

Municipal Agent Clerk

The Town of Allenstown has a part time opening for a Municipal Agent Clerk. The MA Clerk processes motor vehicle, boat, OHRV registrations and issues hunting licenses. The MA Clerk will also serve as the Deputy Tax Collector. See job description and application on the Town's website, www.allenstownnh.gov or at town hall. The position is scheduled for 20 hours per week. Some weeks involve additional hours up to 40 hours. The position starting pay rate is \$14.76 per hour. Benefits include vacation/personal/sick days. Employees may participate in the voluntary 457-b retirement plan. Applicants must submit to a written test, structured interview, background checks and credit checks. Applications must be received before September 4th, at 5:15 PM. The Town of Allenstown is an Equal Opportunity Employer.