

TOWN OF ALLENSTOWN
Select Board
16 School Street
Allenstown, New Hampshire 03275
September 8, 2014

Call to Order.

The Allenstown Select Board Meeting for September 8, 2014 was called to order by The Chair at 6:01p.m.

Roll Call.

Present on the Board: Jason Tardiff, Jeff Gryval, and Kate Walker.

Others Present.

Residents of Allenstown: Brian Russo, Vikki VanDyne, Tracey VanDyne, James Powers, and Carol Berteau.

Others Present: David Allen, Casella Waste Management and Alysa Southall, Hooksett Banner.

Other Public Officials: Larry Anderson, Sewer Commission.

Allenstown Staff: Shaun Mulholland, Town Administrator; Dana Pendergast, AFD; and Ron Pelissier; Road Agent.

Citizens Comments:

N/A

Meet with Brian Russo to discuss exemption request from solid waste ordinance

Mr. Russo stated that he lives in an apartment on 25 Whitten Street Apt 4. He explained that it is a four bedroom apartment and the fourth bedroom has not been rented in a while. He stated that he is looking for the exemption because he has gerada midosiris which makes it difficult to get out of bed sometimes. He stated that having the barrels would make things a little easier for him.

Mr. Mulholland stated that Mr. Russo is looking for an exemption to the ordinance which there is no exemption to the ordinance. He stated that they would have to amend the ordinance to read whatever they want it to read. He stated that in order to do that they would have to have a public hearing to change the ordinance. He stated that it might be a little treaty to articulate the change in the ordinance.

Mr. Gryval stated that he hadn't considered what the language to amend the ordinance because they have never had to do it. Mr. Gryval informed Mr. Russo that in the past, others with similar issues have been able to work out something with the landlords.

The Chair asked what the other people in the building are doing. Mr. Russo stated that he doesn't know. He stated that he did contact Mrs. Towle but that it is written in the lease that they are responsible for their own trash. The Chair stated that they can look into it and see how they could change the ordinance and let him know. Mr. Mulholland stated that they would provide a written response to his request.

Meet with James Powers to discuss odor concerns from Casella facility

Mr. Powers stated that he lives on River Road directly across from Casella and that the wind has been so bad this summer that he wanted to ask the Select Board what they can do about the odor.

Mr. Pendergast stated that they received a couple of written complaints regarding the odor. He stated that he has gone up there periodically and has not been able to smell anything. He stated that every time there was a complaint, he went and spoke to Casella regarding the smells. He stated that they explained to him that there were a couple of times where they had a bad dumpster come in and it was off the floor within 45 minutes.

Mr. Allen of Casella stated that it has been a continuing operating solid waste facility since September 11, 1985. He stated that each year they find newer and better ways to manage it. He stated that the most effective way is to move it as quickly as possible. He stated that they have procedures in place to follow.

Mr. Allen stated that last week there was two odor complaints. He stated that one was from themselves. He stated that when they notice an odor they make a complaint as well. He stated that they explain what is going on to cause the odor and the process that they used to get rid of it. He gave an example of a load coming in last week from DeMoulas which hadn't been moved for three months. He stated that they moved the load as quickly as possible and that they move the empty container as well because that is often the worst of the odor. He stated that they are following the requirements of the permit and is happy to do whatever they can within reason.

Mr. Allen stated that they ask that residents call them directly about odor complaints. Mr. Powers stated that whenever he tries to call them he gets is up North. Mr. Allen stated that if they call the 1-800-Casella they might get the care center. He stated that they do that because he might be in a meeting and they want to make sure residents speak to someone. He stated that he will give Mr. Powers his business card when he leaves tonight and if there is an odor issue, he can call them. Mr. Power stated that he just want it quelled the fastest that it can be and if that is the way to do it then he will do so.

Ms. Berteau stated that she lives next to Mr. Powers and that she does smell the odors. She stated that she went out in the field one day and met someone who gave her their cell phone. She stated that whenever she calls that number no one answers. She stated that she was the one who called DES and they took two days to get back to her.

Mr. Powers stated that it is bad for him if he can smell it. He stated that there isn't an abutter from this place who hasn't had someone died from cancer. He stated that it can't be a coincidence. He stated that he has only been in Allenstown for two years and the smell has almost driven him out of the town. He stated that when Casella burnt down he was promised that things would get better but that the smell has gotten worse.

Ms. VanDyne asked Mr. Allen what the turnaround time is according to the permit to get the stuff out. Mr. Allen stated that it allows them to leave trash on the floor for 48 hours. He stated that it benefits them to move the trash as quickly as they can because it costs them less. He stated that the normal turnaround is 1-2 hours. Ms. VanDyne asked when the last load comes in. Mr. Allen stated that the last load comes in at 4pm and that they try to have as much moved as possible before they close down around 6pm.

Ms. VanDyne asked if it is all moved off site by 6pm. Mr. Allen stated that once it is loaded in the trailer it is brought down to the access road so that it is as far away from the residents as possible. He stated that in his experience, it is not the trailers that are on the access road that smells but loads like the one from the DeMoulas that came in last week.

Mr. Allen stated that the only time that they would leave it on the floor longer than the usual 1-2 hours is due to a holiday.

Ms. VanDyne asked if they used the mister all the time because she can usually tell when they have used the mister and she hasn't smelled it much when there's been an odor. Mr. Allen stated that they use it whenever it is humid. He stated that they don't wait for a load to come in before they use the mister. He stated that the mister runs in the building and outside the roadside doorway. He stated that it is running pretty regularly.

Ms. VanDyne asked if the transfer building is empty overnight. Mr. Allen stated that it is near empty or empty Monday through Friday. He stated that over the weekend it is completely empty. He stated that there is no benefit to them not running the mister.

The Chair asked Mr. Allen to give the residents his business card. Mr. Allen stated that he is going to do that and that he will give them the number to the scale house operated so she can assist them quickly when there is an odor.

Mr. Powers asked what their hours of operation are. Mr. Allen stated that he believes that the permit allows them to be open from 6am to 6pm but that they are not always operating from 6am to 6pm. Mr. Powers asked if they are open on Saturdays. Mr. Allen stated that the permit does allow them to be open on Saturdays if they need to be. The Chair stated that the Saturdays was amended in the permit last year and is for if there is a holiday.

Mr. Gryval asked if the best apparatus that they have to quell the smell is the mister. Mr. Allen stated that the best thing is to move the loads but other than that the mister is the best thing to use. Mr. Gryval asked if they are using a different agent in the mister or if there is any maintenance that hasn't been done. Mr. Allen stated that he doesn't know the answer to that and that he will find out. He stated that it has been a wet summer and that it is his guess that has been a factor in the odors.

Ms. Walker asked if there is something that the customers of Casella can do to be more mindful and limit the smells or policies that can be changed. Mr. Allen stated that there are a lot of customers out there who are paying a lot of money. He stated that if there is a grocery store, they will want the compactor hauled as infrequently as possible to save on money. He stated that odor is more a surface smell. He stated that the waste will smell more the longer that it sits.

Ms. VanDyne asked if there is a wash-down done on the facility after the load is moved. Mr. Allen stated that he doesn't think that there is a lot of residual odor in the facility. He stated that the time that it would take to wash-down the trailers before moving them out would take too long and it is quicker to just move them out.

Appointment of Fire Department personnel

Chief Pendergast stated that he has one applicant, Evan McIntosh, who came from the Department of Corrections. He stated that Mr. McIntosh was a military fire fighter, worked for the Department of Defense, and was a Pease Fire Fighter. He stated that Mr. McIntosh wants to be a call fire fighter.

The Chair asked what the Fire Department is running at for numbers. Chief Pendergast stated that he has sixteen active personnel right now. The Chair stated that last time they knew, there was 26 active personnel. Chief Pendergast stated that they do a quarterly report and that they have sent letters to those people who haven't worked for a while and are trying to get them removed from the roster because they are taking up positions that they need.

Mr. Gryval asked what the process they used for the hiring. Chief Pendergast stated that all three applicants sat before an oral review board. He stated that the Oral Board submitted three candidates whom of which met with him for an interview. He stated that they had each candidate go through a physical. He stated that this candidate had an extensive military physical that is only a year old so that they used that for his physical results. He distributed a packet of the candidate's information to the Select Board to review.

Chief Pendergast stated that they lost two people this year. He stated that they lost their student fire fighter due to a family death. He stated that he is waiting on a candidate's physical to replace that position. He also stated that they had a call fire fighter resign and move on to a different job.

Chief Pendergast stated that the only candidate that he has for them to hire tonight is Evan McIntosh as he has all the information for him and is waiting on the other two candidates.

Motion. Mr. Gryval made a motion to appoint Evan McIntosh as a call fire fighter with a rate of \$11.84 an hour with a start date of September 10, 2014. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff – Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Chief Pendergast stated that the roofer dropped off a contract today and asked Mr. Mulholland if he gives him all of that paperwork. Mr. Mulholland stated that he would take the contract and review all the information.

Cemetery Trustees request to overspend budget on training

The Chair asked Mr. Anderson about the Cemetery Trustees wanting to overspend their budget for training. Mr. Anderson stated that there is training on the by-laws for the cemetery. He stated that there is a NH Cemetery Association which invited them to attend the meeting. He stated that it will cost \$30 per person and all three of them would like to go to the meeting.

Motion. Mr. Gryval made a motion to authorize the cemetery trustees to overspend their budget by the amount of \$87.00. Ms. Walker seconded the Motion.

A Roll Call Vote was taken: Mr. Tardiff – Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Mr. Anderson stated that he would like to put some more money into the Cemetery budget so that if something like this comes up they can pay for it. The Chair asked what they turned in for a budget. Mr. Anderson stated that they didn't turn in anything because they didn't know what to do with it. Mr. Gryval stated that usually there is justification for anything that they want to put in there. He stated that if they think that there is going to be something like the training that they will need money for then they should request more in the budget.

Mr. Mulholland asked if the Select Board wants him to make an adjustment to the Cemetery budget now or wait until the end when they do the other budgets. Mr. Gryval suggested that they wait until the end and after the meeting so that Mr. Anderson can determine if they are going to need more money for training.

Discuss Senior Center Proposal and application for CDBG

Mr. Mulholland stated that he sent them a copy of the draft plan that was done last week. He stated that he asked Chief Pendergast and the Road Agent for their input on it as well.

Mr. Mulholland stated that they are going to get a request from CAP to apply for another community development block grant to add a Senior Center component onto the building that they already have proposed and planned. He stated that they are working on the cost for that with the architect. He stated that the applications have to be in for the January round and if they were successful for that grant, they would be notified sometime in April.

Mr. Mulholland stated that there is no cost to apply for the application. He stated that there is no plan to use property taxpayer funds for the project. He stated that the only thing that they would be responsible for is the new road for the property.

Discuss survey results with the Road Agent for the proposed 2015 Road Project.

Mr. Pelissier stated that they met with Hoyle and Tanner last week. He stated that he asked for pricing on the sidewalk but that Hoyle and Tanner didn't have the pricing yet. He stated that he was waiting to put together the price of the sidewalks with the price of the snow maintenance.

The Chair asked if the result from the surveys was that people wanted the sidewalks. Mr. Pelissier stated that the sidewalks are wanted but that they are going to be very expensive. The Chair asked if he had an idea of how much they were going to cost. Mr. Pelissier stated that if he had to guess, they would cost at least \$8,000 for each side.

Mr. Gryval asked the Road Agent what the ability will be for the Highway Department to maintain the sidewalks in the wintertime. Mr. Pelissier stated that if they do the sidewalks on Ferry Street, they are going to have to remove all the snow and that they estimate that it will take 12 hours to do so. He stated that he has the numbers of how much time it would take to do and the cost associated with that.

Mr. Gryval asked if they have the manpower to physically maintain the sidewalks. Mr. Pelissier stated that they don't know how busy they will be plowing. He stated that if they have one snowfall a week, they should be able maintain the sidewalks because when they are done plowing their main focus is to clear the sidewalks and widen the roads.

The Chair asked if he has the numbers for hiring out the sidewalks. Mr. Pelissier stated that they got amounts of \$1,000 for all the sidewalks. He stated that he snow would be blown on people's yard which is not going to work. He explained that it is very compact on that road and that there is nowhere to put the snow.

Mr. Gryval asked Mr. Pelissier if he could have the numbers from Hoyle and Tanner, the numbers to maintain the sidewalks, and his recommendations of the direction that they should go in.

A resident asked if they will vote on what to do as far as the sidewalks at next week's meeting. The Chair stated that the Road Agent will give his recommendations on what should get done. Mr. Gryval explained that the Select Board would decide what will go on the warrant article. There was further discussion of the procedure and the ability for the town to do the work.

Discuss proposed regulatory changes to comply with the MS4 Stormwater Permit requirements.

Mr. Mulholland stated that he provided them with an audit that was done by Central NH Regional Planning of what their next steps are. He stated that there are a whole bunch of other things that will be required. He stated that there are a series of strict regulatory requirements that the EPA wants them to put into effect. He recommended that they do the minimum amount of the requirements as necessary. He stated that he expects that things may change and that there may be a new permit.

Mr. Mulholland stated that they are still waiting on the storm water testing results. He stated that he made a list of the things that they need to do. He stated when they get those regulations, they should review them.

Mr. Mulholland explained that when they get the regulatory provisions, someone will have to enforce them. He stated that it is going to require some training and will change the scope of the Road Agent's job significantly. There was discussion of some of the regulations and the difficulties of enforcing some of them. The Select Board determined to do the minimum amount required.

Discuss proposed Health Insurance Plan changes.

Mr. Mulholland stated that at some point they need to make a decision on that. Mr. Gryval stated that he knows where he stands on this and asked if they should open it up to the employees one more time before they make some decisions. He stated that they had some department heads and employees come to the last meeting and that they had good questions. The Select Board determined to invite the employees to come before them on September 15, 2014 and ask any further questions.

Mr. Anderson asked if they were going to have a meeting at the Sewer Department about the health insurance. Mr. Mulholland stated that they can request him to go down there and discuss the health insurance with them. Mr. Anderson stated that he will get on Mr. Clement about it.

A resident asked if the health insurance information is on the website. Mr. Mulholland stated that she could find information on the website under Departments then Human Resources.

Discussion with Road Agent about Road Bond discussion at the next meeting

Mr. Gryval stated that next week they will have people at the meeting who are interested in the road bond and the sidewalks. He stated that they will be looking for his recommendation on what they should do. He stated that they are trying to keep the bond around \$2 million and do as many roads as they can. He stated that they want to know if they can afford to do the sidewalks and if they have the capacity to do them. Mr. Mulholland stated that one of the things that they don't want is not having answers for people's questions.

Solid Waste Removal update

Mr. Gryval asked how things went today. Mr. Pelissier stated that he thinks things went well and that he hasn't gotten any phone calls. He stated that they were done by 4:30pm and had three trucks running. He stated that it is great and that when they look around they aren't barrels all over the place.

Mr. Mulholland asked if they have an update on the smaller containers yet. Mr. Pelissier stated they had 12 sets come in. He stated that they are reserved for the handicap and elderly. Mr. Mulholland stated that they had three trucks today because they are doing Holiday Acres as well and that they need to be careful that the truck isn't doing Holiday Acres and then filling up with the town.

The Chair asked how the transfer station is doing and if all the cans were swapped out yet. Mr. Pelissier stated that all the cans are switched over and that they have 14 of them. Mr. Gryval asked how that compared to what they had before. Mr. Pelissier stated that they had 16 8 yard dumpsters and that Casella's are 10 yard dumpsters.

Mr. Gryval asked what happens if they need more dumpsters on a Saturday. Mr. Pelissier stated that they know from experience that they will fill up all the recycles but only fill four for trash. He stated that they would use the extra trash dumpsters for the recycles if needed and that they have two dumpsters for overflow if needed.

Ms. Walker asked if in the event they find out that the truck is doing a mixed load of Holiday Acres and the town could they change the day that trash is picked up for the town. Mr. Mulholland stated that they have a schedule that fits the trucks in to make the most of it. He stated that in the discussions that they had with Casella, they told them that if they are going to do a mixed load they would want a credit for the portion that isn't the towns. Mr. Pelissier stated that they wouldn't want to switch dates. Mr. Mulholland stated that if they do that it is considered fraud. Mr. Gryval stated that the recycling committee had made a recommendation that no matter what they do for pickup they keep everything on the same day so that the residents have consistently.

Mr. Mulholland stated that they are in discussions with Casella regarding a trade of disposing of the dumpsters.

Town Administrator's Report **HealthTrust Credit**

Mr. Mulholland stated that HealthTrust is giving them a refund and that he had emailed the amounts to them. He stated that some of the credit goes back to the employees because they paid a premium on it and that the rest of it will credit against the health insurance costs for the year.

Breast Cancer Walk

Mr. Mulholland stated that there is a breast cancer walk on September 14, 2014 that they will be doing. He stated that the town team's name has been changed to Joyce & Glory's Allentown Striders. He stated that they have been able to get more people to do it each year. He stated that it is a five mile walk was all about.

Status of new Accounts Payable Process project.

Mr. Mulholland stated that they are continuing to get this up and going and that they are waiting on the devices for the Selectmen.

Status of Granite St./Chester Tpk. Re-alignment project.

Mr. Mulholland stated that they are waiting to get the poles removed for that. He stated that he is concerned about them being able to get it done by the end of the year. He also stated that he sent them the designs for that area.

Status of Cemetery Acquisition/Construction Project. Cemetery Trustees.

Mr. Mulholland stated that there is nothing new on the cemetery project.

Status of RR bed sewer line issue.

Mr. Mulholland stated that he had a conversation with Mr. Rogers and that hopefully they will be meeting soon to try to get things moving along. He stated that Mr. Rogers have a meeting with the Sewer Department on September 16, 2014 and that he will be going to it as well as the health officer. He stated that he would like to have at least one selectman there. The Chair and Ms. Walker both stated that they can go to the meeting. Mr. Mulholland stated that he will post it as a meeting for now and will let them know if anything changes.

Status of Planning Board enforcement action in regards to Allenstown Aggregate violation of RSA 155-E provisions.

Mr. Mulholland stated that there is nothing new to report on Allenstown Aggregate

Status of Town Hall repairs.

Mr. Mulholland stated that the work will be done in November.

Status of sale of tax dedeed properties.

Mr. Mulholland stated that he is hoping to have a P&S for them at the next meeting.

Mr. Gryval stated that the other developer had a meeting with the planning board last week to discuss his encroachment of the wetlands. He stated that the planning board suggested that his engineer and the town's engineer get together and discuss whether or not it meets the spirit of the ordinance.

Emergency Management Video Trailer

Mr. Mulholland stated that Emergency Management has put out a video for emergency management for citizen preparedness and that they are going to allow communities to do a trailer for that so that himself, Chief Pendergast and Chief Paquette are going to do that next week.

Review and Approve Minutes

Motion. Mr. Gryval made a motion to approve the minutes of August 25, 2014 as written. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff – Abstained; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

NHMA Policies

Mr. Mulholland stated that they need to finalize the list soon and that the meeting is on September 26, 2014. Mr. Gryval suggested that he takes his list and mark up the policies and then send them out to the Chair and Ms. Walker to see if they agree to move things along.

Consent Calendar

Mr. Mulholland stated that there was a rumor going around that the tax rate would be increased by \$6.00 and that they received a call about it from the budget committee. He stated that this is the second time that he has quashed the rumors.

Mr. Gryval stated that he will not be able to attend the next Budget Committee meeting on September 25, 2014 because he will be out of town. The Chair stated that he could go to the meeting on that day.

Motion. Mr. Gryval made a motion to approve the Consent Calendar of September 8, 2014. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff – Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Non-public Session I

Motion. Mr. Gryval made a motion to go into non-public under RSA 91-A:3,II(a) at 7:58pm. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff – Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Motion. Ms. Walker made a motion go back into public session at 8:15pm. Mr. Gryval seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff – Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to seal the previous set of non-public minutes. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff – Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Non-public Session II

Motion. Mr. Gryval made a motion to go into non-public under RSA 91-A:3,II(e) at 8:15pm. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff – Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion go back into public session at 8:31pm. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff – Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to seal the previous set of non-public minutes. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff – Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Lincoln Street

Mr. Gryval asked what is going on with Lincoln Street. Mr. Mulholland stated that there is a set of subdivision plans from 1975 signed off by the Select Board at the time. Mr. Gryval stated that they may not have had a Planning Board at the time. Mr. Mulholland stated that the question is if the Board of Selectmen accepted the signing of those particular roads by signing the plans. He stated that if it was already accepted of a road then the process is different than the layout of the road.

The Chair asked what is going on with Lincoln Street. Mr. Mulholland stated that there is a realtor that wants to sell a property on Lincoln Street but that the property can't be developed because there is no road on that end. He stated that the realtor wants to go out 40 more feet and pave the road but that they need to determine if it is a town road.

Mr. Gryval stated that they know from past history that the residents don't want the road to go all the way through. Mr. Mulholland stated that the Select Board may be at a point where they need to make a decision.

Discussion of Warrant Articles

Mr. Mulholland stated that they should think about warrant articles for the upcoming town meeting. He stated that he has already begun working on some of them.

Mr. Gryval suggested that maybe they try to bring back some capital reserves so that they don't have such a difficult time trying to purchase things if they need them. The Chair stated that he thinks that they should look at the list of capital reserves to see where they are at. Mr. Mulholland stated that he has already drafted a warrant article for adding to the Capital Reserve Fund for the landfill. The Chair stated that they should draft up to change the solid waste vehicle

capital reserve. There was further discussion of the capital reserve fund balances and the potential warrant articles that they have at the moment.

Mr. Gryval stated that he was thinking of something for the Fire Department or equipment for the town shed for the Highway Department. The Chair stated that they should hear from those two departments and make a decision from there. Mr. Gryval stated that the departments need a plan of what they need and how much it will cost so that they can break out the cost. He gave the example of \$100,000 for breathing apparatus and planning for \$20,000 a year for five years so that they could pay for it. Mr. Mulholland stated that he thinks that the spread of the cost over several years versus the entire cost up front would be a good strategy so try to sell to the voters.

Ms. Walker stated that she thinks that the biggest hurdle is going to be to educate people on what is going on. Mr. Gryval stated that he agrees with her because the people that understand what is going on can make a more informed decision. Mr. Mulholland also stated that it depends on how much the residents want to be educated.

Motion. Mr. Gryval made a motion to adjourn. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff – Yes; Mr. Gryval – Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

The Chair declared the meeting adjourned at 8:45pm.

TOWN OF ALLENSTOWN
SELECTBOARD
PUBLIC MEETING MINUTES

September 8th , 2014

Signature Page

Original Approval:	
 JASON TARDIFF, Chair	9-28-14 DATE
 JEFFREY GRYVAL, Member	9-29-14 DATE
 KATE WALKER, Member	9/29/2014 DATE

Amendment Approvals:		
Amendment Description:	Approval:	Date:
	JASON TARDIFF, Chair	DATE
	JEFFREY GRYVAL, Member	DATE
	KATE WALKER, Member	DATE

