

TOWN OF ALLENSTOWN
Select Board
16 School Street
Allenstown, New Hampshire 03275
May 19, 2014

Call to Order.

The Allenstown Select Board Meeting for May 19, 2014 was called to order by The Chair at 6:00p.m. Meeting held at the Allenstown Fire Station.

Roll Call.

Present on the Board: Jason Tardiff, Jeff Gryval and Kate Walker.

Others Present.

Residents of Allenstown: Harold Wood, Henry St. Germain, Karen LeBlanc, Sylvia Bartlett, Bob Bartlett, Betty St. Germain, Bob St. Germain, Jana Rodgers, James Rodgers, Ken Croahy, Angela Chretien, and Alex Chretien.

Others Present: Mike Trainque, Hoyle and Tanner; and Kyle Townson, Haight Engineering.

Other Public Officials: Larry Anderson, Sewer Commission; Carl Caporale, Sewer Commission; Tom Irzyk, School Board; Dana Clement, Sewer Commission; and Jeff Backmon, Sewer Commission.

Allenstown Staff: Shaun Mulholland, Town Administrator; Joyce Welch, Health Officer; and Ron Pelissier, Road Agent.

Citizens Comments:

N/A

Discuss the Railroad Bed Sewer Line issue with the Sewer Commissioners

Mr. Mulholland explained that they have the chairman of the Sewer Commission, Superintendent, both school principals, Mike Trainque from Hoyle and Tanner who is the engineering firm for the Sewer Commissioner, and the Town of Allenstown, and Joyce Welch who is the Health Officer of Allenstown.

Mr. Mulholland asked Mr. Clement and Mr. Trainque to present the options to the Select Board and the audience for fixing the sewer line issue on West Street.

Mr. Trainque explained that it came to the attention of the town and sewer department that there was a backup with one of the existing sewer lines serving a house on West Street. He stated that the Sewer Commission did an evaluation of the line and found that the existing line is very old, the structural integrity of the line had been compromised due to high root concentration, and frozen parts of the roots and waste water surrounding it. He stated that he was asked to do an evaluation of the line and to come up with some recommendations of options to replace the line.

Mr. Trainque stated that the recommendation, in order to meet current standards and requirements of the line, that the line should be replaced.

Mr. Mulholland stated that the purpose of tonight's meeting is for Hoyle and Tanner to present two or three options and for the audience to give their comments on the options presented. He stated that afterwards there will be another meeting with the lawyers, then they will be discussing the legalities of it all, and then they will decide what they are going to do.

Mr. Trainque stated that the bare minimum would be to bring a replacement sewer line from the existing sewer line from Ferry Street through the existing easement. He stated that to bring it up to the point where the two housing parks tie in, would be about 275 feet. He explained that if they were to extend that line another 100 feet, it would bring it up to the two existing homes on West Street. He explained that this option would be roughly \$28,000. He stated that in order to extend out to the entire four homes on West Street, which would cost about \$40,000.

Mr. Trainque stated there was discussion today as far as the sharing of the cost to replace the system. He stated that his suggestion is that they pay for it based on their usage of the system. He stated that the breakdown that way would be 40% for one park, 40% for the other and 10% for each of the other homes.

Mr. Irzyk asked what the other options are when comparing using the school property and not using the school property. Mr. Trainque stated that the basic option is to try to come up through the easement. He stated that if they try to come out through Main Street, it will involve pumping and be more expensive.

Mr. Irzyk stated that the lower houses on West Street are the lowest grade. He asked what it would take to make that grade go all the way to Ferry Street. Mr. Trainque stated that the existing sewer line on Ferry Street is about nine feet down which gives them plenty of depth and there is not an issue with the physical tie in.

A resident asked if there is an option that would give her a separate line from the other three homeowners. Mr. Trainque stated that they had discussed that. He stated that it would involve

bringing a new line all the way out to West Street and then possibly bringing it into West Street so that each of the existing lines could tie into West Street and that there would be an easement required from each owner. He also stated that there would be a possibility that would require some plumbing in the individual homes if they did that.

Mr. Irzyk asked how the rest of the houses feed into Main Street. Mr. Trainque stated that they feed into Main Street by going down West Street. Mr. Irzyk asked if the Sewer Commission was to engineer a new line to go down West Street, how they would do that. Mr. Trainque stated that it depends on the desired resolution for that, the cost sharing and other factors.

Mr. Irzyk expressed concern with how they would engineer a new line to go back through on a street that was a dead end. Mr. Trainque stated that the easiest option would be to try to get an easement from the school district and put the new line in the existing easement. Mr. Irzyk asked when that is done, who owns it and is responsible for maintaining.

A resident stated that is one of their concerns because they purchased their homes thinking that the sewer line was part of town property not theirs. She stated that she is concerned that she would be responsible for the line financially later on down the line. Mr. Clement stated that he believes that the intent is that if they put that line in, it would become part of the town-owned sewer.

A resident asked how the homes on the south side of West Street are serviced now. Mr. Clement stated that they are on septic systems. The resident asked how many homes the new line could service if it was extended. Mr. Clement stated it would service all four homes on West St.

The resident asked about determining of who would owe what for the line and if they would use the design standards for DES to base it on. Mr. Clement stated that is how they would do that.

Mr. Trainque stated that to remedy this problem, they only need to go up to the lateral connection to the two houses. He stated that a third option that they are looking at is to bring it all the way to West Street, putting in a manhole and stubbing out for future growth. A resident asked if there would be a rebate to the current residents on West Street if a new resident comes in and shares in the line.

A resident asked Mr. Irzyk if the school district considered not granting an easement to have a pipe line running through their property. Mr. Irzyk stated that the School Board is more than happy to grant the easement and take care of the residents in town and that their concern is not band aiding the issue.

A resident asked what will happen if the four property owners cannot agree on an option. Mr. Mulholland stated that is why the Select Board will determine which engineering plan to go with but that they want the input from the residents involved.

There was further discussion of the different options to fix the sewer line issue and the costs associated with that. There was also discussion of the residents not knowing that they shared a line with each other and therefore, causing one of the residents extreme issues.

Mr. Mulholland explained that the Sewer Commission will have their meeting on May 27, 2014 to discuss their options. He stated that the Select Board's next meeting is on June 2, 2014 and hopefully at that time, they will have a meeting to make a decision on the direction that they want to go. He informed the Sewer Commission that they would like to have plans and amounts of the options available for the residents and Select Board in time for their next meeting if possible.

Highway Purchase Order

Mr. Mulholland stated that he has a purchase order for preliminary engineering to develop a scope of work and costs . This project would include approximately 12,000 feet of roadway reconstruction that would most likely involve a bond. The report that would be generated by Hoyle & Tanner Engineering would be used to develop a warrant article for the 2015 Town Meeting. He asked the Road Agent if he had any questions for Mr. Trainque regarding the purchase order. Mr. Pelissier stated that he doesn't have any questions. Mr. Trainque explained that this is the proposal that the Highway Department put together to do all the work needed.

Public Hearing on the Safe Routes to School Phase II, construct sidewalks on Granite Street

Mr. Townson gave a little background on the Safe Routes to School project explaining the completion of Phase I. He discussed the three options that were presented to the Select Board for the sidewalks on Granite Street last month. He stated that based on the studies that they have done and the input of the Road Agent and residents in the surrounding areas it has been determined that option two is the preferred alternative. He stated that option two would have the sidewalk stay on the north of Granite Street, cross over Rt. 3 and then cross over the Chester Turnpike to follow up to the park.

Ms. Walker asked if there would be push button signals at Route 3. Mr. Townson said that it would have push button signals. He explained that they were out there this morning with East Coast Signals to determine how to make that option work.

A resident asked Mr. Townson about the Chester Turnpike intersection and if they would be making it a four way stop instead of the current two way stop. Mr. Townson stated that they have not determined that yet and that they will be next determining the right of way for that intersection. He stated that at this point, they will start to build a concept plan of how they are going to move forward and take things like the stop signs into consideration.

Mr. Gryval asked about the consideration of stopping on the northern side of Granite Street and not crossing to Chester Turnpike and if they were going to do that. Mr. Mulholland stated that

Mr. Townson's task was to design it all the way to the end but that they think that they are going to get to the intersection because they would have to reconfigure the intersection if they go beyond that.

Mr. Mulholland stated that the property owner of the apartment building of 119 claims that the property line is closer to the roadway than suspected. He asked Mr. Townson what he has figured out that it truly is. Mr. Townson stated that he has not seen the plans yet but that he has been told that they have been able to figure out clearly where the right of way is going to be.

Mr. Pelissier asked what the actual length of sidewalk. Mr. Townson stated that there is about 900 feet of built sidewalks. He stated that they would have full depth reconstruction for each of the driveways.

Mr. Mulholland stated that once the survey results have come in, they need to have the residents come in for public input and then they can move forward from there. The Chair asked if they are marking in front of the properties that will be affected. Mr. Townson stated that the only property markers they have put out were stakes to find property markers if need be but that he understood that they didn't have problems finding any property markers.

The Chair asked Mr. Townson how he would handle the awareness of the people coming out of Bi-Wise (Sully's). Mr. Townson stated that they may need to put a stop sign out there. Mr. Mulholland stated that throughout the years the Planning Board has put in requirements for signing in site plans but that the signs don't get put up when they should be or are not maintained.

Mr. Mulholland asked Mr. Townson to explain to the Select Board what they did on the sidewalk last week. Mr. Townson stated that they replaced about 15 feet of concrete sidewalk where it was spauling. He stated that it was spauling because of the weather on the day that they poured the concrete. He stated that all this was done at no cost to the town.

Non-public Session I

Motion. Mr. Gryval made a motion to go into non-public under RSA 91a:3 Sect 2a at 7:16pm. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval -Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to go back into public session. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval -Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to seal the minutes of the previous non-public session because they could adversely affect a person

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Patches for River Road

Mr. Pelissier stated that they spoke about the two patches on River Road a couple of weeks ago. He stated that Advance Paving is willing to do the two patches at the same price he quoted them for Granite Street if he can do them both at once. He that the only other price he received was from Brocks which came in for \$175 a ton. He stated that he knows this is coming before them against the written policy but that he feels that this is a very good deal.

Mr. Gryval asked if he put an RFP on this. Mr. Pelissier stated that he did not do an RFP for this and that he understands that there is a policy for this but that Gelinis can do it all for the same price.

The Chair stated that what Brock's quote says is not the same as what Advance is saying. Mr. Pelissier stated that the job that Brocks did is what they get per ton and that the description is not correct. The Chair asked if they were bidding for the same job. Mr. Pelissier stated that they are bidding for doing the same job. He clarified that the quote is for a different job but that the price would be the same for the current job. There was discussion of the work to be done and what the town will be responsible for when it is done.

The Select Board asked that the process be followed as it is written in the policy. Mr. Mulholland suggested that they combine the different projects that they have and do one RFP for it.

River gage for Suncook River

Motion. Mr. Gryval made a motion to authorize the Town Administrator to sign the contract for the contract for the US Geological Service to maintain the river gage on the Suncook River. The contract is for three years. For the last three years the maintenance costs were covered by a grant. The Town of Pembroke will be paying half of the cost of maintenance agreement. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Town Hall Floor Replacement

Mr. Mulholland stated that it is going to cost them an additional \$1,160 to do the floor for the Town Hall because of the extremely poor condition that it is in. He stated that he needs the Selectmen to initial the change and cross out the original amount putting the revised amount.

Approve Appointments

Motion. Mr. Gryval made a motion to appoint Beth Houlis to the Economic Development Committee with a term to expire June 1, 2015.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to appoint Roger LaFlame to the Economic Development Committee with a term to expire June 1, 2015.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to appoint Shaun Mulholland as the Emergency Management Director with a term to expire June 1, 2015.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to appoint Mike Stark as the Deputy Emergency Management Director with a term to expire June 1, 2015.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to appoint Paige Lawrence as the Deputy Emergency Management Director with a term to expire June 1, 2015.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to appoint Kathleen Rogers as Tax Collector with a term to expire June 1, 2015.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Consent Calendar

Motion. Ms. Walker made a motion to accept the Consent Calendar for May 19, 2014. Mr. Gryval seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Review and Approve Minutes

Motion. Ms. Walker made a motion to accept the non-public minutes for session I of May 5, 2014. Mr. Gryval seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Motion. Ms. Walker made a motion to accept the non-public session II of May 5, 2014. Mr. Gryval seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Motion. Ms. Walker made a motion to accept the non-public session III of May 5, 2014. Mr. Gryval seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Mr. Gryval stated that there is a section in the May 5, 2014 minutes that he was a little concerned about. He stated that when they were discussing the Budget schedule, it reads that Mr. Gryval didn't want to do the schedule at one budget a week and asked if it is the way that came out. The Chair stated that they were keeping the timeline as it was.

Motion. Mr. Gryval made a motion to approve the meeting minutes of May 5, 2014. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to approve the meeting minutes of May 7, 2014. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Non-public Session II

Motion. Mr. Gryval made a motion to go into non-public session under RSA 91A:3,II(a) at 8:04pm. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to seal the previous set of non-public minutes because it may adversely affect a person other than a member of this board. Ms. Walker seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to adjourn. Ms. Walker seconded the Motion. There was no additional discussion.

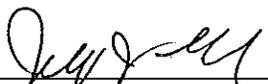
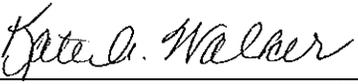
A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval –Yes; and Ms. Walker-Yes. The Chair declared the Motion passed.

The Chair declared the meeting adjourned at 9:05pm.

TOWN OF ALLENSTOWN
SELECTBOARD
PUBLIC MEETING MINUTES

May 19th , 2014

Signature Page

Original Approval:	
 JASON TARDIFF, Chair	6-16-14 DATE
 JEFFREY GRYVAL, Member	6-16-14 DATE
 KATE WALKER, Member	6-16-2014. DATE

Amendment Approvals:		
Amendment Description:	Approval:	Date:
	JASON TARDIFF, Chair	DATE
	JEFFREY GRYVAL, Member	DATE
	KATE WALKER, Member	DATE
	KATE WALKER, Member	DATE

