



Community Action Program Belknap-Merrimack Counties, Inc.



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Phone (603) 225-3295 ♦ Toll Free (800) 856-5525 ♦ Fax (603) 228-1898 ♦ Web www.bm-cap.org

July 28, 2016

Shaun Mulholland, Town Administrator
Town of Allenstown
16 School Street
Allenstown, New Hampshire 03275

Dear Mr. Mulholland:

Funds for Community Action Program continue to be generated in many ways. Support for the Area Center is funded by local tax dollars. In this way, we can provide, through our Area Center, local service delivery of our many programs as well as effective outreach, needs assessment and program development. If we are to be effective in delivering services in your town, as well as others in our area, the Area Center is vital. In the area of program development, I'd like to take a moment to thank you for your interest and support of our programs.

The attached budget reflects minimum costs of maintaining the Suncook Area Center. We will continue to work closely with your welfare officer to ensure the maximum availability of resources from our programs, as well as continue to mobilize any resources other than local tax dollars that become available to help serve residents of your community.

Included is a brief description of agency programs accessed by Allenstown residents through the Suncook Area Center. This includes the number of residents served and the dollar amount of assistance provided by the Area Center staff.

On behalf of the Suncook Community Action Area Center and the \$270,290.00 worth of service dollars provided to residents of the Town of Allenstown utilizing federal, state and private funds, I respectfully request a formal review and consideration of our services and submit the following recommendation from the Budget Committee: "To see if the Town will vote to raise and appropriate the sum of \$20,000.00 for the continuation of services to the low income residents of Allenstown through the Suncook Area Center of the Community Action Program Belknap-Merrimack Counties, Inc."

Thank you for your continued interest and support of our programs. I can be reached at 485-7824 or swesterlund@bm-cap.org.

Sincerely,

Sheree Westerlund, Director
Suncook Area Center

JS

DW:cw

AC-Suncook Area Center Town Funding Letters
Attachment

ALTON
Senior Center.....875-7102
Prospect View Housing 875-3111

BELMONT
Senior Center.....267-9867
Heritage Terr. Housing.....267-8801

BRADFORD
Senior Center.....938-2104

CONCORD
Area Center.....225-6880
Head Start.....224-6492
Early Head Start.....224-6492
Concord Area
Meals-on-Wheels.....225-9092
Concord Area Transit.....225-1989
Horseshoe Pond Place.....228-6956
WIC/GSFP.....225-2050
Workplace Success.....223-2305

EPSOM
Meadow Brook Housing736-8250

FRANKLIN
Area Center.....934-3444
Head Start.....934-2161
Early Head Start.....934-2161
Senior Center.....934-4151
Riverside Housing.....934-5340

KEARSARGE VALLEY
Area Center.....456-2207
Head Start.....456-2208
North Ridge Housing.....456-3398

LACONIA
Area Center.....524-5512
Head Start.....528-5334
Early Head Start.....528-5334
Senior Center.....524-7689
Family Planning.....524-6453
Prenatal.....524-6453
Winnepesaukee Transit.....528-2496
Workplace Success.....524-4367

MEREDITH
Area Center.....279-4096

NEWBURY
Newbury Commons
Housing.....763-0360

OSSIPEE
Family Planning.....539-7552
Prenatal.....539-7552

PEMBROKE
Village at Pembroke Farms
Housing.....485-1842

PITTSFIELD
Senior Center.....435-8482
Head Start.....435-6618
Early Head Start.....435-6611

SUNCOOK
Area Center.....485-7824
Senior Center.....485-4254

TILTON
Senior Center.....527-8291

Community Action Program
Belknap-Merrimack Counties, Inc.

**2017 SUNCOOK AREA CENTER
PROJECTED OPERATING BUDGET**

PERSONNEL

Area Center Director	\$ 32,819
Outreach Worker	23,868
Part-time Office Clerk (29.5 hrs. per wk.)	13,300
Payroll Taxes/Fringe Benefits	<u>27,524</u>
Sub-Total:	\$97,511

OTHER COSTS

Program Travel & Staff Training	\$ 4,200
Rent	15,888
Buildings/Ground Maintenance	900
Utilities	4,800
Telephone	2,150
Office Copier/Computer/Supplies	2,285
Publications/Licensing	375
Liability/Contents/Bond Insurance	<u>475</u>
Sub-Total:	\$ 31,073

Total Budget: \$128,584

Federal Share:	\$ 60,084 (47%)
All Town Share:	<u>\$ 68,500 (53%)</u>
	\$128,584

**SUMMARY OF SERVICES 2016
PROVIDED TO
ALLENSTOWN RESIDENTS
SUNCOOK AREA CENTER
COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.**

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
EMERGENCY FOOD PANTRIES provide up to fivedays of food for people facing temporary food crisis. Value \$5.00 per meal.	MEALS--9702	PERSONS--462	\$ 48,510.00
FUEL ASSISTANCE is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled.	APPLICATIONS--178	PERSONS--399	\$132,583.00
ELECTRIC ASSISTANCE program is a statewide program funded by all electric rate payers which provides a specific tier of discount from 9% to 77% on electric bills for income eligible households.	HOUSEHOLDS--135		\$ 78,469.18
WEATHERIZATION improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement,water heater replacement and roof repair. Funds from utility energy efficiency programs are leveraged with program funds to complete weatherization projects. Value includes average material and labor.	HOMES--1	PERSONS--2	\$ 7,990.84
NEIGHBOR HELPING NEIGHBOR provides emergency energy assistance up to \$300 for those not eligible for fuel assistance.	GRANTS--1		\$ 200.00
SECURITY DEPOSIT GUARENTEE PROGRAM provides a landlord a guarentee backed by state funds that the required security will be paid to him/her in the event of a default on the part of the tenant. Only very low income households are eligible for the program and the household pays a specified amount monthly to the agency until the amount of the security deposit is collected. That amount is then forwarded to the landlord and deposited into a savings account as prescribed by state law.	HOUSEHOLDS--1		\$ 600.00
EMERGENCY ASSISTANCE PROGRAM provides funds to avoid homelessness such as utility shut offs and evictions. All other sources of assistance must be utilized before any request is considered for this assistance.	GRANTS--2		\$ 937.50
EMERGENCY HOUSING PROGRAM provides assistance for homeless/at risk of homeless individuals and families with rent, security deposit, utility arrearage and follow up two year case management.	HOUSEHOLDS--1		\$ 1,000.00
GRAND TOTAL			\$270,290.52

INFORMATION AND REFERRAL--CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.