74.55	(74.55)		8.00		35,550.70	
35,000.000	HOMER DEPOT INC 1.40% 03/01/2016	33,543.83	10,286.85			43,830.68					8.00	1,626.21	(1,626.21)		8.00		35,543.83	
35,000.000	HOMER DEPOT INC 2.25% 08/02/2018	0.00	30,666.90								8.00	1,626.21	(1,626.21)		8.00		30,666.90	
35,000.000	JP MORGAN CHASE 1.37% 02/15/2017	50,141.35	1,018.35			51,159.70					8.00	1,626.21	(1,626.21)		8.00		50,141.35	
35,000.000	ONTARIO PROV OBT 1.40% 09/01/2016	43,093.33	20,242.83			63,336.16					8.00	1,626.21	(1,626.21)		8.00		43,093.33	
35,000.000	ONTARIO PROV OBT 1.40% 09/01/2016	0.00	40,889.60								8.00	1,626.21	(1,626.21)		8.00		40,889.60	
35,000.000	PNC BANK NA 1.5% 1.000% 02/02/2018	0.00	40,889.60								8.00	1,626.21	(1,626.21)		8.00		40,889.60	
35,000.000	ROYAL BANK OF CANADA 1.40% 03/01/2016	38,871.90	10,286.85			49,158.75					8.00	1,626.21	(1,626.21)		8.00		38,871.90	
35,000.000	ROYAL BANK OF CANADA 1.40% 03/01/2016	0.00	35,881.10								8.00	1,626.21	(1,626.21)		8.00		35,881.10	
35,000.000	U.S. TREASURY NOTE 4.37% 04/05/2018	133,300.50	27,998.44			161,298.94					8.00	1,626.21	(1,626.21)		8.00		133,300.50	
35,000.000	U.S. TREASURY NOTE 1.37% 09/05/2017	245,672.25	35,562.69			281,234.94					8.00	1,626.21	(1,626.21)		8.00		245,672.25	
35,000.000	U.S. TREASURY NOTE 1.37% 04/05/2018	35,173.80	5,012.00			40,185.80					8.00	1,626.21	(1,626.21)		8.00		35,173.80	
35,000.000	U.S. TREASURY NOTE 1.37% 04/05/2017	237,333.28	25,548.37			262,881.65					8.00	1,626.21	(1,626.21)		8.00		237,333.28	
35,000.000	U.S. TREASURY NOTE 1.60% 10/15/2016	15,382.14	41,243.33			56,625.47					8.00	1,626.21	(1,626.21)		8.00		15,382.14	
35,000.000	WAL-MART STORES INC 3.80% 02/15/2018	36,331.40	10,286.85			46,618.25					8.00	1,626.21	(1,626.21)		8.00		36,331.40	
35,000.000	WAL-MART STORES INC 3.80% 04/15/2018	67,882.80	20,511.80			88,394.60					8.00	1,626.21	(1,626.21)		8.00		67,882.80	
35,000.000	WELLS FARGO 2.625% 12/15/2016	0.00	33,308.30								8.00	1,626.21	(1,626.21)		8.00		33,308.30	
35,000.000	AMEREN CORP	0.00	13,131.55								8.00	1,626.21	(1,626.21)		8.00		13,131.55	
35,000.000	AT&T INC	0.00	13,423.19								8.00	1,626.21	(1,626.21)		8.00		13,423.19	
35,000.000	AT&T INC	0.00	14,560.68								8.00	1,626.21	(1,626.21)		8.00		14,560.68	
35,000.000	AT&T INC	0.00	13,199.37								8.00	1,626.21	(1,626.21)		8.00		13,199.37	
35,000.000	AT&T INC	0.00	16,134.58								8.00	1,626.21	(1,626.21)		8.00		16,134.58	
35,000.000	AT&T INC	0.00	11,263.79								8.00	1,626.21	(1,626.21)		8.00		11,263.79	
35,000.000	AT&T INC	0.00	13,274.50								8.00	1,626.21	(1,626.21)		8.00		13,274.50	
35,000.000	AT&T INC	0.00	2,907.40								8.00	1,626.21	(1,626.21)		8.00		2,907.40	
35,000.000	AT&T INC	0.00	13,186.54								8.00	1,626.21	(1,626.21)		8.00		13,186.54	
35,000.000	AT&T INC	0.00	16,912.31								8.00	1,626.21	(1,626.21)		8.00		16,912.31	
35,000.000	AT&T INC	0.00	14,522.69								8.00	1,626.21	(1,626.21)		8.00		14,522.69	
35,000.000	AT&T INC	0.00	9,717.53								8.00	1,626.21	(1,626.21)		8.00		9,717.53	
35,000.000	AT&T INC	0.00	16,884.78								8.00	1,626.21	(1,626.21)		8.00		16,884.78	
35,000.000	AT&T INC	0.00	12,527.34								8.00	1,626.21	(1,626.21)		8.00		12,527.34	
35,000.000	AT&T INC	0.00	11,479.40								8.00	1,626.21	(1,626.21)		8.00		11,479.40	
35,000.000	AT&T INC	0.00	9,822.27								8.00	1,626.21	(1,626.21)		8.00		9,822.27	
35,000.000	AT&T INC	0.00	12,628.69								8.00	1,626.21	(1,626.21)		8.00		12,628.69	
35,000.000	AT&T INC	0.00	3,909.60								8.00	1,626.21	(1,626.21)		8.00		3,909.60	
35,000.000	AT&T INC	0.00	12,510.75								8.00	1,626.21	(1,626.21)		8.00		12,510.75	



# of Shares or Other Units	HOW INVESTED DESCRIPTION OF INVESTMENT (Names of Stocks, Bonds, etc.)	PRINCIPAL				INCOME				GRAND TOTAL	
		Balance Beginning of Year	Purchases	Cash Capital Gains	Proceeds From Sales	Unrealized Losses From Sales	Balance End of Year	Income During Year	Expected During Year	Balance End of Year	Principal & Income End of Year
166,000	IRON MOUNTAIN INC	0.00	5,079.15				5,079.15	382.10	(182.10)	0.00	5,679.15
148,000	JOHNSON & JOHNSON CO	0.00	13,756.64				13,756.64	200.50	(200.50)	0.00	13,756.64
90,000	KIMBERLY CLARK CORP	0.00	10,060.60				10,060.60	131.00	(131.00)	0.00	10,060.60
0.000	LOUISIANA INC	0.00	5,167.09			542.71	0.00	99.00	(99.00)	0.00	0.00
0.000	MATTEL INC	0.00	2,625.75			(240.77)	0.00	34.20	(34.20)	0.00	0.00
160,000	MCDONALD'S CORP	0.00	9,642.04				9,642.04	208.00	(208.00)	0.00	9,642.04
0.000	MEDTRONIC	0.00	2,344.90			63.60	0.00	0.00	0.00	0.00	0.00
80,000	METROPCS INC	0.00	5,929.30				5,929.30	37.21	(37.21)	0.00	5,929.30
220,000	MICROSOFT CORPORATION	0.00	17,007.61			(727.87)	0.00	211.50	(211.50)	0.00	0.00
160,000	OCCIDENTAL PETROLEUM CO	0.00	11,613.85			0.00	11,613.85	181.50	(181.50)	0.00	11,613.85
0.000	ORACLE CORPORATION	0.00	13,127.62			(976.02)	0.00	42.00	(42.00)	0.00	0.00
150,000	PHILIP MORRIS INTL INC	0.00	15,363.29				15,363.29	313.60	(313.60)	0.00	15,363.29
280,000	PPL CORP	0.00	8,899.27				8,899.27	94.15	(94.15)	0.00	8,899.27
160,000	PRACOR & GAMBLE CO	0.00	12,588.50				12,588.50	237.48	(237.48)	0.00	12,588.50
140,000	RAYTHEON CO	0.00	14,794.54				14,794.54	174.20	(174.20)	0.00	14,794.54
266,000	SEYKORA'S AMERICAN INC	0.00	10,833.62		19.51	(0.82)	10,833.62	81.56	(81.56)	0.00	10,833.62
100,000	ROYAL DUTCH SHELL PLC	0.00	5,612.16				5,612.16	175.78	(175.78)	0.00	5,612.16
260,000	SEAGATE TECHNOLOGY PLC	0.00	14,545.47				14,545.47	273.60	(273.60)	0.00	14,545.47
0.000	SOUTHERN LTD	0.00	133.20		132.96	(0.24)	0.00	0.00	0.00	0.00	0.00
290,000	SOUTHERN CO	0.00	8,700.29				8,700.29	97.63	(97.63)	0.00	8,700.29
90,000	TIME WARNER INC	0.00	6,906.76				6,906.76	87.50	(87.50)	0.00	6,906.76
0.000	UNITED PARCEL SERVICE CL B	0.00	11,812.26				11,812.26	182.00	(182.00)	0.00	0.00
280,000	VERIZON COMMUNICATIONS	0.00	12,910.75		10,603.86	(208.34)	12,910.75	279.62	(279.62)	0.00	12,910.75
260,000	WALMART STORES INC	0.00	11,946.24				11,946.24	163.94	(163.94)	0.00	11,946.24
0.000	WAL MARET STORES INC	0.00	8,295.40		7,081.77	(1,208.63)	0.00	64.60	(64.60)	0.00	0.00
240,000	WELLS FARGO & CO NEW	0.00	12,778.33				12,778.33	183.75	(183.75)	0.00	12,778.33
200,000	WELLS FARGO	0.00	12,778.33				12,778.33	148.50	(148.50)	0.00	12,778.33
	TOTALS	6,079,419.62	2,621,558.60	0.00	2,183,613.25	-13,248.51	2,114,867.54	80,918.50	-117,300.52	22,984.93	2,135,351.67



2015 EMPLOYEE SALARIES

Patricia Adams	\$9,919.90	Rebecca King	\$ 20,151.69
Carol Andersen	\$ 3,292.08	Keith Lambert	\$ 1,802.86
Lawrence Anderson	\$ 2,338.42	Vincent Lembo	\$ 757.38
Jeffrey Backman	\$69,330.76	Louise Letendre	\$ 1,338.96
Cynthia Baird	\$34,798.90	Brain Locke	\$ 166.32
Dawn Baxter	\$9,865.14	Travis Mannon	\$25,195.92
Gina Baldasaro	\$ 8,296.96	Evan McIntosh	\$ 34,111.35
Rose Bergeron	\$ 3,595.58	Keith Melanson	\$ 2,987.56
Stanley Bodner	\$ 51.19	Luis Moreta	\$ 13,425.12
Marc Boisvert	\$52,660.20	Aaron Mounsey	\$ 14,920.21
David Bouffard	\$37,555.38	Shaun Mulholland	\$ 74,339.20
Michael Bowen	\$39,420.27	Donald Noel	\$ 39,536.50
Johnathan Bowler	\$ 16,740.94	Alicia O'Rourke	\$ 36,661.30
Paul Brasley	\$ 9,689.62	Andrea Martel	\$ 46,050.42
Michael Bruce	\$33,696.68	Jeffrey McNamara	\$ 2,062.50
Shawn Buxton	\$ 527.23	Maurice Paquette	\$ 1,772.61
David Campbell	\$12,285.80	Paul Paquette	\$72,551.57
Carl Caporale	\$ 1,687.50	Chad Pelissier	\$ 16,351.12
Matthew Caporale	\$ 9,341.05	Ronnie Pelissier	\$ 61,680.66
Patricia Caruso	\$ 4,346.82	Dana Pendergast	\$ 76,698.09
Dawn Chabot	\$38,381.91	Christopher Poppalardo	\$ 24,078.63
Roxanna Chomas	\$ 6,057.70	Elizabeth Randlett	\$ 4,135.00
Dana Clement	\$88,772.79	Kathleen Rogers	\$ 43,426.67
Richard Courtemanche	\$ 140.25	Christopher Roy	\$ 2,647.55
Jesse Croft	\$ 132.60	Donna Severance	\$ 18,966.14
Robin Cushing	\$ 4,176.52	Dawn Shea	\$ 70,777.51
Richard Daughen	\$ 5,613.23	Scott Silkman	\$ 2,515.32
Diane Demers	\$51,332.00	Richard Slager	\$ 45,975.87
Tucker Dingman	\$25,233.56	Russell Smock	\$ 27,502.72
Kristopher Fowler	\$ 952.68	Elizabeth St. Germain	\$ 486.60
Deborah Gadwah Lambert	\$ 12,808.30	Paul St. Germain	\$ 8,024.40
Jeffrey Gardner	\$ 1,790.93	Michael Stark	\$ 68,018.12
Robert Girard, Sr.	\$ 952.68	Jason Tardiff	\$ 1,774.92
Thomas Gleason	\$ 3,651.73	Beth Tower	\$ 74,070.49
Thomas Gryval	\$ 1,466.44	Alan Turcotte	\$ 8,196.80
Jeffrey Gryval	\$ 1,924.92	Roger Wadleigh	\$ 37,256.96
Jonathan Harry	\$ 3,276.27	Dorothy Walch	\$ 27,121.27
Christopher Hess	\$ 885.16	Kate Walker	\$ 1,699.92
Cheryl Hey	\$ 14,583.24	Jacqueline Wallace	\$ 4,109.00
Edward Higgins	\$ 3,502.08	Brian Warburton	\$ 55,106.49
Irina Higgins	\$ 113.10	Joyce Welch	\$ 4,007.16
Heather Hill	\$ 720.65	Bryan Wilcox	\$ 4,930.27
Brian Jordan**	\$18,689.44	Erin Young	\$ 10,118.32
Alyson King	\$ 5,455.32		

**** Full time police officers salaries includes detail pay which is not paid from tax dollars.**





PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

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INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Allenstown
Allenstown, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, business-type activities, major funds, and aggregate remaining fund information of the Town of Allenstown as of and for the year ended December 31, 2014, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, major funds, and aggregate remaining fund information of the Town of Allenstown as of December 31, 2014, and the respective changes in financial position and cash flows, where applicable, and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information - Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis (pages 3 through 10) and the Schedule of Funding Progress for Other Postemployment Benefit Plan (page 40) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers them to



*Town of Allenstown
Independent Auditor's Report*

be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Allenstown's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

July 23, 2015

*Plodzik & Sanderson
Professional Association*



EXHIBIT B
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Statement of Activities
For the Fiscal Year Ended December 31, 2014

		Program Revenues		Net (Expense) Revenue and Change in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-type Activities	Total
Governmental activities:						
General government	\$ 1,312,896	\$ 40,304	\$ 200	\$ (1,272,392)	\$ -	\$ (1,272,392)
Public safety	1,501,142	63,047	23,400	(1,414,695)	-	(1,414,695)
Highways and streets	653,359	-	225,856	(427,503)	-	(427,503)
Sanitation	148,500	43,010	9,981	(95,509)	-	(95,509)
Health	25,007	-	-	(25,007)	-	(25,007)
Welfare	55,820	-	-	(55,820)	-	(55,820)
Culture and recreation	116,252	-	13,465	(102,787)	-	(102,787)
Conservation	1,332	-	-	(1,332)	-	(1,332)
Total governmental activities	3,814,308	146,361	272,902	(3,395,045)	-	(3,395,045)
Business-type activities:						
Sewer	2,248,493	2,327,194	-	-	78,701	78,701
Total	\$ 6,062,801	\$ 2,473,555	\$ 272,902	(3,395,045)	78,701	(3,316,344)
General revenues:						
Taxes:						
Property				2,629,820	-	2,629,820
Other				142,630	-	142,630
Motor vehicle permit fees				605,315	-	605,315
Licenses and other fees				17,882	-	17,882
Grants and contributions not restricted to specific programs				211,072	-	211,072
Miscellaneous				172,696	18,149	190,845
Total general revenues				3,779,415	18,149	3,797,564
Change in net position				384,370	96,850	481,220
Net position, beginning, as restated (see Note 15)				5,127,355	5,254,132	10,381,487
Net position, ending				\$ 5,511,725	\$ 5,350,982	\$ 10,862,707

The notes to the basic financial statements are an integral part of this statement.



EXHIBIT C-1
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Governmental Funds
Balance Sheet
December 31, 2014

	General	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 3,493,089	\$ 58,355	\$ 3,551,444
Investments	231,210	5,615	236,825
Accounts receivable	84,633	-	84,633
Taxes receivable	987,343	-	987,343
Due from other governments	-	22,450	22,450
Voluntary tax liens	59,668	-	59,668
Voluntary tax liens reserved until collected	(59,668)	-	(59,668)
Prepaid items	4,562	-	4,562
Total assets	<u>\$ 4,800,837</u>	<u>\$ 86,420</u>	<u>\$ 4,887,257</u>
LIABILITIES			
Accounts payable	\$ 132,648	\$ 6,686	\$ 139,334
Accrued salaries and benefits	37,740	-	37,740
Due to other governments	2,498,005	4,834	2,502,839
Escrow and performance deposits	8,046	-	8,046
Total liabilities	<u>2,676,439</u>	<u>11,520</u>	<u>2,687,959</u>
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenue - property taxes	272,569	-	272,569
Unavailable revenue - grants	-	13,679	13,679
Total deferred inflows of resources	<u>272,569</u>	<u>13,679</u>	<u>286,248</u>
FUND BALANCES			
Nonspendable	4,562	1,375	5,937
Restricted	6,136	11,173	17,309
Committed	230,305	48,673	278,978
Assigned	63,280	-	63,280
Unassigned	1,547,546	-	1,547,546
Total fund balances	<u>1,851,829</u>	<u>61,221</u>	<u>1,913,050</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 4,800,837</u>	<u>\$ 86,420</u>	<u>\$ 4,887,257</u>

The notes to the basic financial statements are an integral part of this statement.



EXHIBIT C-2
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position
December 31, 2014

Total fund balances of governmental funds (Exhibit C-1)		\$ 1,913,050
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in governmental activities are not financial resources, therefore, are not reported in the funds.		
Cost	\$ 7,000,820	
Less accumulated depreciation	<u>(2,780,860)</u>	
		4,219,960
Property taxes are recognized on an accrual basis in the Statement of Net Position and on a modified accrual basis in the governmental funds.		
Deferred inflows of resources - property taxes	\$ 265,581	
Allowance for uncollectible property taxes	<u>(33,553)</u>	
		232,028
Interest on long-term debt is not accrued in governmental funds.		
Accrued interest payable		(6,389)
Long-term liabilities are not due and payable in the current period, therefore, are not reported in the funds.		
Capital leases	\$ 496,446	
Compensated absences	57,383	
Other postemployment benefits	206,095	
Accrued landfill postclosure care costs	<u>87,000</u>	
		(846,924)
Net position of governmental activities (Exhibit A)		<u>\$ 5,511,725</u>

The notes to the basic financial statements are an integral part of this statement.



EXHIBIT C-3
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the Fiscal Year Ended December 31, 2014

	General	Other Governmental Funds	Total Governmental Funds
REVENUES			
Taxes	\$ 2,804,502	\$ -	\$ 2,804,502
Licenses and permits	623,197	-	623,197
Intergovernmental	380,396	103,578	483,974
Charges for services	130,358	16,003	146,361
Miscellaneous	195,756	135	195,891
Total revenues	<u>4,134,209</u>	<u>119,716</u>	<u>4,253,925</u>
EXPENDITURES			
Current:			
General government	1,221,024	1,229	1,222,253
Public safety	1,436,866	29,095	1,465,961
Highways and streets	660,882	80,178	741,060
Sanitation	150,985	-	150,985
Health	25,007	-	25,007
Welfare	55,820	-	55,820
Culture and recreation	108,116	-	108,116
Conservation	1,332	-	1,332
Capital outlay	195,795	-	195,795
Total expenditures	<u>3,855,827</u>	<u>110,502</u>	<u>3,966,329</u>
Excess of revenues over expenditures	278,382	9,214	287,596
OTHER FINANCING SOURCES			
Capital leases	191,822	-	191,822
Net change in fund balances	470,204	9,214	479,418
Fund balances, beginning, as restated (see Note 15)	1,381,625	52,007	1,433,632
Fund balances, ending	<u>\$ 1,851,829</u>	<u>\$ 61,221</u>	<u>\$ 1,913,050</u>

The notes to the basic financial statements are an integral part of this statement.



EXHIBIT C-4
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Reconciliation of the Statement of Revenues, Expenditures, and
Changes in Fund Balances of Governmental Funds to the Statement of Activities
For the Fiscal Year Ended December 31, 2014

Net change in fund balances of governmental funds (Exhibit C-3)		\$ 479,418
Amounts reported for governmental activities in the Statement of Activities are different because:		
Governmental funds report capital outlays as expenditures. In the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capitalized capital outlay exceeded depreciation expense in the current period.		
Capitalized capital outlay	\$ 176,955	
Depreciation expense	<u>(130,489)</u>	
		46,466
Revenue in the Statement of Activities that does not provide current financial resources is not reported as revenue in the governmental funds.		
Change in deferred tax revenue	\$ (30,428)	
Change in allowance for uncollectible property taxes	<u>(1,624)</u>	
		(32,052)
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position.		
Inception of capital leases	\$ (191,822)	
Repayment of capital leases	<u>153,388</u>	
		(38,434)
Some expenses reported in the Statement of Activities do not require the use of current financial resources, and therefore, are not reported as expenditures in governmental funds.		
Decrease in accrued interest expense	\$ 2,470	
Increase in compensated absences payable	(16,323)	
Decrease in accrued landfill postclosure care costs	3,000	
Increase in postemployment benefits payable	<u>(60,175)</u>	
		(71,028)
Changes in net position of governmental activities (Exhibit B)		<u>\$ 384,370</u>

The notes to the basic financial statements are an integral part of this statement.



EXHIBIT D
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Statement of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual (Non-GAAP Budgetary Basis)
General Fund
For the Fiscal Year Ended December 31, 2014

	Budgeted Amounts		Actual	Variance Positive (Negative)
	Original	Final		
REVENUES				
Taxes	\$ 2,802,651	\$ 2,802,651	\$ 2,772,450	\$ (30,201)
Licenses and permits	545,100	545,100	623,197	78,097
Intergovernmental	382,688	382,688	366,931	(15,757)
Charges for services	125,000	125,000	130,358	5,358
Miscellaneous	38,200	38,200	187,656	149,456
Total revenues	<u>3,893,639</u>	<u>3,893,639</u>	<u>4,080,592</u>	<u>186,953</u>
EXPENDITURES				
Current:				
General government	1,304,786	1,303,486	1,202,152	101,334
Public safety	1,534,927	1,546,471	1,394,918	151,553
Highways and streets	525,029	504,746	518,471	(13,725)
Sanitation	161,540	170,279	150,985	19,294
Health	37,482	37,482	25,007	12,475
Welfare	63,908	63,908	55,820	8,088
Culture and recreation	82,181	82,181	83,893	(1,712)
Conservation	9	1,309	1,332	(23)
Economic development	1,050	1,050	-	1,050
Debt service:				
Interest	15,000	15,000	-	15,000
Capital outlay	147,727	147,727	195,795	(48,068)
Total expenditures	<u>3,873,639</u>	<u>3,873,639</u>	<u>3,628,373</u>	<u>245,266</u>
Excess of revenue over expenditures	<u>20,000</u>	<u>20,000</u>	<u>452,219</u>	<u>432,219</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	-	-	3,400	3,400
Transfers out	(20,000)	(20,000)	(20,000)	-
Total other financing sources (uses)	<u>(20,000)</u>	<u>(20,000)</u>	<u>(16,600)</u>	<u>3,400</u>
Net change in fund balances	<u>\$ -</u>	<u>\$ -</u>	<u>435,619</u>	<u>\$ 435,619</u>
Decrease in nonspendable fund balance			24,894	
Unassigned fund balance, beginning, as restated (see Note 15)			1,319,061	
Unassigned fund balance, ending			<u>\$ 1,779,574</u>	

The notes to the basic financial statements are an integral part of this statement.



EXHIBIT E-1
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Proprietary Fund
Statement of Net Position
December 31, 2014

	Business-type Activities Enterprise Fund (Sewer Department)
ASSETS	
Cash and cash equivalents	\$ 314,128
Investments	1,383,328
Receivables, net of allowance for uncollectible	254,508
Prepaid items	8,309
Capital assets:	
Land and construction in progress	51,721
Other capital assets, net of depreciation	3,355,247
Total assets	<u>5,367,241</u>
LIABILITIES	
Current liabilities:	
Accounts payable	15,008
Accrued salaries and benefits	1,251
Total liabilities	<u>16,259</u>
NET POSITION	
Net investment in capital assets	3,406,968
Unrestricted	1,944,014
Total net position	<u>\$ 5,350,982</u>

The notes to the basic financial statements are an integral part of this statement.



NOTES



THE STATE OF NEW HAMPSHIRE
TOWN OF ALLENSTOWN
WARRANT FOR THE YEAR 2016

TO THE INHABITANTS OF THE TOWN OF ALLENSTOWN, IN THE COUNTY OF MERRIMACK, STATE OF NEW HAMPSHIRE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the St. John the Baptist Parish Hall, 10 School St. Allenstown, N.H. on Saturday, January 30, 2016 at 9:00 a.m. (or, in the event of inclement weather, on Wednesday, February 3, 2016 at 6 p.m.) for the purpose of transacting all business other than voting by official ballot and thereafter to meet on Tuesday, March 8, 2016 between 8:00 a.m. and 7:00 p.m. at the St. John the Baptist Parish Hall, located at 10 School Street in Allenstown N.H., to elect officers, vote on zoning articles and to vote on all warrant articles from the first session by official ballot.

ARTICLE 1

To choose all necessary Town Officers for the ensuing year as follows:

Town Treasurer, for a term of one (1) year;
Road Agent, for a term of three (3) years;
Select Board Member, for a term of three (3) years;
Sewer Commissioner, for a term of three (3) years;
Trustee of Trust Funds, for a term of three (3) years;
Library Trustee, for a term of two (2) years;
Library Trustee, for a term of three (3) years;
Trustee of Cemeteries Fund, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of two (2) years;
Budget Committee Member, for a term of one (1) year;
Supervisor of the Checklist, for a term of six (6) years;



ARTICLE 2

Are you in favor of the adoption of Amendment No. 1 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article 11, by adding by adding the following language:

To create a new Section 1122, Privately Owned Graveyards, Burial Grounds. To ensure that privately owned burial grounds, as defined by RSA 289:1 are permanently identified and shall not be a threat to public health, establish certain setbacks from wetlands, floodplain, roads/rights-of-way, potable water and property lines; and, that they shall be delineated and that their location shall be recorded on a plan prepared by a licensed surveyor and recorded at the Merrimack County Registry of Deeds within a reasonable time following the burial.

Recommended by the Planning Board

ARTICLE 3

Are you in favor of the adoption of Amendment No. 2 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article 11, by adding the following language:

A new section 1123, Residential Accessory Use to Primary Commercial Use. To authorize the Planning Board to issue Conditional Use Permits, and establish certain standards and processes for such permits, in the Business Zone, the Commercial Light Industrial Zone, and the Industrial Zone for an accessory residential use to a principal commercial use.

Recommended by the Planning Board

ARTICLE 4

Are you in favor of the adoption of Amendment No.3 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XXIV, Groundwater Protection Overlay District, Section VI, by removing reference to the Spill Prevention, Control, and Countermeasure Plan (SPCC) in accordance with Allenstown Town Ordinance CO217.



ARTICLE 5

Are you in favor of the adoption of Amendment No.4 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XXV, Permanent (Post-Construction) Stormwater Management Ordinance, Section III, by re-designating the current paragraph as item "A" and by adding a new subsequent item "B" which indicates that nothing in Article XXV relieves a land owner from complying with applicable provisions, including more stringent provisions, of Allenstown Ordinance CO 217, Regulation of Discharges Into Storm Water Drainage System as it may be amended from time to time.

To amend Article XXV, Permanent (Post-Construction) Stormwater Management Ordinance, Section IV.A by adding a new item "xiii" that indicates that for projects falling under the jurisdiction of Allenstown Ordinance CO 217, Regulation of Discharges Into Storm Water Drainage System as it may be amended from time to time, any additional SWPPP provisions found in CO 217 shall also be included in the SWPPP used to comply with the provisions of this Article.

To amend Article XXV, Permanent (Post-Construction) Stormwater Management Ordinance, Section V.G.2 as follows (~~striketrough text removed~~, underlined added, all other text is existing and shall not be changed):

In addition to implementation of BMPs for designing site-specific stormwater management controls, uses included under subsection G.1 shall provide a stormwater pollution prevention plan (SWPPP, see ~~margin note~~ Section IV of this Article), describing methods for source reduction and methods for pretreatment.

ARTICLE 6 Town Operating Budget

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$3,885,825** Should this article be defeated, the default budget shall be **\$3,885,957**, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a

revised operating budget only. Estimated tax impact is approximately \$0.13 cents per thousand dollars of assessed value.

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 7 Sewer Operating Budget

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) Shall the Town of Allenstown raise and appropriate as an operating budget for the Allenstown Sewer Commission, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$2,126,967**. Should this article be defeated, the default budget shall be **\$2,136,550**, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

Recommended by the Budget Committee

ARTICLE 8 Fire Safety Equipment Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$50,000** to be added to the Fire Safety Equipment Capital Reserve Fund previously established. This sum to come from the unassigned fund balance. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 9 Highway Equipment Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$32,000** to be added to the Highway

Equipment Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 10 Highway Garage Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$15,000** to be added to the Highway Garage Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 11 Town Hall Repair and Maintenance Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$15,000** to be added to the Town Hall Repair and Maintenance Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 12 Solar Energy Systems Tax Exemption

To see if the Town of Allenstown will vote to adopt the provisions of RSA 72:61 through RSA 72:63, which provide for an optional property tax exemption from the assessed value, for property tax purposes, for persons owning real property which is equipped with a solar energy system as defined by RSA 72:61, provided that such solar energy systems are primarily intended for the generation of power to be consumed at the site where such solar energy systems are located or for other sites owned by the taxpayer or related entities. Such property tax exemption shall be in the amount equal to 100% of the assessed value of the qualifying solar energy systems. (Majority vote required).

Recommended by the Board of Selectmen



ARTICLE 13-By Petition

To see if the Town of Allenstown will vote to combine the position of Town Clerk and Tax Collector as authorized by the State of New Hampshire in RSA 41:45-a, to one elected three (3) year term. The new combined position shall receive full health, dental and retirement benefits and receive a reduced yearly salary of \$43,000 (fourty-three thousand), not to be increased except by the approval of the voters. Effective at the March elections in 2017. This article proposed by the current Town Clerk and Tax Collector.

Not recommended by the Board of Selectmen

ARTICLE 14-By Petition

To see if the Town of Allenstown will vote to increase the Board of Selectmen Board from a three (3) member board to a five (5) member board as authorized by the State of New Hampshire in RSA 41:8-b through RSA 41:8-c. Effective at the 2017 Town election.

Not recommended by the Board of Selectmen

ARTICLE 15-By Petition

“To see if the Town of Allenstown will vote to adopt a Town policy where such policy shall mandate the Board of Selectmen to seek Town Approval to create any New Staffing Position for all Town Departments and to seek authorization to add the expenditure line to fund such position, said policy shall take effect upon adoption”

Not recommended by the Board of Selectmen



GIVEN UNDER OUR HANDS AND SEALS, on this 18th day of January in the Year 2016.

TOWN OF ALLENSTOWN
SELECT BOARD

Jeffrey Gryval 1-18-16
JEFFREY GRYVAL, Chairman

JASON TARDIFF, Selectmen

Kate L. Walker
KATE WALKER, Selectmen

ATTEST:

Kathleen Rogers
KATHLEEN ROGERS, Town Clerk



CERTIFICATE OF SERVICE

WE HEREBY CERTIFY that on the 19th day of January in the Year 2016, we caused a true copy of the within Warrant to be posted at the Allenstown Town Hall located at 16 School Street, the Allenstown Police Department, located at 40 Allenstown Road, and the Town of Allenstown website www.allenstownnh.gov , Merrimack County, New Hampshire.

TOWN OF ALLENSTOWN
SELECT BOARD

JASON TARDIFF, Chairman *STEWART*

Jeffrey Gryval
JEFFREY GRYVAL, Selectmen *Chairman*

Kate Walker
KATE WALKER, Selectmen

ATTEST:

Kathleen Rogers
KATHLEEN ROGERS, Town Clerk



THE STATE OF NEW HAMPSHIRE

TOWN OF ALLENSTOWN

*****Amended*** WARRANT FOR THE YEAR 2016**

TO THE INHABITANTS OF THE TOWN OF ALLENSTOWN, IN THE COUNTY OF MERRIMACK, STATE OF NEW HAMPSHIRE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the St. John the Baptist Parish Hall, 10 School St. Allenstown, N.H. on Saturday, January 30, 2016 at 9:00 a.m. (or, in the event of inclement weather, on Wednesday, February 3, 2016 at 6 p.m.) for the purpose of transacting all business other than voting by official ballot and thereafter to meet on Tuesday, March 8, 2016 between 8:00 a.m. and 7:00 p.m. at the St. John the Baptist Parish Hall, located at 10 School Street in Allenstown N.H., to elect officers, vote on zoning articles and to vote on all warrant articles from the first session by official ballot.

ARTICLE 1

To choose all necessary Town Officers for the ensuing year as follows:

Town Treasurer, for a term of one (1) year;
Road Agent, for a term of three (3) years;
Select Board Member, for a term of three (3) years;
Sewer Commissioner, for a term of three (3) years;
Trustee of Trust Funds, for a term of three (3) years;
Library Trustee, for a term of two (2) years;
Library Trustee, for a term of three (3) years;
Trustee of Cemeteries Fund, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of two (2) years;
Budget Committee Member, for a term of one (1) year;
Supervisor of the Checklist, for a term of six (6) years;



ARTICLE 2

Are you in favor of the adoption of Amendment No. 1 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article 11, by adding by adding the following language:

To create a new Section 1122, Privately Owned Graveyards, Burial Grounds. To ensure that privately owned burial grounds, as defined by RSA 289:1 are permanently identified and shall not be a threat to public health, establish certain setbacks from wetlands, floodplain, roads/rights-of-way, potable water and property lines; and, that they shall be delineated and that their location shall be recorded on a plan prepared by a licensed surveyor and recorded at the Merrimack County Registry of Deeds within a reasonable time following the burial.

Recommended by the Planning Board

ARTICLE 3

Are you in favor of the adoption of Amendment No. 2 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article 11, by adding the following language:

A new section 1123, Residential Accessory Use to Primary Commercial Use. To authorize the Planning Board to issue Conditional Use Permits, and establish certain standards and processes for such permits, in the Business Zone, the Commercial Light Industrial Zone, and the Industrial Zone for an accessory residential use to a principal commercial use.

Recommended by the Planning Board

ARTICLE 4

Are you in favor of the adoption of Amendment No.3 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XXIV, Groundwater Protection Overlay District, Section VI, by removing reference to the Spill Prevention, Control, and Countermeasure Plan (SPCC) in accordance with Allenstown Town Ordinance CO217.

Recommended by the Planning Board

ARTICLE 5

Are you in favor of the adoption of Amendment No.4 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XXV, Permanent (Post-Construction) Stormwater Management Ordinance, Section III, by re-designating the current paragraph as item “A” and by adding a new subsequent item “B” which indicates that nothing in Article XXV relieves a land owner from complying with applicable provisions, including more stringent provisions, of Allenstown Ordinance CO 217, Regulation of Discharges Into Storm Water Drainage System as it may be amended from time to time.

To amend Article XXV, Permanent (Post-Construction) Stormwater Management Ordinance, Section IV.A by adding a new item “xiii” that indicates that for projects falling under the jurisdiction of Allenstown Ordinance CO 217, Regulation of Discharges Into Storm Water Drainage System as it may be amended from time to time, any additional SWPPP provisions found in CO 217 shall also be included in the SWPPP used to comply with the provisions of this Article.

To amend Article XXV, Permanent (Post-Construction) Stormwater Management Ordinance, Section V.G.2 as follows (~~striketrough~~ text removed, underlined added, all other text is existing and shall not be changed):

In addition to implementation of BMPs for designing site-specific stormwater management controls, uses included under subsection G.1 shall provide a stormwater pollution prevention plan (SWPPP, see ~~margin note~~ Section IV of this Article), describing methods for source reduction and methods for pretreatment.

Recommended by the Planning Board

ARTICLE 6 Town Operating Budget

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$3,885,825**. Should this article be defeated, the default budget shall be **\$3,885,957**, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax impact is approximately \$0.13 cents per thousand dollars of assessed value.



NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 7 Sewer Operating Budget

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) Shall the Town of Allenstown raise and appropriate as an operating budget for the Allenstown Sewer Commission, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$2,126,967**. Should this article be defeated, the default budget shall be **\$2,136,550**, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

Recommended by the Budget Committee

ARTICLE 8 Fire Safety Equipment Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$50,000** to be added to the Fire Safety Equipment Capital Reserve Fund previously established. This sum to come from the unassigned fund balance. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 9 Highway Equipment Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$32,000** to be added to the Highway Equipment Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee



ARTICLE 10 Highway Garage Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$15,000** to be added to the Highway Garage Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 11 Town Hall Repair and Maintenance Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$15,000** to be added to the Town Hall Repair and Maintenance Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 12 Solar Energy Systems Tax Exemption

To see if the Town of Allenstown will vote to adopt the provisions of RSA 72:61 through RSA 72:63, which provide for an optional property tax exemption from the assessed value, for property tax purposes, for persons owning real property which is equipped with a solar energy system as defined by RSA 72:61, provided that such solar energy systems are primarily intended for the generation of power to be consumed at the site where such solar energy systems are located or for other sites owned by the taxpayer or related entities. Such property tax exemption shall be in the amount equal to 100% of the assessed value of the qualifying solar energy systems. (Majority vote required).

Recommended by the Board of Selectmen

ARTICLE 13-By Petition

To see if the Town of Allenstown will vote to combine the position of Town Clerk and Tax Collector as authorized by the State of New Hampshire in RSA 41:45-a, to one elected three (3) year term. The new combined position shall receive full health, dental and retirement benefits and receive a reduced yearly salary of \$43,000 (fourty-three thousand), not to be increased



except by the approval of the voters. The estimated cost of full benefits as described above for 2017 is: health insurance between \$9,213 and \$28,282, Dental Insurance between \$484 and \$1,705, Retirement \$7,813. Total appropriation for the combined position for the 2017 Budget is \$80,800. The total obligation in 2017 for the combined position shall not exceed \$80,800. Effective at the March elections in 2017. This article proposed by the current Town Clerk and Tax Collector.

Not recommended by the Board of Selectmen

ARTICLE 14-By Petition

“Are you in favor of increasing the board of selectmen to 5 members?”. Estimated cost in the 2017 Budget is \$4,962.

Not recommended by the Board of Selectmen

ARTICLE 15-By Petition

“To see if the Town of Allenstown will vote to adopt a Town policy where such policy shall mandate the Board of Selectmen to seek Town Approval to create any New Staffing Position for all Town Departments and to seek authorization to add the expenditure line to fund such position, said policy shall take effect upon adoption”

Not recommended by the Board of Selectmen

GIVEN UNDER OUR HANDS AND SEALS, on this 18th day of January in the Year 2016.

TOWN OF ALLENSTOWN
SELECT BOARD

JEFFREY GRYVAL, Chairman

JASON TARDIFF, Selectmen

KATE WALKER, Selectmen

ATTEST:

KATHLEEN ROGERS, Town Clerk



CERTIFICATE OF SERVICE

WE HEREBY CERTIFY that on the 19th day of January in the Year 2016, we caused a true copy of the within Warrant to be posted at the Allenstown Town Hall located at 16 School Street, the Allenstown Police Department, located at 40 Allenstown Road, and the Town of Allenstown website www.allenstownnh.gov , Merrimack County, New Hampshire.

TOWN OF ALLENSTOWN
SELECT BOARD

JASON TARDIFF, Chairman

JEFFREY GRYVAL, Selectmen

KATE WALKER, Selectmen

ATTEST:

KATHLEEN ROGERS, Town Clerk





Default Budget: Allenstown

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: <<DATE>>

**For Assistance Please Contact:
NH DRA Municipal and Property Division**

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Certifications		
Printed Name	Position	Signature
Jeffrey Gryval	Chairman	<i>Jeffrey J. Gryval</i>
Jason Tardiff	Selectman	<i>Jason Tardiff</i>
Kate Walker	Selectman	<i>Kate A. Walker</i>

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

**NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O.BOX 487, CONCORD, NH 03302-0487**



Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
General Government					
4130-4139	Executive	\$166,729	\$9,313		\$176,042
4140-4149	Election, Registration, and Vital Statistics	\$50,075	\$7,780		\$57,855
4150-4151	Financial Administration	\$183,638	(\$56,252)		\$127,386
4152	Revaluation of Property	\$0	\$68,350		\$68,350
4153	Legal Expense	\$50,000	\$0		\$50,000
4155-4159	Personnel Administration	\$715,834	(\$2,972)		\$712,862
4191-4193	Planning and Zoning	\$15,472	\$0		\$15,472
4194	General Government Buildings	\$30,450	\$0		\$30,450
4195	Cemeteries	\$240	\$0		\$240
4196	Insurance	\$70,878	\$9,122		\$80,000
4197	Advertising and Regional Association	\$4,800	\$0		\$4,800
4199	Other General Government	\$0	\$0		\$0
Public Safety					
4210-4214	Police	\$931,865	(\$880)		\$930,985
4215-4219	Ambulance	\$211,912	(\$5,504)		\$206,408
4220-4229	Fire	\$278,615	\$2,115		\$280,730
4240-4249	Building Inspection	\$35,615	\$1,887		\$37,502
4290-4298	Emergency Management	\$44,400	\$0		\$44,400
4299	Other (Including Communications)	\$0	\$0		\$0
Airport/ Aviation Center					
4301-4309	Airport Operations	\$0	\$0		\$0
Highways and Streets					
4311	Administration	\$315,001	\$0		\$315,001
4312	Highways and Streets	\$169,802	\$0		\$169,802
4313	Bridges	\$0	\$0		\$0
4316	Street Lighting	\$24,000	\$0		\$24,000
4319	Other	\$0	\$0		\$0
Sanitation					
4321	Administration	\$101,000	\$3,000		\$104,000
4323	Solid Waste Collection	\$0	\$0		\$0
4324	Solid Waste Disposal	\$73,816	\$0		\$73,816
4325	Solid Waste Cleanup	\$0	\$0		\$0
4326-4329	Sewage Collection, Disposal and Other	\$0	\$0		\$0
Water Distribution and Treatment					
4331	Administration	\$0	\$0		\$0
4332	Water Services	\$0	\$0		\$0
4335-4339	Water Treatment, Conservation and Other				
Electric					
4351-4352	Administration and Generation	\$0	\$0		\$0
4353	Purchase Costs	\$0	\$0		\$0
4354	Electric Equipment Maintenance	\$0	\$0		\$0
4359	Other Electric Costs	\$0	\$0		\$0
Health					
4411	Administration	\$7,483	\$0		\$7,483



4414	Pest Control	\$500	\$0		\$500
4415-4419	Health Agencies, Hospitals, and Other		\$0		\$0
Welfare					
4441-4442	Administration and Direct Assistance	\$64,600	\$0		\$64,600
4444	Intergovernmental Welfare Payments	\$22,207	\$0		\$22,207
4445-4449	Vendor Payments and Other	\$0	\$0		\$0
Culture and Recreation					
4520-4529	Parks and Recreation	\$47,700	\$0		\$47,700
4550-4559	Library	\$56,598	\$2,687		\$59,285
4583	Patriotic Purposes	\$2,350	\$0		\$2,350
4589	Other Culture and Recreation	\$0	\$0		\$0
Conservation and Development					
4611-4612	Administration and Purchasing of Natural Resources	\$9	\$0		\$9
4619	Other Conservation	\$0	\$0		\$0
4631-4632	Redevelopment and Housing	\$0	\$0		\$0
4651-4659	Economic Development	\$0	\$0		\$0
Debt Service					
4711	Long Term Bonds and Notes - Principal	\$0	\$0		\$0
4721	Long Term Bonds and Notes - Interest	\$0	\$0		\$0
4723	Tax Anticipation Notes - Interest	\$15,000	\$0		\$15,000
4790-4799	Other Debt Service	\$0	\$0		\$0
Capital Outlay					
4901	Land	\$0	\$0		\$0
4902	Machinery, Vehicles, and Equipment	\$156,763	(\$141)		\$156,622
4903	Buildings	\$0	\$0		\$0
4909	Improvements Other than Buildings	\$0	\$0		\$0
Operating Transfers Out					
4912	To Special Revenue Fund	\$0			\$0
4913	To Capital Projects Fund	\$0			\$0
4914A	To Proprietary Fund - Airport	\$0			\$0
4914E	To Proprietary Fund - Electric	\$0			\$0
4914S	To Proprietary Fund - Sewer	\$2,070,024	\$66,526		\$2,136,550
4914W	To Proprietary Fund - Water	\$0			\$0
4915	To Capital Reserve Fund	\$0			\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0			\$0
4917	To Health Maintenance Trust Funds	\$0			\$0
4918	To Non-Expendable Trust Funds	\$0			\$0
4919	To Agency Funds	\$0			\$0
Total Appropriations		\$5,917,376	105,131		\$6,022,407

Explanation for Increases and Decreases	
Account	Explanation
4130-4139	Contractual Obligations
4140-4149	Legal Obligations
4150-4151	Reclassified to 4152
4152	Reclassification from 4151, and Contractual Obligations
4155-4159	Contractual Obligations



Signature Certificate

 Document Reference: LHLBZEJW4LF4WR83Z4L865

RightSignature
Easy Online Document Signing



Kate
Party ID: MEGN7VILU3BPEFFK9HF4R5
IP Address: 65.175.133.144
VERIFIED EMAIL: kwalker@allentownnh.gov

Electronic Signature:

Multi-Factor
Digital Fingerprint Checksum

c81f568f943ef2f51a4ec6abebcfb163b2d0de81



Jason
Party ID: NL6VAYIWVJPNC6C8APB5T2
IP Address: 173.9.43.198
VERIFIED EMAIL: jtardiff@allentownnh.gov

Electronic Signature:

Multi-Factor
Digital Fingerprint Checksum

40445a54ca03b13552460194498225f4913aefc0



jeff
Party ID: 29UV8DJTL4YBH28TTGBVNN
IP Address: 104.129.196.79
VERIFIED EMAIL: jgryval@allentownnh.gov

Electronic Signature:

Multi-Factor
Digital Fingerprint Checksum

c81f568f943ef2f51a4ec6abebcfb163b2d0de81



Timestamp

2016-01-19 04:19:36 -0800

2016-01-19 04:19:35 -0800

2016-01-19 04:19:29 -0800
2016-01-15 09:25:19 -0800

2016-01-15 09:25:00 -0800
2016-01-15 05:26:28 -0800

2016-01-15 05:26:16 -0800
2016-01-14 12:34:52 -0800

Audit

All parties have signed document. Signed copies sent to: smulholland, Kate, Jason, jeff, and Diane Demers.
Document signed by jeff (jgryval@allentownnh.gov) with drawn signature. - 104.129.196.79
Document viewed by jeff (jgryval@allentownnh.gov). - 104.129.196.79
Document signed by Kate (kwalker@allentownnh.gov) with drawn signature. - 65.175.133.144
Document viewed by Kate (kwalker@allentownnh.gov). - 65.175.133.144
Document signed by Jason (jtardiff@allentownnh.gov) with drawn signature. - 173.9.43.198
Document viewed by Jason (jtardiff@allentownnh.gov). - 173.9.43.198
Document created by Diane Demers (ddemers@allentownnh.gov). - 64.222.96.214



This signature page provides a record of the online activity executing this contract.

Page 1 of 1





Budget of the Town of Allenstown

Form Due Date: 20 Days after the Town Meeting

THIS BUDGET SHALL BE POSTED WITH THE WARRANT

This form was posted with the warrant on: 1/19/16

For assistance please contact the NH DRA Municipal and Property Division
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Members	
Printed Name	Signature
David Halton	
Michael Frascinella	<i>Michael Frascinella</i>
Carol Angowski	<i>Carol Angowski</i>
Tiffany Ranfos	
Keith Klawns	<i>Keith Klawns</i>
David Coolidge	<i>David Coolidge</i>
Debra Carney	<i>Debra Carney</i>
Melaine Bolsvert	<i>Melaine Bolsvert</i>
Kyle Mallinger	<i>Kyle Mallinger</i>
Roger Laflamme	
Larry Anderson	<i>Larry Anderson</i>
Fern Bissonette	
Jeffrey Gryval-Selectmen Rep.	<i>Jeffrey Gryval</i>
Kris Raymond- School Board Rep.	<i>Kris Raymond</i>



A copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487

Appropriations

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Enacting FY (Recommended)	Selectmen's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	06	\$166,729	\$167,928	\$174,120	\$0	\$174,120	\$0
4140-4149	Election, Registration, and Vital Statistics	06	\$50,075	\$46,479	\$24,832	\$0	\$24,832	\$0
4150-4151	Financial Administration	06	\$183,638	\$166,940	\$158,086	\$0	\$158,086	\$0
4152	Revaluation of Property	06	\$0	\$0	\$63,298	\$0	\$63,298	\$0
4153	Legal Expense	06	\$50,000	\$39,640	\$50,000	\$0	\$50,000	\$0
4155-4159	Personnel Administration	06	\$715,834	\$551,758	\$688,385	\$0	\$688,385	\$0
4191-4193	Planning and Zoning	06	\$15,472	\$10,034	\$14,619	\$0	\$14,619	\$0
4194	General Government Buildings	06	\$30,450	\$26,075	\$29,619	\$0	\$29,619	\$0
4195	Cemeteries		\$240	\$145	\$0	\$0	\$0	\$0
4196	Insurance	06	\$70,878	\$52,241	\$80,000	\$0	\$80,000	\$0
4197	Advertising and Regional Association	06	\$4,800	\$4,758	\$4,800	\$0	\$4,800	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety								
4210-4214	Police	06	\$931,865	\$865,013	\$906,294	\$0	\$906,294	\$0
4215-4219	Ambulance	06	\$211,912	\$211,929	\$206,408	\$0	\$206,408	\$0
4220-4229	Fire	06	\$278,615	\$261,278	\$284,286	\$0	\$284,286	\$0
4240-4249	Building Inspection	06	\$35,615	\$36,120	\$39,735	\$0	\$39,735	\$0
4290-4298	Emergency Management	06	\$44,400	\$10,821	\$10,400	\$0	\$10,400	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Administration	06	\$315,001	\$293,330	\$318,017	\$0	\$318,017	\$0
4312	Highways and Streets	06	\$169,002	\$433,862	\$260,672	\$0	\$260,672	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	06	\$24,000	\$24,068	\$20,000	\$0	\$20,000	\$0

MS-737: Allentown 2016

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4319	Other			\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sanitation										
4321	Administration	06		\$0	\$0	\$10,400	\$0	\$10,400	\$0	\$0
4323	Solid Waste Collection	06		\$101,000	\$92,224	\$104,100	\$0	\$104,100	\$0	\$0
4324	Solid Waste Disposal	06		\$73,816	\$61,605	\$67,000	\$0	\$67,000	\$0	\$0
4325	Solid Waste Cleanup			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other			\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment										
4331	Administration			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other			\$0	\$0	\$0	\$0	\$0	\$0	\$0
Electric										
4351-4352	Administration and Generation			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs			\$0	\$0	\$0	\$0	\$0	\$0	\$0
Health										
4411	Administration	06		\$7,483	\$5,458	\$7,483	\$0	\$7,483	\$0	\$0
4414	Pest Control	06		\$500	\$509	\$500	\$0	\$500	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other			\$0	\$0	\$0	\$0	\$0	\$0	\$0
Welfare										
4441-4442	Administration and Direct Assistance	06		\$64,600	\$47,854	\$61,692	\$0	\$61,692	\$0	\$0
4444	Intergovernmental Welfare Payments			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	06		\$22,207	\$22,207	\$22,207	\$0	\$22,207	\$0	\$0
Culture and Recreation										
4520-4529	Parks and Recreation	06		\$47,700	\$72,745	\$47,537	\$0	\$47,537	\$0	\$0
4550-4559	Library	06		\$56,598	\$43,353	\$56,862	\$0	\$56,862	\$0	\$0
4583	Patriotic Purposes	06		\$2,350	\$2,300	\$2,350	\$0	\$2,350	\$0	\$0
4589	Other Culture and Recreation			\$0	\$0	\$0	\$0	\$0	\$0	\$0
Conservation and Development										
4611-4612	Administration and Purchasing of Natural Resources	06		\$9	\$65	\$501	\$0	\$501	\$0	\$0
4619	Other Conservation			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development			\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Service										
4711	Long Term Bonds and Notes - Principal			\$0	\$0	\$0	\$0	\$0	\$0	\$0

4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	06	\$15,000	\$0	\$0	\$15,000	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0
Capital Outlay							
4901	Land		\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	06	\$156,622	\$248,110	\$0	\$156,622	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0
Operating Transfers Out							
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	07	\$2,100,024	\$2,100,024	\$0	\$2,126,967	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$5,947,376	\$5,898,873	\$3,885,825	\$2,126,967	\$6,012,792





Special Warrant Articles									
Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)	
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0	
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0	
4915	To Capital Reserve Fund	08	\$0	\$0	\$50,000	\$0	\$50,000	\$0	
	Purpose: Fire Safety Equipment Capital Reserve Fund								
4915	To Capital Reserve Fund	09	\$0	\$0	\$32,000	\$0	\$32,000	\$0	
	Purpose: Highway Equipment Capital Reserve Fund								
4915	To Capital Reserve Fund	10	\$0	\$0	\$15,000	\$0	\$15,000	\$0	
	Purpose: Highway Garage Capital Reserve Fund								
4915	To Capital Reserve Fund	11	\$0	\$0	\$15,000	\$0	\$15,000	\$0	
	Purpose: Town Hall Repair and Maintenance Capital Reserve F								
Special Articles Recommended			\$0	\$0	\$112,000	\$0	\$112,000	\$0	
Individual Warrant Articles									

No data exists for this item

Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes					
3120	Land Use Charge Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	06	\$622	\$1,000	\$1,000
3186	Payment in Lieu of Taxes		\$7,600	\$0	\$0
3187	Excavation Tax	06	\$114	\$1,000	\$1,000
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	06	\$117,109	\$110,000	\$110,000
9991	Inventory Penalties		\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	06	\$555	\$375	\$375
3220	Motor Vehicle Permit Fees	06	\$659,184	\$625,150	\$625,150
3230	Building Permits	06	\$11,935	\$4,500	\$4,500
3290	Other Licenses, Permits, and Fees	06	\$11,025	\$8,925	\$8,925
3311-3319	From Federal Government	06	\$15,711	\$1,800	\$1,800
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	06	\$207,360	\$205,000	\$205,000
3353	Highway Easement Grant	06	\$83,724	\$86,500	\$86,500
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	06	\$4,840	\$2,500	\$2,500
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	06	\$200	\$200	\$200
3379	From Other Governments		\$1,600	\$0	\$0
Charges for Services					
3401-3406	Income from Departments	06	\$35,304	\$18,400	\$18,400
3409	Other Charges	06	\$74,713	\$41,000	\$41,000
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$18,993	\$0	\$0
3502	Interest on Investments	06	\$1,629	\$800	\$800
3503-3509	Other	06	\$120,951	\$81,400	\$81,400
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0





3913	From Capital Projects Funds			\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)			\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)			\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)			\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	07		\$2,100,024	\$0	\$2,126,967
3914W	From Enterprise Funds: Water (Offset)			\$0	\$0	\$0
3915	From Capital Reserve Funds			\$20,136	\$0	\$0
3916	From Trust and Fiduciary Funds			\$0	\$0	\$0
3917	From Conservation Funds			\$0	\$0	\$0
Other Financing Sources						
3934	Proceeds from Long Term Bonds and Notes			\$0	\$0	\$0
9998	Amount Voted from Fund Balance	10, 09, 11, 08		\$0	\$112,000	\$112,000
9999	Fund Balance to Reduce Taxes			\$0	\$0	\$0
Total Estimated Revenues and Credits				\$3,453,329	\$1,300,550	\$3,427,517

MS-737: Allenstown 2016

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Budget Summary

Item	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	\$5,917,376	\$3,885,825	\$6,012,792
Special Warrant Articles Recommended	\$225,000	\$112,000	\$112,000
Individual Warrant Articles Recommended	\$0	\$0	\$0
TOTAL Appropriations Recommended	\$6,142,376	\$3,997,825	\$6,124,792
Less: Amount of Estimated Revenues & Credits	\$3,403,974	\$1,300,550	\$3,427,517
Estimated Amount of Taxes to be Raised	\$2,738,402	\$2,697,275	\$2,697,275

MS-737: Allenstown 2016

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Outside Agencies *and Committees*





CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Chief Ray R. Fisher

Chief Coordinator: Keith Gilbert

P.O. Box 3962
Concord, NH 03302-3962

Email:
capareac1@comcast.net

Telephone 603-225-8988
Fax: 603-228-0983

2015 ANNUAL REPORT TO BOARD OF DIRECTORS

The 2015 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2015. It is also provided to the Town offices of the Compact's member communities for information and distribution as desired.

The Compact's operational area is 769 square miles with a resident population of 132,983. The Equalized Property Valuation in our coverage area is currently listed as over twelve billion dollars. We also provide and receive mutual aid responses with communities beyond our member area.

The Compact provides 24/7 emergency dispatch service to its twenty-two member communities. This service is contracted with the City of Concord Fire Department's Communications Center. Dispatched calls totaled 22,348 in 2015, an increase of 2.1% from the previous year. The detailed activity report by town/agency is attached.

The 2015 Compact operating budget was \$ 1,133,108. Funding of all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when available. During 2015 we were awarded a grant of \$161,284.05 for Phase 3 of our communication system improvements. Work funded by this grant will begin during 2016. The Compact was also the recipient of a grant for \$5,250 on behalf of the Hazmat Team to fund their medical surveillance program. The Phase 1 and 2 communications work funded in 2014 with a \$499,403 grant has been started. Equipment purchases are being made and FCC licensing and tower site-use agreements are underway. During 2015 work for the \$19,500 grant for a continuity of operations plan to formalize our backup operations with the Lakes Region Mutual Fire Aid was completed and that plan is now in place. The Compact has received a total of \$1,499,225.59 in grant funding since 2007.

The Chief Coordinator responded to 196 incidents throughout the system in 2015, and provided command post assistance on those mutual aid incidents. He also aids all departments with response planning, updating addressing information, and represents the Compact with several organizations related to public safety.

Compact officers serving during 2015 were:

President, Chief Ray Fisher, Boscawen
Vice President, Chief Jon Wiggin, Dunbarton
Secretary, Chief Alan Quimby, Chichester
Treasurer, Assistant Chief Dick Pistey, Bow

57 REGIONAL DRIVE, CONCORD, NH 03301

ALLENSTOWN · BOSCAWEN · BOW · BRADFORD · CANTERBURY · CHICHESTER · CONCORD · DEERING · DUNBARTON
EPSOM · HENNIKER · HILLSBOROUGH · HOOKSETT · HOPKINTON · LOUDON · NORTHWOOD · PEMBROKE ·
PITTSFIELD · SALISBURY · WARNER · WEBSTER · WINDSOR



The Training Committee chaired by Henniker Captain Mick Costello; with members Bow Assistant Chief Dick Pistey, Chichester Deputy Chief Matt Cole and Warner Deputy Chief Jon France assisted departments with mutual aid exercises. These combined drills provide valuable training in the delivery of mutual aid services.

The Central New Hampshire HazMat Team represents 58 Capital Area and Lakes Region area communities and is ready to assist or respond to hazardous materials incidents in our combined areas. Hazardous Materials Team Chief Bill Weinhold encourages all communities to participate in the Regional Emergency Planning Committee (REPC) planning programs and to take advantage of hazardous materials training for local departments.

The Compact worked to facilitate some group purchasing during 2015. 13 EMS services responding to 17 of the Compact communities were in need of a new EMS billing service. We met as a group and investigated several companies who offered the required services. Acting as a group, we were able to secure an attractive rate and 11 of the services chose the same vendor to benefit from the enhanced pricing. Work is currently underway to secure pricing as a group for SCBA purchases to be made during 2016.

2015 was marked by significant brush fires throughout the Compact and all of the State. The importance of mutual aid was highlighted by these large scale incidents as Compact departments travelled far outside their normal response areas to provide help to other communities and some received assistance from multiple departments. The dispatch center was busy coordinating Compact responses and fulfilling their role as the primary contact for the Statewide Mobilization Plan.

All departments are encouraged to send representation to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

I invite anyone with questions or comments to contact me. I thank all departments for their cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Keith Gilbert, Chief Coordinator
CAPITAL AREA FIRE COMPACT

cc: Fire Chiefs
Boards of Selectmen

Encl. 1/06/2016



Capital Area Mutual Aid Fire Compact

<i>2014 Incidents vs. 2015 Incidents</i>				
ID #	Town	2014 Incidents	2015 Incidents	% Change
50	Allenstown	640	620	-3.1%
51	Boscawen	180	200	11.1%
52	Bow	1190	1066	-10.4%
53	Canterbury	282	305	8.2%
54	Chichester	432	437	1.2%
55	Concord	7652	8096	5.8%
56	Epsom	854	803	-6.0%
57	Dunbarton	190	186	-2.1%
58	Henniker	915	958	4.7%
59	Hillsboro	915	930	1.6%
60	Hopkinton	1051	1092	3.9%
61	Loudon	1063	987	-7.1%
62	Pembroke	286	302	5.6%
63	Hooksett	2166	2068	-4.5%
64	Penacook RSQ	717	836	16.6%
65	Webster	176	158	-10.2%
66	CNH Haz Mat	7	8	14.3%
71	Northwood	618	612	-1.0%
72	Pittsfield	722	726	0.6%
74	Salisbury	122	120	-1.6%
79	Tri-Town Ambulance	1033	1032	-0.1%
80	Warner	301	392	30.2%
82	Bradford	190	177	-6.8%
84	Deering	187	237	26.7%
		21889	22348	2.1%

Total Amount of Fire Alarm Systems placed Out of Service / In Service for maintenance in 2015: **3076**

Mutual Aid Coordinator Responded to **196** incidents in 2015

Concord Hospital's Medical Director Responded to **77** incidents in 2015



Capital Area Mutual Aid Fire Compact

Incident Totals from 1973 to Present

Town	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	71	72	74	79	80	82	84	Total	Difference
Year																										
1973				22				18				23	69												132	
1974	103	53		53				61				48	151												469	
1975	127	126		62				47				78	171												611	
1976	151	163		83	55		51	50				99	132												784	
1977	170	112		75	85	2849	182	78				118	213			38									3920	
1978	161	159		87	102	3053	214	88				123	197			48		177	78						4487	14.5%
1979	145	147	72	116	100	3230	214	65			102	126	204			61		270	208						5060	12.8%
1980	212	180	203	144	131	3386	276	88			473	143	192			103		324	196	42					6093	20.4%
1981	201	136	172	140	136	3378	217	79			412	183	163			78		296	229	69					5889	-3.3%
1982	161	129	178	153	147	3430	247	85			431	159	174			73		266	262	60					5955	1.1%
1983	168	138	176	133	94	3400	263	108			477	149	134			104		263	235	61		121			6024	1.2%
1984	309	148	201	119	148	3461	278	88	278		460	185	181		538	100		314	277	54		205			7344	21.9%
1985	400	143	193	172	160	3605	291	134	327		491	230	220		609	106		316	315	81		161			7954	8.3%
1986	347	139	233	162	136	3692	278	99	320		439	232	217		550	84		243	284	65		137	103		7760	-2.4%
1987	338	143	335	139	164	3853	259	130	291		488	230	231		459	88		296	284	79		191	218		8216	5.9%
1988	416	132	254	159	126	3865	296	117	321		500	229	238		299	73		268	317	71		209	223		8113	-1.3%
1989	474	148	299	130	164	4177	284	118	325		557	239	262		284	73		305	318	88		184	252		8681	7.0%
1990	460	129	260	121	138	4015	276	121	317		543	221	227		271	93		288	288	56		187	195		8206	-5.5%
1991	434	127	291	148	149	3884	391	124	320		577	240	224		311	120		348	311	90		204	213		8506	3.7%
1992	411	109	274	126	137	3884	382	105	394		573	202	247		276	93		281	297	70		176	205		8242	-3.1%
1993	415	111	276	139	203	4291	463	142	409		594	253	234		283	114		358	370	72		239	226		9192	11.5%
1994	457	136	282	154	211	4712	586	144	376		610	271	267		367	100		405	357	71		252	257		10015	9.0%
1995	476	142	343	156	220	4708	601	159	453		686	268	292		295	105		390	453	64		246	274		10331	3.2%
1996	576	161	377	133	196	5069	638	158	469		741	293	324		349	98		446	380	70		233	266		10977	6.3%
1997	608	174	499	185	260	4879	619	163	468		699	416	312		425	132	10	421	460	87		258	257		11332	3.2%
1998	529	177	660	146	272	5146	686	184	582		877	448	303		373	115	9	436	490	81		321	261		12096	6.7%
1999	598	188	660	199	369	5676	705	181	557		886	556	333		367	191	18	418	477	86		297	256		13018	7.6%
2000	684	187	757	198	343	5872	723	146	545		916	541	325		402	114	10	467	566	82		283	201		13362	2.6%
2001	677	212	683	219	324	6369	859	219	649		944	528	363		424	129	41	492	631	90		294	238		14385	7.7%
2002	633	194	795	245	373	6318	825	212	662		934	613	359		532	121	9	501	580	115		307	251		14579	1.3%
2003	658	186	859	240	399	6554	842	203	764		999	640	345		502	128	26	493	585	86		375	246		15130	3.8%
2004	621	221	929	258	400	7021	878	201	787		1053	725	382		528	159	9	497	693	103		359	240	43	16107	6.5%
2005	669	202	998	258	494	7343	1018	183	926		1123	810	412	887	591	182	11	527	703	108	909	407	262	191	19214	19.3%
2006	719	255	1176	279	491	7665	1016	218	895		1088	829	407	1917	639	207	6	557	770	149	1844	387	214	196	21924	14.1%
2007	772	247	1265	283	540	7731	994	212	888		1135	841	420	2077	624	154	7	579	726	129	2004	432	250	208	22518	2.7%
2008	695	256	1220	326	527	7413	903	261	842		1160	819	310	1968	700	170	6	663	720	128	1894	444	305	237	21967	-2.4%
2009	620	185	1063	247	434	7089	839	178	845		1036	799	307	1997	727	129	9	530	752	114	1931	347	252	194	20624	-6.1%
2010	675	177	1178	236	468	7002	887	222	706		1016	983	360	2159	695	174	5	603	811	128	1447	340	272	230	20774	0.7%
2011	697	175	1083	238	399	7526	869	224	802		1191	818	340	2292	775	161	10	660	747	131	1132	367	265	225	21127	1.7%
2012	653	174	1011	282	410	7102	803	234	864		1135	817	289	2041	770	148	5	603	766	138	967	345	254	210	20021	-5.2%
2013	641	189	1117	279	404	7262	811	219	866	483	1067	869	287	2076	724	152	8	553	819	119	1081	342	202	239	20809	3.9%
2014	640	180	1190	282	432	7652	854	190	915	915	1051	1063	286	2166	717	176	7	618	722	122	1033	301	190	187	21889	5.2%
2015	620	200	1066	305	437	8096	803	186	958	930	1092	987	302	2068	836	158	8	612	726	120	1032	392	177	237	22348	2.1%
TOWN	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	71	72	74	79	80	82	84		
50	Allentown				55	Concord				60	Hopkinton				65	Webster				79	TriTown Ambulance					
51	Boscawen				56	Epsom				61	Loudon				66	CNH Haz Mat Team				80	Warner					
52	Bow				57	Dunbarton				62	Pembroke				71	Northwood				82	Bradford					
53	Canterbury				58	Henniker				63	Hooksett				72	Pittsfield				84	Deering					
54	Chichester				59	Hillsboro				64	Penacook Rescue				74	Salisbury										



CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION
28 Commercial Street Suite 3 ❖ Concord, New Hampshire 03301
❖ phone: (603) 226-6020 ❖ fax: (603) 226-6023 ❖ internet: www.cnhrpc.org

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Allenstown is a member in good standing of the Commission. Larry Anderson and Chad Pelissier are the Town's representatives to the Commission.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC also evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2015, the Central New Hampshire Regional Planning Commission undertook the following local and region-wide activities:

- Provided technical assistance services for member communities, including zoning ordinance development, grant writing assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation guidance, and planning board process training. In Allenstown, CNHRPC staff provided Planning Board circuit rider services that included assisting the Planning Board with the processing of applications, reviewing two gravel pit plan applications, four site plan applications, one subdivision, and two lot line adjustment. CNHRPC also assisted the Board with the development of zoning ordinances and revisions to the Excavation Regulations, the Site Plan Regulations, and the Subdivision Regulations. Staff also continued to provide assistance to the Planning Board on the Allenstown Master Plan Update and assisted with efforts to comply with the United States Environmental Protection Agency's Municipal Separate Storm Sewer System (MS4) permit requirements.
- Provided Hazard Mitigation Plan update development assistance to seven community Hazard Mitigation Committees and developed Plan implementation and evaluation documents. In Allenstown, staff finalized the Allenstown-Suncook River Hazard Mitigation Plan Update 2015 with their Committee by developing and incorporating the Suncook River's fluvial geomorphic assessment (FGA) data, a set of fluvial geomorphic feature, erosion, and large woody material maps, and the resulting Suncook River FGA Addendum.
- Completed Fluvial Geomorphic Assessment (FGA) planning activities for eight communities, including Allenstown, along the Piscataquog, Turkey, Soucook, and Suncook Rivers for incorporation into Hazard Mitigation Plans.
- Completed the preparation of the Central NH Regional Plan which was adopted by the CNHPRC Full Commission on February 12, 2015.
- Completed the preparation of the Central NH Region Broadband Plan which was adopted by the CNHPRC Full Commission on June 11, 2015.
- Began the development of the CNHRPC Regional Brownfields Program through funding from the United States Environmental Protection Agency. Tasks completed in 2015 included the formation of the regional Brownfields Advisory Committee and the initial steps to select qualified environmental professionals to prepare assessments of potential brownfields sites in the region. For more information on brownfields and the CNHRPC Brownfields Program please go to www.cnhrpc.org/cnhrpc-brownfields-program.
- Assisted the Currier and Ives Byway with its member towns of Henniker, Hopkinton, Webster, Warner, and Salisbury. In 2015, the Council continued to meet quarterly to support its efforts in public outreach to promote the Byway.



- Provided assistance to the Warner River Nomination Committee, including representatives from Bradford, Warner, Sutton, Webster, and Hopkinton, related to the possible future nomination of the Warner River into the NH Rivers Management and Protection Program.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2015, CNHRPC staff worked with the TAC to complete the preparation of the 2017-2026 Regional Transportation Improvement Program (TIP) to ensure that the region's needs were adequately addressed in the State Ten Year Highway Transportation Plan (TYP. Information related to the TIP update process can be found at www.cnhrpc.org/transportation/transportation-improvement-program-tip.
- Offered its member communities a Road Surface Management System (RSMS) program, through transportation planning activities, which provides an overview and estimate of a municipal road system's condition and the approximate costs for future improvements.
- Completed over 200 traffic counts in the region as part of its annual Transportation Data Collection Program. In Allenstown, CNHRPC conducted ten (10) traffic counts along state and local roads.
- Assisted five communities with the preparation of Transportation Alternatives Program (TAP) grant applications for pedestrian and bicycle improvement projects.
- Continued to support an enhanced volunteer driver program (VDP) in our region that was established in November 2011 through CNHRPC's 2010 Coordinated Transportation Plan efforts. In 2015, the VDP provided over 5,000 rides to seniors and people with disabilities for essential medical appointments and vital services that help the residents of our region remain independent. The goal of the planning effort was to reduce transportation costs for those in need while increasing coordination between existing transportation providers. In Suncook, there are currently thirteen (13) customers receiving rides and two (2) drivers providing rides through the enhanced Mid-State RCC Volunteer Driver Program. For more information, visit www.midstatercc.org.
- CNHRPC provided assistance to the Regional Trails Coordinating Council, a coalition of local rail trail and shared-use path groups in roughly the Salem-Manchester-Concord corridor. In 2015, the group worked on implementing tasks recommended in the Regional Trails Plan for the region. Activities included awareness and outreach activities such as distributing trail marker signs, developing interactive maps for the public, and other activities to promote the use and development of rail trails in the region.
- Provided assistance to NH Department of Transportation's (NHDOT) Bicycle and Pedestrian Transportation Advisory Committee (BPTAC), advising NHDOT on bicycle and pedestrian related matters. BPTAC activities included various projects such as level of traffic stress analysis, lane striping policies, and the development of a statewide bicycle and pedestrian traffic counting program.
- CNHRPC provided assistance with the development of a regional transportation model comprised of over 400 traffic analysis zones as part of the I-93 Bow-Concord expansion project. The transportation model was developed using a base year of 2010 and a future year of 2035 using projections for population and employment. The model allows CNHRPC to demonstrate what effects specific demographic changes and roadway projects may have on traffic throughout the region.
- CNHRPC completed a NHDES 604(b) impervious cover study for the Upper Merrimack River Local Advisory Committee (UMRLAC) with its member towns of Bow, Concord, Boscaawen, and Canterbury. CNHRPC completed the creation of an impervious cover GIS layer for the UMRLAC region, developed several maps of the region and each town displaying impervious cover and other pertinent map layers. Reports with a detailed discussion of local areas of concern were developed for each community.
- Continued to acquire, update, and utilize Geographic Information Systems (GIS) data for planning, cartography, and analysis across all projects.

For additional information, please contact the CNHRPC staff or visit us at www.cnhrpc.org. CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.



**SUMMARY OF SERVICES 2015
PROVIDED TO
ALLENSTOWN RESIDENTS
SUNCOOK AREA CENTER
COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.**

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
EMERGENCY FOOD PANTRIES provide up to fivedays of food for people facing temporary food crisis. Value \$5.00 per meal.	MEALS--13,965	PERSONS--665	\$ 69,825.00
FUEL ASSISTANCE is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled.	APPLICATIONS--196	PERSONS--437	\$149,004.00
ELECTRIC ASSISTANCE program is a statewide program funded by all electric rate payers which provides a specific tier of discount from 9% to 77% on electric bills for income eligible households.	HOUSEHOLDS--176		\$ 63,770.00
WEATHERIZATION improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Funds from utility energy efficiency programs are leveraged with program funds to complete weatherization projects. Value includes average material and labor.	HOMES--4	PERSONS--8	\$ 17,717.00
NEIGHBOR HELPING NEIGHBOR provides emergency energy assistance up to \$300 for those not eligible for fuel assistance.	GRANTS--4		\$728.07
SECURITY DEPOSIT GUARENTEE PROGRAM provides a landlord a guarentee backed by state funds that the required security will be paid to him/her in the event of a default on the part of the tenant. Only very low income households are eligible for the program and the household pays a specified amount monthly to the agency until the amount of the security deposit is collected. That amount is then forwarded to the landlord and deposited into a savings account as prescribed by state law.	HOUSEHOLDS--1		\$600.00
GRAND TOTAL			\$301,644.07
INFORMATION AND REFERRAL --CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.			





Pembroke and Allenstown Old Home Day

SLOGAN: HANDS ACROSS THE WATER
THEME: “UNDER AND OVER THE SEA”

Saturday, August 22, 2015, Mother Nature supplied Pembroke and Allenstown with a beautiful summer day to celebrate Old Home Day. Pre-parade entertainment consisted of the returning Amoskeag Strummers on the Suncook Village Main St. reviewing stand. New this year was the Grace Capital Church Band at the Allenstown Town Hall Gazebo.

Due to the creative talent and tireless effort of numerous committee members and volunteers, the old portable field entertainment stage was transformed into the new Main St. reviewing stand as seen for the first time this year. A gigantic thanks to all who committed many hours to this project and to those who donated materials. The repurposed trailer, with its' new look, will be useful as a reviewing stand for many years to come.

As usual parade participants excelled in building their creations. The “Under and Over the Sea” theme was cleverly personified by floats depicting: docks, sand, water, fishing gear, lots of fish, “King Neptune” and even Mr. and Mrs. Santa Claus with a boat load of gifts for Christmas! Floats are judged by the Selectmen based on theme, originality, and creativity. It is always exciting to see what individuals, businesses and local groups come up with for ideas in their effort to accommodate each year’s theme. The OHD 2015 parade also consisted of town officials, Color Guard, Legionnaires, Scouts, Pembroke Town Hearse, Concord Coach, bands, clowns, antique and classic cars, jeeps, marchers, tractors, doodlebugs, fire trucks, hay wagon, stilt walker, dancers, cheerleaders, football and soccer players, non-profit organizations, and area businesses making this year’s parade magnificent.

New attractions at Memorial Field included the musical groups “Hickory Horned Devils”, “Rockin Daddios”, and juggler/illusionist, “Motion Man”. Back by popular demand were Irish music, religious, country, and rock and roll bands, Doodlebugs’ pulling competition, dunk tank, pony and hay wagon rides, critters and creatures, miniature horses, petting zoo, face painting, balloon artist, fun passes, foam demonstration, mini-golf, stilt walker, free door prize, Distracted Driving, Kid Care ID, Fatal Vision, inflatable rides, children’s games, crafts, food concessions, and a basketball tournament. A portion of the proceeds from the annual Jacob Kipp 3-on-3 Memorial Charitable Basketball Tournament was made to Breathe New Hampshire. The fabulous fireworks display at dusk sponsored by Associated Grocers of New England, a crowd pleaser, is a fabulous end to Pembroke and Allenstown Old Home Day’s festivities.

A HUGE THANKS for the generosity and loyalty of the OHD Committee, Towns of Pembroke and Allenstown, municipal officials, fire, police, ambulance, highway and recreation departments, local non-profit organizations, businesses, volunteers, participants, and sponsors who make OHD a reality. Hats off to GE Aviation volunteers for their incredible help setting up on Friday and to Civil Air Patrol for providing parking assistants on Saturday. Successful volunteerism is not solely based on the quantity but the quality of time. Many hours or just a few hours are much appreciated. The following are some ways you can become involved:

- Give new items or gift certificates to the OHD Raffle
- Volunteer members of your organization/business to promote products or services, participate in the parade
- Volunteer time at meetings, OHD Booth, Children’s Area, Set-Up, Clean-Up, Parking, or other areas
- Sponsor a mini golf hole
- Make a tax deductible cash donation to help offset OHD costs
- **This is a great opportunity for high school students to contribute to their community service obligation.**

Meetings are held the last Monday of the month (except May) at Pembroke Town Hall @ 6:30pm between February and September. Additional meetings occur in June, July, and every Monday in August. **All are welcome to attend.** Please consider becoming a part of a wonderful occasion with a devoted and faithful group of individuals by contacting Steve @ 340-1487. Check out the OHD website www.pembroke-allenstownoldhomeday.com and Facebook page Pembroke & Allenstown Old Home Day. Mark your calendars for this year’s Pembroke and Allenstown Old Home Day celebration, Saturday, August 27, 2016. Hope to see you there!

Respectfully submitted, Stephen L. Fowler, OHD Chairman



**PEMBROKE AND ALLENSTOWN
OLD HOME DAY
2015 INCOME STATEMENT**

INCOME:

BUSINESS DONATIONS	14,722
TOWN OF PEMBROKE	2,000
TOWN OF ALLENSTOWN	2,000
CONCESSIONS	1,700
CRAFTS	650
RAFFLE SALES	1,435
RIDES	3288
INTEREST	27
CHILDREN'S GAMES	175
50-50	238
HAYWAGON	389
MINI-GOLF	306
BASKETBALL DONATIONS	1883
CAPITAL RESERVE	1920
MISCELLANEOUS	<u>214</u>
 TOTAL INCOME	 30,947

EXPENSE:

FIREWORKS	5,500
PARADE	6,799
ENTERTAINMENT	5152
INSURANCE	973
PARKING	450
SANITATION RENTALS	896
POSTAGE & ENVELOPES	241
STAGE	36
BLAST PARTY RENTALS	5291
BBALL EXP & DONATION	1321
MISCELLANEOUS	2232
CAPITAL IMPROVEMENTS	<u>1920</u>
 TOTAL EXPENSE	 <u>30,811</u>

NET INCOME	<u><u>136</u></u>
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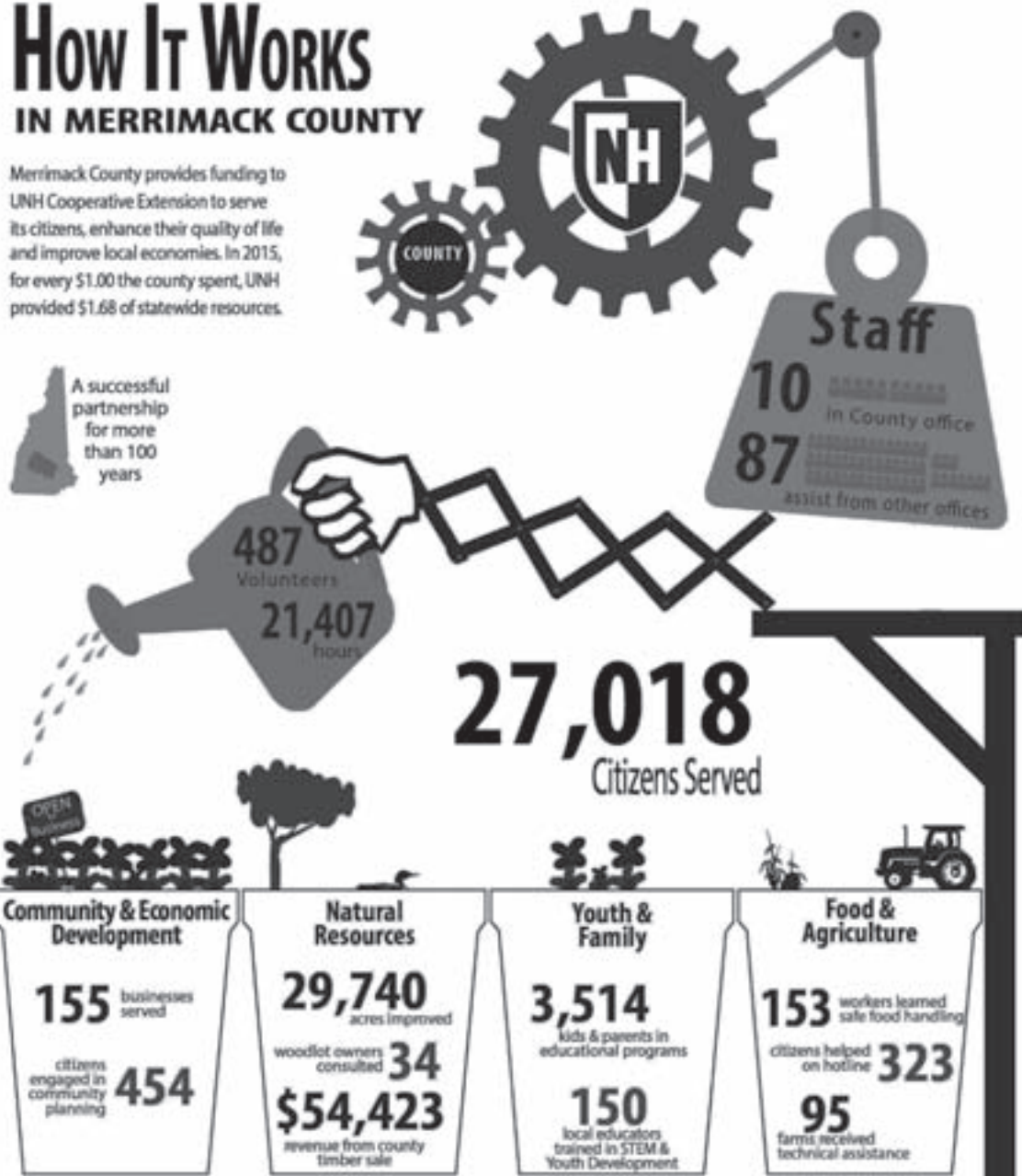




UNH Cooperative Extension Merrimack County 2015

How It Works IN MERRIMACK COUNTY

Merrimack County provides funding to UNH Cooperative Extension to serve its citizens, enhance their quality of life and improve local economies. In 2015, for every \$1.00 the county spent, UNH provided \$1.68 of statewide resources.



From October 2014 to September 2015, UNH Cooperative Extension served residents in all 27 towns in Merrimack County with diverse programming through 4-H, Nutrition Connections, Food & Agriculture, Community & Economic Development, Natural Resources, and Youth & Family.

Residents benefitted not only from the Merrimack County Cooperative Extension staff, but also from over 50 Cooperative Extension state and field specialists across the state.

Our mission

UNH Cooperative Extension (UNHCE), the public outreach arm of the University of New Hampshire, provides New Hampshire citizens with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families, and communities, sustain natural resources, and improve the economy.

In partnership with local residents and volunteers, UNHCE plans and conducts educational programs responsive to the specific needs of New Hampshire citizens.



Our work for Merrimack County

Merrimack County Extension staff brings the research and knowledge of the university to county residents through hands-on workshops, site visits, seminars, conferences, phone consultations, video-conferences, printed materials, online resources, email newsletters, correspondence courses, strategic partnerships, a statewide toll-free info line, and a comprehensive website. Our program areas include:

- **Food & Agriculture:** We support the county's agricultural industries, including producers of fruits, vegetables, ornamental plants, and livestock, through workshops and trainings, diagnostic services, applied research, and one-on-one consultations. This year, at least 1,700 Merrimack County citizens attend training in livestock management, crop production, safe food handling, pest management, agricultural marketing, pollinator protection, farm business management, landscaping for water quality protection, and more. Our team of specialists and volunteers also provide education and technical assistance to home gardeners and citizens through seminars, publications, and through our Education Center info line. This year, Education Center volunteers fielded 323 inquiries from Merrimack County residents, and the county's Master Gardeners contributed 1,068 volunteer hours, making direct contact with 1,443 local residents.
- **Natural Resources:** Managing and protecting New Hampshire's natural resources is critical to our environment, quality of life, and tourism industry, as well as for current and future economic opportunities. Our natural resources team provides research, education, and stewardship throughout the state with a "boots on the ground" approach, extending state-wide programs in forestry and wildlife, natural resource development, land and water conservation, and marine fisheries. This year, over 640 Merrimack County residents received one-on-one education from woodlot visits, telephone calls, and e-mail correspondence.

An additional 1,200 County residents participated in many educational events: emerald ash borer educational workshops, geospatial technology training (GIS), N.H. Maple, N.H. Land Trust



Coalition work, Saving Special Places Land Conservation conference, Speaking for Wildlife talks, Stewardship Network, woodlot visits, and forest management services. Volunteers from the N.H. Coverts project and the Natural Resource Stewards program contributed almost 4,600 hours conserving and managing natural resources in Merrimack County.

- **Community & Economic Development:** Our Community and Economic Development team (CED) provides research-based education and assistance to individuals, families, businesses, and communities to help identify opportunities to enhance their competitive advantage, build upon their assets, and create conditions that foster local and regional economic growth. Merrimack County residents participated in the following programs: Agriculture and Natural Resource Business Institute courses, All Walks of Life Forum, broadband training and technical assistance, Community Profiles (Dunbarton), Franklin for a Lifetime, Planning for an Aging Population (Franklin Aging in Place), Marketing Forest Products workshops, Selling at Farmers Markets, and town planning facilitation and technical support.
- **Youth & Family:** Preparing youth to become caring and productive citizens is critical to New Hampshire's future. The research-based education and information we provide enhances the leadership and decision-making skills of New Hampshire's youth and strengthens families. We provide educational resources for parents and families through innovative programs such as Youth Mental Health First Aid Training, as well as, through creative delivery methods, including web-based outreach, e-newsletters and train-the-trainer programs. Merrimack County youth and volunteers participated in many 4-H youth development programs, including State and County Activities Days, Eastern States Exposition activities and competition, Teen Conference, county and state animal science shows, Barry Conservation Camp, Hopkinton State Fair, volunteer screening and training, and youth leadership/youth voice workshops. Merrimack County residents also participated in afterschool professional workshops, farm to school days, military family events and camps, and the Nutrition Connections programs for limited resource adults, families, refugees, and youth.

UNH Cooperative Extension trained and supported more than 4,270 volunteers statewide who then contributed 148,089 hours of their time, providing a value of \$3.4 million in 2015. In Merrimack County, 487 volunteers gave 21,407 hours, extending the reach of our programs as 4-H leaders, master gardeners, wildlife coverts, community tree stewards, water quality monitors, marine docents, and others.

Our state-wide Education Center and toll-free info line staffed by volunteers fielded 580 inquiries from Merrimack County residents alone, out of 7,741 calls, emails, and social media inquiries statewide. Twenty-six (26) Master Gardeners from Merrimack County helped extend Extension's work, volunteering 1,068 hours and making direct contact with 1,443 local residents. The Education Center and Information Line is open Monday – Friday, from 9 am to 2 pm.



In 2016, UNH Cooperative Extension will be joining the rest of the university in celebration of UNH's 150th Anniversary.

We would like to take this opportunity to thank the 13 community members from all over Merrimack County who serve on our Advisory Council:

Commissioner Bronwyn Asplund-Walsh, *Boscawen*

Larry Ballin, *New London*

Lorrie Carey, *Boscawen*

Mark Cowdrey, *Andover*

Bill Doherty, *Franklin*

Elaine Forst, *Pittsfield*

Patrick Gilmartin, *Concord*

Ken Koerber, *Dunbarton*

Lisa Mason, *Franklin*

Paul Mercier, *Canterbury*

Judy Palfrey, *Epsom*

Mike Trojano, *Contoocook*

State Rep. George Saunderson, *Loudon*

Connect with us:

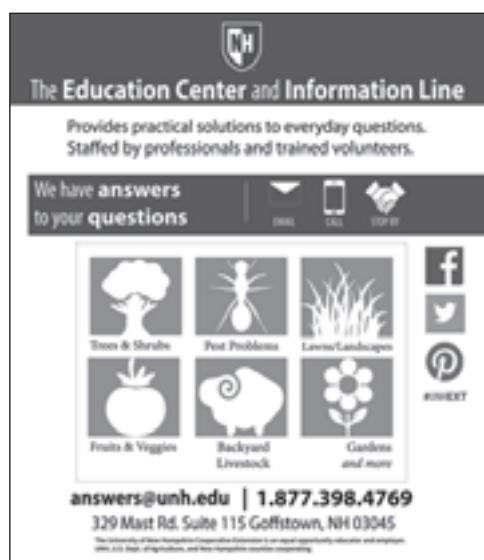
UNH Cooperative Extension
315 Daniel Webster Highway
Boscawen, NH 03303

Phone: 603-796-2151

Fax: 603-796-2271

extension.unh.edu/About/Merrimack-County

A wide range of information is also available at **extension.unh.edu**.



The University of New Hampshire Cooperative Extension is an equal opportunity educator and employer. University of New Hampshire, U.S. Department of Agriculture and New Hampshire counties cooperating.



School Reports



SCHOOL DISTRICT OF ALLENSTOWN

School Board

THOMAS IRZYK	Term Expires 2016
THOMAS GILLIGAN	Term Expires 2017
CARL SCHAEFER	Term Expires 2017
JODY MOORE	Term Expires 2018
KRIS RAYMOND	Term Expires 2018

2014-2015

Co -Superintendent of Schools

DR. GAIL E. PALUDI ~ PATTY SHERMAN

Business Manager

PETER AUBREY

Principals 2014-15

Allenstown Elementary School

ANTHONY BLINN
PRINCIPAL

Armand R. Dupont School

MARK DANGORA
PRINCIPAL

School Nurses

MARILYN BRISON
DENISE SCHMIDT

Treasurer

BARBARA BILODEAU

Moderator

DENNIS FOWLER

School District Clerk

VACANT

Auditor

BRENT W. WASHBURN, C.P.A.



REPORT OF THE SCHOOL DISTRICT TREASURER
For the Fiscal Year July 1, 2014 to June 30, 2015

Cash on Hand July 1, 2014	\$ 877,958.71
Received from Selectmen	\$ 4,672,177.00
Revenue from State Sources	4,781,576.91
Received from Other Sources	175,437.38
TOTAL RECEIPTS	\$ 10,507,150.00
Total Amount Available for Fiscal Year	\$ 10,507,150.00
Less for School Board Orders Paid	\$ (9,722,842.60)
BALANCE ON HAND June 30, 2015	\$ 784,307.40

Barbara Bilodeau
School District Treasurer

STATISTICAL REPORT

Half day in Session.....	360
Total Enrollment	373
Percent of Attendance.....	94.6
Average Daily Attendance	315

CO-SUPERINTENDENTS' SALARY
2014/15

Allenstown	\$ 27,966
Chichester	24,358
Deerfield	43,303
Epsom	37,664
Pembroke	<u>92,243</u>
	\$225,534

BUSINESS MANAGER'S SALARY
SALARY 2014/15

Allenstown	\$11,394
Chichester	9,924
Deerfield	17,643
Epsom	15,346
Pembroke	<u>37,583</u>
	\$91,890



THE STATE OF NEW HAMPSHIRE
TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN, QUALIFIED TO
VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the St. John Parish Hall in said District on the 31st day of January, 2015 at 9:00 o'clock in the forenoon to deliberate on the warrant article below. This session shall consist of explanation, discussion, and debate of each warrant article. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended and (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and, (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

Voting on the warrant articles will be conducted by official ballot at the second session scheduled for March 10, 2015 at the St. John Baptist Parish Hall from 8:00 A.M. to 7 P.M.

The school meeting was called to order on January 31, 2015 at 9:00 a.m. by Moderator Dennis Fowler.

The meeting began by reciting the Pledge of Allegiance.

The Moderator introduced the School Board.

The Moderator discussed the basic rules for the meeting.

There were 95 people in attendance.

1. Shall the Allenstown School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant article and other operations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$9,499,224? Should this article be defeated, the operating budget shall be \$9,505,993 which is the same as last year, with certain adjustments required by previous action of the Allenstown School District, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

*School Board Recommends Approval
Budget Committee Recommends Approval*

Tom Irzyk conducted a presentation on the school budget. He stated the current budget reflected a decrease of 2.64%. There was an increase of the contribution to the SAU. He said the special education placements were down and there was a decrease in the number of positions. He said the state revenues continue to decrease each year. We are losing funding from the State. He mentioned there was a Senate Bill being introduced that could further pass more funding down to local taxpayers.

David Roy asked about current enrollment. The response was that enrollment in the schools was decreasing. The enrollment is currently below 700 total students. Tom Irzyk said there will be some class size changes and restructuring, and a decrease in teachers and staff.

Sandra McKenney asked about the attendance cost per student. It is approximately \$11,629 per student at P.A. and \$16,275 per student at the Elementary and Middle Schools.

Larry Anderson stated he created a spreadsheet with the numbers of students in each grade and came up with a plan for an approximate \$369,980 in savings. He stated his figures were not exact since he did not have the benefits information for his calculations.



Tom Irzyk stated they were currently addressing the class sizes and shifting staff. They were not replacing a retiring teacher and were incorporating health in the physical education class next year. There will be reductions in music and art as well. He said they were including some of Larry's suggestions in their reduction plan. Tom stated the reductions totaled approximately a quarter of a million dollars..

Article 1 will appear on the ballot as read.

2. To transact other business that may legally come before said meeting.

No discussion.

A motion was made by Armand Verville and seconded by Larry Anderson to recess the meeting until March 10, 2015. Voted and passed. Meeting recessed at 9:30 am.

A True Copy Attest:

School District Clerk

Date:



Brent W. Washburn, CPA, Prof. Assoc.
38 Daffodil Drive
Loudon, New Hampshire 03307
603-708-1263

Independent Auditors Report

The School Board
Allenstown School District
Allenstown, New Hampshire

Report on the Financial Statements

I have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Allenstown School District as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions. In my opinion, the financial statements referred to previously



Opinions

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Allenstown School District as of June 30, 2015, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison and long term debt information on pages 3 through 4 and page 24 and 25 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquires of management about the methods of preparing the information and comparing the information for consistency with management's responses to my enquires, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

Other Information

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Allenstown School District basic financial statements. The introductory section, combining and individual non major fund financial statements, and statistical section, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by United States Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basis financial statements.

The combining and individual non-major fund financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from the related directly to the underlying accounting and other records used to prepare the basic financial statements. Such information have been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the combining and individual non-major fund financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subject to the auditing procedures applied in the audit of the basis financial statements and, accordingly, I do not express an opinion or provide any assurance on them.



Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued my report dated January 26, 2016, on my consideration of the Allenstown School District's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Allenstown School District's internal control over financial reporting and compliance.

Respectfully Submitted,

Brent W. Washburn, CPA

Loudon, New Hampshire

January 26, 2016



Allenstown Elementary School

Based on our continued core values of respect, responsibility, and integrity, AES continues to grow! We are proud to announce that this past year we opened our full-day Kindergarten program, along with our 4 year old, grant-funded preschool program. Our two new programs will provide a strong foundation for both academic and social competence. We presented three focus areas to the district to start the year: 1) developing a comprehensive Response to Intervention program, 2) implementing our Teacher Effectiveness Plan using the Marzano Teacher Evaluation Model, and 3) starting to plan the implementation of a competency-based approach to teaching and learning.

This past year, we dug deeper into the Lucy Calkins Writing Program, which featured a conference not only for AES staff, but for educators around New Hampshire. In mathematics, we are in our third year of the mathematics program and are looking into how to better respond to students who do not immediately acquire the skills. As we look ahead, the New Hampshire Department of Education is requiring all districts to have a competency-based approach to teaching and learning. This past summer, Allenstown was selected for the third cohort of schools to receive support from the New Hampshire Department of Education to design and implement a competency-based approach.

This past year also saw the first implementation of the new statewide assessment, Smarter Balanced Assessment. The new computer-adaptive assessment was taken during late March by our 3rd and 4th graders. We had a seamless implementation thanks to our staff. After the second assessment this spring, we will be able to start looking more closely at data around student learning.

AES continues to offer Enrichment Clubs and has increased the offerings to students. Aside from Art and Music, we are also providing enrichment opportunities in the form of a Tech Club (technology/coding) and Green Team (environmental friendly). Last year, our fourth grade, SCA, and Cody Godin's Eagle Scout project built our school garden, where we grew vegetables that made it into our cafeteria. This year, our Green Team is taking over the care of our school garden and has also started a recycling program in the cafeteria.

At AES, we continue to create a strong partnership with the community. Along with our Welcome Back BBQ, Veteran's Day breakfast, we have started a new partnership with TD Bank. TD Bank will be working with our 2nd grade on banking, savings, and money. This year also saw our second year of participation in the Parks and Recreation sponsored Holiday Night of Lights. AES saw more than 100 people walk through the doors on December 12th to bowl and have a snack. We continued our collaborative partnership with the New Hampshire Higher Education Assistance Foundation. We thank them for assisting us to promote higher education and donating items towards our Student of the Week program and providing an assembly about saving money.

Our school building and grounds continued to receive updates over the past year, most notably with a new, electronic marquis board to improve our communication with the community. We have also updated other parts of the playground with resurfacing the paved area and adding in a new basketball hoop. During the fall, we were able to replace 25 classroom windows that will help provide better climate efficiency. Inside the building, we have also made a complete transition to Chromebooks, along with interactive whiteboards and document cameras in each classroom.

It is a privilege to work at the Allenstown Elementary School. I am proud of the values we instill into our students each day along with the commitment of our staff, and the support of both our families and community partnerships. We will continue to provide the best educational experience for our students, as well as our community, in the most cost-effective manner.

Respectfully Submitted,

Anthony Blinn,
Principal, Allenstown Elementary School



Armand R. Dupont Middle School

The Armand R. Dupont Middle School administration has stayed the same this year with Mark Dangora as the building Principal and Kathleen Murphy as our School District Special Education Coordinator. It is with great enthusiasm that I continue to serve as the Armand R. Dupont Middle School Principal. This year is my third year as an administrator within the Allenstown School District and I am excited to work with such a talented staff and hardworking student population.

I look forward to continued work with the staff to build a positive culture and climate within the building and the community.

Several staff members were hired over the summer/fall including Amanda Heissler to teach Art at both schools, Matt Polzin, our new 5th/6th Mathematics teacher, and Gwen Pham, our Armand R. Dupont Middle School secretary. Rounding out our new hires this year are Chris Pappalardo, our Student Resource Officer and Mike Peterson, our afternoon custodian.

Along with the new staff, ARD added the fifth grade and forty-three more students. This has brought the school population to a total of 169 students.

It has been a busy school year thus far with many new initiatives and activities for teachers as well as students. We sent students to locations from Boston, Massachusetts to Concord, New Hampshire on field trips and invited presenters to come to our schools to share their ideas and skills with students here in Allenstown. The TIGER Theater Program from Plymouth University teaches students at both schools about anti-bullying strategies and other social issues. The program is part of our ongoing efforts to teach students about respect, integrity, and responsibility. Teachers continue this message with classroom activities aimed at teaching students how to improve their social relationships.

In October, the New Hampshire Juvenile Diversion Program came and spoke with ARD students about their various programs. Students learned about the resources available to families and about the consequences of their actions as they grow to adulthood. Last year we created a new program at ARD called the Merit Club, which gives special privileges to students with excellent behavior. Students must apply to be members of this organization and monthly activities provide a reward for continued outstanding behavior. Our School Resource Officer teaches the DARE Program to all of our 5th and 7th grade students. Students attend a 10-week class which teaches them to make well thought out choices and to resist negative peer pressure as they become teens and young adults.

We initiated collaboration with the teachers and administrators in Pembroke so our students will be better prepared to meet the high expectations at Pembroke Academy. We visited the high school to see their programs. The administrators of both towns attended meetings to plan some joint programs to benefit all of our students. We are confident that this will strengthen the academic programs in Allenstown and provide more opportunities for our students.

We are excited to let you know that the Armand R Dupont Middle School has joined an Instructional Rounds cohort with Laconia, New Hampshire. This Harvard University training looks at helping schools gain constructive feedback, skills, and strategies in regards to practice and instruction within the classroom. We joined forces with other school professionals giving our middle school an exciting opportunity to improve classroom instruction. Also, the middle school has been accepted as a PACE (Performance Assessment Competency Education) Tier 3 school. With this exciting acceptance we will have support from the New Hampshire Department of Education in implementing competency-based instruction within our District.

We continue to examine and evaluate the many initiatives at our schools and are working to provide the best opportunities and educational programs for our students within the limits of what is available and what is cost effective. The staff at both schools is committed to the families of Allenstown and to what our students need to be successful now and in the future. I feel very fortunate to be spending this year working with such a wonderful and hard working group of professionals.

Respectfully Submitted,

Mark Paul Dangora
Armand R. Dupont School Principal



**ALLENSTOWN ELEMENTARY SCHOOL
TEACHER ROSTER
2015-16**

Elementary	BOEHM, KATHLEEN	61,259.00
Elementary	CARLISLE, LINDA	59,704.00
Elementary	CLARK, KIMBERLY	61,259.00
Art (50%)	COLBY, TAMMY	6,325.40
Art (40%)	HEISLER, AMANDA	9,187.92
Elementary	DEBLOIS, BRIGITTE	37,142.00
Elementary	FERGUSON, ELIZABETH	61,259.00
Elementary	FOSS, KIMBERLEE	55,036.00
Elementary	HARDT, LAURIE	59,704.00
P. E./ Health Teacher (50%)	IRZYK, PHYLLIS	29,852.00
Elementary	KEEFE, DENISE	59,704.00
Elementary	PEARSON, ELIZABETH	59,704.00
Elementary	PERRY, JACKIE	67,484.00
Music (60%)	STOHRER, PAMELA	47,004.70
Elementary	STOTTLAR, JOANNE	61,259.00
Reading Specialist	WILLIAMSON, LUCETTA	67,484.00
Elementary	ZIBEL, GAY	59,704.00
Technology Coord. (50%)	DEMERS, DANNY	24,351.77
Media Generalist	CROWELL, DANA	56,747.00
Technology (50%)	MAYO, LORI	29,385.00
Special Ed. Coord. (50%)	MURPHY, KATHLEEN	30,127.50
Speech Pathologist	COTNOIR, NICOLE	67,484.00
Special Education	BEDARD, ALISON	51,146.00
Special Education	CARBONNEAU, KIM	59,704.00
Special Education (50%)	MELIM, DIANNE	32,964.00
Special Education	ROUNDS, LISA	65,928.00
Social Worker (50%)	HOWE, JUDITH	25,933.86
Guidance Counselor	ROY, LORI	65,928.00
Nurse	BRISON, MARILYN	54,276.00
Principal	BLINN, ANTHONY	85,490.00



**ARMAND R. DUPONT SCHOOL
TEACHER ROSTER
2015-16**

Language Arts 6/7	BLETHEN, STEPHANIE	59,237.00
Art (50%)	COLBY, TAMMY	6,325.40
Elementary	GAURALDI, KIM	65,150.00
Art (40%)	HEISLER, AMANDA	9,187.92
Elementary	IRELAND-PELILLO, MOLLY	61,259.00
PE./ Health Teacher (50%)	IRZYK, PHYLLIS	29,852.00
Math	KELLY, MICHELLE	42,889.00
Elementary	LETVINCHUK, PETER	61,259.00
Elementary	ONG, DONNA	59,704.00
Foreign Language (20%)	OUELLETTE, BERNARD	11,940.00
Science	PABST, DAVID	11,490.80
Math	POLZIN, MATTHEW	50,678.00
Elementary	RAYMOND, ANTHONY	38,853.00
Music (40%)	STOHRER, PAMELA	49,007.20
Technology Coord. (50%)	DEMERS, DANNY	24,351.77
Technology (50%)	MAYO, LORI	29,385.00
Special Ed. Coord. (50%)	MURPHY, KATHLEEN	30,127.50
Special Education	BRAND, AMANDA	39,882.00
Special Education	BURNETT, ANNE	67,484.00
Special Education (50%)	MELIM, DIANNE	32,964.00
Special Education	PETERSONS, SARAH	65,150.00
Social Worker (50%)	HOWE, JUDITH	25,933.86
Guidance Counselor	HAZARD, NARINE	49,122.00
Nurse	SCHMIDT, DENISE	54,276.00
Principal	DANGORA, MARK	87,550.00



ALLENSTOWN ELEMENTARY SCHOOL

NON-CERTIFIED ROSTER 2015/16

Title 1 Tutor	CAMPBELL, JANIS	36,474.60
Educational Assistant	BLEASE, SHELAGH	19,591.00
Educational Assistant	DINAN, SAMANTHA	11,711.70
Educational Assistant	DOLLARD, MARY	16,207.10
Educational Assistant	DZIURA, BARBARA	16,207.10
Educational Assistant	FULLER, DONNA	16,467.36
Educational Assistant	HARSH, DAWN	18,596.76
Educational Assistant	JOHNSON, JENNIFER	16,372.72
Educational Assistant	PALYS, MARGARET	16,737.62
Educational Assistant	PHILLIPE, MITCHELL	11,132.55
District Bookkeeper	ROBARGE, KATHERINE	20,067.04
Administrative Assistant	TROY, CAROL ANN	39,530.56
Secretary	LABRECQUE, DAWN	24,477.96
Head of Maintenance	DYRKACZ, JOSEPH	44,016.00
Custodian	ARGUPOPOULOS, ELENE	26,472.48
Hot Lunch Worker	COUCHON, CHARLENE	16,077.60
Hot Lunch Worker	JUTRUS, DARLENE	11,481.47
Hot Lunch Director	GRANT, SLYVIA	29,386.00

ARMAND R. DUPONT SCHOOL

NON-CERTIFIED ROSTER 2015/16

Allenstown

Title 1	DIILULIO, SUZANNE	46,015.34
Educational Assistant	COTNOIR, CAROL	17,303.00
Educational Assistant	DeGRAVE, REBECCA	19,591.00
Educational Assistant	MAY, MARGIE	18,261.88
Educational Assistant	THOMAS, LESLIE	16,727.62
Educational Assistant	TOWLE, LISA	12,054.77
Special Education Secretary	HOWE, CHRISTINE	27,549.42
Secretary	PHAM, GWEN	29,027.44
Custodian	BRASLEY, PAUL	30,664.48
Custodian	PETERSON, MICHAEL	24,208.80
Hot Lunch Worker	EMERY, KIMBERLY	9,129.12



DEPARTMENT OF REVENUE ADMINISTRATION			
Concord, NH 03302-0457			
To: Allenstown			
Your report of appropriations voted and property taxes to be raised for the 2015/16 school year has been approved on the following basis:			
	TOTAL APPROPRIATIONS	\$	9,499,224.00
	Revenues and Credits:		
	Unreserved Fund Balance	\$	336,086.00
	Total from Fund Balance to Trusts	\$	-
	Revenue From State Source:		
	State Education Grant	\$	4,061,407.00
	Catastrophic Aid	\$	73,282.00
	Child Nutrition	\$	2,500.00
	Charter School		9,824.00
	Revenue From Federal Sources:		
	Child Nutrition Program	\$	104,400.00
	Grants	\$	159,000.00
	Medicaid	\$	98,000.00
	Local Revenue Not Taxes:		
	Homeless Transportation	\$	-
	Rental Revenue	\$	2,400.00
	Mis. Revenue	\$	410.00
	Earnings on Investment	\$	-
	Transfer to Food Service	\$	30,289.00
	School Lunch Sales	\$	56,200.00
	TOTAL SCHOOL REVENUES & CREDITS	\$	4,933,798.00
	LOCAL DISTRICT ASSESSMENT	\$	3,971,231.00
	STATE EDUCATION TAX ASSESSMENT	\$	594,195.00
	TOTAL APPROPRIATION	\$	9,499,224.00
		David Cornell	
	Manager of Municipal Finance		



ALLENSTOWN SCHOOL DISTRICT

ARMAND R. DUPONT SCHOOL CLASS OF 2014-2015

Ethan Abbott
Daniel S. Acorn
Victoria M. Berube
Madyson R. Bohaker
Kassidy C. Bond
Danny A. Brasier
Sara J. Brasier
Haley D. Cauler
Rianne K. Chabot
Alex K. Devlin
James W. Doucet
Joel A. Drown
Kaden H. Dubois
Cameron J. Erwin
Natasha L. Fryou
Alina R. Gabriel
Cody J. Godin
Zachary J. Gamatikas
MacKenzie A. Harriman

Adina A. Jenkins
Zofia G. Juranty
Laurel A. Klawes
Alyssa M. Lambert
Lindsay K. Lavigne
Michael M. Loiselle
Michael S. McPherson
Abigail J. Meadows
Andrea R. Mendoza
Bethany M. Miller
Jacob M. Mitchell
Sereniti I. Morgan
Julian Perez
Jakob T. Radzik
Madalynn J. Sarabia
Mackenzie S. Seeger
Molly E. Shackford
Josianne M. Stottlar
Elisabeth A. Valley



**ANNUAL SCHOOL HEALTH
SERVICE REPORT
2014-15**

Report of Local Medical Services	Number of Pupils	
Pupils Examined	354	
Immunizations:		
Teacher Influenza Vaccines	47	
Student Influenza Vaccines	123	
Referrals to a Physician	90	
Report of School Nurse-Teacher:	15	
Vision Tests	361	
Hearing Tests	376	
Inspections	814	
Heights	354	
Weights	370	
First Aid	5,711	
Medication – Dosages	Daily	2,421
	Prn's	778
Concussions	3	
Chicken Pox	1	
Impetigo	1	
Pediculosis	56	
Scabies	0	
Scarlet Fever	1	
Strep Throat	23	

DEFECTS FOUND BY SCHOOL NURSE - TEACHER

	Number Cases	Treated by Physician
Vision	18	7
Hearing	6	6
Scalp	56	2

CLINIC AND SPECIAL REFERRALS

	Number Examined	Number Children Treated
Blood Pressure	6	3
Preschool	7	0
Parent Contacts	1,067	N/A
Sport Physicals	7	0

Examining Physician - Dr. Alan Stein
June 19, 2015

Marilyn R. Brison, RN
School Nurse - Teacher

Denise Schmidt, RN
School Nurse - Teacher



ALLENSTOWN SCHOOL DISTRICT
2015
SUMMARY REPORT
SPECIAL EDUCATION EXPENDITURES/REVENUES

In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.

	<u>FY 2013/14</u>	<u>FY 2014/15</u>
Actual Expenditures	\$2,844,500	\$2,762,232
Actual Revenues		
♦ Catastrophic Aid	\$142,615	\$113,972
♦ Medicaid	\$116,118	\$103,067
♦ Federal Grant	\$125,453	\$126,284
♦ Tuition	-0-	-0-
Total Offsetting Revenues	\$384,186	\$343,323

- Notes:
- Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.
 - Adequate Education Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.



SAU #53 Serving the Districts of Allenstown, Chichester, Deerfield, Epsom, and Pembroke

Report of the Superintendents

"Education is the most powerful weapon which you can use to change the world." Nelson Mandela

We are honored to serve as your Co-Superintendents and continue to enjoy working as a team to provide the best possible education for each student in all of our Districts. Although Ms. Sherman has primary responsibility for the Pembroke and Deerfield Districts and Dr. Paludi has primary responsibility for the Allenstown, Chichester, and Epsom Districts, we enjoy interacting with the faculty and staff from each District throughout the year. We are constantly impressed with the quality of programs offered to the students in each of our Districts. SAU #53 is fortunate to have dedicated administrators, teachers, and support staff who strive every day to provide an outstanding education to prepare students to be college and career ready.

The Districts in SAU #53 continue to struggle with being fiscally responsible while providing quality educational experiences for all of our students. This fall we have been faced with the challenges of managing our budgets while continuing to be concerned about the impact of our budgets on our community members. We have all devoted numerous hours to prioritizing adjustments to budgets so that any decisions made have the least direct impact on students.

Our SAU office has had several changes to our staff. We were pleased to welcome Mrs. Amber Wheeler as our Business Administrator and Mrs. Dalisa Greenleaf as Assistant to the Business Administrator. Our office has enjoyed getting to know both of them and have valued their expertise and prior experiences. We continue to develop processes and procedures that allow us to increase our efficiency and effectiveness while providing outstanding service to all of our five Districts.

Several of our Districts have joined forces with several other districts in New Hampshire to participate in an Instructional Rounds Program that is designed to provide feedback to schools and teachers regarding their current educational strategies and practices. The Instructional Rounds process has been beneficial in focusing our schools on best practices and reflection designed to enhance teaching and learning.

Our SAU #53 Literacy Data Team and Numeracy Data Team, consisting of members from all five Districts, have continued working collaboratively to enhance curriculum, instruction, and assessment throughout the SAU. Our focus this year has been on the analysis of data to drive instruction in all of our schools. We have been able to analyze STAR data by individual school, district, and across the SAU. We have begun the analysis of the Smarter Balanced Assessment data that was released in November. The Smarter Balanced Assessment was administered for the first time in spring 2015. This baseline data will assist us in evaluating our programs and instructional practices.

Our schools were fortunate to have a visit and safety assessment by a representative from the Department of Homeland Security. As a result of those assessments, recommendations were made to assist schools in providing the safest possible environment for students and staff. Many of the recommendations were put into place and will continue to be implemented throughout the year.

SAU #53 continues to have supportive communities and for that we are grateful. We appreciate the continued support of our schools and students. In our role as Co-Superintendents of Schools, one of our goals is for each community to increase its awareness and involvement in all of our school communities. Please feel free to contact our office if you have questions, need information, or want to offer suggestions. We extend a personal invitation to everyone to join us at any time to discuss the SAU and the Districts we serve to learn more about the outstanding education being provided to the students throughout the SAU. We welcome your input as we truly believe that "it takes a village".

Respectfully submitted,

*Dr. Gail E. Paludi
Ms. Patty Sherman
Co-Superintendents of Schools*

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN, QUALIFIED TO
VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the St. John Baptist Parish Hall in said District on the 30th day of January, 2016 at 9:00 o'clock in the forenoon to deliberate on the warrant articles below. This session shall consist of explanation, discussion, and debate of each warrant article. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended and (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and, (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

Voting on the warrant article will be conducted by official ballot at the second session scheduled for March 8, 2016 at the St. John Baptist Parish Hall from 8:00 A.M. to 7 P.M.

1. Shall the Allenstown School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant article and other operations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$9,694,498? Should this article be defeated, the operating budget shall be \$9,748,006 which is the same as last year, with certain adjustments required by previous action of the Allenstown School District, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

School Board Recommends Approval
Budget Committee Recommends Approval

[Note: Warrant Article #1 (operating budget article) does not include Warrant Article #2.]

2. Shall the Allenstown School District vote to approve the cost items set forth in the collective bargaining agreement reached between the Allenstown School Board and the Allenstown Paraprofessional Association for the 2016/17 fiscal year which calls for the following increases in salaries and benefits:

Year 2016/17	\$24,982
--------------	----------

And further raise and appropriate the sum of \$24,982 for the 2016/17 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels?

School Board Recommends Approval
Budget Committee Recommends Approval

3. Shall the Allenstown School District vote to authorize the school board to convey to Robert St. Germain and Elizabeth St. Germain, without covenants of title, a parcel of surplus land (a portion of Tax Map 112 Lot 224) at Ferry Street, containing approximately 2,392 square feet, pursuant to a Lot Line Adjustment approved by the Allenstown Planning Board, and further to raise and appropriate the sum of zero dollars (\$0.00) for the costs associated with this transaction. The St. Germain's have paid for all legal fees and costs associated with this transaction.

School Board Recommends Approval



4. Shall the Allenstown School District vote to authorize the School Board to convey to Benoit Demers and Marielle Demers, without covenants of title, a parcel of surplus land at Houle Avenue, containing approximately 2,541 square feet, being a portion of Tax Map 112, Lot 237, pursuant to a Lot Line Adjustment to be approved by the Allenstown Planning Board, and further to raise and appropriate the sum of zero dollars (\$0.00) for the costs associated with this transaction. The Demers' have paid for all legal fees and costs associated with this transaction.

School Board Recommends Approval

5. Shall the school district accept the provisions of RSA 198:20-b providing that any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the school board to apply for, accept and expend, without further action by the school district, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year?

School Board Recommends Approval

Budget Committee Recommends Approval

6. Shall the School District authorize the School Board to accept on behalf of the District, without further action by the voters, gifts, legacies and devises of real or personal property which may become available to the District during the fiscal year?

School Board Recommends Approval

7. To transact other business that may legally come before said meeting.

Given under our hands and seal this 22nd day of January, 2016

Tom Irzyk, Chair
Thomas Gilligan
Carl Schaefer
Jody Moore
Kris Raymond
ALLENSTOWN SCHOOL BOARD

A true Copy attest:

Tom Irzyk, Chair
Thomas Gilligan
Carl Schaefer
Jody Moore
Kris Raymond
ALLENSTOWN SCHOOL BOARD



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School Board Recommends Approval
Budget Committee Recommends Approval

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Year 2016/17	\$24,982
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And further raise and appropriate the sum of \$24,982 for the 2016/17 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels?

School Board Recommends Approval
Budget Committee Recommends Approval

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School Board Recommends Approval



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School Board Recommends Approval

5. Shall the school district accept the provisions of RSA 198:20-b providing that any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the school board to apply for, accept and expend, without further action by the school district, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year?

School Board Recommends Approval

Budget Committee Recommends Approval

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Given under our hands and seal this 22nd day of January, 2016

Tom Irzyk, Chair

Thomas Gilligan

Carl Schaefer

Jody Moore

Kris Raymond
ALLENSTOWN SCHOOL BOARD

A true Copy attest:

Tom Irzyk, Chair

Thomas Gilligan

Carl Schaefer

Jody Moore

Kris Raymond
ALLENSTOWN SCHOOL BOARD



SCHOOL ADMINISTRATIVE UNIT #53 BUDGET

2016/17 Estimated Revenues

Account	Number	Description	
	770	Unreserved Fund Balance, June 30, 2015.....	\$ -
	1000	LOCAL REVENUE EXCLUSIVE OF DISTRICT SHARE	
		Tuition/Transportation	2,318,563
		TOTAL REVENUES.....	<u>2,318,563</u>

Estimated Expenditures

Function	Object	Purpose of Expenditure	
1000		INSTRUCTION	
	1200 ALL	Special Programs.....	602,526
2100		SUPPORT SERVICES	
	2190 ALL	Other Pupil Services.....	865,386
2200		INSTRUCTIONAL STAFF SERVICES	
	2210 ALL	Improvement of Instruction.....	3,201
2300-2335		GENERAL ADMINISTRATION SERVICES	
	2310 ALL	School Administrative Unit Board.....	22,913
	2320 ALL	Office of the Superintendent.....	404,934
	2330 ALL	Special Area Administrative Services.....	206,667
	2335 ALL	Other General Administration Services.....	70,480
2340-2600		BUSINESS SERVICES	
	2340 ALL	Fiscal.....	238,094
	2600 ALL	Operation & Maintenance of Plant.....	50,431
2350		MANAGERIAL SERVICES.....	303,191
2900		OTHER SUPPORT SERVICES.....	<u>1,137,124</u>
		TOTAL EXPENDITURES.....	<u>3,904,948</u>
		LESS ESTIMATED REVENUES.....	<u>(2,318,563)</u>
		OFFSET FUND BALANCE	<u>(42,000.00)</u>
		AMOUNT TO BE SHARED BY DISTRICTS.....	<u>\$ 1,544,386</u>



ALLENSTOWN SCHOOL DISTRICT				
2016/17 BUDGET				
	School	School	Budget Committee	
	Board's	Board's		Not
	Budget	Budget	Recommended	Recommended
Purpose of Appropriation	2015/16	2016/17	2016/17	2016/17
INSTRUCTION				
Regular Program	3,616,920	3,796,303	3,796,303	-
Special Program	1,869,382	2,138,940	2,138,940	-
Other Instructional Programs	30,158	20,916	20,916	-
SUPPORT SERVICES				
Student Support Services	615,339	597,177	597,177	-
Instructional Staff Services	104,980	72,545	72,545	-
General Administration				
School Board Contingency	-	-	-	-
Other School Board	42,562	42,236	42,236	-
Executive Administration				
S.A.U. Management Serv.	187,427	180,693	180,693	-
All Other Administration	-	-	-	-
School Administrative Services	340,741	351,231	351,231	-
Business				
Operation/Maint. of Plant	403,983	328,248	328,248	-
Student Transportation	410,171	327,941	327,941	-
Support Serv. Central & Other	1,642,377	1,629,187	1,629,187	-
Non-Instructional Services	193,390	181,354	181,354	-
Anticipated Grants				
Facilities Acquisitions & Const.	-	-	-	-
Fund Transfers				
To Food Service	30,289	6,308	6,308	-
Facilities Acquisition	2	2	2	
Intergovernmental Agency Allocation	11,503	21,417	21,417	-
TOTAL APPROPRIATIONS	9,499,224	9,694,498	9,694,498	-





DEFAULT BUDGET OF THE SCHOOL

Default Budget for the Fiscal Year from **July 1, 2016 to June 30, 2017**

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: January 27, 2016

Instructions

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-26 or MS-27) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

School District:
Municipalities Served:

SCHOOL BOARD OR BUDGET COMMITTEE MEMBERS

<input type="checkbox"/>	First Name:	<input type="text" value="Thomas"/>	Last Name:	<input type="text" value="Irzyk"/>
<input type="checkbox"/>	First Name:	<input type="text" value="Jody"/>	Last Name:	<input type="text" value="Moore"/>
<input type="checkbox"/>	First Name:	<input type="text" value="Thomas"/>	Last Name:	<input type="text" value="Gilligan"/>
<input type="checkbox"/>	First Name:	<input type="text" value="Kris"/>	Last Name:	<input type="text" value="Raymond"/>
<input type="checkbox"/>	First Name:	<input type="text" value="Carl"/>	Last Name:	<input type="text" value="Schaefer"/>
<input type="button" value="Add Member"/>				





New Hampshire
Department of
Revenue Administration

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APPROPRIATIONS

INSTRUCTION ①	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
1100-1199	Regular Programs ②	\$3,616,920	\$201,445		\$3,818,365
1200-1299	Special Programs ②	\$1,869,382	\$268,127		\$2,137,509
1300-1399	Vocational Programs ②				
1400-1499	Other Programs ②	\$30,158			\$30,158
1500-1599	Non-Public Programs ②				
1600-1699	Adult/Continuing Ed. Programs ②				
1700-1799	Community/Jr.College Ed. Programs ②				
1800-1899	Community Service Programs ②				
	Instruction Subtotal	\$5,516,460	\$469,572		\$5,986,032

SUPPORT SERVICES ②	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
2000-2199	Student Support Services ②	\$615,339	(\$18,973)		\$596,366
2200-2299	Instructional Staff Services ②	\$104,980	(\$28,374)		\$76,606
	Support Services Subtotal	\$720,319	(\$47,347)		\$672,972

GENERAL ADMINISTRATION ③	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
2310 (840)	School Board Contingency ②				
2310-2319	Other School Board ②	\$42,562	(\$326)		\$42,236
	General Administration Subtotal	\$42,562	(\$326)		\$42,236





APPROPRIATIONS

EXECUTIVE ADMINISTRATION ①

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
2320 (310)	SAU Management Services ②	\$187,427	(\$6,734)		\$180,693
2320-2399	All Other Administration ②				
2400-2499	School Administration Service ②	\$340,741	\$7,596		\$348,337
2500-2599	Business ②				
2600-2699	Operation and Maintenance of Plan ②	\$403,983	(\$58,878)		\$345,105
2700-2799	Student Transportation ②	\$410,171	(\$79,730)		\$330,441
2800-2999	Support Service Central & Other ②	\$1,642,377	(\$9,267)		\$1,633,110
	Executive Administration Subtotal	\$2,984,699	(\$147,013)		\$2,837,686

NON-INSTRUCTIONAL SERVICES ①

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
3100	Food Service Operations ②	\$193,390	(\$12,037)		\$181,353
3200	Enterprise Operations ②				
	Non-Instructional Services Subtotal	\$193,390	(\$12,037)		\$181,353





APPROPRIATIONS					
FACILITIES ACQUISITION AND CONSTRUCTION (2)					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4100	Site Acquisition (2)				
4200	Site Improvement (2)	\$2			\$2
4300	Architectural/Engineering (2)				
4400	Educational Specification Develop. (2)				
4500	Building Acquisition/Construction (2)				
4600	Building Improvement Services (2)				
4900	Other Facilities Acquisition and Construction Services (2)				
	Water Distribution and Treatment Subtotal	\$2			\$2
OTHER OUTLAYS (2)					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
5110	Debt Service - Principal (2)				
5120	Debt Service - Interest (2)				
	Other Outlays Subtotal				





New Hampshire
Department of
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APPROPRIATIONS

FUND TRANSFERS					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
5220-5221	To Food Service	\$30,289	(\$23,981)		\$6,308
5222-5229	To Other Special Revenue				
5230-5239	To Capital Projects				
5254	To Agency Funds				
5300-5399	Intergovernmental Agency Allocations	\$11,503	\$9,914		\$21,417
	Supplemental Appropriation				
	Deficit Appropriation				
	Fund Transfers Subtotal	\$41,792	(\$14,067)		\$27,725
Operating Budget Total					
		\$9,499,224	\$248,782		\$9,748,006

EXPLANATION FOR INCREASES AND REDUCTIONS

Use this section of the form to explain why any increase of reduction was applied to the estimated appropriation for an account code. Supply an explanation for each individual increase or reduction on its own line. You can use the "Add New Line" button to insert a new line. The "Remove Line" button will remove that line from the form.

Account #	Explanation for Increase or Reduction	Add New Line
1100-1199	Certified Staff Contracted Salary (\$132,114)	Remove Line
1100-1199	Contracted Maintenance Services \$379	Remove Line
1100-1199	Contracted High School Tuition \$281,782	Remove Line
1100-1199	Federal Projects \$57,787	Remove Line
1100-1199	Maintenance Equipment/Contracts (\$7,443)	Remove Line





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1200-1299	Certified Staff Contracted Salary \$141,608	Remove Line
1200-1299	Non-Certified Contracted Salary \$27,184	Remove Line
1200-1299	Sped Obligations \$99,335	Remove Line
2000-2199	Contract Testing Services \$607	Remove Line
2000-2199	Certified Staff Contracted Salary (\$44,895)	Remove Line
2000-2199	Sped Obligations \$25,829	Remove Line
2000-2199	Contracted Maintenance Services (\$514)	Remove Line
2200-2299	Certified Staff Contracted Salary (\$28,374)	Remove Line
2200-2299	Contracted Admin Services (\$326)	Remove Line
2320 (310)	Contracted Admin Services (\$6,734)	Remove Line
2400-2499	Non-Certified Staff Contracted Salary \$4,734	Remove Line
2400-2499	Employee Contracted Benefits (\$750)	Remove Line
2400-2499	Contracted Maintenance Services \$3,812	Remove Line
2400-2499	Contracted Communication Services (\$200)	Remove Line
2600-2699	Non-Certified Staff Contracted Services \$9,017	Remove Line
2600-2699	Contracted Liability Obligation (\$211)	Remove Line
2600-2699	Contracted Maintenance Services (\$5,050)	Remove Line
2600-2699	Contracted Safety Services (\$62,634)	Remove Line
2700-2799	Contracted Transportation Obligation \$3,732	Remove Line
2700-2799	Sped Obligation (\$83,462)	Remove Line
2800-2999	Employee Benefit Obligation (\$9,267)	Remove Line
3100	Food Service Program (\$12,037)	Remove Line
5220-5221	Transfer Food Service (\$23,981)	Remove Line
5300-5399	Contracted Charter School Obligation \$9,914	Remove Line
1100-1199	Non-Certified Staff Contracted Salary \$1,054	Remove Line





New Hampshire
Department of
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2016
MS-DS

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Amber

Preparer's Last Name

Wheeler

Date

Jan 15, 2016

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Bureau Advisor.

SCHOOL BOARD (OR BUDGET COMMITTEE PER RSA 40:14-B) CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Tom Irzyk Chair

School Board or Committee Member's Signature and Title

[Signature]

School Board or Committee Member's Signature and Title

Kris M B Raymond Board Member

School Board or Committee Member's Signature and Title

[Signature]

School Board or Committee Member's Signature and Title

Carl Schaefer Board

School Board or Committee Member's Signature and Title

Carl Board

School Board or Committee Member's Signature and Title

John Moore Board member

School Board or Committee Member's Signature and Title

[Signature] Board member

School Board or Committee Member's Signature and Title

School Board or Committee Member's Signature and Title

School Board or Committee Member's Signature and Title

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School Board or Committee Member's Signature and Title





School Budget Form: Allenstown Local School

FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24
Appropriations and Estimates of Revenue for the Fiscal Year from July 1, 2016 to June 30, 2017

Form Due Date: 20 days after the meeting

THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

This form was posted with the warrant on: _____

For assistance please contact the NH DRA Municipal and Property Division
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

SCHOOL BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Budget Committee Members	
Printed Name	Signature
David Eaton	<i>David H. Eaton</i>
Jerry VanderLoo	<i>Jerry VanderLoo</i>
Keith Klues	<i>Keith Klues</i>
DAVID A. COOLIDGE	<i>David A. Coolidge</i>
FL. Bissonnette	<i>FL. Bissonnette</i>
Michael Frazzetta	<i>Michael Frazzetta</i>
Debra Carney	<i>Debra Carney</i>
Kyle Mullings	<i>Kyle Mullings</i>

A copy of this signature page must be signed and submitted to the NH DRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487

Carol Anzowski
Kris M.B. Raymond
Therese (Melaine) Boisvert

MS-27: Allenstown Local School 2016



Appropriations

Account Code	Description	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Instruction								
1100-1199	Regular Programs	01	\$0	\$3,616,920	\$3,796,303	\$0	\$3,796,303	\$0
1200-1299	Special Programs	01	\$0	\$1,869,382	\$2,138,940	\$0	\$2,138,940	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs	01	\$0	\$30,158	\$20,916	\$0	\$20,916	\$0
1500-1599	Non-Public Programs		\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	01	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
Support Services								
2000-2199	Student Support Services	01	\$0	\$615,339	\$597,177	\$0	\$597,177	\$0
2200-2299	Instructional Staff Services	01	\$0	\$104,980	\$72,545	\$0	\$72,545	\$0
General Administration								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	01	\$0	\$42,562	\$42,236	\$0	\$42,236	\$0
Executive Administration								
2320 (310)	SAU Management Services	01	\$0	\$187,427	\$180,693	\$0	\$180,693	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	01	\$0	\$340,741	\$351,231	\$0	\$351,231	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	01	\$0	\$403,983	\$328,248	\$0	\$328,248	\$0
2700-2799	Student Transportation	01	\$0	\$410,171	\$327,941	\$0	\$327,941	\$0
2800-2999	Support Service, Central and Other	01	\$0	\$1,642,377	\$1,629,187	\$0	\$1,629,187	\$0
Non-Instructional Services								
3100	Food Service Operations	01	\$0	\$193,390	\$181,354	\$0	\$181,354	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement	01	\$0	\$2	\$2	\$0	\$2	\$0





Account Code	Description	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
Other Outlays								
5110	Debt Service - Principal		\$0	\$0	\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$0	\$0	\$0	\$0	\$0	\$0
Fund Transfers								
5220-5221	To Food Service	01	\$0	\$30,289	\$6,308	\$0	\$6,308	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation	01	\$0	\$11,503	\$21,417	\$0	\$21,417	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$0	\$9,499,224	\$9,694,498	\$0	\$9,694,498	\$0

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
Special Articles Recommended								

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
0000-0000	Collective Bargaining	02	\$0	\$0	\$24,982	\$0	\$0	\$0
Purpose: Approval of Cost Items set forth in Collective Bar								
Individual Articles Recommended				\$0	\$24,982	\$0	\$0	\$0





Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
Local Sources					
1300-1349	Tuition		\$0	\$0	\$0
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments		\$0	\$0	\$0
1600-1699	Food Service Sales	01	\$56,200	\$56,200	\$56,200
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	01	\$2,810	\$17,400	\$17,400
State Sources					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	01	\$73,282	\$124,800	\$124,800
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	01	\$2,500	\$345	\$345
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$9,824	\$0	\$0
Federal Sources					
4100-4539	Federal Program Grants	01	\$159,000	\$216,787	\$216,787
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	01	\$104,400	\$120,786	\$120,786
4570	Disabilities Programs	01	\$0	\$121,427	\$121,427
4580	Medicaid Distribution	01	\$98,000	\$100,800	\$100,800
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Reserve Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0

Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources	01	\$30,289	\$6,308	\$6,308
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Total Estimated Revenues and Credits			\$536,305	\$764,853	\$764,853

MS-27: Allentown Local School 2016

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Budget Summary				
Item	Current Year	School Board Ensuing Year	Budget Committee Ensuing Year	
Operating Budget Appropriations Recommended	\$9,499,224	\$9,694,498	\$9,694,498	
Special Warrant Articles Recommended	\$0	\$0	\$0	
Individual Warrant Articles Recommended	\$0	\$24,982	\$0	
TOTAL Appropriations Recommended	\$9,499,224	\$9,719,480	\$9,694,498	
Less: Amount of Estimated Revenues & Credits	\$546,429	\$764,853	\$764,853	
Estimated Amount of State Education Tax/Grant		\$0	\$0	
Estimated Amount of Taxes to be Raised for Education		\$8,954,627	\$8,929,645	

MS-27: Allentown Local School 2016

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Budget Committee Supplemental Schedule

1. Total Recommended by Budget Committee	\$9,694,498
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$0
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$9,694,498
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$969,450
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$24,982
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted At Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	\$10,663,948

Vital Records



1/4/2016

Page 1 of 1

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2015-12/31/2015

--ALLENSTOWN--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
MCCLAIN, ELLIOT BRADLEY	01/05/2015	CONCORD,NH	MCCLAIN, RYAN	MCCLAIN, TALITHA
CHRETIEN, ALEAH MARY	01/08/2015	MANCHESTER,NH	CHRETIEN, ALEXANDER	CHRETIEN, ANGELA
CHRETIEN, BRIANNA LEA	01/08/2015	MANCHESTER,NH	CHRETIEN, ALEXANDER	CHRETIEN, ANGELA
LAVIN V, LEO AVELINO	01/09/2015	CONCORD,NH	LAVIN IV, LEO	LAVIN, TASHAUNA
DOUGHERTY, NIKOLAI ARTHUR	01/13/2015	MANCHESTER,NH	DOUGHERTY, JUSTIN	FIELDING, MICHELLE
AUDET, THAYER ROUSSEAU	01/14/2015	MANCHESTER,NH	AUDET, STEPHEN	CHESA, ALEXANDRIA
HALL, DIEGO ANTONIO	01/21/2015	MANCHESTER,NH	HALL GIBBS, ROBERTO	OUELLETTE, SAMANTHA
MORRIS, ADEL VYN MAE	02/09/2015	MANCHESTER,NH	MORRIS, MICAH	MORRIS, ELISHA
GADWAH, BLAKE CHARLES	02/19/2015	MANCHESTER,NH	GADWAH IV, LEON	GADWAH, NIKAYEA
NEVEU, JORDAN MICHAEL	03/09/2015	CONCORD,NH	NEVEU, BRYON	DAVIS, SAMANTHA
HALLOCK, COOPER BENJAMIN	03/17/2015	CONCORD,NH	HALLOCK, JUSTIN	HALLOCK, LYDIA
TAVARES, LYLA LYNN	04/14/2015	MANCHESTER,NH	TAVARES, JEREMY	BLAIS, ROCHELLE
KREMIDAS, ISABEL LEE-TAYLOR	04/18/2015	CONCORD,NH	KREMIDAS, TYLER	KENNEALLY, HANNAH
WESTGATE, MOLLIE LENORA	05/06/2015	CONCORD,NH	WESTGATE, TIMOTHY	WESTGATE, TIFFANY
JENDRICK, ANDERS JOHN	06/06/2015	CONCORD,NH	JENDRICK, KYLE	JENDRICK, MINDY
AUDET, HUNTER CHRISTOPHER	07/18/2015	CONCORD,NH	AUDET, CHRISTOPHER	AUDET, NICOLE
MCKEON, DILLON KENNETH	08/04/2015	MANCHESTER,NH	MCKEON, BENJAMIN	MCKEON, ANGELA
CADORETTE, BASTIEN RAYMOND	08/26/2015	MANCHESTER,NH	CADORETTE, ROLAND	CADORETTE, KATHERINE
PELCHAT, WILLIAM JOSEPH	09/21/2015	MANCHESTER,NH	PELCHAT, RONALDO	PELCHAT, KRISTEN
PELCHAT, OLIVIA JEWEL	09/21/2015	MANCHESTER,NH	PELCHAT, RONALDO	PELCHAT, KRISTEN
BENEDETTI, EMMA MARIE	09/21/2015	CONCORD,NH	BENEDETTI, CHRISTOPHER	ROBERTS, ANNE
ROUILLARD, RYDER ETHAN THOMAS	09/21/2015	CONCORD,NH	ROUILLARD, LOGAN	PELKY, BRYANNE
MURPHY, GRACE LYNN	11/14/2015	CONCORD,NH	MURPHY, MICHAEL	KOEHLER, JORDAN
ORF, GRAYSON LEE LAND	12/10/2015	MANCHESTER,NH	REAGAN, RYAN	ORF, ERICA

Total number of records 24



DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2015 - 12/31/2015

-- ALLENSTOWN --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
SCHOFIELD, ALYSSA M ALLENSTOWN, NH	ABELLI, NICHOLAS A ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	04/08/2015
STEVENS, MARK W ALLENSTOWN, NH	BOTA, JEANNE E GILMANTON IRON WORKS, NH	GILMANTON	LACONIA	04/12/2015
BARTON, KATHARINE M ALLENSTOWN, NH	OSGOOD, LOGAN G ALLENSTOWN, NH	ALLENSTOWN	CHICHESTER	05/09/2015
LOZIER, DARYL A ALLENSTOWN, NH	KAUPPINEN, LANA ALLENSTOWN, NH	CONCORD	CONCORD	05/15/2015
HILL, MICHAEL A ALLENSTOWN, NH	HARTIGAN, DANIELLE C HOOKSETT, NH	HOOKSETT	HUDSON	05/29/2015
CALDWELL, DONALD J ALLENSTOWN, NH	DUMONT, DENISE G ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	06/13/2015
HIGGINS, EDWARD R ALLENSTOWN, NH	KOZLOVA, IRINA A MERRIMACK, NH	ALLENSTOWN	AMHERST	06/19/2015
POLLOCK, ANTHONY J ALLENSTOWN, NH	BAKEMAN, LORI M ALLENSTOWN, NH	ALLENSTOWN	HOOKSETT	07/18/2015
CHAGNON, JOSHUA L ALLENSTOWN, NH	FREY, CARA M ALLENSTOWN, NH	ALLENSTOWN	WATERVILLE	08/01/2015
WHITNEY, RANDOLPH T ALLENSTOWN, NH	LAMOUREUX, DIANNE L ALLENSTOWN, NH	ALLENSTOWN	HOOKSETT	08/11/2015
FORTIN, DANIEL ALLENSTOWN, NH	NADEAU, JAMIE ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	08/15/2015



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DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

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RESIDENT MARRIAGE REPORT

01/01/2015 - 12/31/2015

-- ALLENSTOWN --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
ZIMONT, CHRISTOPHER M ALLENSTOWN, NH	GAMMON, JESSICA L ALLENSTOWN, NH	PEMBROKE	ALLENSTOWN	08/17/2015
EDUM, PAULSON A ALLENSTOWN, NH	MERRILL, LINDSAY M ALLENSTOWN, NH	CONCORD	NASHUA	08/18/2015
PROVOST, BRANDON R HOOKSETT, NH	RODGER, FELICIA L ALLENSTOWN, NH	HOOKSETT	CONCORD	08/22/2015
BAILLARGEON, PAUL D ALLENSTOWN, NH	YOUNG, DOREEN M ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	08/23/2015
DAVIS, BENJAMIN T ALLENSTOWN, NH	RICHARDS, MARIA A ALLENSTOWN, NH	ALLENSTOWN	HOOKSETT	09/05/2015
COOKINHAM, TYLER C ALLENSTOWN, NH	MERRITZ, JOHANNA G ALLENSTOWN, NH	PEMBROKE	CENTER BARNSTEAD	09/12/2015
DEMETRY, CHAD J ALLENSTOWN, NH	KIMBALL, JAMIE M ALLENSTOWN, NH	ALLENSTOWN	CONCORD	10/03/2015
NOEL, BARRY J ALLENSTOWN, NH	BLONDELL, CLAUDIA E ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	10/10/2015
VANCE, TYLER E ALLENSTOWN, NH	COLLINS-BLUMS, ANTONIA M ALLENSTOWN, NH	ALLENSTOWN	HENNIKER	10/10/2015
SEIBEL, AIMEE E ALLENSTOWN, NH	JEWELL, GARRETT A ALLENSTOWN, NH	ALLENSTOWN	MADISON	10/10/2015
SHEEHAN, KATIE J ALLENSTOWN, NH	RICHARD, ERIC D ALLENSTOWN, NH	ALLENSTOWN	AUBURN	10/10/2015



DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT MARRIAGE REPORT
01/01/2015 - 12/31/2015
-- ALLENSTOWN --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
BEAUREGARD, ANN M ALLENSTOWN, NH	LACASSE, MICHELLE L ALLENSTOWN, NH	ALLENSTOWN	CONCORD	10/16/2015
WINGER, JAMES L ALLENSTOWN, NH	GALVIN, THERESA M ALLENSTOWN, NH	ALLENSTOWN	MERRIMACK	10/17/2015
Total number of records 24				

01/04/2016



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT DEATH REPORT

01/01/2015 - 12/31/2015

--ALLENSTOWN, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
SCHMITZ, ALBERT	01/04/2015	ALLENSTOWN	SCHMITZ, ALBERT	MILLER, EVELYN	Y
LAGOR, CLIFFORD	01/06/2015	CONCORD	LAGOR, HENRY	VIENS, ELEANORE	Y
BETTS, JAMES	01/12/2015	MANCHESTER	BETTS, JAMES	PHILBROOK, JANE	Y
SCOTT, RICKIE	01/13/2015	ALLENSTOWN	SCOTT, HOLLIS	WHITE, LILLIE	Y
BOYNTON, KENNETH	01/19/2015	ALLENSTOWN	BOYNTON, KENNETH	KEITH, PHYLLIS	N
POPP, GLORIA	01/20/2015	MANCHESTER	LAROSE, ANTHONY	COCO, GRACE	N
ERNST, THOMAS	02/05/2015	CONCORD	ERNST, CLIFFORD	LARKIN, JESSIE	N
MITCHELL, GERALDINE	02/16/2015	MANCHESTER	DYER, JOSIAH	MITCHELL, ANNIE	N
FOSS, CARL	03/06/2015	CONCORD	FOSS, CARLETON	DAHLIN, EDNA	N
FOSTER, ELLEN	03/15/2015	CONCORD	FUCCI, PATSEY	ORAFICE, ROSALIE	N
HOYLE, SHARON	03/22/2015	MANCHESTER	BOYNTON, KENNETH	KEITH, PHYLLIS	N
PAQUETTE, ADRIEN	04/22/2015	MANCHESTER	PAQUETTE, JOSEPH	DANVILLE, MARTHA	Y
MARCEAU, ROBERT	05/13/2015	CONCORD	MARCEAU, THEODORE	ST CYR, ANTOINETTE	Y
AUDET, FLORENCE	05/17/2015	ALLENSTOWN	BERNARD, HERVEY	LAVALLEE, GISELE	N
MORAN, THOMAS	05/25/2015	ALLENSTOWN	MORAN, RICHARD	CANTARA, DORIS	N
MCGEE JR, THOMAS	06/02/2015	CONCORD	MCGEE SR, THOMAS	HASTINGS, ALICE	N
BOURBEAU, JACQUELINE	06/03/2015	ALLENSTOWN	CHARETTE, ANDRE	DENONCOURT, ALICE	N
DUBE, ROLAND	06/05/2015	LEBANON	DUBE, SYLVIO	OUELLETTE, ALINE	N





DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2015 - 12/31/2015

--ALLENSTOWN, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
VAN PATTEN, THEODORE	06/13/2015	CONCORD	VAN PATTEN, JOEL	SNYDER, MARIAN	Y
BRISSETTE, VERYL	07/08/2015	EPSOM	HARPER, FRANK	THOMAS, GLADYS	N
NEVEU, MICHAEL	07/21/2015	CONCORD	NEVEU SR, RENE	PERRY, PAULINE	Y
DUFORD, ROLLANDE	07/26/2015	EPSOM	AYOTTE, WILFRED	MARTEL, LEA	N
GAGNON, JOSEPH	07/28/2015	CONCORD	GAGNON, WILFRID	BOISCLAIR, RITA	N
GOLDEN, SHEILA	07/28/2015	MANCHESTER	ROCK, CARROLL	MILLET, GERALDINE	N
FRASCINELLA, CHRISTOPHER	08/21/2015	ALLENSTOWN	FRASCINELLA, MICHAEL	FOOTE, GAIL	N
BUSSIERE, LINDA	08/22/2015	ALLENSTOWN	MELANSON, CARROLL	BECKER, MARY	N
FERRIER, JOHN	09/24/2015	LEBANON	FERRIER, JOHN	FOSTER, MINERVA	Y
LAGOR, ELEONORE	10/17/2015	CONCORD	VIENS, NELSON	DESLAURIERS, ROSE	N
THOMAS, IRENE	11/15/2015	CONCORD	PREAVY, OVILA	GODAIRE, GLADYS	N
WAIN, MARILYN	12/20/2015	MANCHESTER	PALMETER, LEONARD	WINTER, FLORENCE	N
HARDY, HERVE	12/26/2015	CONCORD	HARDY, ADELARD	LEVASSEUR, LAURA	Y

Total number of records 31



NOTES



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- **Motor Vehicle Registrations**
- **Dog Licensing**
- **Wild Certificate Requests**
- **Payment of Property Taxes**
- **Print Forms Required for Transactions With in Various Town Departments**
- **Pay Parking Tickets**
- **Pay for Transfer Station Disposal Costs**

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- **Reviewing Minutes for Town Board Meetings**
- **Accessing Agendas for Meetings**



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2016 TOWN HOLIDAYS

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				January 1 New Year's Day 
January 18 Civil Rights Day 				
February 15 President's Day 				
May 30 Memorial Day 				
July 4 Independence Day 				
September 5 Labor Day 				
October 10 Columbus Day 				
				November 11 Veteran's Day 
			November 24 Thanksgiving Day 