

TOWN OF ALLENSTOWN
Select Board
16 School Street
Allenstown, New Hampshire 03275
December 16, 2013

Call to Order.

The Allenstown Select Board Meeting for December 16, 2013 was called to order by The Chair at 6:00p.m.

Roll Call.

Present on the Board: Jason Tardiff and Sandy McKenney.

Excused Absence: Jeff Gryval

Others Present.

Residents of Allenstown:

Others Present:

Other Public Officials: Larry Anderson, Sewer Commission.

Allenstown Staff: Shaun Mulholland, Town Administrator; Diane Demers, Finance Director; Paul Paquette, APD; Paul St. Germain, AFD; Dana Pendergast, AFD; Clifford Jones, ACO; Michael Stark, APD; Chris McKay, APD; and Ron Pelissier, Road Agent.

Citizens Comments:

N/A

Recognizing Clifford Jones for service in the town of Allenstown

The Chair read a recognition letter to Clifford Jones for his service to Allenstown for many years.

Review and Approve the Personnel Policy Amendments

The Chair asked Mrs. McKenney if she has reviewed the minutes yet. Mrs. McKenney stated that she has not had a chance to review them yet. The Select Board decided to table this for their next meeting.

Review and Approve Minutes

Motion. Mrs. McKenney made a motion to approve the November 4, 2013 Selectmen's meeting minutes as typed. Mr. Tardiff seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Tardiff-Yes and Mrs. McKenney-Yes. The Chair declared the Motion passed.

Motion. Mrs. McKenney made a motion to approve the December 2, 2013 Selectmen's meeting minutes as typed. Mr. Tardiff seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Tardiff-Yes and Mrs. McKenney-Yes. The Chair declared the Motion passed.

Motion. Mrs. McKenney made a motion to approve the non-public minutes session one on December 9, 2013. Mr. Tardiff seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Tardiff-Yes and Mrs. McKenney-Yes. The Chair declared the Motion passed.

Ratify the Consent Calendar

Motion. Mrs. McKenney made a motion to approve the Consent Calendar for December 16, 2013. Mr. Tardiff seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Tardiff-Yes and Mrs. McKenney-Yes. The Chair declared the Motion passed.

Discuss encumbering Highway Department Funds

Mr. Pelissier explained that one of the projects that they want to do next year is sidewalks on Ferry St. He stated that they would like to incumbent monies this year and they will do the work in the summer.

Mr. Pelissier stated that they have had numerous complaints about the guard rail on Library Street. He explained that they would make the guard rail 160 feet long. He stated that they have another proposal for paving that will be coming to have that encumbered as well.

Grant for generator at Highway Department

Mr. Mulholland stated that he just received the grant for the generator at the Highway Department that they need to act on before the end of the year. He stated that they will need to have a public hearing on it on December 30, 2013. He stated that the Select Board needs to vote to approve the grant, approve the purchase order and vote to encumber the funds.

Motion. Mrs. McKenney made a motion to encumber \$34,400 for the Generator Grant. Mr. Tardiff seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Tardiff-Yes and Mrs. McKenney-Yes. The Chair declared the Motion passed.

Motion. Mrs. McKenney made a motion to enter into the grant contract for the generator. Mr. Tardiff seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Tardiff-Yes and Mrs. McKenney-Yes. The Chair declared the Motion passed.

The Select Board approved the Purchase Order for the generator.

Purchase Orders

Police Department tablet purchase order. Mr. Mulholland stated that this is the encumbered money from last year. He stated that they switched vendors and that the cost is a lot less than they originally encumbered. He stated that the balance would go back to the reserve funds account.

Chief Pendergast had two purchase orders for the Fire Department. Mr. Mulholland explained that one was to purchase replacement radio parts. He also stated that the other purchase order is to pre-purchase uniforms such as turn out gear. Mrs. McKenney asked if there was a Capital Reserve Fund for this. Mr. Mulholland stated that there is nothing in the account. He stated that they have the funds in their budget to make these purchases.

Chief Pendergast further explained the current condition of their gear and the need to purchase new gear this year. He also explained that they won't be able to replace everyone's gear and is only replacing what is in the worse condition.

Mrs. McKenney mentioned that there are grants for this kind of thing available for future purchases. Chief Pendergast stated that he didn't have time to apply for a grant this year but that he will look into it for next year. He explained the importance of making sure the staff are compliant with their gear. He also explained the need they have for batteries, charges, and antennas for their radios.

Presentation by Chief Pendergast on the Fire Department

Chief Pendergast stated that they are here tonight because they were able to assist a resident on November 26, 2013 by delivering a baby. He stated that they would like to present those that assisted in the birth with pins.

Chief Pendergast presented Joyce Booker and Robert from Tri-Town, Officer Tiffany Lawrence, Lt. Michael Stark of APD, Lt. Cushing of AFD, Paramedic Moe Paquette, Fire Fighter Rich Daughen with the pins. He also stated that Fire Fighter Heather Hill and a student fire fighter were also a part of this but couldn't be here tonight.

Non-public Session

Motion. Mr. Tardiff made a motion to go into non-public under RSA 91a:IIb at 6:40pm. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Tardiff-Yes and Mrs. McKenney-Yes. The Chair declared the Motion passed.

Motion. Mrs. McKenney made a motion to go back into public session at 6:52pm. Mr. Tardiff seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Tardiff-Yes and Mrs. McKenney-Yes. The Chair declared the Motion passed.

Motion. Mrs. McKenney made a motion to seal the previous non-public session minutes because it may adversely affect a person other than a member of the Board. Mr. Tardiff seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Tardiff-Yes and Mrs. McKenney-Yes. The Chair declared the Motion passed.

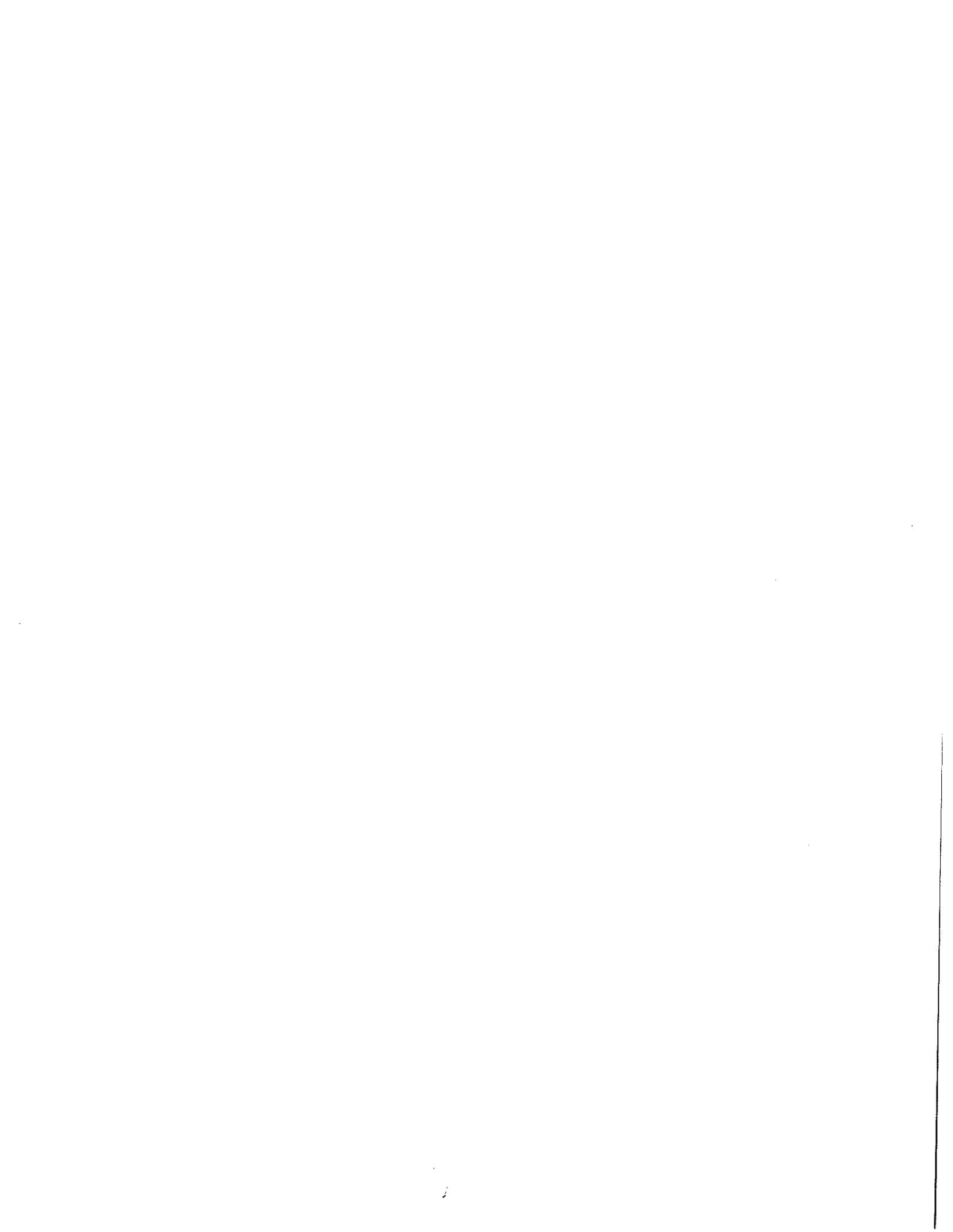
Other Business

Mr. Mulholland stated that the Select Board of Pembroke had a couple of spelling errors that they want corrected on the Intermunicipal Agreement. He stated that they will resign the agreement tonight and then the Allenstown Selectmen can resign the agreement as well.

They also discussed that there will be a meeting on December 30, 2013.

Motion. Mrs. McKenney made a motion to recess at 6:50pm. Mr. Tardiff seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Tardiff-Yes and Mrs. McKenney-Yes. The Chair declared the Motion passed.



TOWN OF ALLENSTOWN
SELECTBOARD
PUBLIC MEETING MINUTES

December 16th , 2013

Signature Page

Original Approval:	
 JASON TARDIFF, Chair	1.6.14 DATE
 JEFFREY GRYVAL, Member	1-6-2014 DATE
SANDRA MCKENNEY, Member	DATE

Amendment Approvals:		
Amendment Description:	Approval:	Date:
	JASON TARDIFF, Chair	DATE
	JEFFREY GRYVAL, Member	DATE
	SANDRA MCKENNEY, Member	DATE

A TRUE COPY. ATTEST:

