

ALLENSTOWN SEWER COMMISSION
35 Canal Street, Allenstown, NH 03275
Tel. (603) 485-5600 - Fax (800) 859-0081

DATE: May 23, 2013
PLACE: Allenstown Wastewater
Treatment Facility
35 Canal Street
TIME: 4:00 PM

ALLENSTOWN SEWER COMMISSION
SPECIAL MEETING

Transcribed from notes by Andrea Martel

NOTE: ALTHOUGH THESE MINUTES MAY CONTAIN QUOTES, THEY ARE NOT VERBATIM. MANY SECTIONS CONTAIN A GENERAL DESCRIPTION OF THE REMARKS OF THE PARTICIPANTS AS INTERPRETED (BOTH INDICATED) BY THE TRANSCRIBER AND SHOULD NOT BE RELIED UPON AS THE ACTUAL INTENT OF THE PARTICIPANTS STATEMENTS. ADDITIONALLY, MANY STATEMENTS HAVE BEEN OMITTED, CONDENSED, AND GENERALIZED, BASED ON THE INTERPRETATION OF THE TRANSCRIBER AS TO ITS RELEVANCE, CONTENT SPECIFICITY, ACCURACY, AND/OR CONFORMITY TO ANY APPLICABLE STATUTE. THE TRANSCRIBER ASSUMES NO LIABILITY FOR THE CONTENTS OF THIS DOCUMENT.

In attendance were: Lawrence Anderson Chairman; Jeffrey McNamara Commissioner; Carl Caporale Commissioner; Andrea Martel Administrative Assistant; and Dana Clement Superintendent.

Meeting was called to order at 4:10 PM.

Chairman Anderson stated he would like to adjust the agenda to take care of the public business before convening a non-public session. There were no objections.

ORDER OF BUSINESS:

1. Review any old or new business with Administrative Assistant, Assistant Superintendent & Superintendent, including updates on current facility projects.

- Andrea updates: discussed printer issues for septage trucks; Commissioners agreed to purchase a new printer. Reviewed Certified Public Manager class for Andrea. Commissioners requested more information before a decision could be made.

2. Non-Public Session

- Motion at 4:45 pm by Jeffrey McNamara to go into non-public session in accordance with RSA 91-A:3 II (a). Seconded by Carl Caporale. Motion passed by unanimous vote.

Commissioners discussed a recent complaint of sexual harassment of an employee by another employee.

- Motion at 5:17 by Jeffery McNamara to adjourn non-public session, seconded by Carl Caporale. Motion passed by unanimous vote.

3. Public Session

- Motion by Carl Caporale:
Employee David Herron to be served with a letter listing terms of his return to active employment as delineated by MRI in their investigative report. Mr. Herron is to reply with his decision to accept or decline by May 28th 2013. If he fails to reply the ASC accepts his voluntary resignation as of May 28, 2013. If he accepts the ASC's terms, all conditions must be successfully complete by August 30, 2013, with written proof of completion by September 3rd, 2013. Motion seconded by Jeffrey McNamara. Motion passed by unanimous vote.

With no further business to discuss, Commissioner Jeffrey McNamara motioned to adjourn, second by Commissioner Carl Caporale motion carried by unanimous vote, meeting adjourned at 5:40 PM.

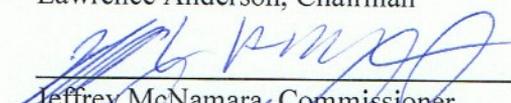
MINUTES ACCEPTED **WITH AMENDMENT**



Lawrence Anderson, Chairman

5-28-13

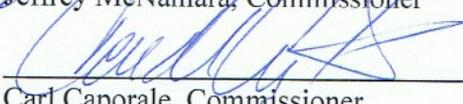
Date



Jeffrey McNamara, Commissioner

5-28-13

Date



Carl Caporale, Commissioner

5-28-13

Date