

TOWN OF ALLENSTOWN
Budget Committee
16 School Street
Allenstown, New Hampshire 03275
February 5, 2015

Call to Order.

The Allenstown Budget Committee Meeting for February 5, 2015 was called to order by the Chair at 6:00pm.

Roll Call.

Present on the Board: Dave Coolidge, Jeff Gryval, Dave Eaton, Mike Frascinella, Keith Klawes, Melaine Boisvert, Carol Angowski, and Tom Irzyk.

Excused: Deb Carney and Stephanie Tallini

Unexcused: Chris LaValley and Jerry McKenney

Others Present.

Residents of Allenstown: Tiffany Ranfos

Others Present:

Other Public Officials:

Allenstown Staff: ~~Shaun Mulholland, Town Administrator.~~

Review warrant article(s) changed at the Deliberative Session

The Chair stated Article 21: Cemetery Capital Reserve Fund was modified at the Deliberative Session. He stated he could read to them the updated wording and then if they want to change their recommendation they can make a motion to do so.

The Chair read Article 21: Cemetery Capital Reserve Fund which states;

“(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)To see if the Town of Allenstown will vote to establish a Cemetery Facilities Capital Reserve Fund under the provisions of RSA

35:1 for the purpose of acquiring land and the construction of cemetery facilities and to raise and appropriate the sum of \$0.00 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. (Majority Vote Required)”

Mr. Gryval stated they are not even going to consider bringing it back up. He stated the Cemetery Trustees asked the Select Board to put it on the ballot and they did so as a favor to them. He stated Mr. Anderson seemed to be okay with the changes made. Mr. Irzyk stated if it went through they would have to create a fund to use in future years.

Review of meeting minutes

The Chair stated he bombarded them with minutes and he knows they are going to find some things which need to be changed because the notes Mrs. Hetu got from Mrs. Tallini didn't have all the information.

November 13, 2014

The Chair asked if they had any corrections for the November 13, 2014 minutes. Ms. Angowski stated she is not a “Mrs.” And none of the minutes are correct if they have her as such. The Chair stated the November 13, 2014 minutes were the ones where they voted on the town budgets.

Mr. Frascinella stated on page seven second paragraph from the bottom the first sentence is gargled. He stated it should say “Mr. Irzyk asked if the person is someone who currently works for the town.”

Mr. Frascinella stated on page eight there were several paragraphs highlighted. The Chair stated Mrs. Hetu highlighted them because it was a hand vote and she didn't know whose hands were raised. He stated the vote on the Building Inspector's budget did not pass because seven were against it. He asked the members if they knew who voted no for the motion.

Mrs. Ranfos joined the Budget Committee meeting. She explained she wanted to introduce herself and express interest in joining the Budget Committee. The Chair informed her they were going over year end items and minutes. He gave her copies of the minutes they were reviewing.

Ms. Angowski stated Mrs. Boisvert must have voted yes on the second motion. Mrs. Boisvert stated if she made the motion she would have voted yes.

Mr. Gryval stated he thinks Mrs. Boisvert voted no on the first motion because the discussion was about the fact they combined the two positions they reduced the budget by about \$84,000. He stated with the additional fifteen percent reductions to the Fire Department's budget this year

it has gone down another \$46,000. He stated if they add the two together and subtract the \$7,500 coming out of the line.

Mr. Klawes asked the Chair to go over the yes and no votes on the motion. The Chair stated he has Mr. Coolidge – Yes, Mr. Gryval – No, Mrs. Merrill – Yes, Mr. LaValley – Yes, Mr. Eaton – No, Mr. Frascinella – Yes, Mr. Klawes – No, Mrs. Boisvert – No, Ms. Angowski-Yes, Mrs. Tallini -No , Mrs. Carney –No, and Mr. Irzyk – No.

The Chair stated they need a roll call for the next motion. Mr. Klawes stated he thinks it would be just the opposite so everyone who said yes in the first one would have said no in the next one. The Chair stated he has Mr. Coolidge – No, Mr. Gryval – Yes, Mrs. Merrill – No, Mr. LaValley – No, Mr. Eaton – Yes, Mr. Frascinella – No, Mr. Klawes –Yes, Mrs. Boisvert – Yes, Ms. Angowski – No, Mrs. Tallini – Yes, Mrs. Carney – Yes, and Mr. Irzyk –Yes.

The Chair stated on the top of page nine it says “Mr. Mulholland” and then is blank. Mr. Gryval stated he thinks Mr. Mulholland explained what the Capital Outlay values were for and why they were voting on them.

Mrs. Boisvert on page nine it states “Mrs. Boisvert stated there was an RSA.” She stated she never quoted an RSA. Mr. Klawes stated he thinks she asked if there was an RSA that was required. The Chair stated they will change it to “Mrs. Boisvert asked if there was an RSA.”

The Chair stated they did another hand roll call for the motion to reduce the Cemetery budget to \$100. There was discussion of who voted yes and who voted no. The Chair stated he has Mr. Coolidge - Yes , Mr. Irzyk – Yes, Mr. Frascinella-Yes, Mr. Gryval – No, Mr. LaValley – No, Mr. Eaton –Yes, Mrs. Boisvert – Yes, Ms. Angowski – Yes, Mrs. Carney – No, Mrs. Tallini – No, Mrs. Merrill – Abstained, and Mr. Klawes –No.

The Chair stated they did a hand roll call for the motion for a bottom line of \$240. There was discussion of who voted yes and who voted no. The Chair stated he has Mr. Klawes –No, Mr. Irzyk – No, Mr. Gryval – No, Ms. Angowski – Yes, Mr. Coolidge – Yes, Mr. LaValley –Yes, Mr. Frascinella – No, Mr. Eaton – No, Mrs. Boisvert – Yes, Mrs. Carney – Yes, Mrs. Tallini – Yes, and Mrs. Merrill – Abstained.

Ms. Angowski stated on page nine the statement says “Mrs. Boisvert asked if the property was all granite.” She stated the statement doesn’t make sense to her. Mr. Frascinella stated the proper word would have been ledge but he doesn’t know if that is what was said. Mr. Gryval stated they haven’t had it surveyed yet but they are assuming it is all sand because it abuts Advanced Excavations pits. Mrs. Boisvert asked about someone at the meeting saying it had been surveyed. Mr. Gryval stated the boundaries to the property were surveyed.

Motion. Mr. Irzyk made a motion to approve the November 13, 2014 minutes as amended. Mr. Gryval seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Coolidge-Yes; Mr. Gryval- Yes; Mr. Eaton – Yes; Mr. Frascinella – Yes; Mr. Klawes – Yes; Mrs. Boisvert – Yes; Ms. Angowski – Yes; and Mr. Irzyk- Yes. The Chair declared the Motion passed.

November 20, 2014

The Chair stated he added the other public officials to the attendance because the minutes didn't have the Sewer Commissioners on there.

Mrs. Boisvert stated her name is Melaine not Melanie.

Mrs. Boisvert stated she doesn't understand the paragraph on page four the second paragraph from the bottom. Mr. Coolidge stated Mrs. Boisvert wanted to know what Pembroke paid versus what Allentown paid. Mr. Gryval stated the 56% is the total amount of the inflow into the plant they are responsible for. The Chair stated he will reword it to "Mrs. Boisvert asked what percentage of the total expenditures of the budget does Pembroke pay. Ms. Martel stated get billed 56.51% of the plant expenditures not of the total operating budget. The calculations are based on their total outflow."

Mr. Frascinella stated on the top of page four they need to change "thing" to "think".

Mr. Frascinella stated on page five there is a marginal note. The Chair stated they were discussing amending the minutes of the previous meeting in that section. Mr. Coolidge stated he didn't know what the stuff on page five was about. Mr. Klawes stated they were going over the minutes for October 30, 2014 and making corrections. The Chair stated the minutes clerk was making a note regarding Mrs. Dupont's name because she got the name from Mrs. Tallini and the name was wrong.

Motion. Mrs. Boisvert made a motion to approve the November 20, 2014 minutes as amended. Mr. Klawes seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Coolidge-Yes; Mr. Gryval- Yes; Mr. Eaton – Yes; Mr. Frascinella – Yes; Mr. Klawes – Yes; Mrs. Boisvert – Yes; Ms. Angowski – Yes; and Mr. Irzyk- Abstained. The Chair declared the Motion passed.

December 11, 2014

Mr. Irzyk stated this set of minutes was for the school budget and everything looked correct. He stated the names were fine for those who spoke. The Chair stated he was good with them.

Ms. Angowski stated she thought she had asked about the current principal's salary not the superintendent. Mr. Irzyk stated someone had asked about the superintendent as well. Ms. Angowski stated she had asked about the assistant principal and principal's salaries and she didn't see them in the minutes. Mr. Irzyk stated they were further down.

The Chair stated he is going to amend these minutes to put Ms. Angowski instead of Ms. Angowski.

Motion. Mr. Irzyk made a motion to accept the minutes from December 11, 2014 as amended. Mr. Klawes seconded the Motion.

Mr. Frascinella stated on page two third paragraph from the bottom it says "the slide shows a decrease however it are more" and should be "is more".

Ms. Angowski stated on page five paragraph four someone had asked about coded students and how much the cap was. She stated she explained that each sped student, for example, would be \$40,000 and anything over the \$40,000 the school would have to submit a whole plan to see if it was accepted or not. She stated it reads "She stated if the State gives it to them the taxpayers have to absorb the dollar..." which is not true. She stated if they don't give the funds to the school for the overage then it's the taxpayers that need to pay it. Mr. Irzyk stated he thinks that is the intent of what it says. Ms. Angowski stated it should say that the State wouldn't give the schools the extra money instead it would be absorbed within the school budget and the taxpayers would end up paying for it.

The Chair asked Ms. Angowski what she would like it to say. Ms. Angowski stated she would like it to say "She stated that if the State doesn't approve the School's petition for the excess funds (Federal funds) than the taxpayers will end up paying because it's included in the School budget."

Mrs. Boisvert asked Mr. Klawes asked if he made the motion on the school or if she did. Mr. Klawes stated he thought she made it to start with and then Mr. Irzyk made it and he (Mr. Klawes) seconded the motion. He stated there was discussion about how some of the members were there and they decided to make the motion anyways.

A Roll Call Vote was taken: Mr. Coolidge-Yes; Mr. Gryval- Yes; Mr. Eaton – Yes; Mr. Frascinella – Yes; Mr. Klawes – Yes; Mrs. Boisvert – Yes; Ms. Angowski – Yes; and Mr. Irzyk- Yes. The Chair declared the Motion passed.

Motion. Mr. Irzyk made a motion to accept the minutes from December 11, 2014 as amended. Mr. Klawes seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Coolidge-Yes; Mr. Gryval- Yes; Mr. Eaton – Yes; Mr. Frascinella – Yes; Mr. Klawes – Yes; Mrs. Boisvert – Yes; Ms. Angowski – Yes; and Mr. Irzyk- Yes. The Chair declared the Motion passed.

December 18, 2014

The Chair stated these minutes were for the warrant articles.

Mr. Frascinella stated they need to change the footer to match the date of the minutes. He stated on page three third paragraph from the bottom needs to have a spelling change from “whole” to “hole”.

Motion. Mr. Klawes made a motion to accept the December 18, 2014 minutes as amended. Mr. Coolidge seconded the Motion.

A Roll Call Vote was taken: Mr. Coolidge-Yes; Mr. Gryval- Yes; Mr. Eaton – Yes; Mr. Frascinella – Yes; Mr. Klawes – Yes; Mrs. Boisvert – Abstained; Ms. Angowski – Yes; and Mr. Irzyk- Abstained. The Chair declared the Motion passed.

January 8, 2015

Ms. Angowski stated this has to do with the Sewer Warrant Article. The Chair stated Mr. Irzyk, Mr. Coolidge, and Mr. Frascinella were not at that meeting.

Mrs. Boisvert stated Mr. LaFleur’s name is spelled incorrectly on page one.

Mr. Gryval stated on page four under Other Business Mr. Klawes had asked what percent of evaluation they were at and the minutes say they were at 120% when they are really at 100%. He stated they had a problem with the previous assessing company who were arguing with the state on the evaluation rates. Mr. Klawes stated he had asked Mr. Mulholland about it because he remembers they were at 120%. The Chair stated he will change it to 100%.

Mr. Gryval stated the date on the footer for the minutes is incorrect.

Mr. Frascinella stated on the top of page two third paragraph should be “BioMag” not “BioMeg”.

Ms. Angowski stated on page two it has he all capitalized and the “e” should be lower case.

Mr. Gryval stated going back to page four under Other Business it reads “Mr. Gryval stated they had an issue in the past with the Assessing Clerk” and should read “Assessing Company” instead.

Motion. Mr. Klawes made a motion to accept the January 8, 2015 minutes as amended. Mr. Frascinella seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Coolidge-Yes; Mr. Gryval- Yes; Mr. Eaton – Yes; Mr. Frascinella – Yes; Mr. Klawes – Yes; Mrs. Boisvert – Yes; Ms. Angowski – Yes; and Mr. Irzyk- Abstained. The Chair declared the Motion passed.

January 17, 2015

Ms. Angowski stated she was not at this meeting. The Chair stated he has changed it to say Ms. Angowski was excused and fixed the misspelling of Mrs. Boisvert’s name.

Mr. Gryval stated he was not able to be at this meeting and Mr. Tardiff had gone for him. He stated Mr. Tardiff read the minutes and was okay with them. Mr. Irzyk stated he didn’t see anything out of context.

The Chair stated Mrs. Hetu didn’t have the recording and had to do this all from her notes. He explained they only recorded the school portion and not the rest of the meeting.

Motion. Mr. Gryval made a motion to accept the January 17, 2015 minutes as amended. Mrs. Boisvert seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Coolidge-Yes; Mr. Gryval- Yes; Mr. Eaton – Yes; Mr. Frascinella – Yes; Mr. Klawes – Yes; Mrs. Boisvert – Yes; Ms. Angowski – Abstained; and Mr. Irzyk- Yes. The Chair declared the Motion passed.

Other Business

Mrs. Boisvert asked Mrs. Ranfos if she put her name on the ballot. Mrs. Ranfos stated she just found out about it a couple of hours ago. Mr. Gryval stated there are five open positions on the committee and only two signed up.

Ms. Angowski stated she was wondering what the Trustee of Trust Funds does. Mr. Gryval stated it is an extremely important position in town which is grossly overlooked. He explained they are in charge of investing all of the money which comes in from taxes. He stated there isn't a ton of work which goes into it but it takes a wise person to invest in it wisely. There was discussion of the trustees and the upcoming need to fill two positions. There was also discussion of other positions which will be open in town for those interested.

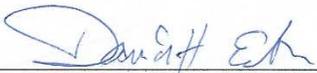
Motion. Mr. Klawes made a motion to adjourn. Mr. Gryval seconded the Motion. There was no additional discussion.

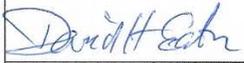
A Roll Call Vote was taken: Mr. Coolidge-Yes; Mr. Gryval- Yes; Mr. Eaton – Yes; Mr. Frascinella – Yes; Mr. Klawes – Yes; Mrs. Boisvert – Yes; Ms. Angowski – Yes; and Mr. Irzyk- Yes. The Chair declared the Motion passed.

The Chair declared the meeting adjourned at 7:13pm.

TOWN OF ALLENSTOWN
 BUDGET COMMITTEE
 MEETING MINUTES
 February 5, 2015

Signature Page

Original Approval:	
 DAVID EATON, CHAIRMAN	4/19/2015 DATE

Amendment Approvals:		
Amendment Description:	Approval:	Date:
Page 1: Allenstown Staff: remove Shaun Mulholland	 DAVID EATON, CHAIRMAN	4/19/2015 DATE

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