

**Allenstown Planning Board
16 School St.
Allenstown, New Hampshire
03275**

Allenstown Planning Board Meeting Minutes

Date: September 4, 2013

Location: Allenstown Town Hall

Time: 6:30 PM

Note: Although these minutes may contain direct quotes, they are not verbatim. Many sections contain a general description the remarks of the participants as interpreted as both indicated by the transcriber and should not be relied upon as the actual intent of the participant's statement. Additionally, many statements have been omitted, condensed and generalized based on the interpretation of the transcriber as to the relevance, content, specificity, accuracy, and/or conformity to any applicable statute. The transcriber assumes no liability for the contents of the document.

Meeting was opened by Chris Roy at 6:40 p.m.

BOARD MEMBERS PRESENT: Chairman Chris Roy, Vice Chair Chad Pelissier, Ex-Officio Sandra McKenney, and Andrea Martel

BOARD MEMBERS ABSENT:

PUBLIC MEMBERS PRESENT: CNHRPC representative Matt Monahan; Lucille Roy; and

Matthew Buote.

Chairman Chris Roy opened the public meeting at 6:45 PM for minor lot line adjustment and revision to the Allenstown Site Plan.

UNAPPROVED MINUTES:

The Board signed the previously approved July 17, 2013 minutes. Board then reviewed the minutes for the August 7, 2013 Planning Board meeting. Andrea made a motion to accept the minutes of August 17, 2013 as written. Chad seconded the motion. Sandy abstained from motion. Motion passed.

Sandy asked if the invoice from the Concord Monitor, discussed at last meeting, was resolved. Andrea stated it had and the invoice was paid.

RECEIPT OF APPLICATIONS AND PUBLIC HEARINGS:

- a. Minor lot line adjustment application. David Roy. Case #03-2013. Map 109, Lots 60 and 69 at 54 Al's Avenue in the residential 1 (R-1) zone. The applicant seeks to adjust the lot line between two abutting properties.
 - Matt reviewed the plan as prepared by Dahlberg Land Services, Inc. After brief discussion with owners and the waiver request was reviewed the Board made the following decisions:
 - i. Chad made a motion to approve a waiver for items #12 & #27 due to property not being in a wet land area. Andrea seconded the motion. Motion passed.
 - ii. Chad made a motion to approve a waiver for item #21 regarding showing of topography on plan. Andrea seconded the motion. Motion passed.
 - iii. Andrea made a motion to accept the application as complete. Chad seconded the motion. Motion passed.
- iv. Andrea made a motion to accept the plan as modified for map 109 and lots 60 & 69 as shown with no conditions. Chad seconded the motion. Motion passed.
- b. Allenstown Site Plan Regulations revisions to sections 11.01 and 16.02-revisions to the process regarding the posting of escrow fees and cost recovery for legal actions.

• Board reviewed the changes prepared by Matt.

Chairman Chris Roy closed the public hearing at 7:20 PM.

- Chad made a motion to accept the Site Plan Regulations as amended effective September 4, 2013. Andrea seconded the motion. Motion passed and document was signed.
- Sandy asked if on the last page titled "Notes" the date and changes made could be placed on the page. Matt agreed that would be a good idea to keep a running log of the item number changed and the date.

OLD BUSINESS:

- a. Meet with Building Inspector to discuss gravel pit owners.
 - Building Inspector was unable to make the meeting. Discussion was tabled until the next meeting.

- Matt did inform the Board that currently any gravel pit owners 155E permit is only good for one year and the owner must renew the permit each year. This also includes updating their site plan.
- b. Update on Allentown Aggregate if needed.
- Reviewed email regarding Allentown Aggregate and test pits sampling that was recently done. Still waiting on results

NEW BUSINESS:

- No new business to discuss.

CORRESPONDENCE AND OTHER BUSINESS:

a. Other:

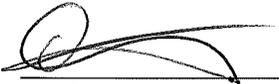
- Matt discussed Zoning Board Ordinance and possibly submitting a warrant article on the 2014 ballot to change language regarding who is allowed and not allowed to be a member. Board will discuss more at next meeting.
- Matt discussed having a Master Plan Visioning session at the Allentown Elementary School on October 23, 2013 from 6:00 PM to 8:00 PM. The Board agreed and Andrea will contact the School to see if the gym would be available.

STAFF UPDATE:

- a. No updates.

ADJOURN:

With no further business to discuss, Andrea made a motion to adjourn the meeting. Chad seconded the motion. Motion was voted on and unanimously passed. Meeting was adjourned at 8:15 pm.

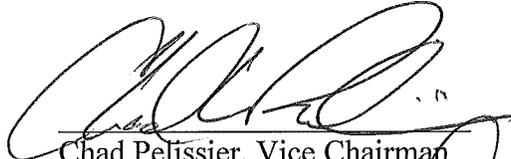


Chris Roy, Chairman

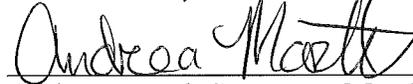


Jeff Gryval, Ex-Officio

Member



Chad Pelissier, Vice Chairman



Andrea Martel, Secretary, Member

Alternate