

TOWN OF ALLENSTOWN
Select Board
16 School Street
Allenstown, New Hampshire 03275
September 17, 2014

Call to Order.

The Allenstown Select Board Meeting for September 17, 2014 was called to order by The Chair at 4:30p.m.

Roll Call.

Present on the Board: Jason Tardiff, Jeff Gryval, and Kate Walker.

Others Present.

Residents of Allenstown:

Others Present:

Other Public Officials:

Allenstown Staff: Shaun Mulholland, Town Administrator.

Citizens Comments:

N/A

Approve the purchase and sales agreement for the property located at 289 Pinewood Rd. and authorize the Town Administrator to sign the documents.

Mr. Mulholland stated that they need to enter into an agreement to sell the property and then they need to authorize him to sign the purchase and sales agreement and closing documents.

Mr. Gryval asked that any monies that they have had tied up in that property would be coming back to them. Mr. Mulholland stated that they would get their actual costs on the property.

Motion. Mr. Gryval made a motion to enter into the purchase and sales agreement for 289 Pinewood Road for the amount of \$49,703.94 with NiYati Realty, LLC and to authorize the Town Administrator to sign the paperwork on their behalf as well as the closing paperwork. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff – Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Approve the town positions on the proposed NHMA legislative policy positions.

The Select Board continued through the Finance and Revenue NHMA legislative policy recommendations. Mr. Gryval stated that they had left off at page eleven and number thirteen which read Down Shifting of State Costs and State Revenue Structure.

Policy #13: Down Shifting of State Costs and State Revenue Structure

Mr. Gryval stated that it sounds like they are trying to pass these onto the municipalities. Mr. Mulholland stated that the NHMA would oppose the down shifting of cost onto the municipalities.

Ms. Walker asked Mr. Mulholland to explain the term down shift to her. Mr. Mulholland gave the example of the State of NH previously paid 30% of the retirement cost for public employees but that they no longer do that and the municipalities have to cover that cost.

Ms. Walker asked that if they say yes to the provision they want NHMA to not do it. Mr. Mulholland stated that if they say yes to the provision they are saying that they want NHMA to be opposed to the down shifting of costs.

The Select Board determined to support policy 13.

Policy #14: State Revenue Structure and State Education Funding

To see if NHMA will support asking the state to use the following principles when addressing the state’s revenue structure in response to its responsibility to fund an adequate education:

The Select Board determined to support Policy #14

Policy #15: New Hampshire Retirement System (NHRS)

To see if NHMA will support the continuing existence of a retirement system for state and local government employees that is strong, secure, solvent, fiscally healthy and sustainable, that both employees and employers can rely on to provide retirement benefits for the foreseeable future. Further, to see if NHMA will support continuing to work with legislators, employees, and the NHRS to accomplish these goals.

The Select Board determined to support Policy #15.

Policy #16: Utility Appraisal Method

To see if NHMA will oppose mandating the exclusive use of the unit method of valuation in the appraisal of utility property, by either administrative or legislative action, and support the continuing right of municipalities to use any method of appraisal upheld by the courts.

The Select Board determined to support Policy #16.

Policy #17: Modifying Post-Municipal Appeal Deadline Date

To see if NHMA will support legislation to modify the post-municipal appeal deadline date as called for under RSA 72:34-a- “Appeal from Refusal to Grant Exemption, Tax Deferral, or Tax Credit”.

Mr. Gryval stated that he was not sure what this one meant. Mr. Mulholland stated that this is for tax exemptions and credits. The Chair stated that it appears as though they want to change the date.

The Select Board determined to support Policy #17.

Policy #18: Charitable Definition and Mandated Property Tax Exemptions

To see if NHMA will oppose legislation that expands the definition of “charitable” in RSA 72:23-1, unless the state reimburses municipalities for the loss of revenue, and support creating a method of reimbursement to municipalities for state-owned property.

Mr. Mulholland stated that if they support the provision they will not further expand categories for entities that consider themselves charities so that they can get a tax credit.

The Select Board determined to support policy #18.

Policy #19: Telecom Company Property Tax Exemption

To see if NHMA will oppose any exemption from the property tax for poles, wires, and conduits owned by telecom companies.

The Select Board determined to support policy #19.

Policy #20: Collection of Statewide Education Property Tax

To see if NHMA will take no position on the collection of the statewide property tax by the state or by municipalities, but will continue to work to ensure that any system based on the property tax coordinates and synchronizes as seamlessly as possible with existing local property tax assessment and collection procedures.

The Select Board determined to support policy #20.

21. Negotiated PILOTs for Water System Property

To see if NHMA will oppose legislation that eliminates the current obligation of the public water entity to make a PILOT equal to what the property taxes would be for the property in the absence of a negotiated PILOT.

Ms. Walker asked what a PILOT was. Mr. Mulholland stated that a PILOT is a payment in lieu of taxes.

Mr. Gryval stated that he thought that the legislation didn't allow for a PILOT. Mr. Mulholland stated that it does allow for the PILOT. Mr. Gryval stated that he thought that they had determined that they could not do that. Mr. Mulholland stated that for Allenstown they had determined they couldn't do it because the issue is how much land is owned.

The Select Board determined to take no position on policy #21.

Policy #22: State Budget Cap

To see if NHMA will oppose the adoption of any variation of a state budget cap which will impose on the Legislature pre-established limitations on state spending.

The Select Board determined to support policy #22.

Policy #23: Budget Year Conversion

To see if NHMA will support legislation to simplify the process of a municipality's converting from a calendar year budget cycle to a fiscal year budget cycle.

The Select Board determined to support policy #23.

Policy #24: Management of Trust Funds

To see if NHMA will support amendments to RSA 292-B:2 to include funds held by a town or other municipality under RSA 31:19, RSA 202-A:23, or a fund created by a town or other municipality under RSA 31:19-a to be included in those institutional funds subject to the Uniform Prudent Management of Institutional Funds Act.

Mr. Mulholland stated that there are certain portions of the law that apply to certain accounts like the Trustees of the Trust Funds but that there are other accounts that don't fit into those portions, like the Library.

The Select Board determined to support policy #24.

Policy #25: Minimum Vote Required for Bond Issues

To see if NHMA will oppose legislation to increase the 60% bond vote requirement for official ballot communities.

The Select Board determined to support policy #25.

Policy #26. Mandatory Tax Liens

To see if NHMA will support legislation to change RSA 80:59 to read: "The real estate of every person or corporation shall be subject to the tax lien procedure by the collector, in case all taxes against the owner shall not be paid in full on or before December 1 next after its assessment,

provided that the municipality has adopted the provisions of RSA 80:58-86 in accordance with RSA 80:87. A real estate tax lien imposed in accordance with the provisions of RSA 80:58-86 shall have priority over all other liens.”

Mr. Gryval asked what the downside is of having a mandatory tax lien. Mr. Mulholland stated that they typically put a lien on a property if there is a lien to do.

The Select Board determined to support policy #26.

Policy #27: Tax Bill Information

To see if NHMA will support legislation to amend RSA 76:11-a to allow those municipalities which have adopted the deaf exemption to include the word “deaf” following the word “blind” in the information contained on tax bills.

The Select Board determined to support policy #27.

Mr. Gryval stated that he had shown the Land Use recommendations but that he had not heard back from them.

Infrastructure, Development, and Land Use

Policy #1: Restoration of Full General Revenue Funding for Municipal State Aid Grant (SAG) Programs

To see if NHMA will support legislation to restore full general revenue funding of municipal wastewater, public drinking water and landfill closure grants administered by the NH Department of Environmental Services.

The Select Board determined to support policy #1.

Policy #2: Municipal Use of Structures in the Right-of-Way

To see if NHMA will support legislation to authorize municipalities to use, for any municipal purpose, the space designated for municipal good upon all poles, conduit and other structures within their rights-of-way without paying unreasonable make-ready costs. This includes the right to use that space for data and voice transmission to, from, and by the municipal government, schools, library, and other governmental institutions. This includes a requirement that the owners of utility poles and conduit do the necessary work for that space to be available.

The Select Board determined to support policy #2.

Policy #3: Regional Water Quality

To see if NHMA will support legislation to encourage the State of New Hampshire and its political subdivisions to work cooperatively on a watershed or regional basis in addition to dealing with all water quality issues as individual communities.

The Select Board determined to support policy #3.

Priority Policy Recommendations

Policy #4: Diversion of Highway Funds.

To see if NHMA will support legislation and administrative action to limit or eliminate the diversion of highway funds for non-highway purposes.

The Select Board determined to support policy #4.

Policy #5: Site Evaluation Committee and Local Input

To see if NHMA will support legislation establishing a procedure similar to RSA 674:54 requiring applicants to the state's Site Evaluation Committee (SEC) to notify and appear before the local planning board prior to the issuance by the SEC of certificates for the construction of energy facilities under RSA 162-H.

The Select Board determined to support policy #5.

Policy #6: RSA 162-K: Authority for Inter-municipal Cooperation

To see if NHMA will support legislation to provide more explicit authority for inter-municipal cooperation in economic development and revitalization districts (*see* RSA 162-K).

The Select Board determined to support policy #6.

Policy #7: Solid Waste Revolving Funds

To see if NHMA will support legislation to allow municipalities to establish, by vote of the legislative body, revolving funds for their solid waste programs, including solid waste collection, disposal, and the operation of any municipally operated transfer station, in addition to recycling.

The Select Board determined to support policy #7.

Policy #8: Clarify Establishing Highways

To see if NHMA will support legislation clarifying that the dedication and acceptance method of highway creation requires express acceptance by vote of the legislative body, or the board of selectmen if so delegated.

The Select Board determined to support policy #8.

Policy #9: Water Fund

To see if NHMA will support legislation to implement the recommendations of the Commission on Water Infrastructure Sustainability Funding (the "SB 60 Commission"), including (1) the establishment of a water trust fund to ensure adequate annual investment in water infrastructure, and (2) a sustainable revenue source for the water trust fund.

The Select Board determined to not take a position policy #9.

Standing Policy Recommendations

Policy #10: Adequate Highway Funding

To see if NHMA will support legislation to ensure adequate state revenue dedicated to highway improvements, which may include the road toll (gas tax) under RSA 260:32, increased motor vehicle registration fees, or any other source, so long as all additional revenues are used for highway purposes, and provided that the proportionate share of such additional revenues is distributed to cities and towns as required by existing law.

The Select Board determined to oppose policy #10.

Policy #11: Alternative Funding for Transportation

To see if NHMA will support the establishment of alternative funding sources to ensure the maintenance and improvement of existing and future state and local transportation infrastructure and to provide greater focus and financial support for all modes of transportation.

The Select Board determined to support policy #11.

Policy #12: Conservation Investment

To see if NHMA will support permanent funding for the Land and Community Heritage Investment Program and opposes any diversion of such funds to other uses.

The Select Board determined to support policy #12.

Policy #13: Environmental Regulation and Preemption

To see if NHMA will support legislation that (a) recognizes municipal authority over land use and environmental matters, (b) limits state preemption of local environmental regulation, and (c) recognizes that even when local environmental regulation is preempted, compliance with other local laws, such as zoning and public health ordinances and regulations, is still required.

The Select Board determined to support policy #13.

Policy #14: Underground Utilities

To see if NHMA will support legislation clarifying that municipalities may incur debt for the purpose of removing overhead utilities and replacing them with underground utilities.

The Select Board determined to oppose policy #14.

Policy #15: Energy, Renewable Energy and Energy Conservation

To see if NHMA will support legislation encouraging state and federal programs that provide incentives and assistance to municipalities to adopt energy use and conservation techniques that will manage energy costs and environmental impacts, promote the use of renewable energy sources, and promote energy conservation, and opposes any legislation that overrides local regulation.

The Select Board determined to support policy #15.

Policy #16: Open Space Retention and Sprawl Prevention

To see if NHMA will support legislation encouraging statewide programs that provide incentives and assistance to municipalities to adopt land use planning and regulatory techniques that will better prevent sprawl, retain existing tracts of open space, and preserve community character.

The Select Board determined to oppose policy #16.

Policy #17: Sludge/Biosolids

To see if NHMA will support reliable enforcement of scientifically based health and environmental standards for the management of sludge, septage, and biosolids; and **OPPOSE** any state legislation that would curtail the ability of municipalities to dispose of municipally-generated biosolids through land spreading, when done in accord with such scientifically based health and environmental standards.

The Select Board determined to support policy #17.

Policy #18: Current Use

To see if NHMA will oppose any legislative attempt to undermine the basic goals of the current use program and oppose any reduction in the 10-acre minimum size requirement for qualification for current use, beyond those exceptions now allowed by the rules of the Current Use Board.

The Select Board determined to support policy #18.

Policy #19: Complete Streets

To see if NHMA will support legislation providing for consideration and possible implementation of a Complete Streets Policy at the state level, to include accommodating the input and needs of, and the financial impact on, political subdivisions.

The Select Board determined to support policy #19.

Floor Policy Proposal Add-Ons

Mr. Gryval stated that he is in support of all the floor policy add-ons. Ms. Walker asked about the wording for the first one and if they were trying to change the wording to “may have” on the first floor policy proposal. Mr. Mulholland stated that they want it to say “must” instead of “may”. There was further review of the floor policy proposal add-ons.

The Select Board determined to support all of the floor policy proposal add-ons.

Selectmen's tablets Status

Mr. Gryval asked if there was any word on the tablets coming in. Mr. Mulholland stated that the tablets came in today but that they will not be ready to go until Friday. He also stated that they setup the dual screens for the town clerk/tax collector stations today.

Mr. Gryval asked what restrictions they will have on their tablets. He stated that he is not in favor of having a lot of restrictions. Mr. Mulholland stated that he is not too worried about them going on shopping sites, political sites, or other sites.

Mr. Gryval asked that they make sure outlook works on the tablets. Mr. Mulholland stated that the email is being setup as an icon right on the desktop but that it does not put it through outlook. He stated that if they want to use outlook they can do that but that it costs \$10/month to sync it. Mr. Gryval stated that they can stay with what they have now.

Ms. Walker asked if they were going to have synced calendars. Mr. Mulholland stated that they will have SharePoint on the tablets which will allow them to sync calendars there.

Credit Card Policy

Mr. Mulholland stated that they are working on a credit card policy. He stated that it would stop people from purchasing things for the town through their personal credit cards. He stated that Mrs. Demers is reviewing the policy and forms that he created for that.

Review Minutes

Motion. Mr. Gryval made a motion to accept the non-public meeting minutes of September 8, 2014. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff – Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Motion. Ms. Walker made a motion to accept the non-public meeting minutes session two of September 8, 2014. Mr. Gryval seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff – Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

HealthTrust Meeting

Mr. Mulholland stated that HealthTrust is having a meeting on October 1, 2014 to change their by-laws to allow Town Administrators to go and vote on behalf of the town. He stated that there is a form that he can sign authorizing himself to vote on the town's behalf but that he is not going to do that and asked the Select Board to vote on giving him that authority should they choose to do so.

Motion. Mr. Gryval made a motion to act as the town's delegate to HealthTrust at all of the HealthTrust meetings coming up. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff – Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Purchase Order for Bond Council

Mr. Mulholland stated that there is a purchase order for Bond Council for the bond project. He stated that they don't need to sign it right away but they will help prepare the warrant article should there be one.

Motion. Mr. Gryval made a motion to adjourn. Ms. Walker seconded the Motion. There was no additional discussion.

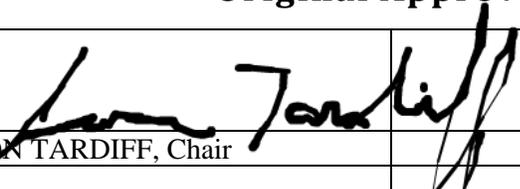
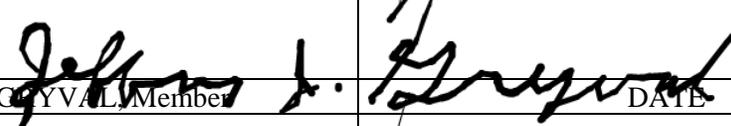
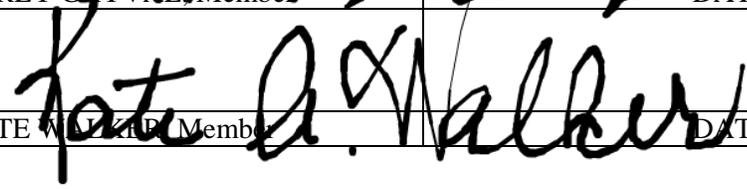
A Roll Call Vote was taken: Mr. Tardiff – Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

The Chair declared the meeting adjourned at 5:20pm.

TOWN OF ALLENSTOWN
SELECTBOARD
PUBLIC MEETING MINUTES

September 17th , 2014

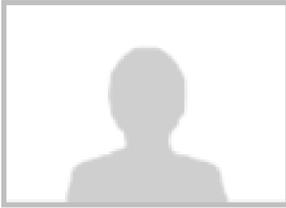
Signature Page

Original Approval:	
 JASON TARDIFF, Chair	DATE
 JEFFREY GRYVAL, Member	DATE
 KATE WALKER, Member	DATE

Amendment Approvals:		
Amendment Description:	Approval:	Date:
	JASON TARDIFF, Chair	DATE
	JEFFREY GRYVAL, Member	DATE
	KATE WALKER, Member	DATE

Signature Certificate

 Document Reference: 67NKM8J4S5G26AG7TCKTKK

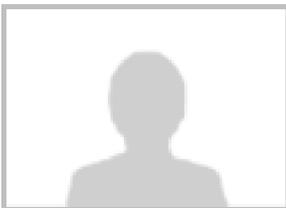


Kate
Party ID: ARKJ5PIBZ4RFEK96K673M6
IP Address: 65.175.133.144
VERIFIED EMAIL: kwalker@allentownnh.gov

Electronic Signature:

Multi-Factor
Digital Fingerprint Checksum

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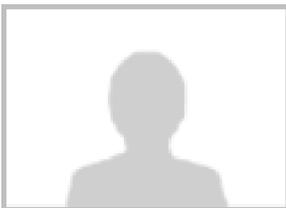


Jeff
Party ID: XMYEABJIK2CFYCJR9B2HE6
IP Address: 64.222.96.214
VERIFIED EMAIL: jgryval@allentownnh.gov

Electronic Signature:

Multi-Factor
Digital Fingerprint Checksum

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Jason
Party ID: ESB4AHJN549HDVMA5B9JR6
IP Address: 173.9.43.198
VERIFIED EMAIL: jtardiff@allentownnh.gov

Electronic Signature:

Multi-Factor
Digital Fingerprint Checksum

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Timestamp

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2014-09-30 08:50:32 -0700

Audit

All parties have signed document. Signed copies sent to: Shaun Mulholland, Kate, Jeff, Jason, and Cindy Baird.
Document signed by Jeff (jgryval@allentownnh.gov) with drawn signature. - 64.222.96.214
Document viewed by Jeff (jgryval@allentownnh.gov). - 64.222.96.214
Document signed by Jason (jtardiff@allentownnh.gov) with drawn signature. - 173.9.43.198
Document viewed by Jason (jtardiff@allentownnh.gov). - 173.9.43.198
Document signed by Kate (kwalker@allentownnh.gov) with drawn signature. - 65.175.133.144
Document viewed by Kate (kwalker@allentownnh.gov). - 65.175.133.144
Document created by Cindy Baird (cbaird@allentownnh.gov). - 64.222.96.214



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