

**Allenstown Planning Board  
16 School St.  
Allenstown, New Hampshire  
03275**

**Allenstown Planning Board Meeting Minutes**

**Date:** October 17, 2013

**Location:** Allenstown Town Hall

**Time:** 6:30 PM

Note: Although these minutes may contain direct quotes, they are not verbatim. Many sections contain a general description the remarks of the participants as interpreted as both indicated by the transcriber and should not be relied upon as the actual intent of the participant's statement. Additionally, many statements have been omitted, condensed and generalized based on the interpretation of the transcriber as to the relevance, content, specificity, accuracy, and/or conformity to any applicable statute. The transcriber assumes no liability for the contents of the document.

**Meeting was opened by Chris Roy at 6:35 p.m.**

**BOARD MEMBERS PRESENT:** Chairman Chris Roy, Vice Chair Chad Pelissier, Ex-Officio Jeffrey Gryval, Lawrence Anderson, and Andrea Martel

**BOARD MEMBERS ABSENT:**

**PUBLIC MEMBERS PRESENT:** CNHRPC representative Matt Monahan; Dana Pendergast Building Inspector; Judith Vincent; Keith Richard; and Shaun Mulholland Town Administrator. *Chairman Chris Roy recessed the public meeting at 6:40 PM to allow for the Zoning Board of Adjustment (ZBA) to conduct their meeting. See minutes of ZBA.*

*Chairman Chris Roy opened the Planning Board public meeting at 7:15 PM.*

**UNAPPROVED MINUTES:**

Jeffrey made a motion to table minutes of October 2, 2013 until next meeting. Larry seconded the motion. Motion passed unanimously.

**RECEIPT OF APPLICATIONS AND PUBLIC HEARINGS:**

- a. Minor site plan, conditional use permit and variance. Big Green Recycling. PB Case # 04-2013.
  - Judith Vincent explained to the Board what the business does and what is being requested.
    - i. Chad made a motion to approve waiver request for checklist item # 8-USGS topographical datum at 2" intervals with USGS benchmarks and item #9-scale on plan not less than 1"=100'. Larry seconded the motion. Motion passed unanimously.
    - ii. Chad made a motion to approve waiver request for checklist item # 16-boundaries and item # 41-property survey. Larry seconded the motion. Motion passed unanimously.
    - iii. Chad made a motion to approve waiver request for checklist item # 25-location of building and setbacks within 50' of parcel. Larry seconded the motion. Motion passed unanimously.
    - iv. Andrea made a motion to accept the application as complete. Chad seconded the motion. Motion passed unanimously.

*Chairman Chris Roy opened the public hearing at 7:20 PM.*

- Discussed the conditional use permit for the property.

*Chairman Chris Roy closed the public hearing at 7:35 PM.*

- Larry made a motion that approval of conditional use permit will have no regional impact. Chad seconded the motion. Motion passed unanimously.

*Chairman Chris Roy opened the public hearing at 7:40 PM.*

- No public comment.

*Chairman Chris Roy closed the public hearing at 7:45 PM.*

- Larry made a motion to approve the conditional use plan and site plan for Big Green Recycling with the exception that the site plan expires when the tenant moves out of the property along with the approved variances by ZBA. Chad seconded the motion. Motion passed unanimously.

**NEW BUSINESS:**

- a. No new business discussed.

**OLD BUSINESS:**

- a. Update on Allenstown Aggregate:
  - Received update on court hearing. Need to submit a clean-up plan by November 15, 2013 to both the Town of Allenstown and NH Department of Environmental Services.
- b. Review draft letter to gravel pit owners:
  - Reviewed letter, need to correct letterhead and send out.
  - Discussed gravel pit owners and the 155E Permit requirement.
- c. Update on public hearing dates:
  - Discussed having a public meeting for the Master Plan Visioning. Board agreed November 20, 2013 to hold public meeting at Allenstown Elementary School. Andrea will secure the location.
  - Discussed public hearing dates for warrant articles. Board agreed December 18, 2013 to hold a public meeting at Town Hall.

**CORRESPONDENCE AND OTHER BUSINESS:**

- a. Other:
  - Chris received a public hearing notice from Hooksett Planning Board regarding a lot merger. Chris asked if a member was available to attend. Andrea stated she would attend the Public Hearing on October 21, 2013 at 6:00 PM.
  - *Larry stated that the hazard mitigation committee will not be meeting again until April of 2014. Currently waiting for the study to be completed.*

**STAFF UPDATE:**

- a. No updates.

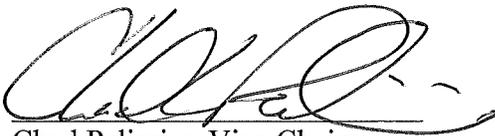
**ADJOURN:**

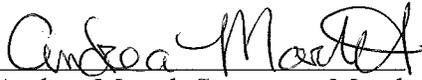
With no further business to discuss, Andrea made a motion to adjourn the meeting. Chad seconded the motion. Motion was voted on and unanimously passed. Meeting was adjourned at 8:20 pm.

  
 \_\_\_\_\_  
 Chris Roy, Chairman

  
 \_\_\_\_\_  
 Jeff Gryval, Ex-Officio

  
 \_\_\_\_\_  
 Lawrence Anderson, Member

  
 \_\_\_\_\_  
 Chad Pelissier, Vice Chairman

  
 \_\_\_\_\_  
 Andrea Martel, Secretary, Member

\_\_\_\_\_  
 Alternate