

TOWN OF ALLENSTOWN  
Select Board  
16 School Street  
Allenstown, New Hampshire 03275  
February 3, 2014

**Call to Order.**

The Allenstown Select Board Meeting for February 3, 2014 was called to order by The Chair at 6:00p.m.

**Roll Call.**

Present on the Board: Jason Tardiff, Jeff Gryval, and Sandy McKenney.

**Others Present.**

Residents of Allenstown:

Others Present:

Other Public Officials: Larry Anderson, Sewer Commission.

Allenstown Staff: Shaun Mulholland, Town Administrator, Chad Pelissier, AHD; and Ron Pelissier, Road Agent.

**Citizens Comments:**

N/A

**Discuss contract for Solid Waste Proposal**

The Chair asked if everyone read it and had any further questions. Mr. Gryval stated that he had a lot of issues with the proposed contract but that he spent a lot of time with Mr. Mulholland with the changes that they would like to make. Mr. Pelissier stated that he had some concerns which he sent to Mr. Mulholland.

Mr. Mulholland stated that the Select Board needs to determine what they want to do because the contract states that if they have six or more living units per house, they will not have curbside pickup. Mr. Pelissier stated that they have 977 households that they pick up trash for now. There was further discussion of whom they would be picking up trash for. There was also discussion on the ordinance and that the contract as written contradicts the ordinance.

Mr. Gryval stated that Casella wouldn't have a problem if they change the contract to six living spaces per household instead of the three because it does not change the overall 977 households. The Chair asked what they are going to do if someone builds a new house in town. Mr. Mulholland stated that it would be added to the number of households that they will pick-up trash from.

The Road Agent stated that Mr. Pelissier went around and accounted for all the residents and that the only thing that is not accounted for is the new houses. He stated that there were two new houses and that he may not have counted all of Mr. Rogers's houses. The Chair stated that they should have someone else go out and count them just to double check the numbers. There was further discussion of how the houses were counted and recounting them to get an accurate number.

Mr. Mulholland recommended that they send the contract to Town Counsel for review.

Mr. Gryval suggested that when they do the recount, they make note of the residents that will be impacted as far as not picking up trash. He stated that they can notify those residents and point out the ordinance to those questioning it.

Mr. Mulholland stated that they need to determine rather or not they are going to allow residents to buy additional totes. He stated that this would allow residents to cheat the system. He also stated that if they stayed with just the two totes allotted per residence, they could have them bring the extra trash to the landfill. He discussed the issue of the extra cost they would be charged by Casella for the extra totes.

Mr. Gryval asked why they couldn't allow the trailer parks to pay the fee for the totes and the pickup fee for services. Mr. Mulholland stated that Holiday Acres pays Casella for disposal right now. He stated that if they did what Mr. Gryval suggested, then the town could be charged for the tonnage that the trailer park's pickups produced. Mr. Gryval asked if they should have a mechanism to help the residents who have a private road. The Chair stated that they had this issue before when discussing trash pick-up and that is why they determined to do pick-up for town owned roads.

The Select Board determined that they would only allow each residence to buy two totes.

#### **Discuss location of traffic counts 2014 for Central NH Regional Planning Commission**

Mrs. McKenney stated that she went through it and that she thought Deerfield Road east of NH RT 28, Main Street Hooksett town line and US-3 Hooksett town line. She stated that those roads are high numbers and roads that are all coming into Allenstown. The Chair suggested that they choose area around potential development locations. Mr. Mulholland stated that is what they did last year. He suggested that they keep the bottom two on the list current. He also suggested that

they do one at Deerfield Road and Route 28. There was further discussion of where to do the traffic counts.

The Board determined to do US-3 south of School Street, US-3/RT 28 Hooksett town line, NH RT 28 at Pembroke town line, Main Street Hooksett town line, and River Road south of RT 28.

#### **Discuss test well results at the landfill**

Mr. Mulholland stated that the levels are going down. He stated that they have one well with manganese in it. He stated that they will send out the report.

#### **SVRTA**

Mrs. McKenney stated that it was discussed what Mr. Mulholland was doing. She stated that there is interest in it but that it is a matter of getting them moving faster. Mr. Mulholland stated that they are working on the reconsolidation of PLT HealthTrust.

He stated that Mr. Vince is concerned about legislation that MHMA will support the move that was just made by PLT and HealthTrust. He stated that Mr. Vince would like to either form a coalition that would lobby on SVRTA's behalf or to get other communities involved to help lobby on the SVRTA. He stated that he was asked to contact other communities but that he couldn't do that without authorization from the Allenstown Select Board. There was discussion of rather or not they want to get involved in the process.

#### **Town Administrator's Report**

##### **Northern Pass**

Mr. Mulholland stated that he received a memo from Department of Energy regarding the Northern Energy which he put on the agenda for next week's meeting.

##### **Secretary for Executive Council**

Mr. Mulholland stated that the Secretary for Executive Council wants to meet with the Select Board, tell them what they are working on and answer any questions. He explained what the Executive Council does to the Select Board and to be thinking of any questions. He stated that they are looking at having him at the March 3, 2014 meeting.

##### **Warrant Articles**

Mr. Mulholland stated that there have been a lot of discussions today and that they resolved the issue of rather they add to the budget or not. He stated that there was a motion to change the library budget which means that the money comes from somewhere else in the budget because there was no motion to change the bottom line and allocate the money. He stated that DRA determined that the motion was to add to the bottom line.

He stated that the Board of Selectmen and the Budget Committee get to vote rather or not they want to recommend the budget change. The Board of Selectman determined not to vote to

change their recommendation. Mr. Mulholland stated that the Budget Committee is meeting on Thursday to see if they want to change their recommendation.

Mr. Mulholland stated that there are a couple of issues with this. He stated that the warrant article has been posted and the law states that he cannot change the warrant once it is posted. He stated that they can post an amended warrant article next to the original if they determine to change anything.

Mr. Gryval asked if there was a Budget Committee meeting, would the Select Board want him to vote not to recommend the change and that he should not vote on the position of the School Board. The Board determined that Mr. Gryval should vote not to recommend the change.

### **Lien Training**

Mr. Mulholland stated that they did the Lien Training which went very well. He stated that he doesn't want to touch that until they get the Payroll process worked out.

### **Issues with Board Chair's Signing Off on POs**

Mr. Mulholland stated that he is having issues with getting Board Chair's to sign off on things. He gave the example of needing to remove trees and not getting the Chair from Parks & Recreation to sign off.

The Chair suggested that they have the Chair's come in once a week. He stated that once they get the payroll going, there won't be a need for them to come to the town hall. He stated that he doesn't have any suggestions on how to fix it.

### **Consent Calendar**

Motion. Mrs. McKenney made a motion to approve the Consent Calendar for February 3, 2014. Mr. Gryval seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval – Yes; and Mrs. McKenney - Yes. The Chair declared the Motion passed.

### **Discussion of Complaint from Resident regarding mail delivery**

Mr. Pelissier stated that a resident complained about not getting her mail due to the conditions of the road. He stated that he doesn't think that the complaint was warranted as the Highway Department was out there from 2pm to 8pm working on the roads.

Mrs. McKenney asked if anyone ever responded to the resident. Mr. Pelissier stated that they couldn't because the complaint was sent anonymously.

### **Approve Minutes**

Motion. Mrs. McKenney made a motion to approve the non-public minutes of January 27, 2014. Mr. Gryval seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval – Yes; and Mrs. McKenney - Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to approve the meeting minutes of November 18, 2013. Mrs. McKenney seconded the Motion.

Mrs. McKenney asked if the corrections were made to those minutes. Mr. Mulholland stated that the corrections were made. He stated that they state Mr. Who for the resident of Pembroke who spoke that they don't know who he was.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval – Yes; and Mrs. McKenney - Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to approve the minutes of December 9, 2013. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval – Yes; and Mrs. McKenney - Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to approve the minutes of January 27, 2014. Mrs. McKenney seconded the Motion.

Mrs. McKenney mentioned that Chief Paquette has an “e” at the end of this name and that the roll call was not added in for all the motions last week.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval – Yes; and Mrs. McKenney - Yes. The Chair declared the Motion passed.

Mrs. McKenney stated that on the minutes for January 13, 2014 it should say that Pinard was tentatively approved and not Casella as written. Mr. Mulholland suggested that they bring a copy for the minutes that were changed and that he will bring the originals for them to sign off on.

#### **Letters for Town Report**

Mrs. McKenney asked The Chair if he did the letter for the Town Report. The Chair stated that he did work on the letter.

Mr. Mulholland stated that they are missing letters from Building Inspector and Forestry Fire.

Mrs. McKenney asked how he is doing with the Building Inspector things. Mr. Mulholland stated that it sounds like a personnel issue which they should do in private session.

**Non-public Session**

Motion. Mr. Gryval made a motion to RSA 91A:3 Section 2a at 7:44pm. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval – Yes; and Mrs. McKenney - Yes. The Chair declared the Motion passed.

Motion. Mrs. McKenney to go back into public session. Mr. Gryval seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval – Yes; and Mrs. McKenney - Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to seal the previous non-public session because it could adversely affect a person other than a member of this Board. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval – Yes; and Mrs. McKenney - Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to adjourn. Mrs. McKenney seconded the Motion. There was no additional discussion.

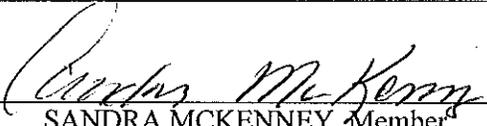
A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval – Yes; and Mrs. McKenney - Yes. The Chair declared the Motion passed.

The Chair adjourned the meeting at 7:51pm.

TOWN OF ALLENSTOWN  
SELECTBOARD  
PUBLIC MEETING MINUTES

February 3rd , 2014

**Signature Page**

<b>Original Approval:</b>	
 JASON TARDIFF, Chair	2-24-14 DATE
 JEFFREY GRYVAL, Member	2-24-14 DATE
 SANDRA MCKENNEY, Member	02-24-14 DATE

<b>Amendment Approvals:</b>		
<b>Amendment Description:</b>	<b>Approval:</b>	<b>Date:</b>
	JASON TARDIFF, Chair	DATE
	JEFFREY GRYVAL, Member	DATE
	SANDRA MCKENNEY, Member	DATE

