

Tri-Town EMS
Joint Board Meeting
January 15, 2013
Pembroke Safety Center

Minutes of Meeting

Call to order: 15:30

Present: Chief Harold Paulson, Chair, Chief Rob Martin, David Jodion, Bob Pope, Pem Rep., Jason Plumb, George Calligandes, Operations Manager.

Jason handed George the true copy of the operations plan to distribute to personnel.

David discussed the personnel policy revisions. Jason to be sure a current copy sent to David and George.

Harold mentioned transition update for Ambulances, David explained the signed documents for Amb. Is ready.

Georges mentioned that provider's license is complete and waiting for NHEMS for inspection.

Lease program to cut check to Tri-town for reimbursement back to tri-town for payment. Payment should have come out of Pembroke, \$2,420.70. Board voted and approved.

Payments/Bills; Town bills every two weeks, George to give bills to David.

David payroll, George stated that we are on track and no issues; only issue is with 1 employee insurance.

David; Holiday pay discussions on how to pay time and half.

Jason; mentioned holiday pay FT is time an half worked and not working holiday pay.

George; certified ambulance group reports to David showing what we receive and go out.

Purchasing; Update name change with no issues.

Donations; town receives and transferred to revenue.

Ambulance 3; damage to rear flip up bumper from last snow storm. A3 to get repaired.

Harold; mentioned rotation of Ambulances? George explained maintenance cost.

Second calls; George explained and chiefs commented on the issues.

George on hiring process; volunteer to paid personnel discussions.
David mentioned pay scale for employees.

Meeting at least monthly even though agreement states quarterly. Third Tuesday every month.

Adjourn

17:00

Adjourn: 16:45