

TOWN OF ALLENSTOWN
Select Board
16 School Street
Allenstown, New Hampshire 03275
March 10, 2014

Call to Order.

The Allenstown Select Board Meeting for March 10, 2014 was called to order by The Chair at 6:00p.m.

Roll Call.

Present on the Board: Jason Tardiff, Jeff Gryval, and Sandy McKenney.

Others Present.

Residents of Allenstown: Richard Merrill, Valerie Merrill, Bob Lee, Claudette Verville, Armand Verville, Robin McAfee, and Dave Eaton.

Others Present: Nina Doscher, Christine Mulholland, Shannon Mulholland, Scott Holland, Robert Holland, Kelsey Holland, and Ray Holland.

Other Public Officials: Larry Anderson, Sewer Commission; Carol Merrill, Budget Committee; and Mike Frascinella, Budget Committee.

Allenstown Staff: Shaun Mulholland, Town Administrator; Joyce Welch, Health officer; George Baker, APD; Cheryl Hey, APD; Diane Demers, Finance Director; Cindy Baird, Administrative Assistance; Paul St. Germain, AFD; Dawn Chabot, APD; Donna Severance, Assessing Clerk; Michael Stark, APD; Dana Pendergast, AFD; Paul Paquette, APD; and Brian Jordan, APD.

Citizens Comments:

N/A

Recognition of Sandy McKenney for 21 years of volunteering service to the town

Mr. Gryval thanked the audience for attending tonight's meeting. He also thanked Mr. McKenney for his efforts in helping Mrs. McKenney be able to help the town over all the years. He explained that Mrs. McKenney has served in the town for over 20 years and has served on almost every committee in the town.

Mr. Gryval read a letter of commendation for Mrs. McKenney which read;

“This letter of commendation is presented to Selectman Sandy McKenney for her dedicated service to the people of Allenstown from 1993 to 2014. Sandy has served three terms on the Board of Selectman, Sandy has served a total of ten years on the Budget Committee, six years as a Trustee of Trust funds and three years as the town’s representative to the Concord regional crime line. Sandy was an ardent supporter of the new police station, the restoration of the Old Allenstown Meetinghouse, and the Boys and Girls Club non-public town partnership.

Additionally, Sandy has served as a Shelter volunteer, worked closely with the seniors at the Senior Center, readily cooked for the workers at elections. She led the effort to support the families of the town employees who were deployed overseas during military duty. Sandy was a founding member of the Allenstown Revitalization Association of 2005. Sandy worked with this group to enhance the quality life of the youth in this community through recreation programs, the beautification committee of ARA, and the Friends of the Old Meetinghouse.

Sandy served on the 175th Town Anniversary Committee as well as the Town Neighborhood Watch Group. Sandy worked on the Master Plan of 2003. She helped out at events such as town concerts, senior’s needs, Easter egg hunts, Christmas Caroling, the Bewitched Forest, baked sales, yard sales, schools and arts contests, school contest to name the new double-decker bridge, the Panda Women’s Advocacy Group and the Heart Association Red Dress Fundraiser. She is a quilting instructor at the Suncook Senior Center and a member of the Allenstown Historical Society.

Sandy has always been a strong advocate to keep taxes as low as possible while at the same time, providing quality services to the residents of the town.

This commendation is hereby issued to Sandy McKenney on the 10th day of March 2014 for her service and dedication to the Town of Allenstown. Her 21 years of volunteer service have served the community well.”

Mr. Gryval presented Mrs. McKenney with a plaque which reads “presented to Sandy McKenney in appreciation of her service to the Town of Allenstown. 1993-2014. Board of Selectman, Budget Committee and the Trustee of Trust Funds.”

Mrs. McKenney stated that she appreciates the recognition. She stated that when she first got on the Budget Committee, she didn’t know anything about it and yet she was on that committee for nine years. She stated that through the years she has worked with some very good people on the various boards. She stated that one of the most rewarding things for her is the residents. She stated that she met a ton of residents that she would not have met if she had just been another resident. She stated that the most important thing is to listen to the residents, even if you can’t help them. She stated that she has enjoyed her time here and that she feels very connected to the town and she will miss it.

The audience took turns thanking Mrs. McKenney of all her help over the years. Mrs. McKenney shared some of her favorite memories of helping residents throughout the years.

Status of Trash Pickup

Mr. McKenney asked if anything has been done with the trash pickup. Mr. Mulholland stated that right now the town is in contract negotiations with Casella. He stated that there is a public hearing on March 31st to change the ordinance.

Approval of Preliminary Engineering Contract for Safe Routes to School project

Motion. Mr. Gryval made a motion to approve the contract for Preliminary Engineering with Haight Engineering for the Safe Routes to School Project. Mr. Tardiff seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes and Mr. Gryval – Yes. The Chair declared the Motion passed.

Consent Calendar

Motion. Mr. Gryval made a motion to approve the Consent Calendar for March 10, 2014. Mr. Tardiff seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes and Mr. Gryval – Yes. The Chair declared the Motion passed.

Ratify the Manifest

Motion. Mr. Gryval made a motion to approve the manifest of March 5, 2014. Mr. Tardiff seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes and Mr. Gryval – Yes. The Chair declared the Motion passed.

CEDS

Mr. Mulholland stated that the Economic Development Administration has a grant program that Central NH Regional Planning is working on submitting an application. He stated that they have projects they can include on the list so they can qualify for grants but that they have to be of regional significance and they don't have anything that meets the criteria.

Review and Approve Minutes

Motion. Mr. Gryval made a motion to approve the minutes of March 3, 2014. Mr. Tardiff seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes and Mr. Gryval – Yes. The Chair declared the Motion passed.

Discussion of next few Select Board meetings

Mr. Mulholland stated that the next meeting will be the reorganization meeting with the new selectman, committee assignments will be determined and there will also be an awards presentation for the Police and Fire Department. He stated that next week is the Department Head reports which will be good for the new selectperson to see those reports. He stated that he didn't put a lot on the agenda because of the reorganization.

Mr. Mulholland stated that there is no meeting scheduled for March 24, 2014 unless the Board chooses to because he will be out of town. He stated that the March 31, 2014 will be a very busy meeting. He stated that they will be going over Goals and Objectives for the departments for the upcoming year and an assortment of other things to go over.

Mr. Mulholland stated that April 7, 2014 they will have the LEAN Presentation in regards to the new Accounts Payable process that they plan would like to implement. He stated that Department Head reviews are due by April 30, 2014 which they will discuss the process on April 7, 2014. He also stated that going into May, they will need to discuss the budget process for the next budget year.

Mr. Mulholland stated that they are already prepared for the next selectperson as far as the in processing that needs to happen.

Mr. Mulholland stated that there are a lot of meetings coming up. He stated that there is a meeting with the School Board regarding the sewer issue. He also stated that there is a meeting with Pembroke Water Works regarding the utility taxation.

Mr. Mulholland stated that the overtime budget is already over expended in the Highway Budget. He stated that it is not just this town and that other communities are having issues over expending their winter maintenance budgets. The Chair asked if it is in their budget report how much they have over expended. Mr. Mulholland stated that they will be able to see how much they have over expended overtime. He also discuss the increased cost of natural gas which will negatively impact department budgets.

Elections

Mr. Mulholland stated that his plan is to put the poll results on the website tomorrow night after they have finished the count.

Mr. Gryval asked if they are all set for tomorrow. Mr. Mulholland stated that they had a staff meeting today. He stated that they have a plan if they should run out of the 1,000 ballots that they

have. He stated that they cleared out School Street so that they have plenty of parking. He stated that he asked the Chief to use as much visibility as possible throughout the day.

The Chair stated that he will be there in the morning and Mr. Gryval stated that he will be there in the afternoon. Mr. Mulholland stated that he will be there in the afternoon. He stated that they may have a large line when people get out of work so he may need to manage the hallway.

Call regarding Trash Pickup Plans

Mr. Mulholland stated that he did get a call from a property owner who isn't pleased about their plans regarding the trash pickup. He stated that he informed her that she is welcome to express her concerns with the Selectmen as they have not made their decision yet on what they are going to do.

Other Business

Mr. Mulholland stated that he thinks it is important that the Select Board speaks with the Department Heads in regards to how they are going to manage their budgets and deal with contingencies. The Chair stated that they also have an issue with one department that has a plan but that it is not a buyable plan. Mr. Mulholland stated that the attitude of getting the funds somewhere else if they go over is something of concern which is why he suggests they clarify it all with the Department Heads.

NHMA Legislative Committees

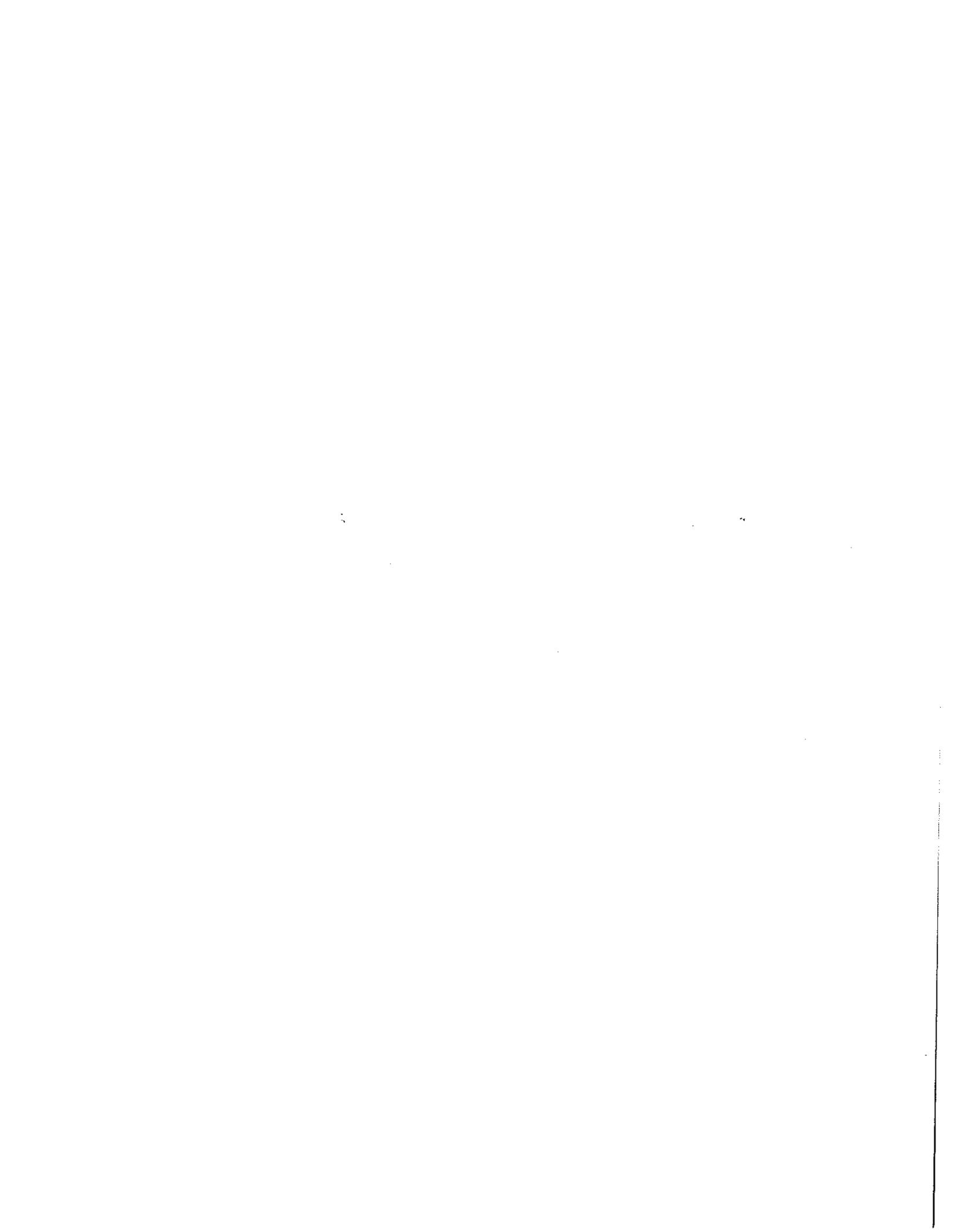
Motion. Mr. Gryval made a motion to authorize Mr. Mulholland to represent the town on the NHMA Legislative Committees. Mr. Tardiff seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes and Mr. Gryval – Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to adjourn. Mr. Tardiff seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes and Mr. Gryval – Yes. The Chair declared the Motion passed.

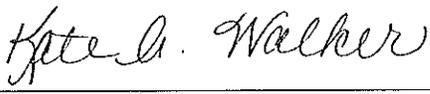
The Chair adjourned the meeting at 7:07pm.



TOWN OF ALLENSTOWN
SELECTBOARD
PUBLIC MEETING MINUTES

March 10th , 2014

Signature Page

Original Approval:	
 JASON TARDIFF, Chair	3.31.14 DATE
 JEFFREY GRYVAL, Member	3-31-14 DATE
 KATE WALKER, Member	3-31-14 DATE

Amendment Approvals:		
Amendment Description:	Approval:	Date:
	JASON TARDIFF, Chair	DATE
	JEFFREY GRYVAL, Member	DATE
	KATE WALKER, Member	DATE
	KATE WALKER, Member	DATE

1/1/19

1/1

1/1/19

1/1