

ANNUAL TOWN AND SCHOOL REPORT 2013



ALLENSTOWN NEW HAMPSHIRE

Dedication 2013

Sandy McKenney

Sandy McKenney has provided dedicated service to the residents of Allenstown from 1993 to 2014. Sandy has served three terms on the Board of Selectmen. She also served a total of ten years on the Budget Committee, six years as a Trustee of the Trust Funds and three years as the Town's representative to the Concord Regional Crimeline.

She was an ardent supporter of the new police station, the restoration of the Old Allenstown Meeting House and the Boys & Girls Club non-profit/town partnership. Additionally Sandy has served as a shelter volunteer, worked closely with the seniors and the Seniors Center, regularly cooked for the workers at the elections. She led the effort to support the families of town employees who were deployed overseas on military duty.

She was a founding member of the Allenstown Revitalization Association in 2005. She worked with this group to enhance the quality of life for youth in the community through recreation programs, the beautification committee of ARA and the Friends of the Old Meeting House.

Sandy served on the 175th Town Anniversary Committee as well as the Neighborhood Watch group. She worked on the Master Plan of 2003. She helped out at events such as town concerts, senior meals, Easter egg hunts, Christmas caroling, the Bewitched Forest, bake sales and yard sales, school art contests, school contest to name the new double decker bridge, the PANDA woman's advocacy group and the Heart Association Red Dress fundraiser. She is a quilting instructor at the Suncook Senior Center and a member of the Allenstown Historical Society.

The town employees appreciated the baked brownies over the years. Sandy was always involved when it came to organizing retirement parties for the town employees. She was also the town photographer during different events.

The cover photo was taken during an Allenstown Old Home Day Parade which she marched as an Allenstown Selectman.

Sandy has always been a strong advocate to keep taxes as low as possible while at the same time providing quality services to the residents of the Town.

ALLENSTOWN
NEW HAMPSHIRE
MERRIMACK, SS.



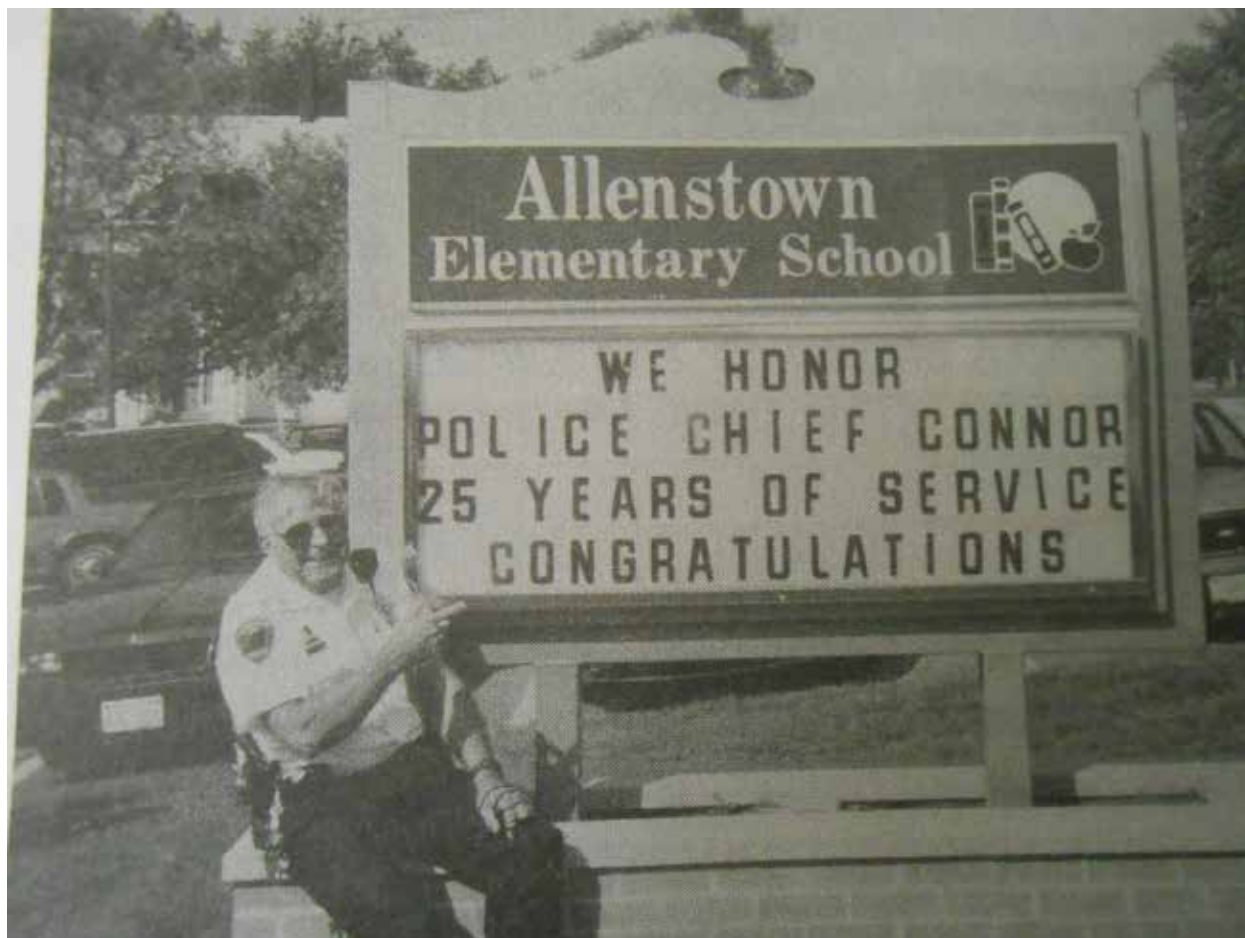
Annual Reports

Of The Selectmen And Treasurer Together With The Reports Of The
Road Agent, Fire Chief, Police Chief, Code Enforcement Officer, Welfare
Director And Other Officers Of The Town Of Allenstown, New
Hampshire For The Fiscal Year Ending:

December 31, 2013

DEDICATION 2013

NORMAN H. CONNOR



Norman proudly served the people of Allenstown as a police officer and Chief of Police from 1970 to 1995. He was the quintessential model of the small town New Hampshire Chief of Police. Norman's passing closes a chapter on the history of our police department and our community. He will be missed. The Town of Allenstown will be forever grateful of his service to the town.



Table of Contents

Dedication	2
Table of Contents	3
Town Officers	5
Appointed Board Members	6
2013 Deliberative Minutes	7
Election Results for March 08, 2013.....	12
Results for Zoning & Warrant Articles	13
 Department Reports	
Select Board	18
Building Inspector	121
Emergency Management.....	19
Finance Department	22
Fire Department Report	24
Call Box Numbers	25
Health Department	26
Highway Department	27
Old Allenstown Town Meeting House	28
Parks and Recreation	29
Planning Board	30
Police Departmen	31
Public Library.....	33
Sewer Department	35
Sewer Budget Report	36
Schedule of Town Property	37
Supervisor of the Checklist	39
Tri-Town Ambulance	40
Town Administrator	19
Trustee of Trust Funds.....	42
Welfare Department	43
Zoning Board of Adjustment.....	44
 Financial Statements	
MS1	46
Tax Rate Calculation	56
Tax Collector's Report	57
Town Clerk's Report	60
Treasurer's Report	61
MS9 – MS10	62
Employees Salaries	66
Auditor's Letter.....	68
2014 Zoning and Warrant Articles	81
2014 Budget	87
2014 Default Budget	108
 Outside Agencies and Committees	
Capital Area Mutual Aid and Fire Compact.....	111
Central New Hampshire Regional Planning	118
Community Action Program	120
Pembroke and Allenstown Old Home Day	123
UNH Cooperative Extension.....	125
NRRA.....	127
Public Merger of Lots Notice.....	129

Table of Contents (continued)

School Reports

School Officers	133
Treasurer's Report	134
Deliberative Minutes	135
Results of March 8, 2013 Vote	137
Auditor's Report	140
AES Principal Report	143
AES Teacher Roster	145
ARD Teacher Roster	146
AES Non-Certified Roster	147
ARD Non-Certified Roster	147
Department of Revenue Administration	148
Graduating Class of 2014	149
Health Report	150
Special Ed Expenditures/Revenues	151
Superintendent's Report	152
2014 School Warrant Articles	155
2014 Budget	156
2014 Default Budget	157

Vital Records

Marriages	160
Births	162
Deaths	163
Holidays	Inside Back Cover



◆◆◆TOWN OFFICERS◆◆◆

BOARD OF SELECTMEN

Jason Tardiff	Notre Dame	485-8767
Jeffrey Gryval	Lubern Ave	485-4356
Sandra McKenney	Main Street	485-7187

TOWN ADMINISTRATOR

Shaun Mulholland– email smulholland@allenstownnh.gov
Town Web Page – www.allenstownnh.gov

Administrative Assistant	Cindy Baird	cbaird@allenstownnh.gov
Assessor	Avitar Consulting	
Assessing Clerk	Donna Severance	dseverance@allenstownnh.gov
Building Inspector/Code Enforcement	Dana Pendergast	dpendergast@allenstownnh.gov
Fire Chief	Dana Pendergast	dpendergast@allenstownnh.gov
Deputy Fire Chief/Fire Prevention	Paul St. Germain	pstgermain@allenstownnh.gov
Health Officer	Joyce Welch	jwelch@allenstown.org
Librarian	Amber Cushing	allenstownlib@allenstown.org
Moderator	Dennis Fowler	
Police Chief	Paul Paquette	ppaquette@allenstownnh.gov
Road Agent	Ron Pelissier	rpelissier@allenstownnh.gov
Tax Collector/Town Clerk	Kathleen Rogers	krogers@allenstownnh.gov
Deputy Tax Collector/Town Clerk	Gina Baldasaro	gbaldasaro@allenstownnh.gov
Treasurer	Carol Andersen	
Finance/Welfare Director	Diane Demers	ddemers@allenstownnh.gov

SEWER COMMISSIONERS

Larry Anderson
Carl Caporale
Jeffrey McNamara

LIBRARY TRUSTEES

Kimberly Carbonneau
Pauline Boutine
Joanne Duford

SUPERVISORS OF THE CHECKLIST

Louise Letendre
Kristopher Fowler
Robert O. Girard Sr.

TRUSTEE OF TRUST FUNDS

Larry Anderson
Edgar McKenney
Carol Merrill



APPOINTED BOARD MEMBERS

PLANNING BOARD

Chad Pelissier Vice Chair - *Term Expires: 2016*
Andrea Martel – *Term Expires: 2015*
Christopher Roy – *Term Expires 2015*
Larry Anderson – *Term Expires 2016*
Jeff Gryval - *Select Board Ex Officio*

ZONING BOARD OF ADJUSTMENT

Yvon Gagon - *Term Expires: 2014*
Christopher Roy - *Term Expires: 2015*
Eric Feustel – *Term Expires 2015*
Richard Daughen - *Term Expires: 2016*
Diane Demers – *Term Expires: 2016*
Timothy Baldasaro – *Term Expires: 2016*

CONSERVATION COMMISSION

PARKS & RECREATION

Carl Schaefer - *Term Expires: 2014*
Peter Houlis – *Term Expires: 2015*
Beth Houlis – *Term Expires: 2016*

BUDGET COMMITTEE

Andrea Martel - School Representative
Jeff Gryval – Select Board Ex Officio

Term Expiration 2014

Larry Anderson
Michael Frascinella
David Coolidge
Debra Carney

Term Expiration 2015

Roger Lafleur
E. Jerry McKenney
Penny Touchette
Carl Caporale

Term Expiration 2016

Carol Merrill
David Eaton
Chris Lavalley



**TOWN OF ALLENSTOWN
STATE OF NEW HAMPSHIRE
MINUTES OF DELIBERATIVE SESSION ON 2/2/13**

TO THE INHABITANTS OF THE TOWN OF ALLENSTOWN, IN THE COUNTY OF MERRIMACK, STATE OF NEW HAMPSHIRE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the Allenstown Elementary School on Saturday, February 2, 2013 at 9:00 a.m. (or, in the event of inclement weather, on Saturday, February 9, 2013 at 9 a.m.) for the purpose of transacting all business other than voting by official ballot and thereafter to meet on Tuesday, March 12, 2013 between 8:00 a.m. and 7:00 p.m. at the Parish Hall of the St. John the Baptist Parish, located at 10 School Street in Allenstown, to elect officers, vote on Zoning articles and to vote on all warrant articles from the first session by official ballot.

The meeting was called to order on Saturday, February 2, 2013 at 9:05 a.m. by Moderator Dennis Fowler. There were fifty-seven registered voters in attendance.

The Pledge of Allegiance was recited.

The Moderator asked all Veterans to stand for a round of applause.

The Moderator introduced the town officials and the Budget Committee, all sitting at the front table. He noted there were non-residents present who may be speaking.

The Moderator discussed the basic rules for the meeting, and stated he would entertain only one amendment at a time. He reserved the right to ask that an amendment be put in writing.

A Motion was made by Sandy McKenney and seconded by Armand Verville to recess the Town Deliberative Session until after the School Deliberative Session. Voted and passed.

The Town Deliberative Session ensued at 10:00 a.m. The Moderator introduced Town Counsel, Attorney John Ratigan.

ARTICLE 1

To choose all necessary Town Officers for the ensuing year as follows:

Town Clerk, for a term of one (1) year;
Town Treasurer, for a term of one (1) year;
Select Board Member, for a term of three (3) years;
Sewer Commissioner, for a term of three (3) years;
Sewer Commissioner, for a term of one (1) year;
Trustee of Trust Funds, for a term of three (3) years;
Library Trustee, for a term of three (3) years;
Trustee of Cemeteries Fund, for a term of three (3) years;
Road Agent, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of two (2) years;
Budget Committee Member, for a term of one (1) year;
This Article will be taken care of on Tuesday, March 12, 2013.

ARTICLE 2

Shall the Town of Allentown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling Five Million Four Hundred Sixty-nine Thousand and One Dollar (\$5,469,001.00). Should this article be defeated, the default budget shall be Five Million Four Hundred Ninety-three Thousand Nine Hundred Nineteen Dollars (\$5,493,919.00) which is the same as last year, with certain adjustments required by previous action of the Town of Allentown or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operations budget only.

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

The Select Board supports this article. The Budget Committee supports this Article.

There was a general discussion on the public safety and ambulance budget. Jeff Gryval stated that Allentown was currently working with Pembroke about the cost-sharing percentages and that in 2014 we would start seeing the benefits. There was a general discussion on the administration line as well as a discussion on the repairs of streets in conjunction with the sewer line repairs.

James Rodger presented questions on the Sewer Commission budget. The Moderator stated he could not allow any comments or questions on misappropriation of funds. Carl Caporale said that the uniforms were unanimously voted on by the Commissioners. He explained that providing uniforms was a high priority in the event that employees were splattered with debris. The purchase amount for shirts and jackets was well within the budgeted amount. He also noted that the Commission hired extra town auditors to review the records.

Carol Angowski asked about any conflict of interest of Carl and Larry, being on the Budget Committee and Sewer Commission. It was stated that there were many other members on the Budget Committee, and that Carl and Larry abstained from voting on matters pertaining to the Sewer Commission. The Moderator stated that there was a specific list of incompatible positions.

Paul Dussault commended the Budget Committee for keeping the budget in line with the prior year.

ARTICLE 3

To see if the Town of Allentown will vote to authorize the Select Board to enter into a long-term five (5) year lease purchase agreement for Four Hundred Twenty Thousand Seven Hundred Two and 70/100ths Dollars (\$420,702.70) for the purpose of acquiring a new Fire Truck Pumper (this will replace a 1976 fire truck pumper and a 1981 fire truck pumper), and to raise and appropriate the sum of Eighty-Four Thousand One Hundred Forty and 54/100ths Dollars (\$84,140.54) for the first year's payment for that purpose. This lease agreement contains an escape clause. (Majority vote required).

The Select Board supports this article. The Budget Committee does not support this Article.

Jeff Gryval stated that replacing vehicles every three years was part of the CIP (Capital Improvement Plan). Deputy Chief Paul St. Germain stated that this would replace the two older vehicles, currently over thirty years old. Carol Angowski asked whether the two older vehicles would be leaving the building. The Deputy Chief stated that hopefully they could be sold to a used apparatus facility for nominal amounts. There was also a discussion on whether the new vehicle would fit in the garage. Joyce Welch asked why the Budget Committee did not recommend this Article. It was answered that the vote was split, not unanimous, and that the majority ruled. There was a discussion on the tax impact. Brian Rondeau spoke in favor of passing this Article, and asked whether the Budget Committee had enough facts available to vote on this Article. He circulated some informational pamphlets. It was stated that the new equipment was more fuel efficient, and it would be easier to get parts for repairs.



Pauline Woodland stated that it would come down to what the taxpayers could afford. Chris Raymond asked whether the Town would own the equipment after the five year lease, and it was confirmed that the Town would.

There was a general discussion on upcoming maintenance for the two older vehicles, and there was an estimate in the budget for \$15,000 for the entire fleet of vehicles.

Eric Lambert spoke about safety issues with the older vehicles which were worn and had parts falling off. The question was asked whether there were any funds in the trust fund and Tom Irzyk confirmed a \$556.73 balance.

ARTICLE 4

To see if the Town of Allenstown, pursuant to RSA 32:5, V-b, will vote to require that the annual budget and all special warrant articles having a tax impact, as determined by the governing body (the Select Board), shall contain a notation stating the estimated tax impact of the article. The determination of the estimated tax impact shall be subject to approval by the governing body.

The Select Board supports this article.

Jeff Gryval stated that it was important for the voters to know what a particular Article will cost, and that this was a more informed way to make a decision. Diane Demers asked for clarification whether any tax impact amounts would be merely estimates, based on the property values and the revenue coming in. Jeff Gryval confirmed that was the case.

ARTICLE 5

To see if the Town of Allenstown will vote to establish a Recreation Revolving Fund pursuant to RSA 35-B:2 II. The money received from fees and charges for recreation park services and facilities shall be allowed to accumulate from year to year, and shall not be considered to be part of the general fund unassigned fund balance. The treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the Recreation Commission (no further legislative body approval required). These funds may be expended only for recreation purposes as stated in RSA 35-B, and no expenditure shall be made in such a way as to require the expenditure of other funds that have not been appropriated for that purpose.

The Select Board supports this article.

Jeff Gryval stated that this would allow Recreation to hold any money that comes into their account for their own purposes. This would permit Recreation to earmark these funds for certain projects and not have to be deposited in the general fund. Peter Moulis and Carl Schaefer stated that this would not increase taxes, and the funds could be used for parks, recreation, classes, etc. The funds could come from donations and fees. They would permit Recreation to use the funds from year to year, as needed.

ARTICLE 6

To see if the Town of Allenstown will vote to establish a Recycling Revolving Fund pursuant to RSA 31:95-h for the purpose of facilitating recycling as defined in RSA 149-M. The money received from all fees, charges or other income derived from the operation of the recycling program established by the Allenstown Solid Waste Ordinance, adopted on October 24, 2011, and paid to the Town shall be allowed to accumulate from year to year, and shall not be considered to be part of the general fund unassigned fund balance. The Treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the governing body (the Select Board) and no further legislative body approval will be required. These funds shall be expended only for the purpose for which the fund was created.



The Select Board supports this article.

Jeff Gryval stated that this was a continuation of the recycling program which started a few years ago. The funds could be used to purchase containers, perhaps a truck at some point, and other items.

ARTICLE 7

Shall we vote to modify the elderly exemption from property tax in the Town of Allenstown, based on assessed value, for qualified tax payers, to be as follows: for a person 65 years of age up to 75 years, \$10,000; for a person 76 years of age up to 80 years, \$15,000; for a person 81 years of age or older, \$25,000. To qualify, the tax payer must have been a New Hampshire resident for at least three (3) years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least five (5) years. In addition, the tax payer must have net income of less than \$40,000 or if married, a combined net income of less than \$52,000; and own assets not in excess of \$85,000 excluding the value of the tax payer's residence.

The Select Board supports this article.

Jeff Gryval stated there was already an elderly exemption. This Article is to assist elderly in the community who expressed concern that they are getting close to the threshold.

ARTICLE 8

Shall the Town accept the provisions of RSA 202-A:4-c providing that any town at an annual meeting may adopt an article authorizing indefinitely until specific rescission of such authority, the public library Trustees to apply for, accept and expend, without further action by the town meeting, unanticipated money from the state, federal or other governmental unit or a private source which becomes available during the fiscal year?

The Select Board supports this article.

Amber Courchesne stated that this Article would allow the Library to take donations, usually small amounts, without having to go to the Board of Selectmen for approval each time.

ARTICLE 9

Shall we permit the public library to retain all money it receives from its income-generating equipment to be used for general repairs and upgrading and for the purchase of books, supplies and income generating equipment? This is a non-lapsing article.

The Select Board supports this article.

Jeff Gryval stated this was just a housekeeping Article to give the Library authority to take money in, and to expend for items such as printer cartridges etc. The amount is very minimal, sometimes \$2.00 per month.

ARTICLE 10 -- By Petition

Shall the Town of Allenstown raise and appropriate the sum of Forty-three Thousand Six Hundred Ten Dollars (\$43,610) for the 2013-14 school years for the purpose of providing bus transportation for 143 Allenstown resident students attending Pembroke Academy? That sum is equal to Eight Hundred Thirty-eight and 65/100ths Dollars (\$838.65) per week for all 143 Allenstown students. That is Five and 86/100ths Dollars (\$5.86) per student per week to have morning and afternoon transportation.

The Select Board does not support this article. The Budget Committee does not support this Article. Heather Hogan mentioned that some communities charged around \$15.00 per month per student for student transportation. She said the bus service would make it easier for some working parents. It was stated that the School Warrant had a similar Article, and that this likely should be under the authority of the School Board and not the Town.

There was a general discussion on the total increase on the tax rate if all the School and Town Articles passed.

A Motion was made by Larry Anderson and seconded by Carl Caporale to recess the meeting to March 12, 2013. Voted and passed. Meeting recessed at 11:08 a.m.



TOWN BALLOT ELECTION RESULTS

TOTAL VOTES CAST 627

TOWN CLERK

One Year Term

Vote for not more than one

STEPHANIE CHENEY 209

KATHLEEN ROGERS 371

SELECTMEN

Three Year Term

Vote for not more than one

JEFFREY GRYVAL 393

ROBERT E LEE 165

TRUSTEE OF TRUST FUNDS

Three Year Term

Vote for not more than one

EDGAR G MCKENNEY 515

LIBRARY TRUSTEE

Three Year Term

Vote for not more than one

PAULINE BOUTIN 327

CHRISTINE FROST 185

ROAD AGENT

Three Year Term

Vote for not more than one

DANIEL BLAIS 95

RONNIE PELISSIER 280

CHRIS ROY 227

BUDGET COMMITTEE

Two Year Term

Vote for not more than one

CARL CAPOREALE 498

TOWN TREASURER

One Year Term

Vote for not more than one

CAROL ANDERSEN 530

SEWER COMMISSIONER

Three Year Term

Vote for not more than one

CARL CAPOREALE 241

ANDREA MARTEL 119

JIM RODGER 222

SEWER COMMISSIONER

One Year Term

Vote for not more than one

JOHN A. ANDERSON 266

JEFF MCNAMARA 280

TRUSTEE OF CEMETERY FUNDS

Three Year term

Vote for not more than one

EDGAR G MCKENNEY 518

BUDGET COMMITTEE

Three Year Term

Vote for not more than four

DIANE DEMERS 508

DAVID EATON 297

CHRIS LAVALLEY 294

CAROL MERRILL 20 (write in)

BUDGET COMMITTEE

One Year Term

Vote for not more than one

DEBRA CARNEY 492



TOWN OF ALLENSTOWN

WARRANT BALLOT 2013

ARTICLE 2

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling Five Million Four Hundred Sixty-nine Thousand and One Dollar (\$5,469,001.00). Should this article be defeated, the default budget shall be Five Million Four Hundred Ninety-three Thousand Nine Hundred Nineteen Dollars (\$5,493,919.00) which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operations budget only.

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article. The Select Board supports this article. The Budget Committee supports this Article.

Yes 420

No 156 Passed

ARTICLE 3

To see if the Town of Allenstown will vote to authorize the Select Board to enter into a long-term five (5) year lease purchase agreement for Four Hundred Twenty Thousand Seven Hundred Two and 70/100ths Dollars (\$420,702.70) for the purpose of acquiring a new Fire Truck Pumper (this will replace a 1976 fire truck pumper and a 1981 fire truck pumper), and to raise and appropriate the sum of Eighty-Four Thousand One Hundred Forty and 54/100ths Dollars (\$84,140.54) for the first year's payment for that purpose. This lease agreement contains an escape clause. (Majority vote required).

The Select Board supports this article. The Budget Committee does not support this Article.

Yes 311

No 277 Passed

ARTICLE 4

To see if the Town of Allenstown, pursuant to RSA 32:5, V-b, will vote to require that the annual budget and all special warrant articles having a tax impact, as determined by the governing body (the Select Board), shall contain a notation stating the estimated tax impact of the article. The determination of the estimated tax impact shall be subject to approval by the governing body.

The Select Board supports this article.

Yes 432

No 131 Passed

ARTICLE 5

To see if the Town of Allenstown will vote to establish a Recreation Revolving Fund pursuant to RSA 35-B:2 II. The money received from fees and charges for recreation park services and facilities shall be allowed to accumulate from year to year, and shall not be considered to be part of the general fund unassigned fund balance. The treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the Recreation



Commission (no further legislative body approval required). These funds may be expended only for recreation purposes as stated in RSA 35-B, and no expenditure shall be made in such a way as to require the expenditure of other funds that have not been appropriated for that purpose.

The Select Board supports this article.

Yes 425

No 150 Passed

ARTICLE 6

To see if the Town of Allenstown will vote to establish a Recycling Revolving Fund pursuant to RSA 31:95-h for the purpose of facilitating recycling as defined in RSA 149-M. The money received from all fees, charges or other income derived from the operation of the recycling program established by the Allenstown Solid Waste Ordinance, adopted on October 24, 2011, and paid to the Town shall be allowed to accumulate from year to year, and shall not be considered to be part of the general fund unassigned fund balance. The Treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the governing body (the Select Board) and no further legislative body approval will be required. These funds shall be expended only for the purpose for which the fund was created.

The Select Board supports this article.

Yes 465

No 113 Passed

ARTICLE 7

Shall we vote to modify the elderly exemption from property tax in the Town of Allenstown, based on assessed value, for qualified tax payers, to be as follows: for a person 65 years of age up to 75 years, \$10,000; for a person 76 years of age up to 80 years, \$15,000; for a person 81 years of age or older, \$25,000. To qualify, the tax payer must have been a New Hampshire resident for at least three (3) years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least five (5) years. In addition, the tax payer must have net income of less than \$40,000 or if married, a combined net income of less than \$52,000; and own assets not in excess of \$85,000 excluding the value of the tax payer's residence.

The Select Board supports this article.

Yes 468

No 139 Passed

ARTICLE 8

Shall the Town accept the provisions of RSA 202-A:4-c providing that any town at an annual meeting may adopt an article authorizing indefinitely until specific rescission of such authority, the public library Trustees to apply for, accept and expend, without further action by the town meeting, unanticipated money from the state, federal or other governmental unit or a private source which becomes available during the fiscal year?

The Select Board supports this article.

Yes 412

No 176 Passed



ARTICLE 9

Shall we permit the public library to retain all money it receives from its income-generating equipment to be used for general repairs and upgrading and for the purchase of books, supplies and income generating equipment? This is a non-lapsing article.

The Select Board supports this article.

Yes 464

No 29 Passed

ARTICLE 10 -- By Petition

Shall the Town of Allenstown raise and appropriate the sum of Forty-three Thousand Six Hundred Ten Dollars (\$43,610) for the 2013-14 school years for the purpose of providing bus transportation for 143 Allenstown resident students attending Pembroke Academy? That sum is equal to Eight Hundred Thirty-eight and 65/100ths Dollars (\$838.65) per week for all 143 Allenstown students. That is Five and 86/100ths Dollars (\$5.86) per student per week to have morning and afternoon transportation.

The Select Board does not support this article. The Budget Committee does not support this Article.

Yes 162

No 445 Failed

A True Copy, Attest:



NOTES

Department Reports



Town of Allenstown
Board of Selectmen
16 School Street
Allenstown, NH 03275
603-485-4276 ext. 112
smulholland@allenstownnh.gov

2013 Board of Selectmen

The year 2013 was a year of considerable change in personnel in Town government. Our former Chief of Police Shaun Mulholland was appointed as the Town Administrator. Lt. Paul Paquette was promoted to the position of Chief of Police. Dana Pendergast our Building Inspector was appointed as the new Fire Chief. Diane Demers was promoted to the Finance Director position.

The Town has contracted with a new assessing company this year. Avitar completed the revaluation of the properties within the Town. Unfortunately the Town lost \$12.9 million in assessed valuation.

The Select Board remained the same this year with Jeff Gryval being reelected to a second term. Sandy McKenney has announced that she will not seek another term on the Board. She has served the community well with many dedicated years of volunteer service. Her presence will be missed on the Board.

Allenstown is in a similar situation that other towns and cities across the state and country are in regards to limited funding for an ever increasing demand for government services. We continue to work closely with the department heads and other boards of the Town to provide the best services possible while attempting to limit the impact on taxpayers. We continue to work with the Town of Pembroke on collaborative efforts that are critical to the interests of both communities. The rising cost of ambulance service is one of the major issues in which the two towns share the cost of a service that covers both towns. The Town continues to work closely with the Suncook Valley Regional Town Association to find areas of common interest where costs can be reduced by working together.

The Board of Selectmen wishes to thank all of the Town employees, volunteers and committee members for serving the Town. The close cooperation and teamwork are essential to our ability to provide services to our citizens.

Jason Tardiff, Chairperson
Jeff Gryval, Selectmen
Sandy McKenney, Selectmen.





Town of Allenstown
Town Administrator
16 School St. Street
Allenstown, NH 03275
603-485-4276 ext. 112
smulholland@allenstownnh.gov

2013 Town Administrator Report

I assumed the responsibilities as the Interim-Town Administrator in January of 2013. I retired as the Chief of Police in July and was appointed as the permanent Town Administrator in August of 2013.

The major objectives and focus for the year were on modernizing the administrative functions of the Town and increasing efficiency. The initial assessment obviated the need for considerable change which was partially achieved in 2013 with further objectives to accomplish in 2014 and beyond. I have annotated those objectives below.

1. Implementing software for the assessing, tax collection and building functions that was collaborative, shared information over the various modules and streamlined the work process. This was completed in 2013 resulting in increased efficiency and cost savings.
2. Implementation of the tax cards online. This allows residents, businesses and realtors the ability to access tax card/assessing information through the town website without having to contact the assessing clerk. This saves time for the clerk and the customer. This reduces cost by freeing up time for the assessing clerk to carry out the other critical assignments of her job.
3. Implementation of the modernized town website. All of the town departments except for the library have consolidated into this new website. The new website was placed on line in the spring of 2013. The website provides a considerable increase in information available to the public. Citizens can now subscribe to different functions of the website allowing agendas, news, board minutes, etc... to be automatically emailed to an email address of their choosing as soon as it is posted to the website. A citizen can now click on the Board of Selectmen agenda and review the documents that will be considered before the Board at any given meeting.
4. Elimination of the Welfare Officer position and consolidating it with the Finance Director position. This consolidation effort allowed for more hours for citizens who need assistance to meet with the welfare administrator and increased the amount of time for the Finance Director position.
5. The consolidation of the fire chief, full time fire fighter, building inspector and deputy health officer position from the four present positions to one position. This consolidation saved just over \$34,000.
6. The Information Technology Initiative which began in 2013 and will continue into 2014 has several facets;
 - a. Elimination of the four computer servers operated by the Town and transitioning to a cloud server. This process began in May of 2013 and is scheduled to be completed during the first quarter of 2014. This will consolidate all of the Town's computer functions to an offsite, managed common server. The common drive will allow IT collaboration among all of the Town's departments for the first time. Redundant back-up systems and managed email will provide for enhanced security. The Town's servers suffered several cyber attacks in 2013 resulting in considerable damage in some cases. This consolidation will eliminate the cost of replacing the expensive servers some of which are outdated.
 - b. Electronic records implementation. There was a major push to transition to electronic record keeping during the year. This was partially completed however most of the components of this effort are scheduled to occur in 2014. NH State statutes limit the ability of the Town to



totally automate our records. The statutes applying to Towns in regards to record keeping have not kept up with the modern world we live in.

7. The long awaited energy efficiency project at the town hall was funded from the 2013 Budget. Several of the windows at town hall were broken. The remainder did not meet modern energy codes. They were drafty and resulted in considerable heat escaping from the building in the winter time and cool air escaping in the summer. The windows are being replaced with windows that meet the new energy codes. We are insulating the attic which is not insulated at the present time. We anticipate this will reduce our heating and electrical costs. Numerous electrical and safety code violations were also corrected at the town hall this year. The lighting was replaced with the high efficiency lighting units in an effort to further reduce our operating costs.

8. The Main Street sidewalk project was completed with 100% funding from the Safe Routes to Schools Grant. This is a project that began in 2008.

We have initiated several projects that will carry into 2014. The Town for the first time in a very long time is selling pieces of Town owned land that are not needed. Four lots of land will go to auction in January of 2014. The goal is to put more property back on the tax rolls and into the economy. The Town does not have the resources to manage the various pieces of land it owns that it does not need for governmental operations.

The Town is exploring the options for collection and disposal of solid waste. The initial study indicates that contracting for the collection of solid waste is the most cost effective course of action. We are looking at a ten year contract for both collection and disposal of solid waste and recyclables. The expectation is that the change would occur in early to mid-2014.

The Board of Selectmen have created a Employee Benefits Study Committee to research options for health and dental insurance that is provided to employees. Over the last six years the cost has increased an average of 7% per year. The Federal Affordable Care Act will require changes in the plans provided to employees. The EBSC will look at viable cost effective options that meet the requirements of the ACA.

The Town in 2013 became subject to the EPA permit for storm water. The new draft permit is unprecedented in its regulatory requirements that would be placed upon the Town. The Town has joined with 21 other municipalities to contest many of the provisions of the new permit. The Town will be taking the minimum steps required by the permit in 2014. This has budgetary implications that are reflected in the proposed budget.

The Town received grant funding during the year for projects that will be underway in 2014. A grant was received for a back-up electric power generator for the Highway Facility. The Town was approved for another Safe Routes to School Grant in the amount of just over \$400,000 to construct a sidewalk on Granite St. where the present sidewalk ends behind the police station, across Rt. 3 to the entrance to Holiday Acres. This project is anticipated to be completed in 2015. This will allow safer pedestrian traffic from our downtown area to our business district as well as between Holiday Acres and our schools.

I wish to thank all of the department heads, officials and volunteers who are critical to the ability of the Town to provide services to its citizens.

Shaun Mulholland
Town Administrator



TOWN OF ALLENSTOWN

**BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER
16 SCHOOL STREET
ALLENSTOWN, NH 03275**

2013 Building/ CEO Annual Report

This past year the Building Department and the Fire department have combined resources to help streamline the code enforcement process. I am cross training the on duty firefighter to work with the building code as well as the fire codes for more of a one stop process for the residence of Allenstown.

In 2013 the town one new home built on Chestnut Dr. and many of the mobile homes upgraded to new units. A number of the mobile parks have been also upgrading the infrastructure with new code compliant underground power service to their units. We had a number of demolition permits. We issued a total of 146 permits this year.

I would like to thank the Select Board, Town Administrator and the town hall staff for their help and guidance in the past year. With the new position that I have residence can find me at the Town Hall or the Fire Station. I am always available to answer any code questions that you may have.

Sincerely
Dana Pendergast
Building Inspector/ COE





Town of Allenstown
Emergency Management Director
16 School Street
Allenstown, NH 03275
603-485-4276 ext. 112
smulholland@allenstownnh.gov

2013 Emergency Management Director

The year 2013 followed a pattern of several years of disaster declarations. The Town of Allenstown once again received FEMA funds for a declared federal disaster. The Nemo Storm of February 2013 brought blizzard conditions to the region. The Town received \$18,043 dollars from FEMA for reimbursement of emergency response and snow removal costs.

The Town completed the last of the property acquisitions in the Suncook River Floodplain. This project or series of projects began in 2008. A total of 34 homes were purchased and demolished. These projects have removed a large portion of the homes along the river that have sustained severe and repetitive flooding. A reforestation project was begun and continues in an effort to restore the floodplain. The objective is to enhance the capacity of the floodplain.

The Town made considerable progress in updating the Hazard Mitigation Plan. The re-write of plan is largely complete at this time. We are awaiting the Suncook River Hazard Mitigation component to be included in the plan. This will not be complete until sometime in 2014.

The Town continued its long standing emergency management exercise program. This year the focus was on responding to a 500 year flood with the Town's emergency management team being relieved by the NH Seacoast Incident Management Team. We also conducted a regional shelter exercise. Both exercises allowed the Town to test its emergency response plans and capabilities.

The Town received an Emergency Management Performance Grant to purchase a generator for the Highway Department. The grant provides just over \$17,000 in matching funds to purchase the generator. The generator will be installed in 2014.

The goals for 2014 are to maintain a high state of readiness by all of our departments to respond to disasters. The availability of grant funding for exercises has been restricted considerably. The ability to maintain our state of readiness will become more challenging over the next several years as the availability of funding becomes scarce.

Shaun Mulholland
Emergency Management Director





Town of Allenstown
Finance Director
16 School Street
Allenstown, NH 03275
603-485-4276 ext. 120
ddemers@allenstownnh.gov

2013 Finance Report

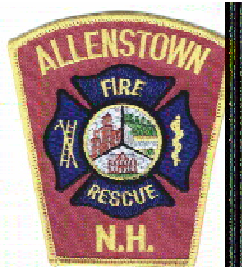
The Finance Director is responsible for the administrative and financial management of the town. Currently the Town of Allenstown does not have debt payments and maintains a mid to high range of unreserved fund balance.

As Finance Director, I have initiated several projects to increase efficiency and streamline the financial analysis of the town accounts.

- Re-codifying the expenditure codes in the town budget. The codes were not in compliance with the GFOA standards. This project should be complete by January 2014. This will allow us to analyze similar costs such as electricity over several departments.
- Payroll- Employee Payroll is in the process of changing to direct deposit and electronic paystubs. This will eliminate the amount of paper being wasted, postage mailing check stubs, and staff time distributing them.
- Electronic Time Cards- This will greatly reduce the workload of staff who repetitively enter the paper documents into several systems. This will allow for more efficient accountability as well.
- Invoicing- The Town of Allenstown creates invoices for different services such as Police Details. We have implemented a new program to properly track invoices and account for revenue that is due to the Town.
- Purchase Orders- We will be utilizing the accounting software as a tracking device to show when a purchase order is issued. This will allow us to track the budget more efficiently.
- Budget Worksheets- 2015 budgeting process will be done completely utilizing the BMSI Accounting Software. Currently we use Excel spreadsheets that need to be data entry and reconciled. The software can export into Excel allowing the Department Heads, Budget Committee and Selectmen to prepare their budgets. Once completed it can be imported back into the system. This will eliminate errors during the budgeting process.
- Cash Flow- Analyzed on a daily basis instead of once a week. Cash receipts are entered in the system daily instead of weekly.
- Bank Reconciliation- Reconciling accounts in a timely manner will allow mistakes to be found and addressed quickly. This will minimize errors that compound themselves over a long period of time, causing a snowball effect.

Diane Demers
Finance Director





Allenstown Fire Department

1 Ferry Street – Allenstown, NH 03275
Tel 603 485-9202 – Fax 603 268-0640
dpendergast@allenstownnh.gov

Chief Dana T. Pendergast

Deputy Chief Paul St. Germain

To the Citizens of Allenstown,

In 2013 we have seen a lot of changes in the Allenstown Fire Department. Longtime employee and Fire Chief Robert Martin left the town to take over the reins of the Pittsfield Fire Department we wish him lots of luck in his new venture. With Rob's departure Deputy Fire Chief Paul St.Germain assumed the role of Acting Fire Chief and led the department for a majority of the year. In December Dana Pendergast was hired as the new Fire Chief.

This past year the Fire Department responded to 641 incidents; of the calls that the Department responded to 388 calls were for Emergency medical aid which is 60.75 % of the runs we respond to. This is in line with the national average of 66% due to the fact that America is faced with an ageing population. Fire, Mutual Aid, Service and other calls make up 253 runs 39.25%. 52% of the calls that the Fire Department responded to were between the hours of 8:00 a.m. and 5:00 p.m.

Last year the town approved the purchase of a new engine and I am pleased to be waiting for the delivery of a new E-ONE Typhoon pumper. I have been told that it should be delivered in February of 2014 the remaining fire apparatus continues to be our concern due to its age. Currently our apparatus is Engine 3 a 2003 E-One 11 years old, Engine 4 a 1990 E-One 24 years old, Ladder 2 1991 E-One 23 years old, Ambulance 1 2004 AVE is 10 years old. With the delivery of the new pumper and our maintenance schedule I am hopeful that the remaining fleet will last a few more years.

Over the past year the men and woman of the Fire Department have spent a number of hours training to keep proficient in EMS and firefighting tactics. We were lucky to have buildings provided to us through the Federal flood plain buy out grant. This training is invaluable because it allows our firefighters the opportunity to practice their skills in a semi-controlled live fire condition. We have also had the opportunity to take part in 2 Emergency management training exercises that test command and control during a natural disaster.

In the past we have spoken about the second floor of the fire station that remains unfinished and unusable. This condition has existed for 13 years it is our hope that this valuable area can be finished at some point to add the necessary storage and living space needed in the fire station.

I and the members of the Allenstown Fire Department would like to thank the citizens of Allenstown for their past and future support. We along with the other departments can make Allenstown a community that we are proud to live in.

Chief Dana Pendergast



ALLENSTOWN FIRE DEPARTMENT FIRE ALARM BOX LOCATION

BOX #	STREET ADDRESS	BUSINESS
32	25 CANAL ST.	THOMAS HODGSON MILL
34	MAIN ST @ CANAL ST.	BY 71 MAIN ST.
36	WHITTEN ST.	BY 10 WHITTEN ST.
38	FERRY ST.	BY 32 FERRY ST.
41	48 ALLENSTOWN RD.	PEMBROKE PLAZA
42	GRANITE ST. @ NOTRE DAME	BY 37 GRANITE ST.
44	NOTRE DAME AVE @ BAILEY AVE	BY 16 NOTRE DAME AVE.
45	MAIN ST. @ GRANITE ST	BY 27 MAIN ST.
51	MAIN ST. @ SCHOOL ST.	BY 53 MAIN ST.
53	SCHOOL ST. @ VALLEY ST.	BY 34 SCHOOL ST.
58	CROSS ST. @ WILLOW ST.	BY 22 CROSS ST.
65	ALLENSTOWN RD	BY 43 ALLENSTOWN RD
67	3 CHESTER TURNPIKE	CONCORD WAREHOUSE SERVICES
75	HERITAGE DR. @ MEADOW LN.	BY 7 HERITAGE DR.
79	RIVER RD.	BY 37 RIVER RD.
84	TURNPIKE ST. @ SCHOOL ST.	BY 69 TURNPIKE ST.
85	10 BARTLETT ST.	MAILWAYS INC.
222	STATION CALL	
314	1 FERRY ST.	ALLENSTOWN FIRE STATION
345	90-98 MAIN ST.	RIVERSIDE TERRACE APT.
361	8 WHITTEN ST.	ALLENSTOWN RECREATION BUILDING
364	59 MAIN ST.	ALLENSTOWN LIBRARY
383	35 CANAL ST.	SUNCOOK WASTEWATER PLANT
386	14-16 FERRY ST	APARTMENT BUILDING
388	24-26 FERRY ST.	APARTMENT BUILDING
415	40 ALLENSTOWN RD.	ALLENSTOWN TRACTOR COMPANY
419	46 ALLENSTOWN RD.	RITE AID STORE
452	30 MAIN ST.	ALLENSTOWN ELEMENTARY SCHOOL
512	10 1/2 SCHOOL ST.	ARMAND DUPONT SCHOOL
516	10 SCHOOL ST.	ST. JOHN PARISH CENTER
534	16 SCHOOL ST.	ALLENSTOWN MUNICIPAL BUILDING
536	SUNCOOK POND APTS. BY APT. 27	
538	SUNCOOK POND APTS. BY APT. 4	
541	YOUNG DR.	SUNRISE HILL APARTMENTS
543	SUNRISE LANE	SUNRISE HILL ELDERLY APTS.
613	166 GRANITE ST.	ADVANCED EXCAVATION INC.
614	157 GRANITE ST.	ALLENSTOWN HIGHWAY GARAGE
615	168 GRANITE ST.	FORT MOUNTAIN TIMBER COMPANY
651	47 ALLENSTOWN RD.	SANDY'S CLASSIC TOUCH SALON
653	43 ALLENSTOWN RD.	GOSSELIN BUILDING
654	112 GRANITE ST.	CENTRE DE VERRE LLC
655	119 GRANITE ST.	GRANITE VIEW APARTMENTS
751	133 RIVER RD.	PINE HAVEN BOYS CENTER
811	SWIFTWATER DR.	SWIFTWATER CONDOS
821	50 PINEWOOD RD.	PRESIDENTS PROFESSIONAL PARK
822	50 PINEWOOD RD.	NH EXTERIORS WASHINGTON BLDG.
844	77 TURNPIKE ST.	AUBUCHON HARDWARE
846	78 TURNPIKE ST.	BIG JIM'S
852	2 BARTLETT ST	TURCOTTE BUILDING
864	65 PINEWOOD RD.	SUNCOOK BUSINESS PARK





***Allenstown Health Department
Town of Allenstown
16 School Street
Allenstown, NH 03275***

The mission of the Allenstown Health Department is to improve the health and safety of individuals, families and the community through health promotion, disease prevention and protection from public health threats

Each town in NH has a Health Officer who is nominated by local officials and appointed by the Director of the Division of Public Health Services. Local health officers have a critical role in effective local and regional public health planning and are responsible for enforcing applicable New Hampshire laws and administrative rules. They serve as a liaison between state officials, local elected officials, and the community on issues concerning local public health and are active participants in efforts to develop regional public health capacities. These roles have become more important than ever as NH faces continuing outbreaks of disease and demands for greater emphasis on public health emergency preparedness.

During 2013, the Health Officer responded to any complaint involving a potential health issue. Investigations conducted as a result of complaints received from tenants included mold, lack of heat, bed bugs. A failed septic system was also investigated.

Inspections were conducted at Pine Haven, the Armand Dupont School, Tender Years Day Care and a new foster home.

The Health Department has a page on the town's new website where articles about various health issues are posted. If anyone has suggestions for information that they would like to see posted to the website, please contact the health officer. (See below for contact information.) Examples of articles posted to the website this year include: sun exposure and skin cancer, "Try to Stop" tobacco, preventing diseases spread by mosquitoes, summer food safety tips, rabies, camping health and safety, antibiotic use, holiday health and safety tips, a consumer guide to safely roasting a turkey.

The Health Officer participated in a number of emergency planning events and trainings. These included training on Enhanced Incident Management/Unified Command at the Texas A&M Engineering Operations Center, attendance at the annual state Emergency Preparedness conference, a Summit on Mass Care and Sheltering, a town flooding exercise, and town hazard mitigation planning.

The Health Officer also participated in a meeting of the Capital Region Community Prevention Coalition and worked at a Capital Area Public Health Network hepatitis A vaccine clinic in Hopkinton.

As a member of the NH Health Officer Association, the health officer attended the annual meeting of this association.

The Health Officer position is part-time. For this reason, your health-related questions or concerns may not be addressed immediately, but every effort will be made to respond to you as soon as possible. You can reach me by calling town hall at (603) 485-4276 ext. 115. There is an automated voice mail system that allows you to leave a message. A message is then sent directly to my email alerting me that I have a message. You can also email me at jwelch@allenstownnh.gov. In some instances, I may not be able to offer a direct solution but will do my best to provide you with as much information and assistance as possible.

Respectfully submitted,

Health Officer





Town of Allenstown

Office of the Road Agent
161 Granite Street
Allenstown, NH 03275
Tel: (603)485-5460 Fax: (603)485-8669

To the Residents,

2013 was a busy year for the Highway Department. The Department changed several catch basins this year with another 8-12 to be done in 2014. The Cross St. Project is complete with the exception of notification plates being installed which will be completed in 2014. The plan for 2014 is to reconstruct the sidewalk on Ferry Streets north side to Reynolds Avenue. The Highway Department will continue to complete ditch work throughout the town.

The crack sealing equipment purchased this year has saved the town a significant amount of money in road repairs. This will help us continue to make improvements in highway reconstruction. I would like to take the time to express my thanks to the Select Board for their continuing support to the Highway Department.

The recycling program continues to be a success with the removal of approximately 450 tons of recyclables removed from the waste stream. This saves the residents over \$30,000.00 in tipping fees. We are currently reviewing different options for curbside trash pickup. One option is contracting this service to a private vendor. Information will be available on the Town of Allenstown's website www.allenstownnh.gov as it becomes available.

The Transfer Station

Summer Hours:

Apr. 6, 2014-Dec. 31, 2014

Tuesday 7-9:45 a.m.

Thursday 7-9:45 a.m.

Saturday 8-2:45 p.m.

Winter Hours:

Jan. 1-Apr. 5, 2014

Tuesday 7-9:45 a.m.

Thursday 7-9:45 a.m.

Saturday 8-Noon.

The Highway Department looks forward to servicing the Residents of Allenstown N.H.

In 2014

Thanks from all of us; Marc Boisvert Shop Foreman, Don Noel, Dave Bouffard, Chad Pelissier, Ed Higgins Truck Drivers.

Sincerely,
Ronnie Pelissier
Road Agent



Old Allenstown Meeting House 2013 Report



The Old Allenstown Meeting House restoration is now complete. We hope residents will take the time to visit our very unique Meeting House. On that note we are looking for volunteers to receive visitors during 2014. The Allenstown Historical Society and Daughters of the American Revolution volunteers do what they can but more help is needed. A power point presentation will be used this year to assist our guides.

Scheduling will continue to be handled by the AHS. We wish to thank everyone who helped us over the past (10) years. We hope the Old Allenstown Meeting House will be enjoyed by generations to come.



Armand E. Verville for the Steering Committee



Allenstown
Parks and Recreation Department
16 School Street
Allenstown, NH 03275
603-485-476 fax 603-485-8669

2013 Allenstown Parks and Recreation

2013 Parks and Recreation activities focused on continuing to maximize park usage, while looking ahead and planning for the future. We were able to successfully establish a Parks and Recreation Revolving Fund, which will enable us to support additional Parks and Recreation programming by collecting fees from new activities. We also replaced a door and performed other minor maintenance activities at Whitten Street Park.

Local sports teams including Suncook Soccer and Suncook Softball utilized Volunteers' Park, while the Recreation Center at Whitten Street Park is utilized largely by the Concord Boys and Girls Club. These organizations contributed time, effort and resources to maintain and improve the parks, and we sincerely thank them for their dedication to the parks.

Additionally, volunteers from Liberty Mutual Insurance replanted and reclaimed flowerbeds at Blueberry Express Park (located in front of Town Hall). We hope to have this great group of volunteers return in 2014.

Bridge Park continues to be a popular recreation spot for fishermen.

The Commission would like to acknowledge the Allenstown Police Department and Highway Department for their assistance in 2013. Without their support, our parks would not exist as they do today. We thank them for their continued support.

In 2014, we hope to continue to see improvements and upgrades at Volunteers' and Whitten Street Parks.

The Parks and Recreation Commission currently have a full three-member board. As always, feel free to contact us to make suggestions or provide support as we work to enhance Allenstown's recreational activities.

The Parks and Recreation Commissioners

Beth Houlis
Carl Schaefer
Peter Houlis





Town of Allenstown

Planning Board

16 School Street

Allenstown, NH 03275

603-485-4276 ext. 5

PlanningBoard@allenstownnh.gov

2013 was a busy year for the Allenstown Planning Board. The Board reviewed several plans, updated a few regulations and continued to work to improve our overall process. Additionally, the Board welcomed a new Chair – Chris Roy. We would also like to thank Dick Merrill for his years of service to the town, most recently as the outgoing Planning Board Chair. Thank you for all of your help Dick. You played a vital role in making the Board effective and efficient.

The plans reviewed by the Board included a minor lot line adjustment between two existing lots and three site plans. One of the site plans required working with the Zoning Board of Adjustment to organize a joint-meeting with the two boards. This effort allowed the Town to be as efficient as possible given the applicant's short window to move a new business to town. It also allowed both boards to be thorough in their reviews as they were both hearing the same information at the same time. Though they are permitted by law, joint board meetings do not happen often in New Hampshire, and the Planning Board would like to thank the Zoning Board for working with us in reviewing the proposal.

The Planning Board also provided feedback to the Town of Hooksett on a large-scale subdivision approved and located entirely within that community (420 +/- lots). This development will, among other things, increase the number of people in the area which can increase the customer base for our local businesses.

From a regulation and zoning standpoint the Board had an active year making a few changes to increase efficiency and ease of use of the documents. The Site Plan and Subdivision Regulations underwent a few "cleanup" changes this summer and early fall. For Town Meeting this year, the Board will present the voters with some revisions to the Zoning Ordinance as well with regard to ZBA membership eligibility requirements and the appeals process.

Finally, the Planning Board is continuing its ongoing update of the master plan. A survey was distributed this summer and early fall and visioning session was held in December. The survey will also be distributed to voters at town meeting and a second visioning session will be held Wednesday, April 2nd, 2014 at 6:30PM at the Allenstown Elementary School Gym. Please come and let us know how you would like to see Allenstown develop!

In closing, as the Board's work continues we as a community have taken advantage of the time we have had over the past few years to make sure that Allenstown is well positioned for growth as the economy begins to turn around. Development pressures are beginning to pick up again around the region and the work this and other Planning Boards have done over the past few years have put us in a good position going forward. There is still a bit more to do, most notably our master plan update as well as a few other items, but in the years to come we will be ready for the changes and opportunities that present themselves.

Respectfully Submitted,

Chris Roy, Planning Board Chair

Members of the Board 2013:

Chris Roy, Chairman Andrea Martel, Secretary

Larry Anderson, Member Jeff Gryval/Jason Tardiff, BOS Representative



ALLENSTOWN POLICE DEPARTMENT



This year the Allenstown Police Department went through several changes. After seven years as Chief of Police, Shaun Mulholland retired and became the Allenstown Town Administrator. On September 13, 2013 while serving as a Lieutenant, I was appointed by the Board of Selectmen as Chief of Police and shortly thereafter Sgt. Michael Stark was promoted to Lieutenant. Due to budget reductions, after twelve years of employment with the town we had to say goodbye to Cliff Jones, who was serving as the Animal Control Officer.

This year the town experienced reductions in criminal activity. In 2013, compared to 2012, criminal incidents reported or discovered by the police were down by 38%. Calls for Service decreased by 7% in 2013 compared to 2012. The number of arrests were down 11% and the number of traffic accidents increased by 13%

Comprehensive efforts by the department in conjunction with the efforts of our mutual aid agencies have been successful in reducing Allenstown's crime rate. The development and implementation of strategic planning has paid dividends already resulting in less crime, higher solve rates, and in turn higher conviction rates. Burglaries were down 14%, drug offenses were down 22% and the number of robberies went down by more than half from 2012.

Accidents had shown a 7% decline in 2011 and another 7% decline in 2012. In 2013 accidents increased by 11%. There were no traffic fatalities in 2013. Prior to 2012, we averaged two fatalities per year. The goal for 2014 will be to work with our community partners to further reduce the crime rate, enhance traffic safety and increase the quality of life in the town. One of my goals as Chief is to continue to make the streets that you travel with your families safer.

In 2013 the department suffered staffing shortages throughout the entire year. During that time we had two vacant police officer positions. In December we were able



to fill one position, and that officer will attend the January 2014 Police Academy. In January we will be conducting a hiring process for the remaining open position.

The department operates Facebook and Twitter sites in order to effectively share information with members of the public who wish to subscribe to either or both of those social media outlets. We have consolidated our department website to the town's website, www.allenstownnh.gov, and our page can be found there.

The statistical data for 2013 is as follows;

Accidents	89
Arrests	216
Criminal Incidents	407
Citations	1429
Calls for Service (In-Station)	6,405
Calls for Service (Dispatch Center)	12,185

The police department continues to work closely with other law enforcement agencies to enhance the safety and quality of life of the residents of Allenstown. The department is involved in several regional law enforcement initiatives. We also work closely with other town departments in order to provide better quality services more efficiently.

I would like to take this opportunity to thank the other departments for their cooperation as well as the citizens of Allenstown. Enhancing the quality of life in our community requires teamwork between the citizens and the public servants of their town. Also, I would like to extend a special thank you to Chief Peter Bartlett and Attorney Kim Chabot of the Hooksett Police Department for providing prosecution services to us during our time of need.

Lastly as Allenstown's newly appointed Police Chief, it is my sincere hope to serve you well in the upcoming year and years to come.

Chief Paul Paquette



**Allenstown Public Library
59 Main Street
Allenstown, NH 03275
603-485-7651
www.allenstownlibrary.org**

**Allenstown Public Library
Annual Report 2013**

The Allenstown Public Library had a staff change, as well as several improvements in 2013.

In March 2013, Pat Adams joined our staff as a part time library assistant. She managed craft/story time and has done an excellent job managing Inter-Library loan services.

Rose Bergeron continues to serve as a dedicated library assistant. Volunteers Shirley Rogers and Erica Doucet assisted with collections management and events.

Pauline Boutin joined us as Library Trustee Chair, JoAnne Dufort joined the board as Treasurer and after a short hiatus, Kimberly Carbonneau returned to serve as secretary of the Board of Trustees.

In Spring, Director Cushing and library trustees held the Small Hands, Big Minds fundraiser raffle, in which \$2,286 was raised for children's material and programming. Several local businesses donated items for the raffle, to which the library remains grateful. Statia Nichols proved to be an invaluable asset, soliciting several donations and tirelessly selling tickets.

The library conducted an extremely successful summer reading program in 2013. Seventy-seven children registered for the summer reading program with the theme "Dig Into Reading." With the assistance of a \$1000 Summer Reading Grant from the Dollar General Literacy Fund, the library was able to host several children's performers in conjunction with the summer reading program.

Also this summer, the library was fortunate enough to be chosen as the Lowes Heroes employee volunteer project site for the Concord, NH Lowes store. Lowes volunteers, assisted by volunteers from Pembroke Academy transformed the front library grounds with new landscaping, a beautiful new patio and new lawn furniture. We could not have completed this work without the hard work of the Allenstown Highway Department, who were generous with their time spent on this project. Patrons can now use the library wifi while relaxing on the patio. In addition, the patio provided needed (albeit seasonal) space for some summer programs. All community members are invited to relax on the patio and enjoy the summer weather. Finally Allenstown has become an official stop on the NH State Library's Interlibrary Loan van route, allowing us quick and easy access to ILL material. We thank the State library for squeezing us in.



The first meeting of the Allenstown Library Teen Advisory (ALTA) Board was held in Fall 2013. Allenstown resident Erica Doucet serves as the group's president. The teen group meets occasionally to complete volunteer projects/events for the library. Also this Fall, the library replaced the boiler after the previous boiler, originally installed in 1986, failed.

With the help of staff and volunteers, Dr. Cushing was able to complete the weeding and recataloging process. All collections are now easy to find with collection based prestamps. In addition the children's picture books are now cataloged by reading level and subject, making it easier for children to choose their own books.

The Downloadable books program officially launched in January 2012 and became the library's most popular program in 2013. The program grew 410% from the time it was first launched until the end of 2013. Use of the library continued to grow in 2013: circulation of physical material increased 227%, accounting for an average increase of 148% over the past five years. Our three public access computer see a lot of traffic: an average of fifteen users per day.

In late 2013, the library received a personal donation to fund the incorporation of a nonprofit Friends of the Library group. Dr. Cushing and several volunteers hope to get this group up and running in early 2014.

The trustees and library staff are looking forward to more members of the community taking advantage of the services at the Allenstown Public Library.





Allenstown Sewer Commission

35 Canal Street
Allenstown, NH 03275
603-485-5600
FAX 800-859-0081
www.allenstownnh.gov



To the Citizens of Allenstown:

In the spring of 2013 the new septage receiving and processing facility was put into operation. Throughout the rest of the year Sewer Department personnel continued to develop the station to be fully automated. In October the Sewer Commission held a Grand Opening, which generated the addition of three new haulers. The new receiving station allows up to four (4) haulers to discharge at the same time, reducing their wait and overall time spent at our facility.



Other improvements initiated at the treatment facility include a new building for housing a new chlorination/de-chlorination system and improvements to allow for pH adjustment of the plant effluent. These updates and improvements were completed by Sewer Department staff and contractors at minimal cost and will enable the facility to better handle high flows, while minimizing the possibility of violations of our EPA and State permits to operate the facility. In addition, three new natural gas services were installed and all of our heating systems have been converted to natural gas, which should result in future cost savings. We also completed the three year roof replacement project with the installation of the last two new roofs on the plant pump house and the River Road pump station.

Improvements to the collection system infrastructure included replacing a 6" asbestos cement sewer main on Court Street with an 8" PVC sewer main, as well as replacing the private service lateral connections up to the property line. Each private lateral was inspected and the homeowners were notified of any findings. Twenty manhole structures reported by the Highway Department as issues during winter maintenance were inspected and assessed for repair. The structures were rated and the ten with the highest priority issues were repaired. Each manhole repaired has a new hinged cover that says "Allenstown Sewer" and has a security devise to deter theft. Staff also assisted sewer customers throughout the year with backups and locating private sewer laterals.

The Board of Sewer Commissioners has reduced the 2014 sewer rate to \$7.59 per 1,000 gallons. The Commission and staff look forward to another productive year serving the citizens of Allenstown.

Respectfully submitted,

Dana Clement, Superintendent



Allenstown Sewer Commission

Annual Budget Report (Pre-Audit)

ACCOUNT	2013 YEAR END	2013 BUDGET	2014 BUDGET
REVENUE AND TRANSFERS IN*			
Sewer Rents	2,270,327.49	2,373,638.82	2,284,530.97
Misc. Income	4,166.72		
Interest Income	5,682.06		
Administrative Fees	1,716.42		
Inspection Fees	33.48		
Returned check fees	140.00		
Permit Fees	35.00		
TOTAL REVENUE	2,282,101.17	2,373,638.82	2,284,530.97
Transfer In from Capital Reserve			
TOTAL REVENUE AND TRANSFERS IN	2,282,101.17	2,373,638.82	2,284,530.97
OPERATING EXPENSE AND CAPITAL OUTLAY			
ALLENSTOWN OPERATING EXPENSE			
Utilities	3,644.34	10,925.00	4,930.00
Administration	8,039.99	4,665.00	4,620.00
Professional Fees	29,798.13	43,500.00	23,850.00
Equipment	664.47	22,235.00	3,400.00
Insurance	4,186.56	4,172.79	4,260.00
Laboratory	0.00	0.00	0.00
Operations	18,192.16	28,070.61	12,820.00
Vehicles	79.79	549.25	500.00
Collection System	107,282.98	110,000.00	60,000.00
Payroll	65,146.87	33,209.61	65,620.23
Payroll Expenses	13,521.96	11,861.10	16,295.00
Coll. Sys. Projects	725.10	10,000.00	10,000.00
TOTAL ALLENSTOWN OPERATING EXPENSE	251,282.35	279,188.36	206,295.23
TREATMENT FACILITY OPERATING EXPENSE			
Utilities	138,901.86	182,460.00	156,804.87
Administration	48,468.55	51,155.00	71,790.00
Professional Fees	16,250.35	58,000.00	54,650.00
Equipment	114,959.60	277,630.44	93,401.00
Insurance	19,997.43	22,472.11	23,735.00
Laboratory	17,190.91	17,750.00	21,750.00
Operations	520,744.33	478,451.39	578,467.31
Vehicles	2,768.13	3,406.75	3,800.00
Payroll	326,047.23	372,469.83	351,749.98
Payroll Expenses	129,212.25	135,590.12	150,825.58
Plant Projects	107,444.64	121,320.00	331,623.00
TOTAL TREATMENT FACILITY OPERATING EXPENSE	1,441,985.28	1,720,705.64	1,838,596.74
GROSS OPERATING EXPENSE	1,693,267.63	1,999,894.00	2,044,892.00
NON LAPSING FUND CARRY OVER	306,600.00		
EST. SURPLUS / DEFICIT TO CAPITAL RESERVE ACCT	282,233.54	373,744.82	239,638.97

*Funding is provided through Allenstown, Pembroke, and Hauled Waste Sewer Rents, not property taxes.



2113 TOWN OWNED PROPERTY

OWNER	MAP/LOT	ST #	STREET	ACRES	2013 Value
ALLENSTOWN, TOWN OF	102-003	37	RIVERSIDE DRIVE	1.8	\$52,900
ALLENSTOWN, TOWN OF	102-006	78	RIVERSIDE DRIVE	0.22	\$9,100
ALLENSTOWN, TOWN OF	102-025	3	ALBIN AVENUE	0.22	\$5,400
ALLENSTOWN, TOWN OF	102-026	1	ALBIN AVENUE	0.6	\$5,500
ALLENSTOWN, TOWN OF	102-027	2	ALBIN AVENUE	1.1	\$63,900
ALLENSTOWN, TOWN OF	102-028	4	ALBIN AVENUE	0.47	\$9,700
ALLENSTOWN, TOWN OF	103-002	32	RIVERSIDE DRIVE	0.25	\$9,500
ALLENSTOWN, TOWN OF	103-010	50	RIVERSIDE DRIVE	1.3	\$11,400
ALLENSTOWN, TOWN OF	103-011	52	RIVERSIDE DRIVE	0.27	\$9,600
ALLENSTOWN, TOWN OF	103-013	54	RIVERSIDE DRIVE	0.25	\$9,500
ALLENSTOWN, TOWN OF	103-017	62	RIVERSIDE DRIVE	1.1	\$58,500
ALLENSTOWN, TOWN OF	103-018	33	RIVERSIDE DRIVE	2.6	\$54,600
ALLENSTOWN, TOWN OF	104-003	19	FANNY DRIVE	1.35	\$44,400
ALLENSTOWN, TOWN OF	104-009	5	RIVERSIDE DRIVE	0.23	\$22,400
ALLENSTOWN, TOWN OF	104-010	1	RIVERSIDE DRIVE	0.66	\$27,500
ALLENSTOWN, TOWN OF	104-011	2	RIVERSIDE DRIVE	0.43	\$9,800
ALLENSTOWN, TOWN OF	104-012	4	RIVERSIDE DRIVE	0.22	\$9,400
ALLENSTOWN, TOWN OF	104-015	10	RIVERSIDE DRIVE	0.28	\$9,800
ALLENSTOWN, TOWN OF	104-018	14	RIVERSIDE DRIVE	0.25	\$9,700
ALLENSTOWN, TOWN OF	104-019	16	RIVERSIDE DRIVE	0.55	\$10,000
ALLENSTOWN, TOWN OF	104-021	20	RIVERSIDE DRIVE	0.21	\$9,300
ALLENSTOWN, TOWN OF	104-022	22	RIVERSIDE DRIVE	0.22	\$9,400
ALLENSTOWN, TOWN OF	104-025	28	RIVERSIDE DRIVE	0.26	\$9,600
ALLENSTOWN, TOWN OF	104-026	19	RIVERSIDE DRIVE	0.65	\$26,100
ALLENSTOWN, TOWN OF	104-027	17	RIVERSIDE DRIVE	0.44	\$137,200
ALLENSTOWN, TOWN OF	104-028	15	RIVERSIDE DRIVE	1.2	\$54,200
ALLENSTOWN, TOWN OF	104-029	11	RIVERSIDE DRIVE	0.299	\$24,100
ALLENSTOWN, TOWN OF	104-032	3	JILLERIC ROAD	1.67	\$44,200
ALLENSTOWN, TOWN OF	104-032-001		JILLERIC ROAD	0.15	\$4,100
ALLENSTOWN, TOWN OF	105-010	36	RIVER ROAD	0.23	\$28,500
ALLENSTOWN, TOWN OF	106-019	161	GRANITE STREET	7.7	\$296,700
ALLENSTOWN, TOWN OF	109-033	40	ALLENSTOWN ROAD	0.73	\$495,600
ALLENSTOWN, TOWN OF	109-034		GRANITE STREET	0.06	\$2,200
ALLENSTOWN, TOWN OF	109-037		ROUTE #3	0.59	\$26,100
ALLENSTOWN, TOWN OF	109-067		NOTRE DAME AVENUE	0.12	\$200
ALLENSTOWN, TOWN OF	110-001	51	TURNPIKE STREET	0.89	\$100,400
ALLENSTOWN, TOWN OF	110-002		TURNPIKE STREET	0.11	\$26,300
ALLENSTOWN, TOWN OF	110-057		RIVER RD/PINEWOOD RD	0.12	\$127,400
ALLENSTOWN, TOWN OF	112-001	16	SCHOOL STREET	1.2	\$408,700
ALLENSTOWN, TOWN OF	112-267	8	WHITTEN STREET	1.64	\$328,900
ALLENSTOWN, TOWN OF	112-276	1	FERRY STREET	1	\$612,400
ALLENSTOWN, TOWN OF	112-284	59	MAIN STREET	0.18	\$250,900
ALLENSTOWN, TOWN OF	115-004	35	CANAL STREET	12.2	\$1,680,900
ALLENSTOWN, TOWN OF	402-109		DOWST ROAD	27	\$85,400



OWNER	MAP/LOT	ST #	STREET	ACRES	2013 Value
ALLENSTOWN, TOWN OF	402-109-001		OFF DOWST ROAD	17.8	\$21,400
ALLENSTOWN, TOWN OF	402-115		DOWST ROAD	4.4	\$38,600
ALLENSTOWN, TOWN OF	402-116		PAUPER ROAD	9.2	\$48,800
ALLENSTOWN, TOWN OF	407-026-011	23	HILLSIDE DRIVE	MH	\$17,200
ALLENSTOWN, TOWN OF	407-028-001		DEERFIELD ROAD (cem.)	0.22	\$59,200
ALLENSTOWN, TOWN OF	407-039		REAR ROUTE 28	15	\$16,400
ALLENSTOWN, TOWN OF	407-040	100	DEERFIELD ROAD	0.44	\$122,300
ALLENSTOWN, TOWN OF	409-005	220	PINEWOOD ROAD	1.5	\$55,200
ALLENSTOWN, TOWN OF	409-016-001		JASPER DRIVE	3.41	\$45,600
ALLENSTOWN, TOWN OF	409-028-001	9	GILBERT ROAD	1.08	\$57,000
ALLENSTOWN, TOWN OF	409-032	289	PINEWOOD ROAD	8.289	\$80,700
ALLENSTOWN, TOWN OF	410-023		REAR GRANITE STREET	7.6	\$8,500
ALLENSTOWN, TOWN OF	410-025		OFF GRANITE STREET EXT	5	\$5,600
ALLENSTOWN, TOWN OF	410-029		REAR GRANITE STREET EXT	15	\$16,400
ALLENSTOWN, TOWN OF	410-031		REAR GRANITE STREET EXT	23	\$2,700
ALLENSTOWN, TOWN OF	410-032		REAR GRANITE STREET EXT	8.7	\$9,700
ALLENSTOWN, TOWN OF	410-035		REAR PODUNK ROAD	25	\$26,500
ALLENSTOWN, TOWN OF	410-036		REAR GRANITE STREET	14.9	\$18,100
ALLENSTOWN, TOWN OF	411-004		REAR OLD CHESTER TURNPIKE	31	\$3,600
ALLENSTOWN, TOWN OF	411-005		REAR OLD CHESTER TURNPIKE	97	\$8,700

Allenstown School District property not included in this list.

SUPERVISORS OF THE CHECKLIST

Chairperson, Louise Letendre

Supervisor of the Checklist, 16 School St., Allenstown, NH 03275

TOWN OF ALLENSTOWN, NEW HAMPSHIRE

REPORT OF THE SUPERVISOR OF THE CHECKLIST

To the Residents of Allenstown:

The Supervisors of the Checklist were responsible for one (1) election, three (3) voter registrations, one (1) school deliberative meeting and one (1) town deliberative session in 2013. Louise Letendre and Kristopher Fowler have also been working on duplicate voters for the State of New Hampshire.

PARTY AFFILIATION

2,701 REGISTERED VOTERS

795 REPUBLICANS

831 DEMOCRATS

1,075 UNDECLARED

2013 BUDGET AND RELATED EXPENDITURES

TOTAL BUDGET:	\$3,300.00
Salaries	\$3,100.00
Supplies	<u>\$100.00</u>
DIFFERENCE	\$100.00

Respectfully Submitted,

Louise Letendre, Chairperson



Annual Report of Tri-Town EMS

This year saw some changes to the ambulance service in Allenstown and Pembroke. An inter-municipal agreement was entered into by the two towns to provide ambulance service for the towns. The personnel from the old Tri-Town Volunteer Emergency Ambulance Service were absorbed by the newly created service with no interruption of emergency services to the communities. Tri-Town EMS is governed by a Board which includes the fire chief's from both towns, the two Town Administrators, a member from each community and a representative of the Tri-Town EMS employees; all of whom report to the selectmen from each town.

Tri-Town EMS currently employs 3 full time employees and about 30 per diem paramedics, AEMT/Intermediates and basics/EMT's. All three levels are transitioning to new service levels as defined by the National Registry of EMT's and adopted by the State of NH Bureau of EMS services.

In 2013, Tri-Town EMS responded to a total of 1088 calls between Allenstown, Pembroke and mutual aid towns of Hooksett, Epsom, Manchester, Bow, Chichester and Concord. There were 421 calls (roughly 39%) for service to Allenstown; 591 calls (roughly 54%) for service to Pembroke; 53 calls (5%) for service to Hooksett; 15 calls (1%) for service to Epsom and the remainder split between the remaining mutual aid towns.

City	# of Runs	% of Runs
Allenstown (Town of)	421	38.69%
Bow (Town of)	2	0.18%
Chichester	1	0.09%
Concord	3	0.28%
Epsom (Town of)	15	1.38%
Hooksett (census name for Hooksett Compact)	53	4.87%
Manchester	1	0.09%
Pembroke (Town of)	591	54.32%
Suncook	1	0.09%
Unknown	0	0.00%
Total	1088	100%

Of these calls, as indicated in the chart below, 525 of the 1088 calls required an advanced level service (AEMT/Intermediate or paramedic). Having a paramedic available to the towns 24/7 has saved the towns an estimated \$315,000 in intercept costs.

City	# of Runs	% of Runs
Allenstown (Town of)	214	40.76%
Bow (Town of)	2	0.38%
Concord	1	0.19%
Epsom (Town of)	9	1.71%
Hooksett (census name for Hooksett Compact)	28	5.33%
Manchester	1	0.19%
Pembroke (Town of)	269	51.24%
Suncook	1	0.19%
Unknown	0	0.00%
Total	525	100%



Tri-Town EMS was able to update its 20+ year old stretcher with an electric stretcher that is capable of carrying weight up to 700 pounds. By converting to the electric stretcher along with the use of the stair chair with tracks, this will also help reduce workmens compensation claims for back injuries.

Conversion from TTVEAS to Tri-Town EMS has had some growing pains in that it has slowed down compensation from the insurance companies, including Medicare and Medicaid. Once Tri-Town EMS received authorization from Medicare/Medicaid for billing, compensation is being recovered from the first half of the year and the return rate is steadily improving.

Tri-Town EMS is participating with the NH Bureau of EMS on a committee to implement a community paramedicine program. It is the goal of community paramedicine program to fill in the gaps produced by changes to the health care laws and provide our communities with a more comprehensive degree of coverage.

Generally, people think of an ambulance service as caring for the sick and injured. We are happy to report that this past year the Allenstown Fire Department, Police Department and Tri-Town EMS personnel were able to assist in bringing a new life into the world. The crews were recognized at an Allenstown Selectman meeting by the Allenstown Fire Chief.

We look forward to providing the two communities with emergency services over the next year and express our appreciation to the communities for their support and commitment to our joint organization.

Respectfully submitted

Joyce C. Booker-Janvrin, BS, EMT-P
Acting Director





Town of Allenstown
Trustees of Trust Funds
16 School St. Street
Allenstown, NH 03275
603-485-4276
landerson@allenstownnh.gov

Trustees of the Trust Funds Annual Report 2013:

To the Residents of Allenstown;

I would like to take this moment to personally thank the Trustees of Trust Funds for dedicating their time, effort, and commitment into serving their community, Carol Merrill, and Edgar McKenney for all their help.

As you know by the 2012 Annual Report the Trustees invested the Trust Funds with TD Wealth Management to be able to have the Trust Funds make a better interest rate. The Trustees would like to thank Robert Magan Investment Manager and Karen Weinhold Investment Assistant for all the help in the investment strategy for the Town of Allenstown. With their help we make between 2 to 5 % interest with an average of 2.25 % monthly.

If stayed with TD Bank on a CD account the interest would have been 0.33 % which is crazy.

The Trustees have been very busy keeping track of the Trust Funds to make sure that they do not lose any of The Trust Funds.

The Trust Funds are invested in the Bond Market regulated by RSA's and the Investment Policy of the Trustees in which control how we can invest the Trust Funds,

Thank you for your time and energy.

Larry Anderson
Bookkeeper





Town of Allenstown
Welfare Administrator
16 School Street
Allenstown, NH 03275
603-485-4276 ext. 120
ddemers@allenstownnh.gov

Welfare Report 2013

The Town of Allenstown Welfare Program provides temporary emergency assistance to residents in need of basic services. The following services were provided to residents in 2013:

Services	Assistance Granted	Total Budget Expended
Rental Assistance	49	\$25,170
Electrical Assistance	12	\$ 2,165
Fuel Assistance	29	\$ 7,987
Medical Assistance	0	\$ 0
Burial Assistance	2	\$ 1,500
Food Assistance	3	\$ 322

The Town of Allenstown received \$3,912 in welfare lien reimbursements. The Town of Allenstown's Holiday Programs were a great success this year. We received \$2,100 in Christmas donations from local businesses, organizations and individuals to purchase gifts for needy children. The Giving Tree was also a great success; Allenstown residents, organizations, St. John the Baptist Parishioners and businesses picked tags from the tree and purchased wonderful gifts for these children. These two programs served 70 children with Christmas gifts this year.

The Capital Region Holiday Food Programs, provided meals for 147 families this year. I would like to thank, the Interfaith Food Pantry, Big Jim's, Town Hall Staff and the Fire Department for their support with these programs.

The Welfare Administrator is the designated shelter manager during emergencies. The Allenstown shelter volunteers met several times during the year to prepare for a disaster. This year we participated in a regional shelter exercise to test our ability to serve our residents. The evaluations of the shelter exercise showed a high level of performance to accomplish the task of operating the shelter. I would like to thank the volunteers for a job well done. If you would like to become a shelter volunteer please contact me at 485-4276 ext. 120, we are always looking for additional members.

Respectfully Submitted:

Diane M. Demers
Welfare Administrator





Town of Allenstown
Zoning Board of Adjustment
16 School Street
Allenstown, NH 03275
603-485-4276

Zoning Board of Adjustment
Annual Report to the Town 2013

This year the Board has had a slow year, most likely due to the prolonged economic stagnation affecting our country, state and town. However the Allenstown Zoning Board continues to be ready to hear any cases that may come before us. Should a citizen wish to make changes to their property or make changes in the use of their property that are prohibited by code or ordinance, and in their opinion the enforcement of the ordinance places an unfair or undue burden on the reasonable use of their property, they may appeal the Code Enforcement Officer's decision to the Zoning Board of Adjustment. Those with abutting properties will be informed of the hearing and the Board will hear all sides of the matter, and may consult with other town officials as well. The Zoning Board does not set precedent, that is, we hear each case on its own merits and are not bound by previous decisions. You and your neighbors will receive fair treatment from the Board.

This year many of the ZBA members are new to the committee, and although I have served as vice-chair for several years, this is my first year as chair. During the last year our former chair, Larry Anderson, had to step down from the Zoning Board because he was elected to the Sewer Commission and by statute is prohibited from serving in both positions. Mr. Anderson has been an able leader. We will miss him, and we wish him well in his new position of service to our community.

Respectfully Submitted,
Eric Feustel, Chair
Allenstown Zoning Board of Adjustment



Financial Reports





SUMMARY INVENTORY OF VALUATION

DUE DATE: SEPTEMBER 1, 2013

Municipality Name

ALLENSTOWN

Original Date (mm/dd/yy)

1 0 1 5 2 0 1 3

County Name

MERRIMACK

Revision Date (mm/dd/yy)

1 0 1 5 2 0 1 3

This is to certify that the information provided in this report was taken from the official records and is correct to the best of our knowledge and belief (Rev 1707).

Assessor's Name

A V I T A R A S S O C I A T E S

Municipal Official Name 1

J a s o n T a r d i f f

Municipal Official Name 2

J e f f G r y v a l

Municipal Official Name 3

S a n d y M c K e n n e y

Municipal Official Name 4

Municipal Official Name 5

Municipal Official Name 6

Preparer Name

D o n n a S e v e r a n c e

Preparer Email

d s e v e r a n c e @ a l l e n s t o w n n h . g o v

Preparer Phone

4 8 5 - 4 2 7 6 x 1 1 4

By checking this box, I declare that I have examined the information contained in this report and to the best of my belief it is true, correct and complete under penalties of perjury.

☒ Municipal Officials

☐ Assessing Official

☒ Preparer

REPORTS REQUIRED: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

NOTE: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7. Please complete all applicable pages and refer to the instructions for individual items.





2013 MS-1 Report

1	VALUE OF LAND ONLY-EXCLUDE AMOUNT LISTED IN LINES 3A, 3B and 4	NUMBER OF ACRES	2013 ASSESSED VALUATION
A.	Current Use (At Current Use Values) RSA 79-A (p6)	3 1 5 6 . 1 6	2 1 7 2 2 1
B.	Conservation Restriction Assessment (Current Use Values) RSA 79-B (p7)	1 4	3 6 2
C.	Discretionary Easements RSA 79-C (p7)	0	0
D.	Discretionary Preservation Easements RSA 79-D (p8)	0	0
E.	Taxation of Land Under Farm Structures RSA 79-F (p8)	0	0
F.	Residential Land (Improved and Unimproved Land)	1 6 0 5 . 2 8	6 0 0 3 9 3 0 0
G.	Commercial/Industrial Land (DO NOT Include Utility Land)	7 4 2 . 0 4	1 2 2 5 0 7 0 0
H.	Total of Taxable Land (Sum of Lines 1A, 1B, 1C, 1D, 1E, 1F and 1G)	5 5 1 7 . 4 8	7 2 5 0 7 5 8 3
I.	Tax Exempt and Non-Taxable Land	7 1 6 7 . 1 2	1 1 0 5 8 0 0 0
2	VALUE OF BUILDINGS ONLY-EXCLUDE AMOUNT LISTED IN LINES 3A, and 3B	# of STRUCTURES	2013 ASSESSED VALUATION
A.	Residential		1 1 6 3 5 6 9 0 0
B.	Manufactured Housing as defined in RSA 674:31		1 6 5 2 7 8 0 0
C.	Commercial & Industrial (Do not include utility buildings)		3 5 6 4 7 3 0 0
D.	Discretionary Preservation Easements RSA 79-D (p8)	0	0
E.	Taxation of Farm Structures RSA 79-F (p8)	0	0
F.	Total of Taxable Buildings (Sum of Lines 2A, 2B, 2C, 2D, and 2E)		1 6 8 5 3 2 0 0 0
G.	Tax Exempt & Non-Taxable Buildings		1 6 6 3 2 1 0 0
3	UTILITIES-See RSA 83-F:1 V for complete definitions		2013 ASSESSED VALUATION
A.	Utilities (From p5 Grand Total of All A Utilities)		7 7 7 2 4 0 0
B.	Other Utilities (From p5 Total of All Other Utilities)		0
4	MATURE WOOD and TIMBER RSA 79-5		0
5	VALUATION BEFORE EXEMPTIONS (Total of Lines 1H, 2F, 3A, 3B and 4)		2 4 8 8 1 1 9 8 3





2013
MS-1 Report

	TOTAL # GRANTED	2013 ASSESSED VALUATION														
6 CERTAIN DISABLED VETERANS RSA 72:36-a (Paraplegic & Double Amputees Owning Special Adapted Homesteads with VA Assistance)	0	0														
7 IMPROVEMENTS TO ASSIST THE DEAF RSA 72:38-b V	0	0														
8 IMPROVEMENTS TO ASSIST PERSONS WITH DISABILITIES RSA 72:37-a	0	0														
9 SCHOOL DINING/DORMITORY/KITCHEN EXEMPTION RSA 72:23-IV (Standard Exemption Up To \$150,000 For Each)	0	0														
10a NON UTILITY WATER AND AIR POLLUTION CONTROL EXEMPTION RSA 72:12-a	0	0														
10b UTILITY WATER AND AIR POLLUTION CONTROL EXEMPTION RSA 72:12-a	0	0														
11 MODIFIED ASSESSED VALUATION OF ALL PROPERTIES (Line 5 Minus Lines 6, 7, 8, 9, 10a, and 10b) (This Figure Will Be Used To Calculate The Total Equalized Value For The Municipality)		<table><tr><td></td><td></td><td>2</td><td>4</td><td>8</td><td>8</td><td>1</td><td>1</td><td>9</td><td>8</td><td>3</td></tr></table>			2	4	8	8	1	1	9	8	3			
		2	4	8	8	1	1	9	8	3						
	AMOUNT PER EXEMPTION	TOTAL # GRANTED	2013 ASSESSED VALUATION													
12 BLIND EXEMPTION RSA 72:37	3 0 0 0 0	3	4 5 0 0 0													
13 ELDERLY EXEMPTION RSA 72:39-a & b (p6)		<table><tr><td></td><td></td><td>5</td><td>8</td></tr></table>			5	8	<table><tr><td></td><td></td><td>1</td><td>8</td><td>4</td><td>9</td><td>5</td><td>0</td><td>0</td></tr></table>			1	8	4	9	5	0	0
		5	8													
		1	8	4	9	5	0	0								
14 DEAF EXEMPTION RSA 72:38-b	0	0	0													
15 DISABLED EXEMPTION RSA 72:37-b	0	0	0													
		TOTAL # GRANTED	2013 ASSESSED VALUATION													
16 WOOD HEATING ENERGY SYSTEMS EXEMPTION-RSA 72:70		0	0													
17 SOLAR ENERGY SYSTEMS EXEMPTION-RSA 72:62		0	0													
18 WIND POWERED ENERGY SYSTEMS EXEMPTION-RSA 72:66		0	0													
19 ADDITIONAL SCHOOL DINING/DORMITORY/KITCHEN EXEMPTIONS-RSA 72:23 IV		0	0													
20 TOTAL DOLLAR AMOUNT OF EXEMPTIONS (Sum of Lines 12-19)			<table><tr><td></td><td></td><td>1</td><td>8</td><td>9</td><td>4</td><td>5</td><td>0</td><td>0</td></tr></table>			1	8	9	4	5	0	0				
		1	8	9	4	5	0	0								
21 NET VALUATION Used To Compute Municipal, County, and Local Education Tax Rates (Line 11 minus Line 20)			<table><tr><td></td><td></td><td>2</td><td>4</td><td>6</td><td>9</td><td>1</td><td>7</td><td>4</td><td>8</td><td>3</td></tr></table>			2	4	6	9	1	7	4	8	3		
		2	4	6	9	1	7	4	8	3						
22 LESS UTILITIES (Line 3A) Do not include the value of other utilities listed in Line 3B			<table><tr><td></td><td></td><td>7</td><td>7</td><td>7</td><td>2</td><td>4</td><td>0</td><td>0</td></tr></table>			7	7	7	2	4	0	0				
		7	7	7	2	4	0	0								
23 NET VALUATION WITHOUT UTILITIES TO COMPUTE STATE EDUCATION TAX (Line 21 minus Line 22)			<table><tr><td></td><td></td><td>2</td><td>3</td><td>9</td><td>1</td><td>4</td><td>5</td><td>0</td><td>8</td><td>3</td></tr></table>			2	3	9	1	4	5	0	8	3		
		2	3	9	1	4	5	0	8	3						
NOTES: town wide update of values																





UTILITY SUMMARY: ELECTRIC, HYDROELECTRIC, RENEWABLE-MISC., NUCLEAR, GAS/PIPELINE, WATER & SEWER

List by individual company/legal entity the valuation of operating plants employed in the production, distribution, and transmission of electricity, gas pipeline, water and petroleum products. Include ONLY the names of the companies listed on the Instructions Sheets (See instruction page 12)

Who Appraises/Establishes The Utility Value in The Municipality? (If Multiple, Please List)

Avitar associated of NE

If the Municipality Uses DRA Utility Values is it Equalized By The Ratio?

☐ Yes ☒ No

SECTION A

LIST ELECTRIC COMPANIES-See page 12 in the instructions

2013 ASSESSED VALUATION

PUBLIC SERVICE CO. OF NH	4	0	8	2	4	0	0
NATIONAL GRID	1	8	1	1	6	0	0
THOMAS HODGSON & SONS INC.	8	6	5	4	0	0	
NH ELECTRIC COOPERATIVE INC.	4	9	5	2	0	0	
UNITIL ENERGY SYSTEMS, INC	6	6	4	0	0		

A1 TOTAL OF ALL ELECTRIC COMPANIES LISTED IN THIS SECTION:

				7	3	2	1	0	0	0
--	--	--	--	---	---	---	---	---	---	---

LIST GAS COMPANIES-See page 12 in the instructions

2013 ASSESSED VALUATION

TENNECO INC.	4	5	1	4	0	0	

A2 TOTAL OF ALL GAS COMPANIES LISTED IN THIS SECTION:

				4	5	1	4	0	0
--	--	--	--	---	---	---	---	---	---

LIST WATER AND SEWER COMPANIES-See page 12 in the instructions

2013 ASSESSED VALUATION

									0
--	--	--	--	--	--	--	--	--	---





LIST WATER AND SEWER COMPANIES-See page 12 in the instructions

A3 TOTAL OF ALL WATER AND SEWER COMPANIES LISTED IN THIS SECTION:

0

GRAND TOTAL VALUATION OF ALL A UTILITY COMPANIES (Sum of Lines A1-3 Must Agree With Page 3 Line 3A)

7 7 7 2 4 0 0

SECTION B

LIST OTHER UTILITY COMPANIES (Exclude telephone companies):

2013 ASSESSED VALUATION

0

B1 TOTAL OF ALL OTHER COMPANIES LISTED IN THIS SECTION (Must Agree With Page 2 Line 3B)

0

VETERANS' TAX CREDITS

LIMITS

* NO. OF INDIVIDUALS

ESTIMATED TAX CREDITS

RSA 72:28 Veterans' Tax Credit/ Optional Veterans' Tax Credit

\$50 Standard Credit

\$51 up to \$500 upon adoption by city/town

5 0 0

2 0 0

9 9 5 0 0

RSA 72:29-a Surviving Spouse

"The surviving spouse of any person who was killed or died while on active duty in the armed forces of the United States..."

\$700 Standard Credit

\$701 up to \$2,000 upon adoption by city or town

7 0 0

0

0

RSA 72:35 Tax Credit for Service-Connected Total Disability

"Any person who has been honorably discharged from the military service of the United States and who has total and permanent service-connected disability, or who is a double amputee or paraplegic because of service-connected injury..."

\$700 Standard Credit

\$701 up to \$2,000 upon adoption by city or town

2 0 0 0

1 6

3 2 0 0 0

TOTAL NUMBER AND AMOUNT

*If both husband and/or wife qualify for the credit they count as 2.

*If someone is living at a residence such as a brother & sister, and one qualifies count as 1, not one-half.

2 1 6

1 3 1 5 0 0

DISABLED EXEMPTION REPORT - RSA 72:37-b

DEAF EXEMPTION REPORT - RSA 72:38-b

SINGLE

MARRIED

SINGLE

MARRIED

INCOME LIMITS

0

0

INCOME LIMITS

0

0

ASSET LIMITS

0

0

ASSET LIMITS

0

0





ELDERLY EXEMPTION REPORT - RSA 72:39-a											
NUMBER OF FIRST TIME FILERS GRANTED ELDERLY EXEMPTION FOR CURRENT TAX YEAR			PER AGE CATEGORY		TOTAL NUMBER OF INDIVIDUALS GRANTED AN ELDERLY EXEMPTION FOR THE CURRENT TAX YEAR & TOTAL AMOUNT OF EXEMPTIONS GRANTED						
AGE	#	AMOUNT PER INDIVIDUAL	AGE	#	MAXIMUM ALLOWABLE EXEMPTION AMOUNT				TOTAL ACTUAL EXEMPTION AMOUNT GRANTED		
65-74	1	2 0 0 0 0	65-74	2 1	4 2 0 0 0 0				4 0 0 8 0 0		
75-79	0	3 0 0 0 0	75-79	9	2 7 0 0 0 0				2 2 0 8 0 0		
80+	0	5 0 0 0 0	80+	2 8	1 4 0 0 0 0 0				1 2 2 7 9 0 0		
			TOTAL	5 8	2 0 9 0 0 0 0				1 8 4 9 5 0 0		
INCOME LIMITS		SINGLE			ASSET LIMITS		SINGLE		8 5 0 0 0		
		MARRIED					MARRIED		8 5 0 0 0		
COMMUNITY REVITALIZATION TAX RELIEF INCENTIVE - RSA 79-E											
Adopted:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				IF YES, NUMBER OF STRUCTURES:			0		
CURRENT USE REPORT - RSA 79-A											
		TOTAL NUMBER OF ACRES RECEIVING CURRENT USE		ASSESSED VALUATION		OTHER CURRENT USE STATISTICS		TOTAL NUMBER OF ACRES			
FARM LAND		2 0 1 . 4 3		4 0 9 6 9		RECEIVING 20% RECREATION ADJUST.		5 7 4 . 5 9			
FOREST LAND		2 5 2 4 . 3 4		1 6 5 1 1 8		REMOVED FROM CURRENT USE DURING CURRENT TAX YEAR		3 . 5			
FOREST LAND w/ DOCUMENTED STEWARDSHIP		3 3 7 . 3		1 0 2 0 4							
UNPRODUCTIVE LAND		4 2 . 5 3		4 2 5				TOTAL NUMBER			
WET LAND		5 0 . 5 6		5 0 5		TOTAL NUMBER OF OWNERS IN CURRENT USE		7 2			
TOTAL (must match p2)		3 1 5 6 . 1 6		2 1 7 2 2 1		TOTAL NUMBER OF PARCELS IN CURRENT USE		1 1 9			





LAND USE CHANGE TAX									
GROSS MONIES RECEIVED FOR CALENDAR YEAR (JAN 1, 2012 THROUGH DEC 31, 2012)								1 4 2 0 0	
CONSERVATION ALLOCATION: PERCENTAGE		1 0 0		AND/OR DOLLAR AMOUNT				0	
MONIES TO CONSERVATION FUND								0	
MONIES TO GENERAL FUND								0	
CONSERVATION RESTRICTION ASSESSMENT REPORT - RSA 79-B (Must File PA-60)									
	TOTAL NUMBER OF ACRES RECEIVING CONSERVATION		ASSESSED VALUATION		OTHER CONSERVATION RESTRICTION ASSESSMENT STATISTICS			TOTAL NUMBER OF ACRES	
FARM LAND	0		0		RECEIVING 20% RECREATION ADJUSTMENT			0	
FOREST LAND	6		2 8 2		REMOVED FROM CONSERVATION DURING CURRENT YEAR				
FOREST LAND W/ DOCUMENTED STEWARDSHIP	0		0						
UNPRODUCTIVE LAND	8		8 0					TOTAL NUMBER	
WET LAND	0		0		TOTAL NUMBER OF OWNERS IN CONSERVATION RESTRICTION			1	
TOTAL (must match page 2)	1 4		3 6 2		TOTAL NUMBER OF PARCELS IN CONSERVATION RESTRICTION			1	
DISCRETIONARY EASEMENTS - RSA 79-C									
TOTAL NUMBER OF ACRES	# OF OWNERS	ASSESSED VALUATION		DESCRIPTION OF DISCRETIONARY EASEMENTS GRANTED (i.e.: Golf Course, Ball Park, Race Track, etc.)					
0	0	0							
TAXATION OF FARM STRUCTURES & LAND UNDER FARM STRUCTURES - RSA 79-F									
TOTAL NUMBER GRANTED	TOTAL NUMBER OF STRUCTURES	TOTAL NUMBER OF ACRES	ASSESSED VALUATION LAND			ASSESSED VALUATION STRUCTURES			
0	0	0	0			0			





DISCRETIONARY PRESERVATION EASEMENTS - RSA 79-D

Historic Agricultural Structures

TOTAL NUMBER OF OWNERS	TOTAL NUMBER OF STRUCTURES	TOTAL NUMBER OF ACRES	ASSESSED VALUATION LAND	ASSESSED VALUATION STRUCTURES
0	0	0	0	0

MAP

LOT

BLOCK

%

DESCRIPTION (i.e. Barns, Silos, Etc.)





**2013
MS-1 Report**

TAX INCREMENT FINANCING DISTRICTS RSA 162-K
(See Tax Increment Financing District Instructions for Details)

	TIF #1	TIF #2	TIF #3
Tax Increment Finance District Name			
Date of Adoption/Modification (mm/dd/yy)			
A Original Assessed Value			
B + Unretained Captured Assessed Value			
C = Amounts Used on P2 (for tax rate purposes)			
D + Retained captured assessed value (* be sure to manually add this figure when running warrant)			
E = Current Assessed Value			

	TIF #4	TIF #5	TIF #6
Tax Increment Finance District Name			
Date of Adoption/Modification (mm/dd/yy)			
A Original Assessed Value			
B + Unretained Captured Assessed Value			
C = Amounts Used on P2 (for tax rate purposes)			
D + Retained captured assessed value (* be sure to manually add this figure when running warrant)			
E = Current Assessed Value			

LIST REVENUES RECEIVED FROM PAYMENTS IN LIEU OF TAX

Amounts listed below should not be included in assessed valuation column on page 2

	REVENUE	NUMBER OF ACRES
State & Federal Forest Land, Recreation and/or Flood control land from MS-4 acct. 3356 & 3357	0	0
White Mountain National Forest Only acct. 3186	0	0
	REVENUE	LIST SOURCE(S) OF PAYMENT IN LIEU OF TAXES
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	





LIST REVENUES RECEIVED FROM PAYMENTS IN LIEU OF TAX

Amounts listed below should not be included in assessed valuation column on page 2

	REVENUE	LIST SOURCE(S) OF PAYMENT IN LIEU OF TAXES
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	
TOTALS of account 3186 (exclude WMNF)	0	

Note: If Municipality has Village Districts/Precincts an MS-1V Report MUST be filed for each MS-1V Report is available at http://www.revenue.nh.gov/munc_prop/municipal-services-forms/town-city.htm

Note: Please Use the Submit Via Email button on PG 1 to send to equalization@dra.nh.gov
Save your data in PDF form by selecting File --> Save As --> PDF



DEPARTMENT OF REVENUE ADMINISTRATION
Municipal Services Division
2013 Tax Rate Calculation

11/1/13

Dem.

TOWN/CITY: ALLENTOWN

Gross Appropriations	5,553,142
Less: Revenues	3,177,982
	0
Add: Overlay (RSA 76:6)	47,895
War Service Credits	131,500

Net Town Appropriation	2,554,555
Special Adjustment	0

Approved Town/City Tax Effort	2,554,555
-------------------------------	-----------

TOWN RATE
10.35

SCHOOL PORTION

Net Local School Budget:			
Gross Approp. - Revenue	9,618,881	774,083	8,844,798
Regional School Apportionment			0
Less: Education Grant			(4,279,211)

Education Tax (from below)	(565,133)
Approved School(s) Tax Effort	4,000,454

LOCAL
SCHOOL RATE
16.20

EDUCATION TAX

Equalized Valuation(no utilities) x	\$2.435
232,087,528	565,133
Divide by Local Assessed Valuation (no utilities)	
239,145,083	

STATE
SCHOOL RATE
2.36

COUNTY PORTION

Due to County	646,823
	0

Approved County Tax Effort	646,823
----------------------------	---------

COUNTY RATE
2.62

TOTAL RATE
31.53

Total Property Taxes Assessed	7,766,965
Less: War Service Credits	(131,500)
Add: Village District Commitment(s)	0
Total Property Tax Commitment	7,635,465

PROOF OF RATE

Local Assessed Valuation	Tax Rate	Assessment
Education Tax (no utilities)	2.36	565,133
All Other Taxes	29.17	7,201,832
		7,766,965

TRC#
51

TRC#
51



Tax Collector's Report

FOR THE MUNICIPALITY OF ALLENSTOWN

YEAR ENDING: 2013

January - July 8th

Debits	Levy for Year of this Report 2013	Prior Levies 2012	
Uncollected Taxes Beg. Of Year:			
Property Taxes	625,559.50		
Excavation Taxes	\$ 1,559.36		
Land Use Change	\$ 169.84		
Yield Taxes	\$ 70.71		
Utilities			
Taxes Committed This Year:			
Property Taxes			
Added Property Taxes			
Excavation Taxes			
Yield Taxes			
Yield Interest			
Utilities			
Overpayments:			
Property Taxes			
2013 prepayments	\$ 28,645.33		
Land Use Change			
Utilities			
excavation			
Utilities Interest			
Interest Collected on Delinquent Tax	\$ 1,571.18		
Interest Collected on excavation			
Total Debits:	\$ 657,575.92	\$ -	\$ -



Tax Collector's Report

FOR THE MUNICIPALITY OF ALLENSTOWN

YEAR ENDING: 2013

January - July 8th

Credits:	Levy for Year of this Report 2013	Prior Levies 2012	
Remitted to Treas. During Yr.:			
Property Taxes	\$ 267,236.61		
Excavation Taxes			
Yield Interest			
Yield Taxes			
Utilities			
Interest	\$ 1,571.18		
Excavation Interest			
conversion to lien			
2013 prepayments	\$ 23,092.49		
Abatements Made:			
Property Taxes			
Resident Taxes			
Excavation			
Yield Taxes			
Utilities			
Curr. Levy Deeded			
Utilities Interest			
Uncollected Taxes End of Yr.:			
Property Taxes	363,875.73		
Excavation Tax	\$ 1,559.36		
Property taxes adjustment	\$ 169.84		
Yield Taxes	\$ 70.71		
Utilities			
Total Credits:	\$ 657,575.92	\$ -	\$ -

\$



Tax Collector's Report

FOR THE MUNICIPALITY OF ALLENSTOWN

YEAR ENDING: 2013

January - July 8th

Debits:	Last Year's Levy	2012	2011	Prior
Unredeemed Liens Balance at Beg. Of Fiscal Year:	\$ 313,730.88	\$ 202,761.52	\$ 84,597.35	\$ 34,509.08
Liens Executed During Fiscal Year:				
Interest & Costs Coll. After Lien Execution	\$ 359.03	\$ 41.47	\$ 838.37	\$ 332.31
CREDIT BALANCE	\$ 1.24		\$ 12.14	
NEED TO APPLY TO 2012	\$ 46.00			
REFUND				
Total Debits:	\$ 314,137.15	\$ 202,802.99	\$ 85,447.86	\$ 34,841.39

Credits: Remittance to Treas.	Last Year's Levy	2012	2011	Prior
Redemptions	\$ 5,709.31		\$ 885.51	\$ 3,208.23
Int./Costs (After Lien Exection)	\$ 359.03	\$ 41.47	\$ 838.37	\$ 332.31
Abatements of Unredeemed Taxes				
Liens Deeded to Municipalities				
Unredeemed Liens Bal. End of Yr.	\$ 308,068.81	\$ 202,761.52	\$ 83,723.98	\$ 31,300.85
Total Credits:	\$ 314,137.15	\$ 202,802.99	\$ 85,447.86	\$ 34,841.39

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a)? Yes

Tax Collector's Signature

Kathleen Rogers

Date: 2/11/2014



2013 TOWN CLERK'S REPORT

AUTO PERMITS FOR 2013	\$	560,624.98
BUILDING PERMITS	\$	18,354.70
DOG FINES	\$	900.00
DOG LICENSES	\$	4,415.50
FIRE DEPARTMENT INC & BURNER PERMIT	\$	2,535.00
HIGHWAY DEPARTMENT	\$	48,304.61
MARRIAGE LICENSES	\$	238.00
POLICE DEPARTMENT INC	\$	18,848.24
TOWN MISC INCOME	\$	130,188.32
VITAL RECORDS	\$	1,310.00
WELFARE DEPARTMENT INC	\$	<u>5,746.84</u>
	\$	791,466.19

RESPECTFULLY SUBMITTED

Kathleen Rogers
TOWN CLERK



TOWN TREASURER'S REPORT
01/01/2013 through 12/31/2013

Funds / Financial Institution	Balance 1/01/2013	Receipts and Transfers During Period	Disbursements and Transfers During period	Balance 12/31/2013
GENERAL FUND				
<i>TD Bank</i>	\$ 556,141.93	\$ 11,373,443.24	\$ 9,890,192.29	\$ 2,039,392.88
PUBLIC FINANCE MONEY MARKET				
<i>TD Bank</i>	983,579.48	415,423.76	510,000.00	889,003.24
<i>NHPDIP</i>	904.92	-	-	904.92
PAYROLL ACCOUNT				
<i>TD Bank</i>	78,171.12	1,265,984.05	1,270,327.88	73,827.29
PUBLIC SAFETY FUND				
<i>TD Bank</i>	27,815.39	8,931.00	-	36,746.39
CONTRACTOR ESCROW				
<i>TD Bank</i>	0.00	4,200.87	3,978.07	222.80
RECREATION DEPT				
<i>TD Bank</i>	138.08	0.07	-	138.15
CONSERVATION COMM				
<i>TD Bank</i>	1,350.77	0.68	-	1,351.45
GRANTS SUB-ACCOUNT				
<i>TD Bank</i>	53,014.00	272.50	53,286.50	-
SEWER FUND				
<i>TD Bank</i>	315,024.69	2,344,011.20	2,250,189.57	408,846.32
TOTALS	\$ 2,016,140.38	\$ 15,412,267.37	\$ 13,977,974.31	\$ 3,450,433.44

Respectfully Submitted,

Carol B. Andersen

CAROL B. ANDERSEN
Treasurer



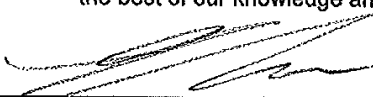
MS-9

STATE OF NEW HAMPSHIRE
 Department of Revenue Administration
 Municipal Services Division
 P.O. BOX 487, Concord, NH 03302-0487
 (603) 271-3397

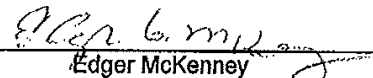
Please Insert total of ALL Funds here.

\$1,508,369.46**REPORT OF TRUST AND CAPITAL RESERVE FUNDS**City/Town_ AllenstownFor Year Ended_ Dec12/31/2013**CERTIFICATE**

This is to certify that the information in this report was taken from official records and is correct to the best of our knowledge and belief.


Lawrence Anderson

Signed by the Trustees of Trust Funds


Edger McKenneyon this date 1-30-14

Carol Merrill**REMINDERS FOR TRUSTEES**

1. **INVESTMENT POLICY**-RSA 31:25 requires the trustees to adopt an investment policy and review and confirm this policy at least annually.

2. **PROFESSIONAL BANKING AND BROKERAGE ASSISTANCE** - RSA 31:38-a enables you to have a professional banking or brokerage firm assist you in performing your trustee duties. Refer to the law for further information.

Attributable expenses may be charged against the trust funds involved. Per recommendation of the Attorney General's Office, any charges in excess of 8% of the trust fund income must be charged to the general fund. Please list these expenses on the bottom of pages 2-3 of the MS-10 form and in the appropriate column on the MS-9 form.

3. **WEB SITE** - A trustee handbook can be down loaded from the web site for the Attorney General's Charitable Trust Division <http://www.state.nh.us/oag/char/html>

4. **FAIR VALUE** - Fold and complete page 4 to disclose the fair value (market value) of principal only. This information may be obtained from financial publications or from your professional banker or broker.

5. **CAPITAL RESERVE FUNDS** - Must be kept in a separate account and not intermingled with any other funds of the municipality (RSA 35:9).

6. **WHEN and WHERE TO FILE** - By March 1 if filing for a calendar year and by September 1 if filing for optional fiscal year. See address on page 4 of this form. If you hold funds for the school, the school business administrator will also need a copy for the school's financial report.



2013 Wealth Sub-Account Report for
Town of Allenstown IMA
Changes in Fund Balances
YTD Totals as of Dec. 31, 2013

Name Of Trust Fund	Purpose Of Trust	Beginning Principal Balance	Additional/ New Funds Created	Withdrawals	Total Principal Balance	Beginning Income Balance	Income Received	Income Expended	Fees Paid	Cash Gains Or (Losses) On Securities	Total Accum. Income	Total Of Principal & Income	Total Market Value
CEMETERY COMMON TRUST FUND													
Evans Cemetery	Cemetery	275.00	-	-	275.00	1,037.24	33.04	-	(5.89)	(10.78)	1,053.61	1,328.61	1,311.62
Catharine Bates	Cemetery	100.00	-	-	100.00	859.52	24.16	-	(4.37)	(7.89)	871.59	971.59	958.16
Peter Donahue	Cemetery	50.00	-	-	50.00	251.48	7.84	-	(1.40)	(2.58)	255.37	315.37	311.33
John Harris	Cemetery	100.00	-	-	100.00	436.60	13.51	-	(2.41)	(4.41)	443.29	543.29	535.95
Louise M. Evans	Cemetery	200.00	-	-	200.00	1,468.93	42.03	-	(7.49)	(13.71)	1,489.75	1,689.75	1,688.14
Emmanuel Labrecque	Cemetery	150.00	-	-	150.00	450.52	15.12	-	(2.70)	(4.83)	458.01	608.01	600.23
Albert Michaud	Cemetery	100.00	-	-	100.00	171.07	6.83	-	(1.22)	(2.23)	174.45	274.45	270.54
Subtotal Cemetery Common Trust	Cemetery	400.00	-	-	400.00	721.34	28.23	-	(5.03)	(9.21)	735.13	1,135.13	1,120.51
CAPITAL RESERVE TRUST FUND		1,375.00	-	-	1,375.00	5,405.60	170.77	-	(30.44)	(55.73)	5,491.20	6,866.20	6,778.39
Capital Reserve Equipment	Capital Reserve	839.96	-	-	839.96	731.87	39.58	-	(7.06)	(12.50)	751.48	1,591.44	1,571.08
Capital Reserve	Capital Reserve	-	-	-	-	4,021.13	101.26	-	(18.05)	(33.00)	4,071.23	4,071.23	4,019.23
Police Computer Equip	Capital Reserve	3,801.67	-	-	3,801.67	1,980.71	122.95	-	(21.92)	(40.12)	1,941.62	4,943.29	4,880.07
Conservation Comm.	Capital Reserve	3,000.00	-	-	3,000.00	951.55	99.91	-	(17.81)	(32.61)	1,011.15	4,011.15	3,965.77
CRF Recreation	Capital Reserve	-	-	-	-	9,400.94	236.73	-	(42.20)	(77.26)	9,518.22	9,518.22	9,396.49
Fire Depart. Equipment	Capital Reserve	-	-	-	-	556.73	14.02	-	(2.50)	(4.39)	563.67	563.67	556.46
Fire Safety Equipment	Capital Reserve	553.83	-	-	553.83	928.33	50.43	-	(8.39)	(16.46)	927.50	2,027.50	2,001.57
General Expandable Trust	Capital Reserve	-	-	-	-	2,002.52	50.43	-	(6.55)	(12.18)	2,027.50	2,027.50	2,001.57
Haz-Mat	Capital Reserve	5,022.35	-	-	5,022.35	2,499.86	37.32	-	(6.65)	(12.18)	2,499.86	1,500.65	1,481.46
Highway Dept. Equip.	Capital Reserve	24,424.06	-	-	24,424.06	4,422.08	189.42	-	(33.77)	(61.82)	4,360.20	7,516.05	7,518.85
Highway Garage	Capital Reserve	76,000.00	-	-	76,000.00	15,065.84	2,216.88	-	(129.48)	(237.05)	17,039.39	28,205.99	28,832.47
Landfill CRF	Capital Reserve	4,263.88	-	-	4,263.88	4,787.82	202.33	-	(43.36)	(78.75)	4,706.71	9,255.62	9,204.21
Master Plan	Capital Reserve	-	-	-	-	1.42	0.04	-	(0.01)	(0.01)	1.44	1.44	1.42
Old Allenstown Meet. House	Capital Reserve	-	-	-	-	1.31	0.03	-	(0.01)	(0.01)	1.33	1.33	1.31
Police Cruiser	Capital Reserve	-	-	-	-	4,385.54	110.43	-	(19.69)	(36.04)	4,440.25	4,440.25	4,383.47
Police Safety Facilities	Capital Reserve	-	-	-	-	5,645.61	152.59	-	(27.20)	(49.80)	5,721.20	6,135.37	6,056.91
Public Safety	Capital Reserve	414.17	-	-	414.17	5,210.81	528.77	-	(84.26)	(172.56)	5,472.77	21,260.30	20,988.39
Recycling	Capital Reserve	15,787.53	-	-	15,787.53	100,287.10	2,525.38	-	(450.17)	(824.14)	101,538.17	101,538.17	100,288.59
Sewer S. Construction	Capital Reserve	6,211.41	-	-	6,211.41	7,860.94	354.36	-	(68.17)	(115.64)	8,036.49	14,247.90	14,055.68
Sewer Reconstruction/Equip	Capital Reserve	119,647.18	263,603.00	(82,631.00)	300,619.18	33,950.79	4,616.89	-	(810.83)	(1,257.21)	35,759.54	335,418.32	332,116.32
Sodic Surplus	Capital Reserve	825,829.12	-	-	825,829.12	62,194.68	17,325.47	-	(3,086.40)	(5,654.05)	70,771.70	696,605.82	687,557.83
SWTF Construction	Capital Reserve	27,718.51	-	-	27,718.51	8,671.98	916.37	-	(163.35)	(299.05)	9,125.95	36,844.45	36,372.25
SWTF Recon/Equip.	Capital Reserve	300.00	-	-	300.00	100.78	10.09	-	(1.80)	(3.29)	105.78	405.78	400.59
Tax Map	Capital Reserve	2,502.56	-	-	2,502.56	1,360.18	97.27	-	(17.34)	(31.74)	1,408.37	3,910.93	3,860.91
Town Bldg/Main Fund	Capital Reserve	-	-	-	-	20,000.00	251.54	-	(44.60)	(70.09)	196.85	20,136.85	19,879.31
Solid Waste Vehicle	Capital Reserve	916,136.23	283,603.00	(86,130.00)	1,113,609.23	276,657.44	31,028.46	-	(5,519.50)	(9,857.14)	287,842.00	1,401,451.23	1,385,994.94
Subtotal Capital Reserve	Capital Reserve	-	-	-	-	12,502.10	318.45	-	(145.50)	(267.10)	12,907.56	32,907.56	32,486.70
SCHOOL FUNDS		20,000.00	-	-	20,000.00	14,838.66	1,152.52	-	(205.45)	(376.12)	15,410.61	45,330.40	45,746.76
School Building Maint.	Capital Reserve	20,000.00	-	-	20,000.00	14,838.66	1,152.52	-	(205.45)	(376.12)	15,410.61	45,330.40	45,746.76
Special Ed	Capital Reserve	30,528.79	-	-	30,528.79	4,812.72	550.39	-	(98.11)	(173.62)	5,085.38	22,129.65	21,848.63
High School Tuition	Capital Reserve	17,044.26	-	-	17,044.26	1,854.06	253.50	-	(45.19)	(82.73)	1,969.65	10,192.54	10,062.19
School Techn. Fund	Capital Reserve	8,202.89	-	-	8,202.89	386.71	137.40	-	(24.49)	(43.74)	424.78	5,324.51	5,453.86
Facilities Assn. CRF	Capital Reserve	5,089.73	-	-	5,089.73	34,385.26	2,512.26	-	(519.13)	(950.40)	35,827.39	117,093.66	115,596.14
Subtotal School	Capital Reserve	81,255.67	-	-	81,255.67	316,449.30	34,111.49	-	(4,457.50)	(10,872.27)	329,161.19	1,525,411.09	1,506,369.46
Total		998,776.90	283,603.00	(86,130.00)	1,196,249.90	316,449.30	34,111.49	(4,457.50)	(6,068.83)	(10,872.27)	329,161.19	1,525,411.09	1,506,369.46



REPORT OF THE TRUST FUNDS OF THE TOWN OF ALLENSTOWN YEAR ENDED DECEMBER 31, 2012

REPORT OF THE TRUST FUNDS OF THE TOWN OF ALLENSTOWN, NIJAN. 1 - DEC. 31, 2013

REPORT OF THE TRUST FUNDS OF THE TOWN OF ALLENSTOWN, NJ, JAN. 1 - DEC. 31, 2013												
# of Shares or Other Units	DESCRIPTION OF INVESTMENT (Names of Banks, Stocks, Bonds, etc.)	PRINCIPAL				INCOME				GRAND TOTAL Principal & Income End of Year		
		Balance Beginning of Year	Purchases	Cash Capital Gains	Proceeds from Sales	Gains/Losses from Sales	Balance End of Year	Fair Value of Principal End of Year	Income During Year		Expended During Year	Balance End of Year
79,250.460	TD ASSET MGMT US GOVT PORT INSTL #2	12,155.89	984,144.61		953,250.32		43,050.18	43,050.18	8,157.62	28,036.30	36,200.28	79,250.46
30,000.000	U S TREASURY NOTE 2.625% 07/31/2014	249,815.63	30,663.28		245,250.16	(4,555.47)	30,663.28	30,438.30	0.00	6,928.78	0.00	30,663.28
155,000.000	U S TREASURY NOTE 2.625% 12/31/2014	146,972.66	25,775.39		10,427.34	(70.71)	162,250.00	158,782.00	0.00	3,665.49	0.00	162,250.00
200,000.000	U S TREASURY NOTE 2.125% 03/31/2015	104,472.65	108,350.98		5,201.95	(21.68)	207,600.00	205,352.00	0.00	2,674.41	0.00	207,600.00
40,000.000	U S TREAS. BONDS 4.000% 02/15/2014	0.00	40,448.44		0.00	0.00	40,448.44	40,308.00	0.00	19.89	0.00	40,448.44
150,000.000	U S TREAS. BONDS 4.000% 02/15/2014	157,312.50	157,379.88		0.00	0.00	157,379.88	155,496.00	0.00	991.54	0.00	157,379.88
160,000.000	U S TREAS NT 2.5% 10/15/2015	0.00	159,619.53		0.00	0.00	159,619.53	159,806.40	0.00	4,026.51	0.00	159,619.53
0.000	FNMA 2.375% 04/1/2016	0.00	41,829.99		0.00	0.00	41,829.99	41,689.60	0.00	152.72	0.00	41,829.99
0.000	FED NATL MTG ASSN 2.500% 05/15/2014	124,058.40	0.00		0.00	0.00	0.00	0.00	0.00	95.00	0.00	124,058.40
115,000.000	FED HOME LN MTG 5.00% 01/30/2014	68,877.90	0.00		122,624.40	(1,434.00)	0.00	0.00	0.00	1,662.50	0.00	68,877.90
45,000.000	BRANCH BK & TRUST 1.45% 10/03/2016	0.00	126,552.80		67,590.96	(1,286.94)	0.00	0.00	0.00	2,195.84	0.00	126,552.80
30,000.000	COCA-COLA CO 1.8% 09/01/2016	0.00	45,420.76		0.00	0.00	45,420.76	45,421.65	0.00	2,089.34	0.00	45,420.76
25,000.000	COMCAST CORP 5.89% 03/15/2016	0.00	30,877.80		0.00	0.00	30,877.80	30,720.60	0.00	(54.66)	0.00	30,877.80
55,000.000	DEUTSCHE BANK AG 2.375% 01/11/2013	50,215.00	0.00		0.00	0.00	28,212.25	27,609.75	0.00	115.50	0.00	50,215.00
25,000.000	GEN ELEC CAP CORP 1.635% 07/02/2015	66,118.65	5,059.55		50,000.00	(215.00)	0.00	0.00	0.00	300.74	0.00	28,212.25
45,000.000	HOMEREPOT INC 5.40% 03/01/2016	0.00	28,205.80		15,272.55	14.40	55,920.05	55,895.75	0.00	595.75	0.00	55,920.05
70,000.000	IPMORGAN CHASE & CO 1.875% 3/20/15	50,983.00	10,130.30		0.00	0.00	28,205.80	27,422.25	0.00	961.01	0.00	28,205.80
45,000.000	ROYAL BANK OF CA 85% 03/08/2016	50,551.00	10,066.00		15,307.45	12.55	45,818.40	45,608.40	0.00	417.75	0.00	45,818.40
55,000.000	ONTARIO PROVINCE 2.950% 02/05/2015	68,602.30	10,343.20		60,000.00	(657.00)	0.00	0.00	0.00	791.16	0.00	68,602.30
45,000.000	SBC COMMUNICATIONS 5.10% 09/15/2014	54,306.50	10,454.60		5,327.75	(44.55)	71,950.20	71,950.20	0.00	1,830.23	0.00	71,950.20
15,000.000	WAL-MART STORES INC 1.50% 10/25/2015	15,436.80	5,090.90		5,327.75	(102.90)	45,059.25	44,937.45	0.00	116.75	0.00	15,436.80
30,000.000	WAL-MART STORES INC 2.25% 07/08/2015	36,659.70	5,149.65		5,128.60	(17.00)	15,382.10	15,235.45	0.00	2,266.04	0.00	36,659.70
60,000.000	WELLS FARGO & CO 1.25% 02/13/2015	50,530.00	10,056.30		10,413.80	(60.40)	31,335.15	30,795.50	0.00	187.92	0.00	50,530.00
	TOTALS	1,307,068.58	1,918,831.26	0.00	1,725,815.76	(10,873.27)	1,489,210.81	1,477,169.18	8,157.62	34,111.49	36,200.28	1,525,411.09



MS-10
REPORT OF THE TRUST FUNDS OF THE TOWN OF ALLENSTOWN
YEAR ENDED DECEMBER 31, 2012

MS-10

STATE OF NEW HAMPSHIRE
Department of Revenue Administration
Municipal Services Division
P.O. BOX 487, Concord, NH 03302-0487
(603) 271-3397

Please insert total of ALL Funds here.

\$1,508,369.46

REPORT OF TRUST AND CAPITAL RESERVE FUNDS

City/Town_ Allenstown

For Year Ended_ Dec

12/31/2013

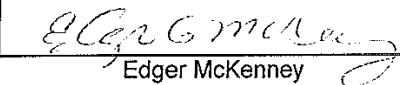
CERTIFICATE

This is to certify that the information in this report was taken from official records and is correct to the best of our knowledge and belief.



Lawrence Anderson

Signed by the Trustees of Trust Funds



Edger McKenney

on this date 1-30-14



Carol Merrill

REMINDERS FOR TRUSTEES

1. INVESTMENT POLICY-RSA 31:25 requires the trustees to adopt an investment policy and review and confirm this policy at least annually.

2. PROFESSIONAL BANKING AND BROKERAGE ASSISTANCE - RSA 31:38-a enables you to have a professional banking or brokerage firm assist you in performing your trustee duties. Refer to the law for further information.

Attributable expenses may be charged against the trust funds involved. Per recommendation of the Attorney General's Office, any charges in excess of 8% of the trust fund income must be charged to the general fund. Please list these expenses on the bottom of pages 2-3 of the MS-10 form and in the appropriate column on the MS-9 form.

3. WEB SITE - A trustee handbook can be down loaded from the web site for the Attorney General's Charitable Trust Division <http://www.state.nh.us/oas/char/html>

4. FAIR VALUE - Fold and complete page 4 to disclose the fair value (market value) of principal only. This information may be obtained from financial publications or from your professional banker or broker.

5. CAPITAL RESERVE FUNDS - Must be kept in a separate account and not intermingled with any other funds of the municipality (RSA 35:9).

6. WHEN and WHERE TO FILE - By March 1 if filing for a calendar year and by September 1 if filing for optional fiscal year. See address on page 4 of this form. If you hold funds for the school, the school business administrator will also need a copy for the school's financial report.



2013 EMPLOYEE SALARIES

Patricia Adams	\$ 4,395.00	Keith Lambert	\$ 1,288.35
Carol Andersen	\$ 3,288.00	Tiffany Lawrence**	\$ 47,024.54
Lawrence Anderson	\$ 1,625.00	Stacie Lavoie	\$ 704.12
Paul Apple	\$ 9,678.05	Marc Lee	\$ 24,920.32
Jeffrey Backman	\$ 58,231.56	Vincent Lembo III	\$ 1,469.40
Cynthia Baird	\$ 32,430.78	Louise Letendre	\$ 1,312.96
George Baker	\$ 49,695.20	Brian Locke	\$ 1,961.48
Gina Baldasaro	\$ 3,259.22	Linda Markiewicz	\$ 2,521.05
Rose Bergeron	\$ 7,749.00	Andrea Martel	\$ 50,240.34
Stanley Bodner	\$ 419.96	Robert Martin	\$ 52,997.13
Marc Boisvert	\$ 49,617.22	Sandra McKenney	\$ 1,699.92
David Bouffard	\$ 33,320.28	Jeffrey McNamara	\$ 1,375.00
Christopher Breton	\$ 1,061.58	Keith Melanson	\$ 2,126.86
Shawn Buxton	\$ 1,133.12	Shaun Mulholland**	\$ 89,762.10
Carl Caporale	\$ 884.53	Dawn Nadin	\$ 679.88
James Casteel	\$ 1,030.08	Donald Noel	\$ 36,153.56
Dawn Chabot	\$ 34,953.78	Diane O'Callaghan	\$ 8,576.13
Glen Chislett**	\$ 43,981.39	Alicia O'Rourke	\$ 62,756.84
Dana Clement	\$ 89,765.44	Justin Ordeshook	\$ 48.56
Richard Courtemanche	\$ 492.80	Maurice Paquette	\$ 1,513.02
Amber Cushing	\$ 22,621.00	Paul Paquette**	\$ 66,254.69
Robin Cushing	\$ 4,849.53	Chad Pelissier	\$ 30,176.76
Richard Daughen	\$ 42,546.95	Ronnie Pelissier	\$ 59,086.40
Diane Demers	\$ 34,933.36	Dana Pendergast	\$ 34,197.01
Kristopher Fowler	\$ 934.20	Christopher Robinson	\$ 6,661.50
Simon Fraser	\$ 691.66	James Rodger	\$ 5,384.84
Daumanic Fulice	\$ 1,172.61	Kathleen Rogers	\$ 37,517.40
Jeffrey Gardner	\$ 3,655.28	Brian Rondeau	\$ 3,983.66
Robert Girard, Sr.	\$ 934.20	Christopher Roy	\$ 3,670.14
Kristen Griffin	\$ 1,022.50	Brian Sdankus	\$ 2,439.04
Jeffrey Gryval	\$ 1,699.92	Donna Severance	\$ 22,599.82
Jonathan Harry	\$ 812.70	Scott Silkman	\$ 1,267.04
David Herron	\$ 18,647.26	Richard Slager	\$ 50,403.05
Christopher Hess	\$ 592.11	Douglas Smith	\$ 19,707.00
Cheryl Hey	\$ 13,198.83	Russell Smock	\$ 49,791.14
Edward Higgins	\$ 35,863.10	Paul St. Germain	\$ 10,520.92
Heather Hill	\$ 1,760.14	Micheal Stark**	\$ 56,980.13
Clifford Jones	\$ 8,899.28	Jason Tardiff	\$ 1,999.92
Brian Jordan**	\$ 47,501.73	Beth Tower**	\$ 52,190.54
Alyson King	\$ 30,776.81	Bryan Wilcox	\$ 2,319.22
Jeffrey King**	\$ 40,516.97	Erin Young	\$ 9,518.84
Eric Lambert	\$ 1,963.10		

**** Full time police
officers salaries includes
detail pay which is not
paid from tax dollars**





PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Allenstown
Allenstown, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Allenstown as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Allenstown as of December 31, 2012, and the respective changes in financial position and, where applicable, cash flows thereof, and the respective budgetary comparison for the general fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.



*Town of Allenstown
Independent Auditor's Report*

Other Matters

Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

Accounting principles generally accepted in the United States of America require that the Schedule of Funding Progress for Other Postemployment Benefit Plan (page 34) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers them to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Allenstown's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements.

The combining and individual fund financial schedules and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial schedules and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Report on Other Legal and Regulatory Requirements

In accordance with *Government Auditing Standards*, we have also issued our report dated July 17, 2013 on our consideration of the Town of Allenstown's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Allenstown's internal control over financial reporting and compliance.

July 17, 2013

Sheryl A. Platt, CPA
PLODZIK & SANDERSON
Professional Association



EXHIBIT A
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Statement of Net Position
December 31, 2012

	Governmental Activities	Business-type Activities	Total
ASSETS			
Cash and cash equivalents	\$1,643,234	\$ 280,861	\$ 1,924,095
Investments	208,098	988,282	1,196,380
Intergovernmental receivables	42,999	-	42,999
Other receivables, net of allowances for uncollectible	930,036	271,208	1,201,244
Prepaid items	33,622	-	33,622
Tax deeded property, subject to resale	27,085	-	27,085
Capital assets, not being depreciated:			
Land	2,637,950	25,962	2,663,912
Construction in progress	-	271,453	271,453
Capital assets, net of accumulated depreciation:			
Land improvements	-	12,523	12,523
Buildings and building improvements	710,172	-	710,172
Machinery, equipment, and vehicles	343,513	590,221	933,734
Infrastructure	-	2,530,933	2,530,933
Total assets	<u>6,576,709</u>	<u>4,971,443</u>	<u>11,548,152</u>
LIABILITIES			
Accounts payable	109,430	165,919	275,349
Accrued salaries and benefits	29,146	689	29,835
Accrued interest payable	7,708	-	7,708
Intergovernmental payable	1,136,307	-	1,136,307
Unearned revenue	94,860	-	94,860
Noncurrent liabilities:			
Due within one year:			
Bond	60,000	-	60,000
Capital leases	18,923	-	18,923
Compensated absences	1,738	-	1,738
Due in more than one year:			
Bond	120,000	-	120,000
Capital leases	10,799	-	10,799
Compensated absences	31,713	-	31,713
Other postemployment benefits	98,615	-	98,615
Total liabilities	<u>1,719,239</u>	<u>166,608</u>	<u>1,885,847</u>
NET POSITION			
Net investment in capital assets	3,481,913	3,431,092	6,913,005
Restricted	23,648	-	23,648
Unrestricted	1,351,909	1,373,743	2,725,652
Total net position	<u>\$4,857,470</u>	<u>\$ 4,804,835</u>	<u>\$ 9,662,305</u>



EXHIBIT B
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Statement of Activities
For the Fiscal Year Ended December 31, 2012

	Program Revenues			Net (Expense) Revenue and Change in Net Position	
	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities
Expenses					Total
Governmental activities:					
General government	\$1,059,757	\$ -	\$ 16,647	\$ (1,043,110)	\$ (1,043,110)
Public safety	2,341,221	17,116	1,441,349	(882,756)	(882,756)
Highways and streets	508,241	-	83,205	(425,036)	(425,036)
Sanitation	116,827	57,961	-	(58,866)	(58,866)
Health	31,940	-	-	(31,940)	(31,940)
Welfare	62,701	-	-	(62,701)	(62,701)
Culture and recreation	100,986	-	-	(100,986)	(100,986)
Conservation	1,102	-	8,124	7,022	7,022
Interest on long-term debt	8,690	-	-	(8,690)	(8,690)
Total governmental activities	4,231,465	75,077	1,549,325	(2,607,063)	(2,607,063)
Business-type activities:					
Sewer	1,689,979	2,222,949	-	992,554	1,525,524
Total	\$5,921,444	\$2,298,026	\$ 992,554	(2,607,063)	(1,081,539)
General revenues:					
Taxes:					
Property				2,357,953	2,357,953
Other				161,433	161,433
Motor vehicle permit fees				519,391	519,391
Licenses and other fees				20,899	20,899
Grants and contributions not restricted to specific programs				192,491	192,491
Miscellaneous				67,143	67,143
Total general revenues				3,319,310	3,319,310
Changes in net position				712,247	712,247
Net position, beginning				4,145,223	4,145,223
Net position, ending				\$ 4,857,470	\$ 4,857,470

The notes to the basic financial statements are an integral part of this statement.



EXHIBIT C-1
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Governmental Funds
Balance Sheet
December 31, 2012

	General	Grants	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 1,560,616	\$ 53,014	\$ 29,604	\$ 1,643,234
Investments	201,340	-	6,758	208,098
Receivables, net of allowance for uncollectible:				
Taxes	924,303	-	-	924,303
Accounts	5,733	-	-	5,733
Intergovernmental	28,100	14,899	-	42,999
Interfund receivable	-	25,952	1,499	27,451
Voluntary tax liens	18,385	-	-	18,385
Voluntary tax liens reserved until collected	(18,385)	-	-	(18,385)
Prepaid items	33,622	-	-	33,622
Tax deceded property, subject to resale	27,085	-	-	27,085
Total assets	<u>\$ 2,780,799</u>	<u>\$ 93,865</u>	<u>\$ 37,861</u>	<u>\$ 2,912,525</u>
LIABILITIES				
Accounts payable	\$ 109,430	\$ -	\$ -	\$ 109,430
Accrued salaries and benefits	29,146	-	-	29,146
Intergovernmental payable	1,131,746	4,561	-	1,136,307
Interfund payable	27,451	-	-	27,451
Deferred revenue	5,556	89,304	-	94,860
Total liabilities	<u>1,303,329</u>	<u>93,865</u>	<u>-</u>	<u>1,397,194</u>
FUND BALANCES				
Nonspendable	60,707	-	1,375	62,082
Restricted	10,502	-	11,771	22,273
Committed	218,990	-	24,715	243,705
Assigned	46,926	-	-	46,926
Unassigned	1,140,345	-	-	1,140,345
Total fund balances	<u>1,477,470</u>	<u>-</u>	<u>37,861</u>	<u>1,515,331</u>
Total liabilities and fund balances	<u>\$ 2,780,799</u>	<u>\$ 93,865</u>	<u>\$ 37,861</u>	<u>\$ 2,912,525</u>



EXHIBIT C-2
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Reconciliation of Total Governmental Fund Balances to the Statement of Net Position
December 31, 2012

Total fund balances of governmental funds (Exhibit C-1)		\$ 1,515,331
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in governmental activities are not financial resources, and therefore, are not reported in the funds.		
Cost	\$ 6,379,956	
Less accumulated depreciation	<u>(2,688,321)</u>	
		3,691,635
Interfund receivables and payables between governmental funds are eliminated on the Statement of Net Position.		
Receivables	\$ (27,451)	
Payables	<u>27,451</u>	
		-
Interest on long-term debt is not accrued in governmental funds.		
Accrued interest payable		(7,708)
Long-term liabilities are not due and payable in the current period, and therefore, are not reported in the funds.		
Bond	\$ 180,000	
Capital leases	29,722	
Compensated absences	33,451	
Other postemployment benefits	<u>98,615</u>	
		(341,788)
Net position of governmental activities (Exhibit A)		<u>\$ 4,857,470</u>



EXHIBIT C-3
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the Fiscal Year Ended December 31, 2012

	General	Grants	Other Governmental Funds	Total Governmental Funds
REVENUES				
Taxes	\$2,519,386	\$ -	\$ -	\$ 2,519,386
Licenses and permits	540,290	-	-	540,290
Intergovernmental	356,060	1,362,300	-	1,718,360
Charges for services	91,496	-	8,935	100,431
Miscellaneous	65,181	-	64	65,245
Total revenues	<u>3,572,413</u>	<u>1,362,300</u>	<u>8,999</u>	<u>4,943,712</u>
EXPENDITURES				
Current:				
General government	1,000,878	-	42	1,000,920
Public safety	1,379,821	1,362,300	6,498	2,748,619
Highways and streets	522,217	-	-	522,217
Sanitation	116,827	-	-	116,827
Health	31,940	-	-	31,940
Welfare	62,701	-	-	62,701
Culture and recreation	93,452	-	10	93,462
Conservation	1,102	-	-	1,102
Debt service:				
Principal	60,000	-	-	60,000
Interest	11,025	-	-	11,025
Capital outlay	46,172	-	-	46,172
Total expenditures	<u>3,326,135</u>	<u>1,362,300</u>	<u>6,550</u>	<u>4,694,985</u>
Excess of revenues over expenditures	246,278	-	2,449	248,727
OTHER FINANCING SOURCE				
Capital lease inception	<u>32,439</u>	<u>-</u>	<u>-</u>	<u>32,439</u>
Net changes in fund balances	278,717	-	2,449	281,166
Fund balances, beginning	1,198,753	-	35,412	1,234,165
Fund balances, ending	<u>\$1,477,470</u>	<u>\$ -</u>	<u>\$ 37,861</u>	<u>\$ 1,515,331</u>



EXHIBIT C-4
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Reconciliation of the Statement of Revenues, Expenditures, and
Changes in Fund Balances of Governmental Funds to the Statement of Activities
For the Fiscal Year Ended December 31, 2012

Net change in fund balances of governmental funds (Exhibit C-3)		\$ 281,166
Amounts reported for governmental activities in the Statement of Activities are different because:		
Governmental funds report capital outlays as expenditures. In the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capitalized capital outlay exceeded depreciation expense in the current period.		
Capitalized capital outlay	\$ 557,011	
Depreciation expense	<u>(114,649)</u>	
		442,362
The inception of capital leases provides current financial resources to governmental funds, while the repayment of principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position.		
Capital lease inception	\$ (32,439)	
Repayment of capital lease principals	28,791	
Repayment of bond principal	<u>60,000</u>	
		56,352
Some expenses reported in the Statement of Activities do not require the use of current financial resources, and therefore, are not reported as expenditures in governmental funds.		
Decrease in accrued interest expense	\$ 2,335	
Increase in compensated absences payable	(21,310)	
Increase in postemployment benefits payable	<u>(48,658)</u>	
		(67,633)
Change in net position of governmental activities (Exhibit B)		<u>\$ 712,247</u>



EXHIBIT D
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Statement of Revenues, Expenditures, and Change in Fund Balance
Budget and Actual (Non-GAAP Budgetary Basis)
General Fund
For the Fiscal Year Ended December 31, 2012

	Budgeted Amounts		Actual	Variance with Final Budget Positive/(Negative)
	Original	Final		
REVENUES				
Taxes	\$ 2,489,852	\$ 2,489,852	\$ 2,519,386	\$ 29,534
Licenses and permits	518,140	518,140	540,290	22,150
Intergovernmental	321,851	335,615	356,060	20,445
Charges for services	100,000	100,000	91,496	(8,504)
Miscellaneous	35,750	35,750	62,932	27,182
Total revenues	3,465,593	3,479,357	3,570,164	90,807
EXPENDITURES				
Current:				
General government	1,141,189	1,141,189	1,012,696	128,493
Public safety	1,343,956	1,343,956	1,335,363	8,593
Highways and streets	469,318	469,318	522,217	(52,899)
Sanitation	184,540	184,540	116,827	67,713
Health	46,512	46,512	31,940	14,572
Welfare	65,930	65,930	62,701	3,229
Culture and recreation	34,001	34,001	33,346	655
Conservation	9	9	1,102	(1,093)
Economic development	1,050	1,050	-	1,050
Debt service:				
Principal	60,000	60,000	60,000	-
Interest	26,256	26,256	11,025	15,231
Capital outlay	25,000	38,764	46,172	(7,408)
Total expenditures	3,397,761	3,411,525	3,233,389	178,136
Excess of revenues over expenditures	67,832	67,832	336,775	268,943
OTHER FINANCING SOURCES (USES)				
Transfers in	-	-	6,210	6,210
Transfers out	(67,832)	(67,832)	(67,832)	-
Total other financing sources (uses)	(67,832)	(67,832)	(61,622)	6,210
Net change in fund balance	\$ -	\$ -	275,153	\$ 275,153
Increase in nonspendable fund balance			(53,526)	
Unassigned fund balance, beginning			918,718	
Unassigned fund balance, ending			\$ 1,140,345	



EXHIBIT E-1
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Proprietary Fund
Statement of Net Position
December 31, 2012

	Business-type Activities
	Enterprise Fund (Sewer Department)
ASSETS	
Cash and cash equivalents	\$ 280,861
Investments	988,282
Receivables, net of allowance for uncollectible	271,208
Capital assets, not being depreciated:	
Land	25,962
Construction in progress	271,453
Capital assets, net of accumulated depreciation:	
Land improvements	12,523
Machinery, equipment, and vehicles	590,221
Infrastructure	2,530,933
Total assets	<u>4,971,443</u>
LIABILITIES	
Accounts payable	165,919
Accrued salaries and benefits	689
Total liabilities	<u>166,608</u>
NET POSITION	
Net investment in capital assets	3,431,092
Unrestricted	1,373,743
Total net position	<u><u>\$ 4,804,835</u></u>



EXHIBIT E-2
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Proprietary Fund
Statement of Revenues, Expenses, and Change in Net Position
For the Fiscal Year Ended December 31, 2012

	Business-type Activities Enterprise Fund (Sewer Department)
Operating revenues:	
User charges	\$ 2,222,949
Miscellaneous	34,704
Total operating revenues	<u>2,257,653</u>
Operating expenses:	
Cost of sales and services	1,523,460
Depreciation	166,519
Total operating expenses	<u>1,689,979</u>
Operating gain	567,674
Nonoperating revenue:	
Interest	12,376
ARRA/State revolving loan forgiveness	992,554
Total nonoperating revenues	<u>1,004,930</u>
Change in net position	1,572,604
Net position, beginning	3,232,231
Net position, ending	<u>\$ 4,804,835</u>



EXHIBIT E-3
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Proprietary Fund
Statement of Cash Flows
For the Fiscal Year Ended December 31, 2012

Cash flows from operating activities:	
Receipts from customers and users	\$2,340,854
Payments to suppliers and employees	(1,581,929)
Net cash provided by operating activities	<u>758,925</u>
Cash flows from capital and related financing activities:	
Acquisition and construction of fixed assets	(753,123)
Repayment of long-term note	(1,625,000)
Net cash used by capital and related financing activities	<u>(2,378,123)</u>
Cash flows from non-capital financing activities:	
ARRA/State revolving loan forgiveness	<u>992,554</u>
Cash flows from investing activities:	
Purchase of investments	(988,282)
Interest received	12,376
Net cash used by investing activities	<u>(975,906)</u>
Net decrease in cash	(1,602,550)
Cash, beginning	1,883,411
Cash, ending	<u>\$ 280,861</u>

Reconciliation of Operating Gain to Net Cash Provided by Operating Activities

Operating gain	<u>\$ 567,674</u>
Adjustments to reconcile operating gain to net cash provided by operating activities:	
Depreciation expense	166,519
Decrease in other receivables	83,201
Decrease in accounts payable	(14,930)
Decrease in accrued salaries and benefits	(362)
Decrease in retainage payable	(43,177)
Total adjustments	<u>191,251</u>
Net cash provided by operating activities	<u>\$ 758,925</u>



EXHIBIT F
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Fiduciary Fund
Statement of Fiduciary Net Position
December 31, 2012

	Agency Fund
ASSETS	
Investments	\$ 115,256
LIABILITIES	
Due to other governmental units	115,256
NET POSITION	\$ -



NOTES

**THE STATE OF NEW HAMPSHIRE
TOWN OF ALLENSTOWN**

WARRANT FOR THE YEAR 2014

TO THE INHABITANTS OF THE TOWN OF ALLENSTOWN, IN THE COUNTY OF MERRIMACK, STATE OF NEW HAMPSHIRE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the St. John the Baptist Parish Hall, 10 School St. Allenstown, N.H. on Saturday, February 1, 2014 at 9:00 a.m. (or, in the event of inclement weather, on Wednesday, February 5, 2014 at 5 p.m.) for the purpose of transacting all business other than voting by official ballot and thereafter to meet on Tuesday, March 11, 2014 between 8:00 a.m. and 7:00 p.m. at the St. John the Baptist Parish Hall, located at 10 School Street in Allenstown N.H., to elect officers, vote on Zoning articles and to vote on all warrant articles from the first session by official ballot.

ARTICLE 1

To choose all necessary Town Officers for the ensuing year as follows:

Town Clerk, for a term of one (1) year;
Town Treasurer, for a term of one (1) year;
Select Board Member, for a term of three (3) years;
Sewer Commissioner, for a term of three (3) years;
Trustee of Trust Funds, for a term of three (3) years;
Library Trustee, for a term of one (1) year;
Library Trustee, for a term of three (3) years;
Trustee of Cemeteries Fund, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of two (2) years;
Town Moderator, for a term of two (2) years;
Supervisor of the Checklist, for a term of six (6) years

ARTICLE 2

Are you in favor of the adoption of Amendment No. 1 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article 4, Sections 401, 402 and 403 to reflect current terminology and reference to State Law, and add, "as amended"; and, to clarify section 404 by stating that administrative decisions, not just decisions of the Building Inspector, may be appealed to the Zoning Board of Adjustment.

The Planning Board recommends this Article.

ARTICLE 3

Are you in favor of the adoption of Amendment No. 2 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article 4, Section 401.c of the Allenstown Zoning Ordinance to remove restrictions on Zoning Board of Adjustment membership for the Board of Selectmen, Fire Chief, Fire Prevention Officer or Sewer Commission.



Additionally, to remove a reference to the outdated RSA 31:67-a and replace with the currently relevant RSA 669:75, as amended.

The Planning Board recommends this Article.

ARTICLE 4

Are you in favor of the adoption of Amendment No. 3 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article II to create a definition for "Accessory Agricultural Use" for single family homes. Such a Use is to be customary, incidental and accessory to the home and for the purpose of providing food and/or other agricultural products to the residents of that Home.

The Planning Board recommends this Article.

ARTICLE 5

Are you in favor of the adoption of Amendment No. 4 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XI to provide guidance when Article XI is in conflict with other provisions of the Allenstown Zoning Ordinance; to specify requirements for Accessory Agricultural Uses; and, to establish provisions for the keeping of chickens under that , including, that chickens must remain on their owner's lot, that the keeping of 17 or more chickens shall require site plan review and compliance with any relevant requirements of the Agricultural Conservation District, that chickens on lots 1.5 acres or less must be housed in an enclosure that provides at least 2.5 square feet of living space for each bird, and that roosters are only permitted in the Open Space and Farming (OSF) Zone.

The Planning Board recommends this Article.

ARTICLE 6

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling Three Million Six Hundred Seventy-Seven Thousand One Hundred Forty One Dollars (\$3,677,141.00). Should this article be defeated, the default budget shall be Three Million Eight Hundred Thirty-Seven Thousand Six Hundred Thirty-Nine Dollars (\$3,837,639.00) which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operations budget only. Passage of this article has an estimated tax rate impact of approximately \$0.54 per thousand dollars of assessed value.

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

The Select Board does not recommend this Article. The Budget Committee recommends this Article.

ARTICLE 7

Shall the Town of Allenstown raise and appropriate as an operating budget for the Allenstown Sewer Commission, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling Two Million Forty-four Thousand Eight Hundred and ninety-two Dollars (\$2,044,892.00) said sum to come from user fees. Should this article be defeated, the default budget shall be Two Million Eighty-eight Thousand Two Hundred and Fifty-nine Dollars (\$2,088,259.00), also to come from user fees,

which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operations budget only. Passage of this article has no impact on the tax rate.

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

The Select Board recommends this Article. The Budget Committee recommends this Article.

ARTICLE 8

Shall the Town of Allenstown vote to authorize the Select Board to enter into a long-term five (5) year lease purchase agreement for One Hundred Sixty Four Thousand Five Hundred Dollars (\$164,500) for the purpose of acquiring a new dump truck with plows and sander for the Highway Department, and to raise and appropriate the sum of \$36,000 for the first year's payment for that purpose. This lease agreement contains a non-appropriation clause. This vehicle will replace a 1990 Dump truck. Passage of this article has an estimated tax rate impact of approximately \$.15 per thousand dollars of assessed value.

The Select Board recommends this Article. The Budget Committee recommends this Article.

ARTICLE 9

Shall the Town of Allenstown raise and appropriate the sum Ten Thousand Dollars (\$10,000) to be placed in the Landfill Capital Reserve Fund. Passage of this article has an estimated tax rate impact of approximately \$.04 per thousand dollars of assessed value.

The Select Board recommends this Article. The Budget Committee recommends this Article

ARTICLE 10

Shall the town vote to establish an Accrued Benefits Liability Expendable Trust Fund, for the purpose of funding the costs of accrued employee vacation leave that is payable at the time of the employee separation or retirement and to raise and appropriate the sum of \$10,000 to be added to said fund to be funded from fund balance and to name the Select Board as agents to expend from the fund. Passage of this article has no impact on the tax rate.

The Select Board recommends this Article. The Budget Committee recommends this Article.

ARTICLE 11

Shall the Town of Allenstown vote to adopt the provisions of RSA 41:14-a authorizing the selectmen to have the authority to acquire or sell land, buildings, or both; provided however, that prior to such acquisition or sale, that the Select Board comply with all procedural requirements of RSA 41:14-a as it may be amended, including but not limited to Planning Board and Conservation Commission review and recommendation and public hearings. In accordance with the provisions of RSA 41:14-c, once adopted these provisions shall remain in effect until specifically rescinded by the town at any duly warned meeting.

The Select Board recommends this Article.

ARTICLE 12

Shall the Town of Allenstown vote to modify the elderly exemption from property tax in the Town of Allenstown, based on assessed value, for qualified tax payers, to be as follows: for a person 65 years of age up to 74 years, \$20,000; for a person 75 years of age up to 79 years, \$30,000; for a person 80 years of age or older, \$50,000. To qualify, the tax payer must have been a New Hampshire resident for at least three (3) years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least five (5) years. In addition, the tax payer must have net income of less than \$40,000 or if married, a combined



net income of less than \$52,000; and own assets not in excess of \$85,000 excluding the value of the tax payer's residence.

The Select Board recommends this Article.

ARTICLE 13

Are you in favor of changing the term of the town clerk from one year to 3 years, beginning with the term of the town clerk to be elected at next year's regular town meeting.

The Select Board recommends this Article.

ARTICLE 14

Shall the Town of Allenstown vote to regulate discharges into the storm water drainage system in order to comply with the requirements of the MS4 permit issued by the United States Environmental Protection Agency, enforcement of such regulations shall be done by the Town of Allenstown. A complete copy of the proposed ordinance CO 217 is on file with the Town Clerk.

The Select Board recommends this Article.

ARTICLE 15

Shall the Town of Allenstown will vote to change the position of road agent from an elected position to an appointed position and to authorize the Selectmen to appoint a road agent pursuant to RSA 231:62. If passed, this warrant article will become effective in 2016 at the end of the term of the current elected road agent.

The Select Board recommends this Article.

ARTICLE 16

Shall the Town of Allenstown will vote to require the Road Agent, pursuant to RSA 231:63 shall be responsible for the garbage collection, care and maintenance of the Town Dump.

The Select Board recommends this Article.

ARTICLE 17

Shall the Town of Allenstown will vote to change the office of Town Treasurer from an elected position to an appointed position pursuant to the authority under RSA 41:26-e. Such appointment shall be made by the Select Board. If approved, the current elected Treasurer will continue to serve until the March, 2015 annual town meeting, at which time the Treasurer shall be appointed.

The Select Board recommends this Article.

ARTICLE 18-By Petition

The undersigned, registered voters, Allenstown, NH support funding from the town in 2014-2015 in the amount of \$3,500 to support a share of the services provided to residents to access counseling and family support services, without regard to income from Child and Family Services. Child and Family Services provides accessible and affordable programs to children, youth and their families leading to stronger family connections, improved school performance and better citizenship. From July 1, 2012-June 30, 2013, 98 Allenstown residents received over \$94,000 of free or reduced services from Child and Family Services, including mental health counseling, adoption planning, child abuse prevention and treatment, foster care, residential summer camping and elder care/independent living.



Passage of this article has an estimated tax rate impact of approximately \$.01 per thousand dollars of assessed value.

The Select Board does not recommend this Article.

The Budget Committee does not recommend this Article.

GIVEN UNDER OUR HANDS AND SEALS, on this 13th day of January in the Year 2014.

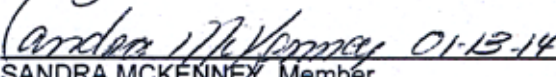
TOWN OF ALLENSTOWN
SELECT BOARD



JASON TARDIFF, Chair

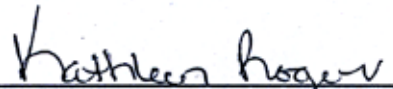


JEFFREY GRYVAL, Member



SANDRA MCKENNEY, Member

ATTEST:



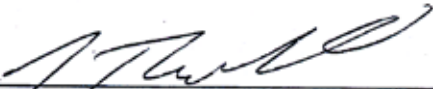
KATHLEEN ROGERS, Town Clerk



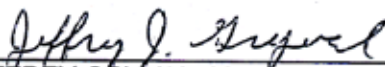
CERTIFICATE OF SERVICE

WE HEREBY CERTIFY that on the 15TH day of January in the Year 2014, we caused a true copy of the within Warrant to be posted at the Allenstown Town Hall located at 16 School Street, the Allenstown Police Department, located at 40 Allenstown Road, and the Town of Allenstown website www.allenstownnh.gov, Merrimack County, New Hampshire.

TOWN OF ALLENSTOWN
SELECT BOARD



JASON TARDIFF, Chair

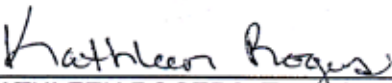


JEFFREY GRYVAL, Member.



SANDRA MCKENNEY, Member

ATTEST:



KATHLEEN ROGERS, Town Clerk





BUDGET OF THE TOWN/VILLAGE DISTRICT WITH A BUDGET COMMITTEE

Form Due Date: **20 Days after the TOWN/VILLAGE MEETING**

Instructions

Cover Page

- Select the entity type that you are filing for (Municipality or Village District)
- Select the entity names from the pull down menu (County will automatically populate)
- Enter the entity's contact information
- Enter the preparer's information

Account Codes:

- Enter the *Warrant Article Number(s)* and other required information for each applicable account code
- Select the "Add Warrant Article" button to add additional *Warrant Articles* to the account code

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090

ENTITY'S INFORMATION ?

Entity Type: ☒ Municipality ☐ Village

Municipality: ALLENTOWN

County: MERRIMACK

PREPARER'S INFORMATION ?

First Name

DIANE

Last Name

DEMERS

Street No.

16

Street Name

SCHOOL ST

Phone Number

(603) 485-4276

Email (optional)

DDEMERS@ALLENSTOWNNH.GOV





APPROPRIATIONS

GENERAL GOVERNMENT ?

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4130 - 4139	Executive ?	Add Warr. Article	\$159,572	\$119,690	\$156,850		\$156,850	
		- 6			\$156,850		\$156,850	
4140 - 4149	Election, Regular & Vital Statistics ?	Add Warr. Article	\$47,679	\$44,251	\$54,287		\$54,287	
		- 6			\$54,287		\$54,287	
4150 - 4151	Financial Administration ?	Add Warr. Article	\$191,831	\$228,523	\$214,136		\$214,136	
		- 6			\$214,136		\$214,136	
4152	Revaluation of Property ?	Add Warr. Article						
		- 6						
4153	Legal Expense ?	Add Warr. Article	\$20,000	\$47,972	\$30,000		\$30,000	
		- 6			\$30,000		\$30,000	
4155 - 4159	Personnel Administration ?	Add Warr. Article	\$636,094	\$547,162	\$713,324		\$713,324	
		- 6			\$713,324		\$713,324	
4191 - 4193	Planning & Zoning ?	Add Warr. Article	\$21,502	\$14,761	\$21,500		\$21,500	
		- 6			\$21,500		\$21,500	
4194	General Government Buildings ?	Add Warr. Article	\$24,800	\$66,852	\$28,150		\$28,150	
		- 6			\$28,150		\$28,150	
4195	Cemeteries ?	Add Warr. Article	\$3					
		- 6						





4196	Insurance ?	Add Warr. Article	\$53,500	\$17,713	\$62,766	\$62,766	
		-			\$62,766	\$62,766	
4197	Advertising & Regional Association ?	Add Warr. Article	\$4,322	\$4,531	\$4,531	\$4,531	
		-			\$4,531	\$4,531	
4199	Other General Government ?	Add Warr. Article					
		-					
General Government Section Subtotal			\$1,159,303	\$1,091,455	\$1,285,544	\$1,285,544	

PUBLIC SAFETY ?							
Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4210 - 4214	Police ?	Add Warr. Article	\$856,381	\$754,755	\$889,964		\$889,964
		-			\$889,964		\$889,964
4215 - 4219	Ambulance ?	Add Warr. Article	\$137,253	\$137,253	\$209,007		\$209,007
		-			\$209,007		\$209,007
4220 - 4229	Fire ?	Add Warr. Article	\$311,459	\$315,819	\$265,971		\$232,024
		-			\$265,971		\$232,024
4240 - 4249	Building Inspection ?	Add Warr. Article	\$31,081	\$36,088	\$32,940		\$32,940
		-			\$32,940		\$32,940
4290 - 4298	Emergency Management ?	Add Warr. Article	\$70,600	\$41,165	\$43,850		\$43,850
		-			\$43,850		\$43,850
4299	Other (Including Communications) ?	Add Warr. Article					
		-					
Public Safety Section Subtotal			\$1,406,774	\$1,285,080	\$1,441,732		\$1,407,785
							\$33,947





2014
MS-737

AIRPORT/AVIATION CENTER									
Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)	
4301 - 4309	Airport Operations	Add Warr. Article							
		-							
Airport/Aviation Center Section Subtotal									

HIGHWAYS AND STREETS									
Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)	
4311	Administration	Add Warr. Article	\$320,603	\$331,998	\$327,328		\$327,328		
		-	6		\$327,328		\$327,328		
4312	Highways & Streets	Add Warr. Article	\$125,647	\$165,307	\$94,122		\$94,122		
		-	6		\$94,122		\$94,122		
4313	Bridges	Add Warr. Article							
		-							
4316	Street Lighting	Add Warr. Article	\$22,900	\$23,816	\$23,000		\$23,000		
		-	6		\$23,000		\$23,000		
4319	Other	Add Warr. Article			\$54,110		\$54,110		
		-	6		\$54,110		\$54,110		
Highway and Street Section Subtotal			\$469,150	\$521,121	\$498,560		\$498,560		





SANITATION ?									
Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)	
4321	Administration ?	Add Warr. Article	\$161,540	\$88,242	\$132,000		\$132,000		
		- 6			\$132,000		\$132,000		
4323	Solid Waste Collection ?	Add Warr. Article							
		-							
4324	Solid Waste Disposal ?	Add Warr. Article							
		-							
4325	Solid Waste Clean-up ?	Add Warr. Article							
		-							
4326 - 4329	Sewage Collection, Disposal, & Other ?	Add Warr. Article							
		-							
Sanitation Section Subtotal			\$161,540	\$88,242	\$132,000		\$132,000		

WATER DISTRIBUTION AND TREATMENT ?									
Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)	
4331	Administration ?	Add Warr. Article							
		-							
4332	Water Services ?	Add Warr. Article							
		-							





New Hampshire
Department of
Revenue Administration

**2014
MS-737**

4414	Pest Control ?	Add Warr. Article	\$9,970	\$9,017	\$500		\$500	
		- 6			\$500		\$500	
4415 - 4419	Health Agencies, Hospital, & Other ?	Add Warr. Article	\$20,207	\$18,207	\$18,707		\$18,707	
		- 6			\$18,707		\$18,707	
4441 - 4442	Administration & Direct Assistance ?	Add Warr. Article	\$68,525	\$63,583	\$63,215		\$63,215	
		- 6			\$63,215		\$63,215	
4444	Intergovernmental Welfare Payments ?	Add Warr. Article						
		-						
4445 - 4449	Vendor Payments & Other ?	Add Warr. Article						
		-						
Health and Welfare Section Subtotal			\$106,007	\$96,818	\$89,552		\$89,552	

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4520 - 4529	Parks & Recreation ?	Add Warr. Article	\$31,650	\$36,262	\$30,533	\$1,117	\$31,650	
		- 6			\$30,533	\$1,117	\$31,650	
4550 - 4559	Library ?	Add Warr. Article	\$47,830	\$46,983	\$39,695		\$39,695	
		- 6			\$39,695		\$39,695	
4583	Patriotic Purposes ?	Add Warr. Article	\$2,351	\$2,000				
		-						
4589	Other Culture & Recreation ?	Add Warr. Article						
		-						
Culture and Recreation Section Subtotal			\$81,831	\$85,245	\$70,228	\$1,117	\$71,345	





CONSERVATION ?									
Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)	
4611 - 4612	Admin. & Purchase of Natural Resources ?	Add Warr. Article	\$9	\$169					
		- 6							
4619	Other Conservation ?	Add Warr. Article							
		-							
4631 - 4632	Redevelopment & Housing ?	Add Warr. Article							
		-							
4651 - 4659	Economic Development ?	Add Warr. Article	\$1,050		\$1,050		\$1	\$1,049	
		- 6			\$1,050		\$1	\$1,049	
Conservation Section Subtotal			\$1,059	\$169	\$1,050		\$1	\$1,049	

DEBT SERVICE ?									
Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)	
4711	Principal - Long Term Bonds & Notes ?	Add Warr. Article	\$60,000	\$180,000	\$60,000		\$60,000		
		- 6			\$60,000		\$60,000		
4721	Interest - Long Term Bonds & Notes ?	Add Warr. Article	\$8,442	\$12,644	\$5,628		\$5,628		
		- 6			\$5,628		\$5,628		





4723	Interest on Tax Anticipation Notes	?	Add Warr. Article	\$15,000		\$15,000		\$15,000	
			-	6		\$15,000		\$15,000	
4790 - 4799	Other Debt Service	?	Add Warr. Article						
			-						
Debt Services Section Subtotal				\$83,442	\$192,644	\$80,628		\$80,628	
CAPITAL OUTLAY									
Account #	Purpose of Appropriations (RSA 32:3, V)	?	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4901	Land	?	Add Warr. Article						
			-						
4902	Machinery, Vehicles, & Equipment	?	Add Warr. Article	\$84,141	\$128,228	\$111,726		\$111,726	
			-	6		\$111,726		\$111,726	
			-						
4903	Buildings	?	Add Warr. Article	\$1	\$21,000				
			-						
4909	Improvements Other Than Buildings	?	Add Warr. Article		\$1,600				
			-						
Capital Outlay Section Subtotal				\$84,142	\$150,828	\$111,726		\$111,726	





OPERATING TRANSFERS OUT ?									
Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)	
4912	To Special Revenue Fund ?	Add Warr. Article							
		-							
4913	To Capital Projects Fund ?	Add Warr. Article							
		-							
4914	To Enterprise Fund ?		\$1,999,894	\$1,999,894	\$2,044,892		\$2,044,892		
	Sewer	Add Warr. Article	\$1,999,894	\$1,999,894	\$2,044,892		\$2,044,892		
		-			\$2,044,892		\$2,044,892		
	Water	Add Warr. Article							
		-							
	Electric	Add Warr. Article							
		-							
	Airport	Add Warr. Article							
		-							
4918	To Nonexpendable Trust Funds ?	Add Warr. Article							
		-							
4919	To Fiduciary Funds ?	Add Warr. Article							
		-							
Operating Transfers Out Section Subtotal			\$1,999,894	\$1,999,894	\$2,044,892		\$2,044,892		
OPERATING BUDGET TOTAL									
			\$5,553,142	\$5,511,496	\$5,755,912	\$1,117	\$5,722,033		\$34,996





****SPECIAL WARRANT ARTICLES****

Special Warrant articles are defined in RSA 32:3.VI, as appropriations: 1) In petitioned warrant articles; 2) Appropriations raised by bonds or notes; 3) Appropriations to or from a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) An appropriation designated on the warrant as a special article or as a non-lapsing or nontransferable article.

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4915	To Capital Reserve Fund 7	Add Warr. Article			\$10,000		\$10,000	
		-	9		\$10,000		\$10,000	
4916	To Expendable Trust Fund 7	Add Warr. Article						
		-						
4917	To Health Maintenance Trust Funds 7	Add Warr. Article						
		-						
	Other Special Warrant Articles	Add Warr. Article						
		-						
SPECIAL ARTICLES RECOMMENDED					\$10,000		\$10,000	

****INDIVIDUAL WARRANT ARTICLES****

"Individual" warrant articles are not the same as "Special Warrant Articles". An example of an individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

Account #	Purpose of Appropriations (RSA 32:3, V)	OP Bud. Warr. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
	Other Individual Warrant Articles	Add Warr. Article			\$46,000	\$3,500	\$46,000	\$3,500
	Accrued Benefits Liability Exp Trust	-	10		\$10,000		\$10,000	





New Hampshire
Department of
Revenue Administration

2014
MS-737

Child and Family Services	18				\$3,500		\$3,500
Dump Truck	8				\$36,000		\$36,000
INDIVIDUAL WARRANT ARTICLES RECOMMENDED					\$46,000		\$46,000

You have reached the end of the Appropriations Section. Please review the this section for accuracy, then move on to the Revenues Section.





REVENUES						
TAXES ?	Account #	Source of Revenue	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
	3120	Land Use Change Taxes - General Fund ?	Add Warrant Article ?			
			-			
	3180	Resident Taxes ?	Add Warrant Article			
			-			
	3185	Yield Taxes ?	Add Warrant Article	\$71	\$10,000	\$10,000
			-		\$10,000	\$10,000
	3186	Payment in Lieu of Taxes ?	Add Warrant Article			
			-			
	3189	Other Taxes ?	Add Warrant Article			
			-			
	3190	Interest & Penalties on Delinquent Taxes ?	Add Warrant Article	\$154,584	\$130,000	\$130,000
			-		\$130,000	\$130,000
		Inventory Penalties	Add Warrant Article			
			-			
	3187	Excavation Tax (\$0.02 per cubic yard) ?	Add Warrant Article			
			-			
	Taxes Section Subtotal			\$154,655	\$140,000	\$140,000





New Hampshire
Department of
Revenue Administration

2014
MS-737

LICENSES, PERMITS, AND FEES ?					
Account #	Source of Revenue	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
3210	Business Licenses & Permits ?	Add Warrant Article	\$720	\$800	\$800
		-		\$800	\$800
3220	Motor Vehicle Permit Fees ?	Add Warrant Article	\$560,701	\$510,300	\$510,300
		-		\$510,300	\$510,300
3230	Building Permits ?	Add Warrant Article	\$13,560	\$8,000	\$8,000
		-		\$8,000	\$8,000
3290	Other Licenses, Permits, & Fees ?	Add Warrant Article	\$5,540	\$7,300	\$7,300
		-		\$7,300	\$7,300
3311 - 3319	From Federal Government ?	Add Warrant Article			
		-			
Licenses, Permits, and Fees Section Subtotal			\$580,521	\$526,400	\$526,400

FROM STATE ?					
Account #	Source of Revenue	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
3351	Shared Revenues ?	Add Warrant Article			
		-			
3352	Meals & Rooms Tax Distribution ?	Add Warrant Article	\$192,186	\$190,000	\$190,000
		-		\$190,000	\$190,000
3353	Highway Block Grant ?	Add Warrant Article	\$76,660	\$60,000	\$60,000
		-		\$60,000	\$60,000
3354	Water Pollution Grant ?	Add Warrant Article			
		-			





New Hampshire
Department of
Revenue Administration

2014
MS-737

3355	Housing & Community Development	?	Add Warrant Article	-				
3356	State & Federal Forest Land Reimbursement	?	Add Warrant Article	-	\$5,102	\$5,000	\$5,000	\$5,000
3357	Flood Control Reimbursement	?	Add Warrant Article	-		\$5,000	\$5,000	\$5,000
3359	Other (Including Railroad Tax)	?	Add Warrant Article	-	\$10,819	\$35,000	\$35,000	\$35,000
3379	From Other Governments	?	Add Warrant Article	-		\$59,200	\$59,200	\$59,200
State Funding Section Subtotal					\$284,767	\$349,200	\$349,200	\$349,200

CHARGES FOR SERVICES								
Account #	Source of Revenue	?	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues		
3401 - 3406	Income from Departments	?	Add Warrant Article	\$117,235	\$125,000	\$125,000		
3409	Other Charges	?	Add Warrant Article		\$125,000	\$125,000		
Charges for Services Section Subtotal					\$117,235	\$125,000	\$125,000	\$125,000

MISCELLANEOUS REVENUES								
Account #	Source of Revenue	?	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues		
3501	Sale of Municipal Property	?	Add Warrant Article	\$75,543	\$500	\$500	\$500	\$500





3502	Interest on Investments	?	Add Warrant Article			\$200	\$400
			-			\$200	\$400
3503 - 3509	Other	?	Add Warrant Article	\$23,698		\$13,700	\$13,700
			-			\$13,700	\$13,700
Miscellaneous Revenues Section Subtotal				\$99,241		\$14,400	\$14,600
INTERFUND OPERATING TRANSFERS IN ?							
Account #	Source of Revenue	?	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues	
3912	From Special Revenue Funds	?	Add Warrant Article				
			-				
3913	From Capital Projects Funds	?	Add Warrant Article				
			-				
3914	From Enterprise Funds	?		\$2,044,892	\$2,044,892	\$2,044,892	\$2,044,892
	Sewer - (Offset)		Add Warrant Article	\$2,044,892	\$2,044,892	\$2,044,892	\$2,044,892
			-		\$2,044,892	\$2,044,892	\$2,044,892
	Water - (Offset)		Add Warrant Article				
			-				
	Electric - (Offset)		Add Warrant Article				
			-				
	Airport - (Offset)		Add Warrant Article				
			-				
3915	From Capital Reserve Funds	?	Add Warrant Article				
			-				





New Hampshire
Department of
Revenue Administration

2014
MS-737

3916	From Trust & Fiduciary Funds ?	Add Warrant Article -							
3917	Transfers from Conservation Funds ?	Add Warrant Article -							
Interfund Operating Transfers In Section Subtotal					\$2,044,892		\$2,044,892		\$2,044,892
OTHER FINANCING SOURCES ?									
Account #	Source of Revenue	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues				
3934	Proceeds from Long Term Bonds & Notes ?	Add Warrant Article -							
	Amounts Voted from Fund Balance	Add Warrant Article -			\$10,000		\$10,000		\$10,000
	Estimated Fund Balance to Reduce Taxes	Add Warrant Article -			\$10,000		\$10,000		\$10,000
Other Financing Sources Section Subtotal					\$10,000		\$10,000		\$10,000
TOTAL ESTIMATE REVENUES AND CREDITS				\$3,281,311	\$3,209,892		\$3,210,092		\$3,210,092





New Hampshire
Department of
Revenue Administration

**2014
MS-737**

ACCOUNT SUMMARY						
Appropriations	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government	\$1,159,303	\$1,091,455	\$1,285,544		\$1,285,544	
Public Safety	\$1,406,774	\$1,285,080	\$1,441,732		\$1,407,785	\$33,947
Airport/Aviation Center						
Highways and Streets	\$469,150	\$521,121	\$498,560		\$498,560	
Sanitation	\$161,540	\$88,242	\$132,000		\$132,000	
Water Distribution and Treatment						
Electric						
Health and Welfare	\$106,007	\$96,818	\$89,552		\$89,552	
Culture and Recreation	\$81,831	\$85,245	\$70,228	\$1,117	\$71,345	
Conservation	\$1,059	\$169	\$1,050		\$1	\$1,049
Debt Service	\$83,442	\$192,644	\$80,628		\$80,628	
Capital Outlay	\$84,142	\$150,828	\$111,726		\$111,726	
Interfund Operating Transfers Out	\$1,999,894	\$1,999,894	\$2,044,892		\$2,044,892	
Special Warrant Articles			\$10,000		\$10,000	
Individual Warrant Articles			\$46,000		\$46,000	
Revenues	Actual Revenues Prior Year		Selectmen's Estimated Revenues		Budget Committee's Estimated Revenues	
Taxes		\$154,655		\$140,000		\$140,000
Licenses, Permits and Fees		\$580,521		\$526,400		\$526,400
State Funding		\$284,767		\$349,200		\$349,200
Charges for Services		\$117,235		\$125,000		\$125,000
Miscellaneous Revenues		\$99,241		\$14,400		\$14,600
Interfund Operations Transfers In		\$2,044,892		\$2,044,892		\$2,044,892
Other Finance Sources				\$10,000		\$10,000





BUDGET SUMMARY

Item	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	\$5,553,142	\$5,755,912	\$5,722,033
Special Warrant Articles Recommended		\$10,000	\$10,000
Individual Warrant Articles Recommended		\$46,000	\$46,000
TOTAL Appropriations Recommended	\$5,553,142	\$5,811,912	\$5,778,033
Less: Amount of Estimated Revenues & Credits	\$3,281,311	\$3,209,892	\$3,210,092
Estimated Amount of Taxes to be Raised	\$2,271,831	\$2,602,020	\$2,567,941



Does the budget include **Collective Bargaining Cost Items**?

☐ Yes

☐ No

Does the budget include **RSA 32:18-a Bond Overrides**?

☐ Yes

☐ No

Does the budget include **RSA 32:21 Water Costs**?

☐ Yes

☐ No

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

Total recommended by Budget Committee:

\$5,778,033

Less Exclusions:

Principal: Long-Term Bonds & Notes:

Interest: Long-Term Bonds & Notes:

Capital outlays funded from Long-Term Bonds & Notes

Mandatory Assessments

Total Exclusions

Maximum Allowable Appropriations Voted At Meeting

\$6,355,836





New Hampshire
Department of
Revenue Administration

2014
MS-737

WILLENSTROM (2)

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Diane

Demers

01/10/2014

Preparer's Signature and Title

Date

☐ **Check to Certify Electronic Signature:** You are required to check this box, and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

David H. Eaton
Budget Committee Member's Signature

Jeffrey J. Gynal
Budget Committee Member's Signature

Michael Frasciella
Budget Committee Member's Signature

Budget Committee Member's Signature

Dale G. Gooch
Budget Committee Member's Signature

Budget Committee Member's Signature

Paul J. [Signature]
Budget Committee Member's Signature

Budget Committee Member's Signature

[Signature]
Budget Committee Member's Signature

Budget Committee Member's Signature

Andrea Maetzel
Budget Committee Member's Signature

Budget Committee Member's Signature

Debra R. Carnoy
Budget Committee Member's Signature

Budget Committee Member's Signature

Submit

Print

Please save and e-mail the completed PDF form to your Municipal Account Advisor:

- Michelle Clark: michelle.clark@dra.nh.gov
- Jamie Dow: jamie.dow@dra.nh.gov
- Shelley Gerlneau: shelley.gerlneau@dra.nh.gov
- Jean Samms: jean.samms@dra.nh.gov

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487



DEFAULT BUDGET OF THE TOWN

____ Town of Allenstown

Allenstown, New Hampshire

For the Ensuing Year January 1, 2014 to December 31, 2014

or Fiscal Year From _____ to _____

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-6 or MS-7) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

GOVERNING BODY (SELECTMEN)

or

Budget Committee if RSA 40:14-b is adopted

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Jason Tardiff
Jeffrey Gryval
Sandra McKenney

 Jason Tardiff, Chairman

 Jeffrey Gryval, Selectman

 Sandra McKenney, Selectman

NH DEPARTMENT OF REVENUE ADMINISTRATION
 MUNICIPAL SERVICES DIVISION
 P.O. BOX 487, CONCORD, NH 03302-0487
 (603)230-5090

MS-DT
 Rev. 12/11



Default Budget - Town of Allenstown FY 2014

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
GENERAL GOVERNMENT					
4130-4139	Executive	159,572	9,722		169,294
4140-4149	Election,Reg.& Vital Statistics	47,679	6,628		54,307
4150-4151	Financial Administration	191,831	15,413		207,244
4152	Revaluation of Property				
4153	Legal Expense	20,000			20,000
4155-4159	Personnel Administration	636,094	104,245		740,339
4191-4193	Planning & Zoning	21,502			21,502
4194	General Government Buildings	24,800			24,800
4195	Cemeteries	3			3
4196	Insurance	53,500	9,266		62,766
4197	Advertising & Regional Assoc.	4,322	209		4,531
4199	Other General Government				
PUBLIC SAFETY					
4210-4214	Police	856,381	47,359		903,740
4215-4219	Ambulance	137,253	71,754		209,007
4220-4229	Fire	311,459	3,278		314,737
4240-4249	Building Inspection	31,081	2,512		33,593
4290-4298	Emergency Management	70,600	3,250		73,850
4299	Other (Incl. Communications)				
AIRPORT/AVIATION CENTER					
4301-4309	Airport Operations				
HIGHWAYS & STREETS					
4311	Administration	320,603	291		320,894
4312	Highways & Streets	125,647	43,944		169,591
4313	Bridges				
4316	Street Lighting	22,900	100		23,000
4319	Other		11,544		11,544
SANITATION					
4321	Administration				
4323	Solid Waste Collection				
4324	Solid Waste Disposal	161,540			161,540
4325	Solid Waste Clean-up				
4326-4329	Sewage Coll. & Disposal & Other				

MS-DT
Rev. 10/10



Default Budget - Town of Allenstown FY 2014

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
WATER DISTRIBUTION & TREATMENT					
4331	Administration				
4332	Water Services				
4335-4339	Water Treatment, Conserv. & Other				
ELECTRIC					
4351-4352	Admin. and Generation				
4353	Purchase Costs				
4354	Electric Equipment Maintenance				
4359	Other Electric Costs				
HEALTH					
4411	Administration	7,305			7,305
4414	Pest Control	9,970			9,970
4415-4419	Health Agencies & Hosp. & Other	20,207			20,207
WELFARE					
4441-4442	Administration & Direct Assist.	68,525	-4,617		63,908
4444	Intergovernmental Welfare Pymnts				
4445-4449	Vendor Payments & Other				
CULTURE & RECREATION					
4520-4529	Parks & Recreation	31,650			31,650
4550-4559	Library	47,830	350		48,180
4583	Patriotic Purposes	2,351			2,351
4589	Other Culture & Recreation				
CONSERVATION					
4611-4612	Admin. & Purch. of Nat. Resources	9			9
4619	Other Conservation				
4631-4632	REDEVELOPMENT & HOUSING				
4651-4659	ECONOMIC DEVELOPMENT	1,050			1,050
DEBT SERVICE					
4711	Princ.- Long Term Bonds & Notes	60,000	-60,000		0
4721	Interest-Long Term Bonds & Notes	8,442	-8,442		0
4723	Int. on Tax Anticipation Notes	15,000			15,000
4790-4799	Other Debt Service				

MS-DT
Rev. 10/10



Default Budget - Town of Allenstown FY 2014

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
CAPITAL OUTLAY					
4901	Land				
4902	Machinery, Vehicles & Equipment	84,141	14,000		98,141
4903	Buildings	1			1
4909	Improvements Other Than Bldgs.	0	13,585		13,585
OPERATING TRANSFERS OUT					
4912	To Special Revenue Fund				
4913	To Capital Projects Fund				
4914	To Enterprise Fund				
	Sewer-	1,999,894	88,365		2,088,259
	Water-				
	Electric-				
	Airport-				
4917	To Health Maint. Trust Funds				
4918	To Nonexpendable Trust Funds				
4919	To Fiduciary Funds				
TOTAL		5,553,142	372,756	0	5,925,898

Please use the box below to explain increases or reductions in columns 4 & 5.

Acct #	Explanation for Increases	Acct #	Explanation for Reductions
4130-4139	Contractual Obligation	4316	Contractual Obligation
4140-4149	Legal Mandate	4441-4442	Legal Mandate
4150-4151	Contractual Obligation	4550-4559	Contractual Obligation
4155-4159	Contractual Obligation	4711	Debt Service
4196	Contractual Obligation	4721	Debt Service
4197	Contractual Obligation	4902	Contractual Obligation
4210-4214	Contractual Obligation	4909	Contractual Obligation
4215-4219	Contractual Obligation	4914	Contractual Obligation/Legal Mandate
4220-4229	Contractual Obligation		
4312	Legal Mandate		



NOTES

Outside Agencies and Committees





CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Chief Ray R. Fisher

Chief Coordinator: Dick Wright

P.O. Box 3962
Concord, NH 03302-3962

Email:
capareac1@comcast.net

Telephone 603-225-8988
Fax: 603-228-0983

2013 ANNUAL REPORT TO BOARD OF DIRECTORS

The 2013 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2013. It is also forwarded to the Town offices of the Compact's member communities for information and distribution as desired.

We are pleased to announce the addition of Hillsboro Fire-Rescue led by Chief Kenny Stafford to our system in mid-year 2013. Hillsboro also provides all fire and EMS services to the Town of Windsor increasing to twenty two the number of communities being dispatched and protected by our mutual aid services. Fire and Emergency Medical dispatched calls totaled 20,809 in 2013, an increase of 3.9% from the previous year. The detailed activity report by town/agency is attached.

The 2013 Compact operating budget was \$ 1,076,600. Funding of all Compact operations is provided by the member communities. We continue to apply for federal Grant Funds when available and were able to use grant funds for upgrades to our computer dispatch system and other equipment. We have requested grant funding to continue our redundancy capability with the Lakes Region Mutual Fire Aid dispatch operations.

The Chief Coordinator responded to 160 incidents throughout the system in 2013, and provided command post assistance on those mutual aid incidents. He also aids all departments with response planning, updating addressing information, and represents the Compact with several organizations related to public safety.

Compact officers serving in 2013 were:

President, Chief Ray Fisher, Boscawen
Vice President, Chief Jon Wiggan, Dunbarton
Secretary, Chief Alan Quimby, Chichester
Treasurer, Chief Daniel Andrus, Concord

Several towns in our system appointed new fire chiefs in 2013. We welcome Allenstown Chief Dana Pendergast, Deering Chief James Tramontozzi, Hopkinton Chief Douglas Mumford, Loudon Chief Richard "Rick" Wright, Pittsfield Chief Robert Martin, Salisbury Chief William MacDuffie Jr., and Webster Chief Robert Wolinski. We look forward to working with them.





CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Chief Ray R. Fisher

Chief Coordinator: Dick Wright

P.O. Box 3962
Concord, NH 03302-3962

Email:
capareac1@comcast.net

Telephone 603-225-8988
Fax: 603-228-0983

Page 2 (2013 Annual Report)

The Training Committee chaired by Assistant Chief Dick Pistey, with member Chiefs Keith Gilbert, Peter Angwin, and Deputy Chief Matt Cole assisted departments with mutual aid exercises. These combined drills provide valuable training in the delivery of mutual aid services.

The Central New Hampshire HazMat Team represents 58 Capital Area and Lakes Region area communities and is ready to assist or respond to hazardous materials incidents in our combined area. Hazardous Materials Team Chief Bill Weinhold encourages all communities to participate in the Regional Emergency Response Commission (REPC) planning programs and to take advantage of hazardous materials training for local departments. An updated Hazardous Materials Mitigation Plan has been distributed to all departments.

This 2013 Annual Report will be my final report to you. I have submitted my retirement plans to the Capital Area Board of Directors to be effective the end of May 2014. I am the first and only Chief Coordinator of the Compact, having served for 41 years, 16 of them as a volunteer, and 25 years as a full time employee. It has been a rewarding and gratifying experience, and I thank all the town fire chiefs, fire and EMS personnel, public safety personnel, and town representatives in our communities for their strong support and cooperation in moving this organization forward.

All departments are encouraged to send representation to all Compact meetings. Your input is needed and your members need to be informed of all Compact activities, and participate in planning.

We thank all departments for their cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Dick Wright, Chief Coordinator
CAPITAL AREA FIRE COMPACT
cc: Fire Chiefs
Boards of Selectmen



Capital Area Mutual Aid Fire Compact

2012 Incidents vs. 2013 Incidents

ID #	Town	2012 Incidents	2013 Incidents	% Change
50	Allenstown	653	641	-1.8%
51	Boscawen	174	189	8.6%
52	Bow	1011	1117	10.5%
53	Canterbury	282	279	-1.1%
54	Chichester	410	404	-1.5%
55	Concord	7102	7262	2.3%
56	Epsom	803	811	1.0%
57	Dunbarton	234	219	-6.4%
58	Henniker	864	866	0.2%
59	Hillsboro		483	
60	Hopkinton	1135	1067	-6.0%
61	Loudon	817	869	6.4%
62	Pembroke	289	287	-0.7%
63	Hooksett	2041	2076	1.7%
64	Penacook RSQ	770	724	-6.0%
65	Webster	148	152	2.7%
66	CNH Haz Mat	5	8	60.0%
71	Northwood	603	553	-8.3%
72	Pittsfield	766	819	6.9%
74	Salisbury	138	119	-13.8%
79	Tri-Town Ambulance	967	1081	11.8%
80	Warner	345	342	-0.9%
82	Bradford	254	202	-20.5%
84	Deering	210	239	13.8%
		20021	20809	3.9%

Hillsboro Fire became member of Capital Area on June 19, 2013



Capital Area Mutual Aid Fire Compact

Incident Totals from 1973 to Present

Town	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	71	72	74	79	80	82	84	Total Difference
Year																									
1973																									132
1974	103	53		22				18				23	69												469
1975	127	126		53				61				48	151												611
1976	151	163		62				47				78	171												784
1977	170	112		83	55			51	50			99	132												3920
1978	161	159		75	85	2849		182	78			118	213			38									4487
1979	145	147		87	102	3053	214	88				123	197			48		177	78						5060
1980	212	180	203	144	131	3386	214	65			102	126	204			61		270	208						6093
1981	201	136	172	140	136	3378	217	79			473	143	192			103		324	196	42					5889
1982	161	129	178	153	147	3430	247	85			412	183	163			78		296	229	69					5955
1983	168	138	176	133	94	3400	263	108			431	159	174			73		266	262	60					6024
1984	309	148	201	119	148	3461	278	88	278		477	149	134			104		263	235	61		121			7344
1985	400	143	193	172	160	3605	291	134	327		460	185	181			538		314	277	54		205			7954
1986	347	139	233	162	136	3692	278	99	320		491	230	220			609		316	315	81		137	103		7760
1987	338	143	335	139	164	3853	259	130	291		488	230	231			459		243	284	65		191	218		8216
1988	416	132	254	159	126	3865	296	117	321		500	229	238			299		296	284	79		209	223		8113
1989	474	148	299	130	164	4177	284	118	325		557	239	262			284		305	318	88		184	252		8681
1990	460	129	260	121	138	4015	276	121	317		543	221	227			271		288	288	56		187	195		8206
1991	434	127	291	148	149	3884	391	124	320		577	240	224			311		348	311	90		204	213		8506
1992	411	109	274	126	137	3884	382	105	394		573	202	247			276		281	297	70		176	205		8242
1993	415	111	276	139	203	4291	463	142	409		594	253	234			283		358	370	72		239	226		9192
1994	457	136	282	154	211	4712	586	144	376		610	271	267			367		405	357	71		252	257		10015
1995	476	142	343	156	220	4708	601	159	453		686	268	292			295		390	453	64		246	274		10331
1996	576	161	377	133	196	5069	638	158	469		741	293	324			349		446	380	70		233	266		10977
1997	608	174	499	185	260	4879	619	163	468		699	416	312			425		421	460	87		258	257		11332
1998	529	177	660	146	272	5146	686	184	582		877	448	303			373		436	490	81		321	261		12096
1999	598	188	660	199	369	5676	705	181	557		886	556	333			367		418	477	86		297	256		13018
2000	684	187	757	198	343	5872	723	146	545		916	541	325			402		467	566	82		283	201		13362
2001	677	192	683	219	324	6369	859	219	649		944	528	363			424		492	631	90		294	238		14385
2002	633	194	795	245	373	6318	825	212	662		934	613	359			532		501	580	115		307	251		14579
2003	658	186	859	240	399	6554	842	203	764		999	640	345			502		493	585	86		375	246		15130
2004	621	221	929	258	400	7021	878	201	787		1053	725	382			528		497	693	103		359	240		16107
2005	669	202	998	258	494	7343	1018	183	926		1123	810	412			587		527	703	108		407	262		19214
2006	719	255	1176	279	491	7665	1016	218	895		1088	829	407			1917		557	770	149		387	214		19294
2007	772	247	1265	283	540	7731	994	212	888		1135	841	420			2077		579	726	129		437	250		22618
2008	695	256	1220	326	527	7413	903	261	842		1160	819	310			1968		663	720	128		444	305		21967
2009	620	185	1063	247	434	7089	839	178	845		1036	799	307			1997		530	752	114		347	252		20624
2010	675	177	1178	236	468	7002	887	222	706		1016	983	360			2159		603	811	128		340	272		20774
2011	697	175	1083	238	399	7526	869	224	802		1191	818	340			2292		660	747	131		367	265		21127
2012	653	174	1011	282	410	7102	803	234	864		1135	817	289			2041		603	766	138		345	254		20021
2013	641	189	1117	279	404	7262	811	219	866		1067	869	287			2076		553	819	119		342	202		20809
TOWN	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	71	72	74	79	80	82	84	

50	Allenstown	55	Concord	60	Hopkinton	65	Webster	79	TriTown Ambulance
51	Boscawen	56	Epsom	61	Loudon	66	CNH Haz Mat Team	80	Warner
52	Bow	57	Dunbarton	62	Pembroke	71	Northwood	82	Bradford
53	Canterbury	58	Henniker	63	Hooksett	72	Pittsfield	84	Deering
54	Chichester	59	Hillsboro	64	Penacook Rescue	74	Salisbury		



CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION
28 Commercial Street Suite 3 ♦ Concord, New Hampshire 03301
♦ phone: (603) 226-6020 ♦ fax: (603) 226-6023 ♦ internet: www.cnhrpc.org

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Allenstown is a member in good standing of the Commission. Andrea Martel and Larry Anderson are the Town's representatives to the Commission.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC also evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2013, the Central New Hampshire Regional Planning Commission undertook the following local and region-wide activities:

- Provided **technical assistance services** for member communities, including zoning ordinance development, grant writing assistance, plan review services, capital improvements program development and guidance, and planning board process training. In 2013, CNHRPC staff provided assistance to the Planning Board to continue the development of the **Master Plan Update** and to update the site plan and subdivision regulations and zoning ordinance revisions.
- Maintained **Hazard Mitigation Plan** update development assistance for seven communities through funding from the NH Department of Homeland Security and Emergency Management (NH HSEM) and the NH Department of Environmental Services (NH DES).
- Continued to work together with the CEDS Strategy Committee and Southern NH Planning Commission to develop the **Comprehensive Economic Development Strategy (CEDS)**. Key successes for 2013 included the Strength, Weakness, Opportunity and Threat (SWOT) analysis, and finalized the goals and objectives of the CEDS. In 2014, specific projects will be identified and the final CEDS will be prepared. The CEDS will contribute information to the Regional Plan.
- Coordinated the activities of the **CNHRPC Transportation Advisory Committee (TAC)**. In 2013, CNHRPC staff worked with the TAC to complete the preparation of the 2015-2024 Regional Transportation Improvement Program (TIP) to ensure that the region's needs were adequately addressed in the State Ten Year Highway Transportation Plan. Information related to the TIP update process can be found at www.cnhrpc.org/transportation/transportation-improvement-program-tip.
- Offered its member communities a **Road Surface Management System (RSMS)** program, through transportation planning activities, which provides an overview and estimate of a municipal road system's condition and the approximate costs for future improvements.
- Completed over **200 traffic counts in the region** as part of its annual Transportation Data Collection Program. These figures are available on the CNHRPC website at www.cnhrpc.org/gis-a-data/traffic-count-data. In Allenstown, CNHRPC conducted five (5) traffic counts along state and local roads.
- Continued to support an enhanced **volunteer driver program (VDP)** in our region that was established in November 2011 through CNHRPC's 2010 Coordinated Transportation Plan efforts. The VDP has provided over 8,000 rides to seniors and people with disabilities for essential medical appointments and vital services that help the residents of our region remain independent. The goal of the planning effort was to reduce transportation costs for those in need while increasing coordination between existing transportation providers. In Allenstown, there is currently one (1) volunteer driver providing rides and thirty three (33) customers receiving rides through the enhanced Mid-State RCC Volunteer Driver Program. For more information, visit www.midstatercc.org.
- Tracked **state highway paving projects** and coordinated with municipalities to ensure annual repaving and lane striping met community needs, with a particular emphasis on bicycle and pedestrian safety.

- Provided assistance to nine communities with **Safe Routes to School (SRTS) projects** including grant writing, comprehensive travel plan preparation, and technical assistance for infrastructure projects.
- Conducted monthly **Park & Ride vehicle occupancy counts** at eleven New Hampshire Park and Rides around the region as part of CNHRPC's transportation planning work program.
- Assisted the **Currier & Ives Byway Council** with the member Towns of Henniker, Hopkinton, Webster, Salisbury, and a newly joined member, the Town of Warner. In 2013 the Council installed C&I Byway signs along the route, conducted outreach with Byway area businesses, and received local and state press coverage of the C&I Byway attractions.
- Commenced **Fluvial Erosion Hazard (FEH)** activities through funding from the NH Department of Environmental Services (NH DES) to conduct public outreach meetings with emergency responders from six communities, notifying them of forthcoming assessment and culvert data from the Piscataquog, Turkey, and Soucook Rivers for use in Hazard Mitigation Plans.
- Continued work on the **NH Regional Broadband Mapping and Planning Program**, including data collection and map preparation on existing internet service, and identification of unserved and underserved areas. CNHRPC continued to work to develop a regional broadband plan for the region.
- Continued the process to develop a new **Regional Master Plan**, entitled the Central New Hampshire Regional Plan. The Central New Hampshire Regional Plan will be an advisory document that communities may use as a resource when updating their own municipal Master Plans. This three-year project is part of a statewide effort by all nine New Hampshire Regional Planning Commissions (RPCs) known as A Granite State Future. In 2013, staff coordinated and summarized numerous public outreach events throughout the region, and coordinated a meeting of the Regional Plan Advisory Committee (RPAC). After executing extensive publicity, three sub-regional Public Outreach Sessions were conducted. A new website (www.cnhrpc.org/gsf) was developed to publicize Regional Master Plan activities and results. Staff attended numerous state-wide meetings, began data collection and analysis, and commenced compilation of information for several Chapters.
- Provided assistance to the **Regional Trails Coordinating Council**, a coalition of local rail trail and shared-use path groups in roughly the Salem-Manchester-Concord corridor. In 2013, the group completed and approved a Regional Trails Plan for the region. The plan has been adopted by the regional Transportation Advisory Committees in the CNHRPC and SNHPC regions.
- Continued to acquire, update, and utilize **Geographic Information Systems (GIS)** data for planning, cartography, and analysis across all projects.
- Provided coordination assistance to the **Commute Green New Hampshire** program, working with public, private, and non-profit partners. Work has focused on bringing partners together, establishing a strategic plan, and improving communications around the state on what transportation options are available to residents. The Planning Team established a sustained marketing campaign to encourage people to carpool, bicycle, walk, take transit or telecommute to work.

For additional information, please contact the CNHRPC staff or visit us at www.cnhrpc.org. CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.





Community Action Program Belknap—Merrimack Counties, Inc.



P.O. Box 1016 ♦ 2 Industrial Park Drive ♦ Concord, NH 03302-1016
Phone (603) 225-3295 ♦ Toll Free (800) 856-5525 ♦ Fax (603) 228-1898 ♦ Web www.bm-cap.org

July 25, 2013

Shaun Mulholland, Town Administrator
Town of Allenstown
16 School Street
Allenstown, New Hampshire 03275

Dear Mr. Mulholland:

Funds for Community Action Program continue to be generated in many ways. Support for the Area Center is funded by local tax dollars. In this way, we can provide, through our Area Center, local service delivery of our many programs as well as effective outreach, needs assessment and program development. If we are to be effective in delivering services in your town, as well as others in our area, the Area Center is vital. In the area of program development, I'd like to take a moment to thank you for your interest and support of our programs.

The attached budget reflects minimum costs of maintaining the Suncook Area Center. We will continue to work closely with your welfare officer to ensure the maximum availability of resources from our programs, as well as continue to mobilize any resources other than local tax dollars that become available to help serve residents of your community.

Included is a brief description of agency programs accessed by Allenstown residents through the Suncook Area Center. This includes the number of residents served and the dollar amount of assistance provided by the Area Center staff.

We hope this makes our services clearer and as always, will be happy to answer any questions that may arise. Thank you for your continued cooperation.

Therefore, on behalf of the Suncook Community Action Area Center and the \$425,233.90 worth of service dollars provided to residents of the Town of Allenstown utilizing federal, state and private funds, I respectfully request a formal review and consideration of our services and submit the following recommendation from the Budget Committee: "To see if the Town will vote to raise and appropriate the sum of \$18,207.00 for the continuation of services to the low income residents of Allenstown through the Suncook Area Center of the Community Action Program Belknap-Merrimack Counties, Inc."

Sincerely,

Diane Moore ss

Diane Moore, Area Director
Suncook Area Center

DM:klh
AC-Suncook Area Center Town Funding Letters
Attachment

ALTON Senior Center.....875-7102 Prospect View Housing.....875-3111	CONCORD Area Center.....225-6880 Head Start.....224-6492 Early Head Start.....224-6492 Concord Area Meals-on-Wheels.....225-9092 Concord Area Transit.....225-1989 Horseshoe Pond Place.....228-6956 WIC/CSFP.....225-2050 Workplace Success.....223-2305	FRANKLIN Area Center.....934-3444 Head Start.....934-2161 Early Head Start.....934-2161 Senior Center.....934-4151 Family Planning.....934-4905 Riverside Housing.....934-5340	LACONIA Area Center.....524-5512 Head Start.....528-5334 Early Head Start.....528-5334 Senior Center.....524-7689 Family Planning.....524-5453 Prenatal.....524-5453 Winnepesaukee Transi.....528-2496 Workplace Success.....524-4367	OSSIPEE Family Planning.....539-7552 Prenatal.....539-7552 PEMBROKE Village at Pembroke Farms Housing.....485-1842	PLYMOUTH Family Planning.....536-3584 SUNCOOK Area Center.....485-7824 Senior Center.....485-4254
BELMONT Center.....267-9987 Terr. Housing.....267-8801	EPSOM Meadow Brook Housing.....736-8250	KEARSARGE VALLEY Area Center.....456-2207 Head Start.....456-2208 North Ridge Housing.....456-3398	MEREDITH Area Center.....279-4096 Senior Center.....279-5631	PITTSFIELD Senior Center.....435-8482 Head Start.....435-6618 Early Head Start.....435-6611	TILTON Senior Center.....827-8291
RADFORD538-2104					



Community Action Program
Belknap-Merrimack Counties, Inc.

**2014 SUNCOOK AREA CENTER
PROJECTED OPERATING BUDGET**

PERSONNEL

Area Center Director	\$ 33,040
Outreach Worker	27,164
Part-time Office Clerk (29.5 hrs. per wk.)	16,874
Payroll Taxes/Fringe Benefits	<u>28,231</u>

Sub-Total: \$ 105,309

OTHER COSTS

Program Travel (11,351 miles x .37)	\$ 4,200
Rent	14,975
Buildings/Ground Maintenance	250
Utilities	2,950
Telephone	1,875
Office Copier/Computer/Supplies	1,950
Publications	130
Liability/Contents/Bond Insurance	<u>475</u>

Sub-Total: \$ 26,805

Total Budget: \$132,114

Federal Share:	\$ 73,376 (55%)
All Town Share:	<u>58,738</u> (45%)

\$132,114

seg-Area Center Budgets



**SUMMARY OF SERVICES 2013
PROVIDED TO
ALLENSTOWN RESIDENTS
SUNCOOK AREA CENTER
COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.**

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
EMERGENCY FOOD PANTRIES provide up to fivedays of food for people facing temporary food crisis. Value \$5.00 per meal.	MEALS--11,143	PERSONS--483	\$ 50,715.00
FUEL ASSISTANCE is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled.	APPLICATIONS--208	PERSONS--468	\$157,661.50
ELECTRIC ASSISTANCE program is a statewide program funded by all electric rate payers which provides a specific tier of discount from 7% to 70% on electric bills for income eligible households.	HOUSEHOLDS--168		\$ 55,936.00
WEATHERIZATION improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Funds from utility energy efficiency programs are leveraged with program funds to complete weatherization projects. Value includes average material and labor.	HOMES--0	PERSONS--0	\$ -
BMCAP partnered with the Community Loan Fund to develop a statewide project to weatherize mobile homes in Cooperative Parks throughout the state. Funding was provided by the Department of Energy (Weatherization Innovative Pilot Program) and Green House Gas Energy Reduction Fund (RGGI) proceeds through the Public Utilities Commission.	HOMES--19	PEOPLE--55	\$159,921.40
NEIGHBOR HELPING NEIGHBOR provides emergency energy assistance up to \$300 for those not eligible for fuel assistance.	GRANTS--4		\$1,000.00
SECURITY DEPOSIT GUARENTEE PROGRAM provides a landlord a guarentee backed by state funds that the required security will be paid to him/her in the event of a default on the part of the tenant. Only very low income households are eligible for the program and the household pays a specified amount monthly to the agency until the amount of the security deposit is collected. That amount is then forwarded to the landlord and deposited into a savings account as prescribed by state law.	HOUSEHOLDS--0		\$0.00
GRAND TOTAL			\$425,233.90
INFORMATION AND REFERRAL --CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.			





Pembroke and Allenstown Old Home Day

SLOGAN: HANDS ACROSS THE WATER
THEME: "THE GOLDEN AGE OF TELEVISION"

Live music, downtown, the morning of Saturday August 24, 2013 initiated Pembroke and Allenstown Old Home Day. Above the Town Clock could be seen clear skies, with comfortable temperatures dominating the day.

The theme was cleverly personified amongst parade participants with floats depicting by-gone T.V. shows such as "I Love Lucy", "Lone Ranger and Tonto", "Mash", "Gilligan's Island", "Yogi Bear", "Batman", "Wizard of Oz", "Father Knows Best", and "Touched by an Angel". Floats are judged by the Selectmen on theme, originality, and creativity. It's amazing how imaginative and talented our friends and neighbors are in assembling these parade entries. The floats, town officials, bands, clowns, antique and classic cars, marchers, tractors, fire trucks, non-profit organizations, and businesses helped make this year's parade a joy for everyone.

New to Old Home Day 2013 at Memorial Field included a "Doo Wop" group, "Mary Poppins", fiddlers, Irish music, religious and rock and roll bands, jugglers, yoga demonstrations, distracted driver pledge, reflection and prayer in the gazebo, doodlebugs pulling competition, K-9 and karate exhibitions to mention a few. Back by popular demand included pony and hay wagon rides, balloon artist, critters and creatures, miniature horses, petting zoo, face painting, foam demonstration, mini-golf, stilt walker, dunking booth, free door prize, Kid Care ID, fatal vision, Boy Scout camporee, inflatable rides, children's games, crafts, food concessions, and the fabulous fireworks display at dusk by Associated Grocers of New England.

As always a HUGE THANKS for the generosity and loyalty of the OHD Committee, Pembroke and Allenstown municipal officials, fire, police, highway and recreation departments, local non-profit organizations, businesses, volunteers, participants, and sponsors who make OHD a reality. Meetings are held the last Monday of the month (except May) at Pembroke Town Hall @ 6:30pm. Extra meetings occur in June, July, and every Monday in August. **All are welcome to attend.** Successful volunteerism is not solely based on the quantity but the quality of time. Many hours or just a few hours are much appreciated. This is a great opportunity for high school students to contribute to their community service obligation. Please consider becoming a part of a wonderful occasion with a devoted and faithful group of individuals by contacting Steve @ 224-7324. Check out the OHD website www.pembroke-allenstownoldhomeday.com and Facebook page Pembroke & Allenstown Old Home Day. Mark your calendars for next year's Pembroke and Allenstown Old Home Day celebration, Saturday, August 23, 2014.

Respectfully submitted,
Stephen L. Fowler, OHD Chairman



**PEMBROKE AND ALLENSTOWN
OLD HOME DAY
12/31/13**

INCOME:

BUSINESS DONATIONS	16,230
TOWN OF ALLENSTOWN	2,000
TOWN OF PEMBROKE	2,000
CONCESSIONS	1,673
CRAFTS	610
RAFFLE SALES	1,231
RIDES	2,746
INTEREST	32
PONY RIDES	300
CHILDREN'S GAMES	194
50-50	254
HAYWAGON	318
MINI-GOLF	309
MISCELLANEOUS	80
	<hr/>
TOTAL INCOME	27,977

EXPENSE:

FIREWORKS	5,500
PARADE	7,439
ENTERTAINMENT	4,947
INSURANCE	1,116
PARKING	250
SANITATION RENTALS	520
POSTAGE & ENVELOPES	271
CAPITAL IMPROVEMENTS	851
CHILDREN'S GAMES	152
STAGE	49
MISCELLANEOUS	610
BLAST PARTY RENTALS	4,959
	<hr/>
TOTAL EXPENSE	26,664
	<hr/>
NET INCOME	1,313
	<hr/>





UNH Cooperative Extension Merrimack County

We served citizens in every community in Merrimack County through our diverse programming such as 4-H, Nutrition Connections, Food & Agriculture, Community & Economic Development, Natural Resources, and Youth & Family, from October 2012 to September 2013, reaching residents in all 27 towns in the county.

Who we are:

UNH Cooperative Extension, the public outreach arm of the University of New Hampshire, has engaged New Hampshire residents for 99 years with a broad variety of non-formal educational offerings.

What we do:

UNH Cooperative Extension provides a direct link between UNH and people throughout the state. In partnership with local residents and volunteers, Cooperative Extension plans and conducts educational programs responsive to New Hampshire people and the issues they identify as important to them.

How we do it:

County Extension field staff bring these programs to county residents through hands-on workshops, site visits, seminars, conferences, phone consultations, video-conferences, printed materials, correspondence courses, a statewide toll free Info Line, and a large website, as well as partnering with other programs to bring the best to the citizens of Merrimack County. Our program areas include:

- **Food & Agriculture:** UNH Cooperative Extension, part of the land grant university, provides educational programs and applied research to promote safe and local food production, dairy and small-scale livestock and poultry production, and the state's large and diverse ornamental horticulture industry. We offer programs in food safety for homeowners, farmers markets, and food service industries, as well as, pesticide applicator training, soil and plant diagnostic services and livestock production.
- **Natural Resources:** Managing and protecting New Hampshire's natural resources is critical to a healthy environment, our quality of life, and the tourism industry, as well as for current and future economic opportunities. Our Natural Resources Team provides research, education and stewardship throughout the state with a "boots on the ground" approach in extending state-wide programs in forestry and wildlife, natural resource development, land and water conservation, and marine fisheries.
- **Community & Economic Development:** UNH Cooperative Extension has a long history of supporting the state's economy through its agriculture, forestry and fishing industry efforts. In addition to this, Extension has become well-known and appreciated for our staff's ability to convene and facilitate community members and groups, helping them to develop leadership skills and make sound decisions regarding the future. Our Community and Economic Development team (CED) will continue providing research-based education and assistance to individuals, families, businesses, and communities to help them identify opportunities to enhance their competitive advantage, build upon their assets, and create conditions that foster local and regional economic growth.
- **Youth & Family:** Preparing youth to become caring and productive citizens is critical to New Hampshire's future. We will pursue this goal through community-based positive youth development, using the 4-H program as a primary vehicle. UNH Extension has always been well-known and is highly regarded for nutrition education programs for families and children across the state. Federal funding from the USDA provides resources for continued support to programs that focus on the specific needs of limited-resource families (Supplemental Nutrition Assistance Program and the Expanded Food and Nutrition Education Program). We will address high-priority issues such as obesity as both a personal health and public health/economic issue. We will provide educational resources for parents and families through creative delivery mechanisms, including web-based outreach, e-newsletters and train-the-trainer programs. The research-based education and information we provide will enhance New Hampshire citizens' ability to make informed decisions that strengthen families.



UNH Extension trains and supports more than 4,000 volunteers statewide . . . 4-H leaders, master gardeners, wildlife coverts, community tree stewards, water quality monitors, marine docents, and others, who extend the reach of Extension programs into many domains of New Hampshire life.

Our state-wide Education Center & toll-free Info Line staffed by volunteers fielded 451 calls from Merrimack County residents alone.

Our efforts contribute to the good health of our state and its people helping foster a strong economy, healthy environment, productive youth and the vibrant communities that make New Hampshire a great place to live, visit, and work.

In 2014, UNH Cooperative Extension reaches a major milestone . . . its 100-year anniversary! Participate in the celebration by making an investment in Extension or the 4-H Foundation of New Hampshire. Your investment will help ensure that our work for New Hampshire continues far into the next century. Private donations are a critical part of Extension's funding mix. Go to extension.unh.edu and click **DONATE** to **make a gift, see impacts, and hear from other donors.**

We are fortunate to have 13 community members from all over Merrimack County serving on our Advisory Council:

Commissioner Bronwyn Asplund-Walsh, *Boscawen*
Larry Ballin, *New London*
Mark Cowdrey, *Andover*
Patrick Gilmartin, *Concord*
Eric Johnson, *Andover*
Ken Koerber, *Dunbarton*
Chris LaValley, *Allenstown*

Erick Leadbeater, *Contoocook*
Paul Mercier, *Canterbury*
MaryEllen Schule, *Henniker*
Mike Trojano, *Contoocook*
Stewart Yeaton, *Epsom*
State Rep. Lorrie Carey, *Boscawen*

Connect with us:

UNH Cooperative Extension
315 Daniel Webster Highway
Boscawen, NH 03303

Phone: 603-796-2151 Fax: 603-796-2271

UNH Cooperative Extension operates a statewide Education Center and Info Line (toll-free at 1-877-398-4769) which is staffed Monday through Friday, 9:00 a.m. – 2:00 p.m.
Email questions to: answers@unh.edu

Extension also distributes a wide range of information from our website: www.extension.unh.edu.

The University of New Hampshire Cooperative Extension is an equal opportunity educator and employer. University of New Hampshire, U.S. Department of Agriculture and New Hampshire counties cooperating.





"Partnering to make recycling strong through economic and environmentally sound solutions"

Northeast Resource Recovery Association, 2101 Dover Road, Epsom, NH 03234
 Telephone: (603) 736-4401 or 1-800-223-0150 Fax: (603) 736-4402
 E-mail: info@nrra.net Web Site: www.nrra.net

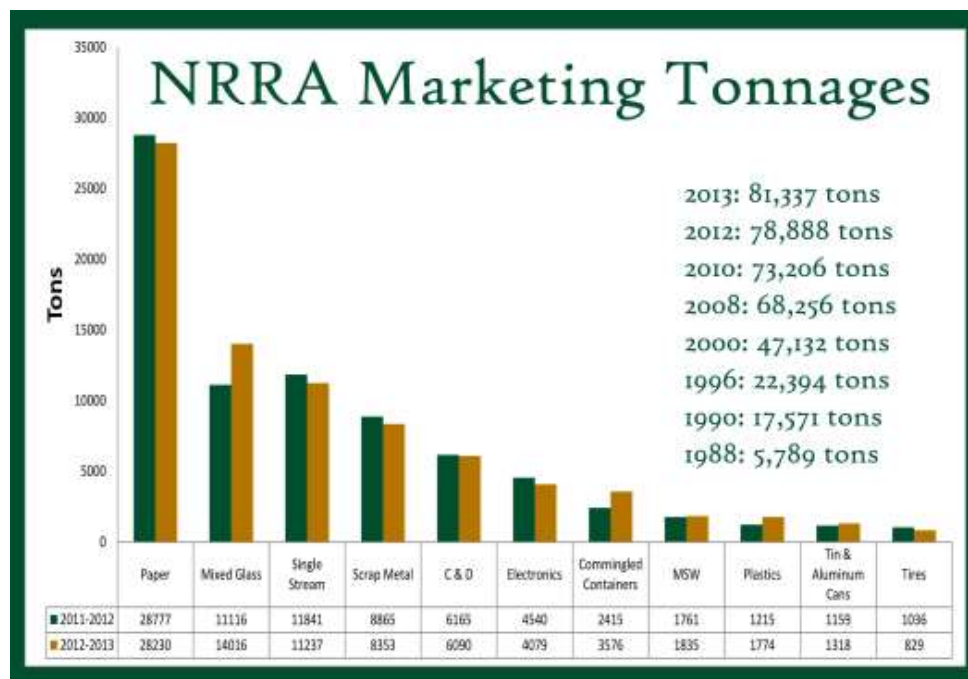
Dear NRRA Member,

As a member of Northeast Resource Recovery Association (NRRA), your community has access to all the services of this first in the nation, 33-year old recycling cooperative. Your member-driven organization provides you with:

- Up-to-date **Technical Assistance** in waste reduction and recycling including solid waste contract negotiations;
- **Cooperative Marketing** to maximize pricing and **Cooperative Purchasing** to minimize costs;
- Current **Market Conditions** and Latest **Recycling Trends, both regionally and nationwide;**
- **Innovative Programs** (i.e. Dual Stream, Consolidation and Single Stream);
- **Educational and Networking Opportunities** through our Annual Recycling Conference, our new Bi-weekly "Full of Scrap" email news, monthly Marketing meetings, website, and Fall Facility Tours;
- **School Recycling Club** - a program to assist schools to promote or advance their recycling efforts;
- **NH DES Continuing Ed Credits;**
- **NH the Beautiful Signs, Grants, Bins and Recyclemobiles.**

The membership has grown to include more than 400 municipalities, businesses and individuals in New Hampshire, Vermont, Massachusetts, Connecticut and Maine. NRRA, as a non-profit organization, is unique in that we do not charge a "brokerage fee" or work to maximize profit gains, but rather has a minimal "Co-op" Fee" which is re-invested to further your recycling programs and solid waste reduction efforts in schools and municipalities.

Through your continued support and dedication, NRRA has assisted our members to recycle over 81,337 tons in fiscal year 2012-2013!



Please contact NRRA at 800-223-0150 / 603-736-4401 or visit our website at www.nrra.net





"Partnering to make recycling strong through economic and environmentally sound solutions"

Northeast Resource Recovery Association, 2101 Dover Road, Epsom, NH 03234
Telephone: (603) 736-4401 or 1-800-223-0150 Fax: (603) 736-4402
E-mail: info@nrta.net Web Site: www.nrta.net

Town of Allenstown, NH

Congratulations for being such active recyclers!

Below please find information on the positive impact this recycling has had on your environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

Recyclable Material	Amount Recycled In 2013	Environmental Impact! Here is <u>only one</u> benefit of using this recycled material rather than natural resources (raw materials) to manufacture new products.
Scrap Metal	36 tons	Conserved 36,071 pounds of coal!





Town of Allenstown
Town Administrator
16 School St. Street
Allenstown, NH 03275
603-485-4276 ext. 112
smulholland@allenstownnh.gov

PUBLIC NOTICE

In accordance with RSA 674:39-aa, lots or parcels that were involuntarily merged prior to September 18, 2010 by the Town of Allenstown, shall at the request of the owner, be restored to their premerger status and all zoning and tax maps shall be updated to identify the premerger boundaries of said lots or parcels as recorded at the appropriate registry of deeds, provided:

(a) The request is submitted to the Board of Selectmen prior to December 31, 2016.

(b) No owner in the chain of title voluntarily merged his or her lots. If any owner in the chain of title voluntarily merged his or her lots, then all subsequent owners shall be estopped from requesting restoration. The Town shall have the burden of proof to show that any previous owner voluntarily merged his or her lots.

I. All decisions of the governing body may be appealed in accordance with the provisions of RSA 676.

II. The restoration of the lots to their premerger status shall not be deemed to cure any non-conformity with existing local land use ordinances.”

POST NOTICE UNTIL DECEMBER 31, 2016



NOTES

School Reports



NOTES

SCHOOL DISTRICT OF ALLENSTOWN

School Board

CARL SCHAEFER	Term Expires 2014
THOMAS GILLIGAN	Term Expires 2014
KAREN LaPLUME	Term Expires 2015
THOMAS IRZYK	Term Expires 2015
ANDREA MARTEL	Term Expires 2016

Co-Superintendent of Schools
HÉLÈNE BICKFORD ~ PATTY SHERMAN

Business Administrator
PETER AUBREY

Principals

Allenstown Elementary School **Armand R. Dupont School**

LYNN ALLEN, PRINCIPAL
JOSEPH VIGNOLA, ASST. PRINCIPAL

School Nurses
MARILYN BRISON
DENISE SCHMIDT

Treasurer	Moderator
BARBARA BILODEAU	DENNIS FOWLER
School District Clerk	
ANDREA MARTEL	

Auditor
BRENT W. WASHBURN, C.P.A.



REPORT OF THE SCHOOL DISTRICT TREASURER
For the Fiscal Year July 1, 2012 to June 30, 2013

Cash on Hand July 1, 2012	\$ 1,231,056.12
Received from Selectmen	\$ 3,303,729.00
Revenue from State Sources	4,942,079.10
Received from Other Sources	349,792.03
TOTAL RECEIPTS	\$ 8,595,600.13
Total Amount Available for Fiscal Year	\$ 9,826,686.25
Less for School Board Orders Paid	\$ 9,391,999.33
BALANCE ON HAND JUNE 30, 2013	\$ 434,686.92

Barbara Bilodeau
School District Treasurer

STATISTICAL REPORT

Half day in Session.....	360
Total Enrollment	409
Percent of Attendance	94.7
Average Daily Attendance	363.7

CO-SUPERINTENDENTS' SALARY
2012/13

Allenstown	\$ 28,160
Chichester	22,000
Deerfield	43,340
Epsom	37,180
Pembroke	89,320
	<u>\$220,000</u>

BUSINESS ADMINISTRATOR'S
SALARY 2012/13

Allenstown	\$11,473
Chichester	8,964
Deerfield	17,106
Epsom	14,675
Pembroke	35,254
	<u>\$86,833</u>



**DELIBERATIVE SESSION MINUTES
SCHOOL BOARD
FEBRUARY 2, 2013**

Moderator, Dennis Fowler, opened the meeting at 9:05 AM. Everyone present stood for the Pledge of Allegiance. Mr. Fowler went over all the rules of the Deliberative Session along with explaining the cards that all residents received when they checked in. He then introduced the School Board members present, the Budget Committee members present, Kathleen Rogers Town Clerk and Andrea Martel School District Clerk. Mr. Fowler asked if a motion could be made to recess the Town Deliberative Session until the School Board has finished. Sandy McKeney made the motion. Armand Verville seconded the motion. Motion passed by unanimous vote.

Tom Irzyk did a brief power point presentation on the School 2013-2014 Budget.

1. Shall the Allenstown School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant article and other operations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$9,461,471? Should this article be defeated, the operating budget shall be \$9,521,193 which is the same as last year, with certain adjustments required by previous action of the Allenstown School District, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

*School Board Recommends Approval
Budget Committee Recommends Approval*

(Note: Warrant Article #1 (operating budget article) does not include separate warrant article #2).

Mr. Fowler opened the meeting for questions:

Sandy McKeney asked if the decrease in the budget was due to the enrollment at Pembroke Academy. Tom stated the decrease was not due to the enrollment at Pembroke Academy.

Dawn Labrecque asked if the proposed budget is underfunded. Tom replied yes the proposed operating budget is underfunded. The default budget amount is what the budget needs to be to operate.

Sandy McKeney asked what the tax impact would be if the default budget passed. Tom stated the tax impact would increase \$0.10 per 1,000 of the home valuation. Larry Anderson from the Budget Committee added that the Budget Committee reduced the School Budget by 1.5%. Larry then asked if the default budget was approved would the resource officer still be included. Tom stated the resource officer is not in the default budget.

Joyce Welch asked why the School Board and Budget Committee recommended the budget if it is underfunded? Both representatives answered: to keep the tax rate down.

Dawn Labrecque made a motion to amend the proposed budget in the amount of \$9,461,471 to equal the default budget in the amount of \$9,521,193. Korena Martel seconded the motion. Motion to go to vote by cards. Yes-29 No-16 Motion passed.

2. Shall the Allenstown School District vote to approve the cost items set forth in the collective bargaining agreement reached between the Allenstown School Board and the Allenstown Teachers Association for the 2013/14, 2014/15, 2015/16 and 2016/17 fiscal years which calls for the following increases in salaries and benefits at the current staffing level:



Year 2013/14 \$ 78,318
Year 2014/15 \$ 91,140
Year 2015/16 \$ 89,339
Year 2016/17 \$ 89,950

And further raise and appropriate the sum of \$78,318 for the 2013/14 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels?

School Board Recommends Approval
Budget Committee Recommends Approval

Tom Irzyk explained the contract and the teachers have been with a contract for two (2) years along with benefits decreasing.

Larry Anderson stated the current School tax rate is \$12.07 and the new rate with the budget and the contract, if approved, would be \$18.07

No changes made.

3. Shall the Allenstown School District vote to approve the cost items set forth in the collective bargaining agreement reached between the Allenstown School Board and the Allenstown Paraprofessional Association for the 2013/14, 2014/15, and 2015/16 fiscal years which calls for the following increases in salaries and benefits:

Year 2013/14 \$ 19,370
Year 2014/15 \$ 16,994
Year 2015/16 \$ 16,344

And further raise and appropriate the sum of \$19,370 for the 2013/14 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year?

School Board Recommends Approval
Budget Committee Recommends Approval
No discussion.

4. Shall the Allenstown School District vote to authorize, indefinitely until rescinded, the retention of year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment, in accordance with RSA 198:4-b, II? Such fund balance retained can only be used to reduce the tax rate or for emergency expenditures and over-expenditures under RSA 32:11 which are approved by the Department of Education.

No discussion.

5. Shall the Allenstown School District raise and appropriate the sum of \$43,610 for the 2013-2014 school years for the purpose of providing bus transportation for 143 Allenstown resident students attending Pembroke Academy? That sum is equal to \$838.65 per week for all 143 Allenstown students. That is \$5.86 per student per week to have morning and afternoon transportation. [Petitioned Warrant Article]

School Board Does Not Recommend
Budget Committee Does Not Recommend
No discussion.

A motion was made to recess meeting until voting on March 12, 2013. Motion passed.

SCHOOL BALLOT RESULTS

TOTAL VOTES CAST 627

SCHOOL BOARD MEMBER

THREE YEAR TERM

VOTE FOR NOT MORE THAN TWO

LAWRENCE ANDERSON 243

ANDREA MARTEL 327

SCHOOL DISTRICT CLERK

ONE YEAR TERM

VOTE FOR NOT MORE THAN ONE

ANDREA MARTEL 519

SCHOOL DISTRICT TREASURER

ONE YEAR TERM

VOTE FOR NOT MORE THAN ONE

BARBARA BILODEAU 535

SCHOOL DISTRICT MODERATOR

ONE YEAR TERM

VOTE FOR NOT MORE THAN ONE

DENNIS FOWLER 560

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Allenstown Elementary School in said District on the 2nd day of February, 2013 at 9:00 o'clock in the forenoon to deliberate on the warrant articles below. This session shall consist of explanation, discussion, and debate of each warrant article. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended and (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and, (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

Voting on the warrant articles will be conducted by official ballot at the second session scheduled for March 12, 2013 at the St. John Baptist Parish Hall from 8:00 A.M. to 7 P.M.

1. Shall the Allenstown School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant article and other operations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$9,461,471? Should this article be defeated, the operating budget shall be \$9,521,193 which is the same as last year, with certain adjustments required by previous action of the Allenstown School District, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

School Board Recommends Approval
Budget Committee Recommends Approval

YES 313

NO 280

(Note: Warrant Article #1(operating budget article) does not include separate warrant article #2).



2. Shall the Allenstown School District vote to approve the cost items set forth in the collective bargaining agreement reached between the Allenstown School Board and the Allenstown Teachers Association for the 2013/14, 2014/15, 2015/16 and 2016/17 fiscal years which calls for the following increases in salaries and benefits at the current staffing level:

Year 2013/14	\$ 78,318
Year 2014/15	\$ 91,140
Year 2015/16	\$ 89,339
Year 2016/17	\$ 89,950

And further raise and appropriate the sum of \$78,318 for the 2013/14 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels?

School Board Recommends Approval
Budget Committee Recommends Approval

YES 318
NO 294

3. Shall the Allenstown School District vote to approve the cost items set forth in the collective bargaining agreement reached between the Allenstown School Board and the Allenstown Paraprofessional Association for the 2013/14, 2014/15, and 2015/16 fiscal years which calls for the following increases in salaries and benefits:

Year 2013/14	\$ 19,370
Year 2014/15	\$ 16,994
Year 2015/16	\$ 16,344

And further raise and appropriate the sum of \$19,370 for the 2013/14 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year?

School Board Recommends Approval
Budget Committee Recommends Approval

YES 332
NO 259

4. Shall the Allenstown School District vote to authorize, indefinitely until rescinded, the retention of year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment, in accordance with RSA 198:4-b, II? Such fund balance retained can only be used to reduce the tax rate or for emergency expenditures and over-expenditures under RSA 32:11 which are approved by the Department of Education.

YES 371
NO 205

5. Shall the Allenstown School District raise and appropriate the sum of \$43,610 for the 2013-2014 school year for the purpose of providing bus transportation for 143 Allenstown resident students attending Pembroke Academy? That sum is equal to \$838.65 per week for all 143 Allenstown students. That is \$5.86 per student per week to have morning and afternoon transportation. [Petitioned Warrant Article]

School Board Does Not Recommend
Budget Committee Does Not Recommend

YES 183
NO 413

6. To transact other business that may legally come before said meeting.

Given under our hands and seal this 25th day of January, 2013

Tom Irzyk, Chair
Thomas Gilligan
Karen LaPlume
Louise L'Heureux
Carl Schaefer
ALLENSTOWN SCHOOL BOARD

A true Copy attest:

Tom Irzyk, Chair
Thomas Gilligan
Karen LaPlume
Louise L'Heureux
Carl Schaefer
ALLENSTOWN SCHOOL BOARD



Brent W. Washburn, CPA, Prof. Assoc.
38 Daffodil Drive
Loudon, New Hampshire 03307
603-708-1263

Independent Auditors Report

The School Board
Allenstown School District
Allenstown, New Hampshire

Report on the Financial Statements

I have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Allenstown School District as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions. In my opinion, the financial statements referred to previously

- 1 -

Opinions

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Allentown School District as of June 30, 2013, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison and long term debt information on pages 3 through 4 and page 24 and 25 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquires of management about the methods of preparing the information and comparing the information for consistency with management's responses to my enquires, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

Other Information

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Allentown School District basic financial statements. The introductory section, combining and individual non major fund financial statements, and statistical section, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by United States Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basis financial statements.

The combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from the related directly to the underlying accounting and other records



used to prepare the basic financial statements. Such information have been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subject to the auditing procedures applied in the audit of the basis financial statements and, accordingly, I do not express an opinion or provide any assurance on them.

-2-

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued my report dated January 26, 2014, on my consideration of the Allenstown School District's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Allenstown School District's internal control over financial reporting and compliance.

Respectfully Submitted,

Brent W. Washburn, CPA
Loudon, New Hampshire
January 26, 2014

Allenstown School District Principal's Report 2013-2014

The Allenstown School District administration has a new look this year having lost two administrators to new jobs during the summer. District Special Education Director Anthony Blinn maintained both schools while a new principal and assistant principal were hired shortly before the start of the school year. It was with great enthusiasm that I joined the Allenstown faculty as the district principal and Mark Dangora was equally excited to come on board as our Assistant Principal. Together we bring 23 years of administrative experience to the district and were able to hit the ground running for the first day of school. As a team we are working to bring the two schools closer together to provide a seamless education for our students.

In addition to two administrators, several staff members were hired over the summer including **Maggie Croteau** to teach health at both schools, **Officer Becky King** as the School Resource Officer, and **Allison Bedard** as a special education teacher at AES. **Ginger Darling** was hired to teach 6th and 7th grade mathematics and Katie Lane is a Speech Pathologist, both at ARD. **Kelli Bruns** is our new Preschool teacher and **Jackie Perry** moved from special education to become a 3rd grade teacher at AES. Our class sizes continued to grow even after the school year started, so we ultimately hired **Brigitte DeBlois** to teach first grade. Most recently we were able to hire a part time district technology integrator, **Lori Mayo**, to improve the computer skills of staff and students at both schools.

It has been a busy school year with many new ideas and activities for teachers as well as students. We have sent students to locations from Boston, Massachusetts to Concord, New Hampshire on field trips and invited presenters to come to our schools to share their ideas and skills with students here in Allenstown. The TIGER Theater Program from Plymouth University came to teach students at both schools about anti-bullying strategies and other social issues. The program is a part of our ongoing efforts to teach students about respect, integrity, and responsibility. Teachers continue this message with quarterly classroom activities aimed at teaching students how to improve their social relationships.

Recently the New Hampshire Juvenile Diversion Program came and spoke with some ARD students about their various programs. Students learned about the resources available to families and about the consequences of their actions as they grow to adulthood. We have also created a new program at ARD called the Merit Club, which gives special privileges to students with excellent behavior. Students must apply to be members of this organization and monthly activities provide a reward for continued outstanding behavior. Our School Resource Officer is bringing back the DARE Program for all 5th and 7th grade students. Students attend a 10-week class which teaches them to make well thought out choices and to resist negative peer pressure as they become teens and young adults.

Of course, our focus is not just on behavior, so we have implemented a new mathematics program in Kindergarten through Grade 5. The My Math program is a big change from our prior program, but the students and teachers are excited to be learning math at a faster pace with lots of practical applications and real-life scenarios. It is our expectation that this new program will lead to a broader understanding of mathematics as well as higher academic assessment scores for all of our students.

We have initiated a collaboration with the teachers and administrators in Pembroke so our students will be better prepared to meet the high expectations at Pembroke Academy. We have visited the high school to see their programs and the administrators of both towns have attended meetings to plan some joint programs to benefit all of our students. We are confident that this will strengthen the academic programs in Allenstown and provide more opportunities for our students.



Finally, based on the number of students at each school, we have decided to move our 5th grade students from Allenstown Elementary School to Armand R. Dupont School starting in September. This will provide a better distribution of students at each school and allow more space for our academic programs at the elementary level.

We continue to examine and evaluate the many initiatives at our schools and are working to provide the best opportunities and educational programs for our students within the limits of what is available and what is cost effective. The staffs at both schools are committed to the families of Allenstown and to giving each child what they need to be successful now and in the future. I feel very fortunate to be spending this year working with such a wonderful and hard working group of professionals.

Respectfully Submitted,

Deborah L. Bulkley
Interim Principal

**ALLENSTOWN ELEMENTARY SCHOOL
TEACHER ROSTER
2013-14**

Reading Specialist	BLOUNT, LUCETTA	30,336.50
Elementary	BOEHM, KATHLEEN	59,170.00
Elementary	CARLISLE, LINDA	57,668.00
Elementary	CLARK, KIMBERLY	57,668.00
Art	COLBY, TAMMY	28,834.00
Elementary	COUGHLIN, CHERYL	59,170.00
Health/Wellness (20%)	CROUTEAU, MAGGIE	7,896.40
Elementary	DUBLOIS, BRIGITTE	27,880.15
Elementary	FERGUSON, ELIZABETH	59,170.00
Elementary	FOSS, KIMBERLEE	49,250.00
Elementary	HARDT, LAURIE	57,668.00
Elementary	IRELAND-PELILLO, MOLLY	55,263.00
Physical Teacher (50%)	IRZYK, PHYLLIS	28,834.00
Elementary	KEEFE, DENISE	57,668.00
Elementary	PEARSON, ELIZABETH	57,668.00
Elementary	PERRY, JACKIE	57,668.00
Music	STOHRER, PAMELA	29,585.00
Elementary	STOTTLAR, JOANNE	57,668.00
Elementary	THUL, JANE	59,170.00
Elementary	ZIBEL, GAY	57,668.00
Technology Coord. (50%)	DEMERS, DANNY	23,521.50
Media Generalist	CROWELL, DANA	50,905.00
Technology (25%)	MAYO, LORI	8,500.46
Special Ed. Coord. (50%)	BLINN, ANTHONY	37,184.50
Speech Pathologist	COTNOIR, NICOLE	63,680.00
Special Education	BEDARD, ALISON	45,493.00
Special Education	CARBONNEAU, KIM	57,668.00
Special Education	CRUSON, KATHY	65,183.00
Special Education	ROUNDS, LISA	63,680.00
Social Worker (50%)	HOWE, JUDITH	25,933.86
Guidance Counselor	ROY, LORI	63,680.00
Nurse	BRISON, MARILYN	52,425.00
Principal (Interim)	BULKLEY, DEBORAH	86,146.00



**ARMAND R. DUPONT SCHOOL
TEACHER ROSTER
2013-14**

Reading Specialist	BLOUNT, LUCETTA	30,336.50
Language Arts 6/7	BLETHEN, STEPHANIE	53,310.00
Art	COLBY, TAMMY	28,834.00
Math 7/8	DARLING, GINGER	48,950.00
Physical Education (50%)	IRZYK, PHYLLIS	28,834.00
Health/Wellness (30%)	CROUTEAU, MAGGIE	11,844.60
Math 7/8	KELLY, MICHELLE	37,528.00
Elementary	LETVINCHUK, PETER	56,916.00
Elementary	ONG, DONNA	57,668.00
Foreign Language	OUELLETTE, BERNARD	23,067.20
Science	PABST, DAVID	63,680.00
Elementary	RAYMOND, ANTHONY	34,222.00
Music	STOHRER, PAMELA	29,585.00
Elementary	TILLY, KIM	58,719.00
Technology Coord. (50%)	DEMERS, DANNY	23,521.50
Technology (25%)	MAYO, LORI	8,500.46
Special Ed. Coord. (50%)	BLINN, ANTHONY	37,184.50
Special Education	BURNETT, ANNE	65,183.00
Special Education	PETERSONS, SARAH	58,719.00
Social Worker (50%)	HOWE, JUDITH	25,933.86
Guidance Counselor	HAZARD, NARINE	43,539.00
Nurse	SCHMIDT, DENISE	52,425.00

ALLENSTOWN ELEMENTARY SCHOOL

NON-CERTIFIED ROSTER 2013/14

Title 1 Tutor	CAMPBELL, JANIS	29,574.00
Educational Assistant	ABBOTT, STACEY ANN	9,096.36
Educational Assistant	BAMFORD, SUZANNE	6,712.68
Educational Assistant	BISHOP, CHRISTOPHER	6,658.60
Educational Assistant	FULLER, DONNA	15,662.92
Educational Assistant	MAY, MARGARET ANN	13,775.58
Educational Assistant	NARO, SHELAGH	15,662.92
Educational Assistant	ROBERTS, BRITTANY	8,131.18
Educational Assistant	THOMAS, LESLIE	15,201.55
Educational Assistant 1:1	DOLLARD, MARY	16,159.78
Educational Assistant 1:1	DZIURA, BARBARA	14,775.67
Educational Assistant 1:1	HARSH, DAWN	16,301.74
Educational Assistant 1:1	JOHNSON, JENNIFER	12,752.74
Educational Assistant 1:1	PALYS, MARGARET	16,159.78
District Bookkeeper	STONE, BRIANNE	23,437.00
Administrative Assistant	TROY, CAROL ANN	38,043.36
Secretary	LABRECQUE, DAWN	19,472.18
Custodian	MARTINEAU, RICHARD	32,259.60
Custodian	WILCOX, BRODIE	32,259.60
Hot Lunch Worker	COUCHON, CHARLENE	12,032.88
Hot Lunch Worker	EMERY, KIMBERLY	10,326.05
Hot Lunch Worker	JUTRAS, DARLENE	10,393.02
Hot Lunch Director	GRANT, SLYVIA	28,392.00
Hot Lunch Worker	MAHONEY, CHARLENE	10,104.33

ARMAND R. DUPONT SCHOOL

NON-CERTIFIED ROSTER 2013/14

Allenstown

Title 1	DIILULIO, SUZANNE	38,187.00
Educational Assistant	COTNOIR, CAROL	14,326.13
Educational Assistant	DeGRAVE, REBECCA	5,636.93
Educational Assistant	MARTEL, COREENIA	7,229.04
Educational Assistant	WERMERS, SHEILA	15,662.92
Educational Assistant 1:1	DeGRAVE, REBECCA	5,815.75
Educational Assistant 1:1	MARTEL, COREENIA	8,701.42
Educational Assistant 1:1	RATTIGAN, DANIEL	1,631.76
Special Education Secretary	HOWE, CHRISTINE	22,792.99
Secretary	BONJORNO, ANTHONY	31,445.28
Custodian	BRASLEY, PAUL	27,812.16
Custodian	SERSON, STEPHEN	27,018.72
Program Assistant Library Aide	SCHAEFER, JEAN MARIE	16,278.00



DEPARTMENT OF REVENUE ADMINISTRATION

Concord, NH 03302-0457

To: Allenstown

Your report of appropriations voted and property taxes to be raised for the 2013/14 school year has been approved on the following basis:

TOTAL APPROPRIATIONS		9,618,881.00
Revenues and Credits:		
Unreserved Fund Balance	\$	106,778.00
Total from Fund Balance to Trusts	\$	-
Revenue From State Source:		
State Education Grant		4,279,211.00
Catastrophic Aid		113,450.00
Child Nutrition		2,100.00
Revenue From Federal Sources:		
Child Nutrition Program		100,801.00
Grants		240,000.00
Medicaid		100,000.00
Local Revenue Not Taxes:		
Homeless Transportation		29,353.00
Rental Revenue		2,400.00
Mis. Revenue		6,229.00
Earnings on Investment		-
Transfer to Food Service		15,917.00
School Lunch Sales		57,055.00
		<hr/>
TOTAL SCHOOL REVENUES & CREDITS	\$	5,053,294.00
LOCAL DISTRICT ASSESSMENT		4,000,454.00
STATE EDUCATION TAX ASSESSMENT		565,133.00
		<hr/>
TOTAL APPROPRIATION	\$	9,618,881.00

David Cornell
Manager of Municipal Finance

ALLENSTOWN SCHOOL DISTRICT

**ARMAND R. DUPONT SCHOOL
CLASS OF 2012-2013**

Elizabeth Bailey	Joshua Glover
Brian Baillargeon	Amanda Higham
Charles Brown	Trevor Holman
Kassandra Buote	Rebecca Holton
Amanda Caporale	Nicole Horn
Alraya Chanphoungueun	Tae'h Koehler
Paige Chatterton	Jonathan LaSalle
Nicholas Colby	Keith Lavigne
Erin Collins	Makayla Lembo
Briana Connolly	Matthew McLeod
Matthew Davis	Quinton Paquin
Dakota Devlin	Douglas Pennell
Arianne Doucet	Kayley Plumpton
John Doucet	Kristopher Poist
Meaghan Dukette	Briona Reed-Sounia
Tristin Engelhardt	Jillian Remillard
Rabecca Fulp	Leonard Richard
Nicholas Gagnon	Brenden Roy
Tyler Gardner	Katlynn Roy
Matthew Gerrish	Leslie Segura
Emalee Gilligan	Katelyn St. Germain
Hayley Gingras	Alexis Vantil
Jacob Glover	Dakota Wilding



**ANNUAL SCHOOL HEALTH
SERVICE REPORT
2012-2013**

Report of Local Medical Services	Number of Pupils
Pupils Examined	419
Teachers Flu Shots	48
Immunizations: Student Flu Shots	113
DT	0
TB	0
MMR	0
Report of School Nurse-Teacher:	25
Vision Tests	419
Hearing Tests	439
Inspections	1,290
Heights	414
Weights	4,416
First Aid	6,412
Medication – Dosages Daily	2,415
PRN'S	384
Vaccinations/Communicable Diseases: MRSA	2
Communicable Diseases: Strep Throat	28
Chicken Pox	1
Pediculosis	36
Impetigo	2
Scabies	0
Scarlet Fever	0

DEFECTS FOUND BY SCHOOL NURSE - TEACHER

	Number Cases	Treated by Physician
Vision	15	11
Hearing	14	13
Scalp	36	1

CLINIC AND SPECIAL REFERRALS

	Number Examined	Number Children Treated
Dental Cleaning & Fluoride	0	0
Preschool	25	N/A
Parent Contacts	1,176	N/A
Sport Physicals	10	N/A

Examining Physician - Dr. Alan Stein
June 17, 2013

Marilyn R. Brison, RN
School Nurse - Teacher

Denise Schmidt, RN
School Nurse - Teacher

ALLENSTOWN SCHOOL DISTRICT
2013
SUMMARY REPORT
SPECIAL EDUCATION EXPENDITURES/REVENUES

In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.

	FY 2011/12	<u>FY 2012/13</u>
Actual Expenditures	\$2,801,227	\$2,890,320
Actual Revenues		
♦ Catastrophic Aid	\$7,980	\$124,463
♦ Medicaid	205,373	134,243
♦ Federal Grant	127,582	138,871
♦ Tuition	-0-	<u>-0-</u>
Total Offsetting Revenues	\$340,935	\$397,577

- Notes: • Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.
- Adequate Education Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.



Report of the Superintendents

“A good head and a good heart are always a formidable combination. But when you add that to a literate tongue or pen, then you have something very special.” Nelson Mandela

All administrators, teachers, and staff in SAU #53 work daily to sustain and promote the development of the whole child. The Association for Supervision and Curriculum Development (ASCD), an all-inclusive educational organization, has promoted the “Whole Child Initiative” since 2007. Their five tenets, outlined and highlighted below, work together to “fully prepare students for college, career, and citizenship.”

Healthy: ***Each student enters school healthy and learns about and practices a healthy lifestyle.***

From community partnerships to grants for fresh fruit snacks, the culture in SAU #53 schools supports and reinforces the health and well-being of each student and staff member. By collaborating with parents and community members, our schools integrate health and well-being through on-going activities, curriculum, and assessment practices.

Safe: ***Each student learns in an environment that is physically and emotionally safe for students and adults.***

Safety measures and practices have been upgraded in all of SAU #53 schools. School climate, including social, academic, physical, and emotional, is safe, friendly, and student-centered. We continually work to improve a climate, curriculum, and instruction that reflect both high expectations and an understanding of child, adolescent, and young adult growth and development.

Engaged: ***Each student is actively engaged in learning and is connected to the school and broader community.***

With competency or standards based learning objectives, students are active participants in their own learning. Teachers and support staff use engaging learning strategies such as cooperative, reflective, and project-based learning. Our schools offer a range of opportunities for students to contribute to and learn within the community through field trips, sports, extended learning, volunteer projects, and internships.

Supported: ***Each student has access to personalized learning and is supported by qualified, caring adults.***

RtI, (Response to Intervention) competencies, standards-based learning objectives all help to promote a school environment that supports learning for all students. SAU #53 educators use a range of diagnostic, formative, and summative assessments to monitor student progress, provide timely feedback, and adjust teaching/learning activities to maximize student progress. Parents are welcomed as partners in their children’s education.

Challenged: ***Each student is challenged academically and prepared for success in college or further study and for employment and for participation in a global environment.***

The new standards have increased expectations, rigor, and understanding for students. Educators in SAU #53 continually work to improve depth of knowledge, independence, and engagement for students. 21st century standards demand opportunities for students to develop critical thinking, reasoning, problem solving, and technology skills. The increased knowledge base and access to many types and forms of information require students to be selective, understand bias, and confirm statements. We need to work

together with families to help all students understand the connection between education and life-long success.

Through the challenges we all face in this time of information, technological, and fiscal change, the leadership and staff of SAU #53 continue to collaborate with each district's administrators and professional learning communities. We focus on the whole child and individual student achievement in the 21st century. We promote positive community perceptions and fiscal responsibility. Please join us in these efforts. We seek and appreciate your input as we continue to move in a positive direction in SAU #53.

Respectfully Submitted,

Hélène Bickford & Patty Sherman
Co-Superintendents of Schools



THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN, QUALIFIED TO VOTE IN
DISTRICT AFFAIRS:

You are hereby notified to meet at the Allenstown Elementary School in said District on the 1st day of February, 2014 at 9:00 o'clock in the forenoon to deliberate on the warrant articles below. This session shall consist of explanation, discussion, and debate of each warrant article. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended and (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and, (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

Voting on the warrant articles will be conducted by official ballot at the second session scheduled for March 11, 2014 at the St. John Baptist Parish Hall from 8:00 A.M. to 7 P.M.

1. Shall the Allenstown School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant article and other operations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$9,756,468? Should this article be defeated, the operating budget shall be \$9,756,468 which is the same as last year, with certain adjustments required by previous action of the Allenstown School District, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

*School Board Recommends Approval
Budget Committee Recommends Approval*

(Note: Warrant Article #1(operating budget article) does not include separate warrant articles).

2. To see if the Allenstown School District will vote to change the purpose of the existing Technology Replacement Trust Fund to include new technology as well as installation and labor costs associated with the technology purchases and to rename the fund to the Technology, Installation and Labor Expendable Trust Fund and further to name the School Board as agents to expend from this fund. [2/3 Vote Required]

3. To transact other business that may legally come before said meeting.

Given under our hands and seal this ____ day of January, 2014

Tom Irzyk, Chair
Thomas Gilligan
Carl Schaefer
Andrea Martel
ALLENSTOWN SCHOOL BOARD

A true Copy attest:

Tom Irzyk, Chair
Thomas Gilligan
Carl Schaefer
Andrea Martel
ALLENSTOWN SCHOOL BOARD



ALLENSTOWN SCHOOL DISTRICT WARRANT

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the St. John Baptist Parish Hall in said District on the 11th day of March, 2014 at 8:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose two (2) members of the School Board for the ensuing three years.
4. To choose one (1) member of the School Board for the ensuing year.
5. To choose a Treasurer for the ensuing year.
6. Other School District business previously considered at the District's Deliberative Session.

The polls are to open at 8:00 A.M. and will close not earlier than 7:00 P.M.

Given under our hands at said Allenstown this _____ day of January, 2014.

Thomas Irzyk, Chair
Thomas Gilligan
Carl Schaefer
Andrea Martel
ALLENSTOWN SCHOOL DISTRICT

A True Copy of Warrant - Attest

Thomas Irzyk, Chair
Thomas Gilligan
Carl Schaefer
Andrea Martel
ALLENSTOWN SCHOOL DISTRICT



156  Town of Allenstown

DEFAULT BUDGET OF THE SCHOOL

OF: ALLENSTOWN NH

Fiscal Year From July 1, 2014 to June 30, 2015

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-26 or MS-27) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

SCHOOL BOARD

or

Budget Committee if RSA 40:14-b is adopted

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Carl Lee
Andrea M. M. M.

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

MS-DS
Rev. 12/11



1	2	3	4	5	6
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
INSTRUCTION					
1100-1199	Regular Programs	3,493,663	416,744		3,910,407
1200-1299	Special Programs	2,252,995	(149,278)		2,103,717
1300-1399	Vocational Programs				
1400-1499	Other Programs	34,412			34,412
1500-1599	Non-Public Programs				
1600-1699	Adult/Continuing Ed. Programs				
1700-1799	Community/Jr.College Ed. Programs				
1800-1899	Community Service Programs				
SUPPORT SERVICES (2000-2999)					
2000-2199	Student Support Services	577,337	9,976		587,313
2200-2299	Instructional Staff Services	101,787	3,613		105,400
GENERAL ADMINISTRATION					
2310 840	School Board Contingency				
2310-2319	Other School Board	40,970	500		41,470
EXECUTIVE ADMINISTRATION					
2320-310	SAU Management Services	165,590	9,007		174,597
2320-2399	All Other Administration				
2400-2499	School Administration Service	310,969	9,827		320,796
2500-2599	Business				
2600-2699	Operation & Maintenance of Plant	375,359	(3,261)		372,098
2700-2799	Student Transportation	355,562	(37,977)		317,585
2800-2999	Support Service Central & Other	1,539,129	137		1,539,266
NON-INSTRUCTIONAL SERVICES					
3100	Food Service Operations	175,873	11,460		187,333
3200	Enterprise Operations				
FACILITIES ACQUISITION AND CONSTRUCTION					
4100	Site Acquisition				
4200	Site Improvement	2			2
4300	Architectural/Engineering				
4400	Educational Specification Develop.				
4500	Building Acquisition/Construction				
4600	Building Improvement Services				
4900	Other Facilities Acquisition and Construction Services				



Default Budget - School District of Allenstown FY 2014/2015

1	2	3	4	5	6
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
OTHER OUTLAYS (5000-5999)					
5110	Debt Service - Principal				
5120	Debt Service - Interest				
FUND TRANSFERS					
5220-5221	To Food Service	15,917	10,715		26,632
5222-5229	To Other Special Revenue				
5230-5239	To Capital Projects				
5254	To Agency Funds				
5300-5399	Intergovernmental Agency Alloc.	179,316	(143,876)		35,440
	SUPPLEMENTAL				
	DEFICIT				
	TOTAL	9,618,881	137,587		9,756,468

Please use the box below to explain increases or reductions in columns 4 & 5.

Acct #	Explanation for Increases	Acct #	Explanation for Reductions
1100	Contract High School Tuition \$384,903	1100	Non-Cert Staff contract salary \$3,733
1100	Cert Staff contracted salary \$35,574	1200	Non-Cert Staff contract salary \$38,300
1200	Cert Staff contracted salary \$30,175	1200	SpEd Obligations \$141,153
2100	Cert Staff contracted salary \$3,563	2400	Non-Cert Staff contract salary \$901
2100	SpEd Obligations \$5,113	2600	Utility Rates \$5,300
2100	Contracted Services \$1,300	2600	Contracted Maint services \$2,642
2200	Cert Staff contracted salary \$2,880	2700	SpEd Obligations \$41,223
2200	Non-Cert Staff contract salary \$733	5310	Contract Charter School Tuition \$143,876
2310	Contracted Admin services \$500		
2320	Contracted Admin services \$9,007		
2400	Certified Staff contracted salary \$10,200		
2400	Contracted Maint services \$528		
2600	Non-Cert Staff contract salary \$3,404		
2600	Contracted Liability Obligations \$1,277		
2700	Contract Transport oblig \$3,246		
2900	Employee Contract Benefits \$137		
3100	Food Service Program \$11,460		
5220	Transfer to Food Service \$10,715		



NOTES

1/8/2014

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

Page 1 of 2

RESIDENT MARRIAGE REPORT

01/01/2013 - 12/31/2013

- ALLENSTOWN -

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
DROUIN, JONATHAN ALLENSTOWN, NH	AUPREY, BRITTANIE ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	01/24/2013
OCLAIR, PERL ALLENSTOWN, NH	COOK, SHEILA ALLENSTOWN, NH	ALLENSTOWN	MANCHESTER	02/16/2013
FIFE, IAN J PEMBROKE, NH	GREENLY, SARAH R ALLENSTOWN, NH	ALLENSTOWN	HOOKSETT	04/06/2013
PROULX, SYLVIA B ALLENSTOWN, NH	FORD, RODNEY H ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	04/13/2013
COLLIER, JOSHUA P EPSOM, NH	MERRILL, STEPHANIE E ALLENSTOWN, NH	ALLENSTOWN	EPSOM	05/18/2013
HEMEON, AMY L ALLENSTOWN, NH	MURPHY, RICHARD T ALLENSTOWN, NH	ALLENSTOWN	CANDIA	06/01/2013
LOGAN, JOHN H ALLENSTOWN, NH	COWDREY, ANDREA L ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	06/08/2013
GARRETT, MATTHEW W BROOKLINE, NH	OLIVIER, KAREN A ALLENSTOWN, NH	CONCORD	MANCHESTER	06/15/2013
MCGEEHAN, MICHAEL B ALLENSTOWN, NH	AUDET, DAWNMARIE L ALLENSTOWN, NH	ALLENSTOWN	GILFORD	06/29/2013
LEBLANC, MARC D ALLENSTOWN, NH	FENNESSY, KATEY P ALLENSTOWN, NH	ALLENSTOWN	DEERFIELD	07/13/2013
PETRIN, ATHENA M PEMBROKE, NH	CLEMENTS, JAMES R ALLENSTOWN, NH	PEMBROKE	PEMBROKE	08/17/2013





1/8/2014

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

Page 2 of 2

RESIDENT MARRIAGE REPORT

01/01/2013 - 12/31/2013

- ALLENSTOWN -

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
JACKSON, BRIAN D ALLENSTOWN, NH	ZINIS, JESSIE L ALLENSTOWN, NH	ALLENSTOWN	CANDIA	08/17/2013
LABRIE, STEVEN M ALLENSTOWN, NH	GLOVER, CHANTELLE R ALLENSTOWN, NH	ALLENSTOWN	MANCHESTER	08/20/2013
HOPPS, MICHAEL H ALLENSTOWN, NH	LEFEBVRE, SOPHIE L ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	08/22/2013
VESEKIS, MARYANN ALLENSTOWN, NH	HYZER, HENRY T ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	08/30/2013
BURTON, RANDY S ALLENSTOWN, NH	LARO, DIANE C ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	09/14/2013
BAMMARITO, ANTHONY J ALLENSTOWN, NH	LEBEL, CHERYL A ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	09/19/2013
TAYLOR, BRUCE W ALLENSTOWN, NH	BOLIN, CHRISTINE M ALLENSTOWN, NH	ALLENSTOWN	BOW	09/21/2013
PELCHAT, RONALDO J ALLENSTOWN, NH	WEBBER, KRISTEN J ALLENSTOWN, NH	ALLENSTOWN	HENNIKER	10/12/2013
DAUGHEN, RICHARD ALLENSTOWN, NH	MARINO, SUSANNE M ALLENSTOWN, NH	ALLENSTOWN	ANDOVER	12/14/2013
VON HUSEN, KARL M ALLENSTOWN, NH	WEBER, AMANDA A ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	12/31/2013

Total number of records 21

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT BIRTH REPORT

01/01/2013-12/31/2013

--ALLENSTOWN--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
OLIVIER, ZOE MAY	02/22/2013	CONCORD, NH	OLIVIER, BRADLEY	OLIVIER, MINDY
CARMICHAEL, ISABEL MARIE	03/02/2013	CONCORD, NH	CARMICHAEL, GREGORY	CARMICHAEL, NICOLE
HESS, JAXSON THOMAS	04/19/2013	MANCHESTER, NH	HESS, CHRISTOPHER	TREADWELL, AMANDA
ENGELHARDT, HAZEN MICHAEL	04/22/2013	CONCORD, NH		TUCCI, KARISSA
RUMFELT, OWEN MARCEL	05/08/2013	CONCORD, NH	RUMFELT, ADAM	DEMERS, BRIAH
GOLDSMITH, ATRAYAL XAVIER	05/11/2013	MANCHESTER, NH		MADORE, CRYSTAL
LANDRIGAN, ADRIENNE LOVE	05/13/2013	CONCORD, NH	LANDRIGAN, JOHN	LANDRIGAN, REBECCA
HALLOCK, GABRIEL ALLEN	06/25/2013	CONCORD, NH	HALLOCK, JUSTIN	HALLOCK, LYDIA
WILLIAMS, JACQUELINE LOUISE	06/29/2013	CONCORD, NH	WILLIAMS, RODEN	OLIVER, SAMANTHA
RONDEAU, MILEY AERYN	07/05/2013	CONCORD, NH	RONDEAU, BRIAN	LAVOIE, STACIE
DONNELLY, PEYTON ELIZABETH	07/21/2013	CONCORD, NH	DONNELLY, JAMES	DONNELLY, SHANNON
SIZER, DOMINIC WILLIAM TATSURO	08/31/2013	CONCORD, NH	SIZER, DAVID	SIZER, TAMARA
KESIG, ANDREW MILES	09/04/2013	CONCORD, NH	KESIG, PAUL	KESIG, TARA
SAVASTANO, SAMUEL ANTHONY	09/11/2013	MANCHESTER, NH	SAVASTANO, GLENN	SAVASTANO, JACQUELYN
FIFE, ELLA RUTH	10/01/2013	CONCORD, NH	FIFE, IAN	FIFE, SARAH
OUELLETTE, CODY ALLAN	10/09/2013	CONCORD, NH	OUELLETTE, KEVIN	WELCH, MELANIE
BEAUCHESNE, BRAYDON MICHAEL	10/23/2013	CONCORD, NH	BEAUCHESNE, MICHAEL	BEAUCHESNE, AMANDA
BELLEROSE, NOAH BENJAMIN	11/11/2013	CONCORD, NH	BELLEROSE, SCOTT	BELLEROSE, BRITTANY
SEARS, LILLYTH MARY LUNDA	11/26/2013	ALLENSTOWN, NH	SEARS, JOHN	SEARS, HOLLY
TRAVASSOS, DECLAN JAMES	12/10/2013	CONCORD, NH	TRAVASSOS, MARK	TRAVASSOS, KRISTIN
FULLER, DYLAN PAUL	12/11/2013	CONCORD, NH	FULLER, COLIN	FULLER, EILEEN

Total number of records 21





01/15/2014



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT DEATH REPORT

01/01/2013 - 12/31/2013

--ALLENSTOWN, NH --

Page 1 of 2

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
HAMEL, ALBERT	01/01/2013	ALLENSTOWN	HAMEL, HENRY	AUGER, IDA	N
GOSSELIN, WILLIAM	01/08/2013	CONCORD	GOSSELIN, ROGER	GREENE, LENNIE	N
ARCHAMBAULT, NORMAND	01/20/2013	MANCHESTER	ARCHAMBAULT, GERARD	CROTEAU, CLARA	Y
PETRONE JR, JOSEPH	01/20/2013	ALLENSTOWN	PETRONE, JOSEPH	MARCELLO, MARY	Y
LABERGE, IRENE	01/26/2013	CONCORD	GRINNELL, EDWARD	JAQUES, MARIE	N
JANOTA, KARL	02/06/2013	MANCHESTER	JANOTA, KAROL	GWEGZ, WANDA	Y
BERLAN JR, OSCAR	02/13/2013	MANCHESTER	BERLAN SR, OSCAR	HARRIS, MARIE	Y
LANGLOIS, LESTER	02/16/2013	CONCORD	LANGLOIS, NAPOLEON	RANGER, SELINA	Y
LETTENEY, GEORGE	03/13/2013	MANCHESTER	LETTENEY, FRED	TAYLOR, ESTELLE	Y
EMERY, LENORA	04/04/2013	MANCHESTER	RICHEY, EDWIN	BURGESS, MILDRED	N
BELL, ELISSA	04/28/2013	ALLENSTOWN	BELL, PATRICK	SARGENT, JILL	N
CURRIER, GEORGETTE	05/10/2013	MANCHESTER	UNKNOWN, UNKNOWN	LAFERTE, BERTHA	N
EVANS, DAVID	05/28/2013	CONCORD	EVANS, RAYMOND	DROLET, BERNADETTE	N
DIONNE, ANDREW	07/04/2013	ALLENSTOWN	DIONNE, LOUIS	RAYMOND, EVELYN	Y
LABRANCHE, FLORAN	07/07/2013	CONCORD	TILFORD, EARNEST	KNAPP, FLORENCE	N
MULLER III, PAUL	07/15/2013	CONCORD	MULLER, PAUL	COULOMBE, IRENE	Y
FREDYMA, NORA	07/17/2013	CONCORD	FREDYMA, WALTER	EMOND, LORRAINE	N
DAY, ROBERT	07/25/2013	MANCHESTER	DAY, WILLIAM	STEVENSON, MARY	Y

01/15/2014



DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

Page 2 of 2

RESIDENT DEATH REPORT

01/01/2013 - 12/31/2013

--ALLENSTOWN, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
LAFERTE, WILLIAM	07/25/2013	LEBANON	LAFERTE, ERNEST	FRANCOEUR, MERILDA	N
KIMBALL, LAURETTE	08/14/2013	CONCORD	BERGEVIN, ANTONIO	RIVARD, ALICE	N
PLOURDE, GEORGETTE	08/22/2013	BEDFORD	STOKES, HECTOR	MARTEL, ALICE	N
FRASER JR, WILLIAM	09/12/2013	ALLENSTOWN	FRASER SR, WILLIAM	FORD, MILDRED	N
RAYMOND, NORMAND	09/27/2013	EPSOM	RAYMOND, ALBERT	SIRAD, ALICE	N
BRISSETTE SR, FRANCIS	10/14/2013	CONCORD	BRISSETTE, WILFRED	FAY, SIMONNE	Y
HAMEL, LUCILLE	10/30/2013	ALLENSTOWN	NEVEU, EDOUARD	DANECAULT, MARY	N
STROUSE, HOWARD	11/01/2013	MANCHESTER	STROUSE, HOWARD	LEON, MARCELLA	Y
ZANGRI, SALVATORE	11/03/2013	MANCHESTER	ZANGRI, ANTONIO	PARISI, ANGELA	Y
VIAL, CARROLL	11/29/2013	MANCHESTER	VIAL, HARRY	MILLS, ANNA	Y
SHRADER, DAVID	12/04/2013	ALLENSTOWN	SHRADER, JAMES	CHARRON, IRENE	N
SHICKIN, BASILIO	12/28/2013	ALLENSTOWN	SHICKIN, JUAN	KUPRESENKO, EULALIA	N
MITCHELL, JACQUELINE	12/31/2013	ALLENSTOWN	BELLEMARE, LOUIS	ELLIOT, LOUISE	N

Total number of records 31



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- Dog Licensing
- Vital Certificate Requests
- Payment of Property Taxes
- Print Forms Required for Transactions With In Various Town Departments
- Pay Parking Tickets
- Pay for Transfer Station Disposal Costs

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- Reviewing Minutes for Town Board Meetings
- Accessing Agendas for Meetings












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2014 TOWN HOLIDAYS

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		January 1 New Year's Day 		
January 20 Civil Rights Day 				
February 17 President's Day 				
May 26 Memorial Day 				
			July 4 Independence Day 	
September 1 Labor Day 				
October 13 Columbus Day 				
November 11 Veteran's Day 			November 27 Thanksgiving Day 	November 28 Day after Thanksgiving Day
			December 25 Christmas 