

OAMH-Committee
February 5, 2015
6 PM. Allenstown Police Department

DRAFT Meeting Minutes

Present: James Garvin, Roland Martel, Armand Verville, Claudette Verville, Kate Walker Selectmen Representative & Shaun Mulholland, Allenstown Town Administrator.

Meeting Opened: 6:07 PM.

Reviewed Minutes: Last meeting of the Allenstown Steering Committee for July 25, 2013.

RM Motion to accept minutes as read and 2nd. JG. voted and passed.

AV was appointed Interim Chair for the purpose to follow the agenda that was set up for the meeting. Officers will be appointed at next meeting. JG motion to appoint Armand as interim chair and 2nd. by Roland. Voted and passed.

AV said now that the Allenstown Steering Committee for the OAMH has completed the job of the restoration of the Old Allenstown Meeting House. It is time to establish a new committee with the same purpose to help with the maintenance and operation of the building, and to work closer with the Town. A Resolution was written up by Shaun Mulholland, Town Administrator. For us to review and recommend any changes if needed.

JG asked about the RSA 91-A and RSA 41:58 concerning the way minutes were to be handled.

SM to comply with the RSA minutes they needed to be submitted to the Town and Town Clerk office within 5 days of the meeting to be in compliance.

SM mention we can send minute to him when completed and he will send them to the appropriate places on the Town Web Site.

AV Members of the OAMH Committee will have to comply to the Selectmen and policies and procedures of the Town. Our members are from

both Communities of Allenstown and Pembroke and wanted to make sure Jim was able to stay as a committee member.

SM said that we could put that into the resolution.

RM wanted to see that the majority be members from Allenstown.

SM That the members be appointed for three year terms and that members terms would be staggered. That he would write up our appointments that would need to be signed for the February 9th. selectman's meeting. Snow date February 16 or 23?.

AV motion to accept the Resolution and 2nd. by RM. voted and passed.

SM will make the change about member being citizens from both towns.

Town budget: The old meeting house budget for 2014 was a bit over budget. The phone service carrier that we used at the OMH was with Fairpoint. Problem arose because bills were not being paid. Bills were being sent to Pembroke. the town worked to settle the problem with Fairpoint and the town did pay the outstanding bills. But service was not reinstated. The town felt it was wise to change the carrier to Comcast. New lines had to be run and the cost was more but phone service is better. The 2015 budget may need to change some lines around to cover increased phone service cost.

Old Business:

New Brochures were made and are in use. The old Open flag was in very bad condition and a new flag was purchased.

There was a critter problem with ants, and granules were purchased and this seemed to solve the problem. The purchase was from the town budget.

The Burgin Head stone was returned by the Burgin Family and returned to its original location in the cemetery.

JG gave Kate some information on the OMH and the Burgin Cemetery.

AV told Kate the story of the Elizabeth Burgin Head stone and what happened to get it returned.

SM wanted to know if the cemetery was private land or town land for whos responsibilities the land belongs to.

AV Belongs to town but town has nothing to do with maintenance.

SM will check into what the statutes are to make sure that there are not any complications. So some thing could be placed in the Resolution to keep the cemetery protected.

The fence has been completed and looks good.

LCHIP Monitoring Report for 2014 was completed by JG and the next report due for 2015 will be in the new form.

Open House: This year will be the 200th. anniversary and we may want to do a press release. Also to contact Fritz Weatherbee to see if he could do something to help us honor this occasion. Shaun would also write a release. This would be something to think about for the summer.

New Business.

The Martel Family asked to plant daisies in a raised bed in memory of Carol. There was question if we needed the approval of both the DHR and LCHIP, but approval was not needed. The raised bed would not interfere with the lawn maintenance.

The Facilities Use Policy is something that the committee can work with.

Wedding at OAMH- is ok to go forward with and the couple will need to be contacted.

New Rye Church is OK to use the facility in May and the DAR Vesper service held in August.

Board of Selectmen Meeting will be held some time in June, and Shaun will let us know about a date.

Volunteers and keys: Armand gave a key to both the DAR and SCA because they were helping us as guides for the OAMH. Armand was opening and closing the meeting house which made it very hard for him to leave the area. The volunteers were very trustful and felt comfortable in leaving a key with them.

RM mention that a Key Pad with a key code that can be changed from time to time might be something to look into it. (Code Key)

The bench pews center supports need to be replaced. Now that the pews will not be moved out again and work is completed it is time to replace the center supports. Armand has some rough 2x12 boards that can be used. Roland offered to help to do that project.

Motion was made to adjourn the meeting by RM and 2nd. by JG. Voted and passed.

Meeting Closed: 7:30 PM.

Next Meeting: Will be at call of the Chair

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