

THE STATE OF NEW HAMPSHIRE
TOWN OF ALLENSTOWN
WARRANT FOR THE YEAR 2015

TO THE INHABITANTS OF THE TOWN OF ALLENSTOWN, IN THE COUNTY OF MERRIMACK, STATE OF NEW HAMPSHIRE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the St. John the Baptist Parish Hall, 10 School St. Allenstown, N.H. on Saturday, January 31, 2015 at 9:00 a.m. (or, in the event of inclement weather, on Wednesday, February 4, 2015 at 6 p.m.) for the purpose of transacting all business other than voting by official ballot and thereafter to meet on Tuesday, March 10, 2015 between 8:00 a.m. and 7:00 p.m. at the St. John the Baptist Parish Hall, located at 10 School Street in Allenstown N.H., to elect officers, vote on zoning articles and to vote on all warrant articles from the first session by official ballot.

ARTICLE 1

To choose all necessary Town Officers for the ensuing year as follows:

- Town Clerk, for a term of three (3) years;
- Town Treasurer, for a term of one (1) year;
- Select Board Member, for a term of three (3) years;
- Sewer Commissioner, for a term of three (3) years;
- Sewer Commissioner, for a term of two (2) years;
- Trustee of Trust Funds, for a term of three (3) years;
- Library Trustee, for a term of three (3) years;
- Trustee of Cemeteries Fund, for a term of three (3) years;
- Budget Committee Member, for a term of three (3) years;
- Budget Committee Member, for a term of three (3) years;
- Budget Committee Member, for a term of three (3) years;
- Budget Committee Member, for a term of three (3) years;
- Budget Committee Member, for a term of one (1) year;

ARTICLE 2

Are you in favor of the adoption of Amendment No. 1 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend the definition of “Apartment or Apartment House” as follows (text underlined is to be added, text ~~struck through~~ is to be removed) and renumber the Article accordingly:

Apartment or Apartment House - Any dwelling unit for rent, including but not limited to a room, suite of rooms, enclosed porch, addition, or above garage space ~~with one or more~~ ~~rooms~~ for the use of one or more persons as a housekeeping unit with space for eating, living, and sleeping and containing permanent provisions for cooking or sanitation. This definition replaces and supersedes any other definition of “Apartment” or “Apartment House” contained anywhere in these ordinances.

The Planning Board recommends this Article.

ARTICLE 3

Are you in favor of the adoption of Amendment No. 2 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To add the following new definition for Apartment Building and renumber the Article accordingly:

Apartment Building - Any building or portion thereof which contains three or more Apartments dwelling units. This definition supersedes any definition of “Apartment House” contained anywhere in these ordinances.

The Planning Board recommends this Article.

ARTICLE 4

Are you in favor of the adoption of Amendment No. 3 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To add a twenty (20) foot front setback to the Business Zone in Article VIII?

The Planning Board recommends this Article.

ARTICLE 5

Are you in favor of the adoption of Amendment No. 4 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To add a twenty (20) foot front setback to the Industrial Zone in Article IX?

The Planning Board recommends this Article.

ARTICLE 6

Are you in favor of the adoption of Amendment No. 5 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article VI, Section 602.J to require a two-hundred foot (200') setback from roads or property lines from the parent tract for any structure in a cluster housing development.

The Planning Board recommends this Article.

ARTICLE 7

Are you in favor of the adoption of Amendment No. 6 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XI, Supplemental Regulations, by deleting Section 1118.a which prohibits the conversion of any existing manufacturing housing park to condominium use. The proposed change would result in compliance with NH law RSA 356:B.5.

. The Planning Board recommends this Article

ARTICLE 8

Are you in favor of the adoption of Amendment No. 7 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows: The proposed changes are in an effort to comply with federal storm water requirements.

To amend Article XXIV, Groundwater Protection Overlay District, to revise certain performance standards and to revise certain best management practices including certain revisions to the Spill Prevention, Control and Countermeasure Plan requirements.

To amend Article XXV, permanent (Post-Construction) Stormwater Management Ordinance to establish and revise certain best management practices and performance standards including certain revisions to the erosion control requirements, certain groundcover and vegetation requirements, prohibitions from "tying into" storm sewers, and add new Section IV.A to require a Stormwater Pollution Prevention Plan (SWPPP) for commercial and town maintenance garages, public works yards, transfer stations, recycling centers any other waste handling facilities where pollutants are (or are proposed to be) exposed to runoff and not covered by a site-level EPA strowmwater permit.

The Planning Board recommends this Article.

ARTICLE 9

Are you in favor of the adoption of Amendment No. 8 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To Repeal the Mobile Home Building Permit Ordinance.

To repeal the Mobile Home Ordinance and the Regulation of the Installation of Mobile Homes Including Mobile Home Parks.

To amend Section 7 of the Allenstown Building Code Ordinance to specify that the manufacturing and installation of all Manufactured Homes must comply with all applicable state and federal requirements.

To repeal a definition for Manufactured Housing as follows: Manufactured Housing: A factory-built, single-family structure, which is manufactured or constructed under authority of 42 U.S.C. Sec. 5403, Federal Manufactured Home Construction and Safety Standards, and is to be used as a place for human habitation, but which is not constructed with a permanent hitch or other device allowing it to be moved other than for the purpose of moving to a permanent site and which does not have permanently attached to its body or frame any wheels or axles. A mobile home is not a manufactured home unless it has been converted to real property (i.e. affixed to a cellar/basement) and is taxed as a site-built dwelling. For the purpose of this Ordinance, a manufactured home shall be considered the same as any site-built, single-family detached dwelling.

To add a definition for Manufactured Home as follows: Manufactured Home: A structure, designed to be a dwelling unit with or without a permanent foundation, that is transportable in one or more sections which in the traveling mode is eight feet wide or more in width or 40 feet or more in length or, when erected, is 320 or more square feet in area, and which is built on a permanent chassis.

To add a definition of Manufactured Home Site.

To add a definition of Presite Built Housing.

To repeal the definition of Manufactured Housing and Housing Park.

To establish that Manufactured Home Parks are permitted within a new Manufactured Home Park Overlay District within the Open Space and Farming Zone by Conditional Use Permit by the Planning Board.

To repeal the existing Article XVII Manufactured Housing and replace with the proposed Article XVII Presite Built Housing and Manufactured Homes. The new Article will, among other things: authorize single presite built homes or manufactured homes wherever single family homes are permitted, allow clusters of presite built homes; authorize the Planning Board the authority to grant Conditional Use Permits for manufactured home parks; establish criteria upon which the Planning Board shall grant a Conditional Use Permit for manufactured home parks; require 2 acres per unit for manufactured home park density calculation purposes; establish setbacks for each house lot; and, require a minimum of a fifteen (15) acre parcel.

To establish a new Manufactured Home Park Overlay District within the Open Space and Farming District and whose boundaries shall consist of the following lots legally existing as of April 1, 2011 and as depicted on the March 10, 2015 Official Zoning Map of the Town of Allenstown, and a map created by the Central New Hampshire Regional Planning Commission entitled Allenstown Manufactured Home Park Overlay District and dated March 10, 2015. Overlay district lots include Maps and Lots: 407-12; 407-8; 407-9-1; 407-9-2; 407-26; 407-9-3; 407-25; 407-10; 407-11; 407-30; 407-31; 407-23; 407- 024; 407-32; 409-30; 409-31; 409-32-1; 409-33; 409-32; 407-34; 109-21; 109-22; 109-23; 109-24; 108-1; 108-2; 410-28; 107-1; 107-2; 410-29; 107-3; 107-4; 410-33; 107-5; 107-6; 107-7; 410-31; 410-32; 107-8; 107-9; 410-30; 411-5; 411-2; 411-3; 411-4, and any future lots created as a result of the subdivision or merger of any of these lots.

The Planning Board recommends this Article

ARTICLE 10

Are you in favor of the adoption of Amendment No. 9 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Section 1 of the Allenstown Building Code Ordinance to eliminate the reference to RSA 156:1 and replace it with RSA 155-A.

The Planning Board recommends this Article

ARTICLE 11

Are you in favor of the adoption of Amendment No. 10 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Section 801 of Article VIII to allow Kindergartens as a permitted use.

To amend Section 801 of Article VIII to allow Group Child Care Centers (more than 6 children) as a permitted use.

The Planning Board recommends this Article

ARTICLE 12

Are you in favor of the adoption of Amendment No. 11 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Section 1113.3 of Article XI to state that all commercial developments (excluding single family homes and duplexes) on parcels in all zones are permitted to and encourage to share access and/or parking whenever feasible. Additionally, though frontage may be counted on one street, access to another street via the lot containing the shared access/parking is permissible.

The Planning Board recommends this Article

ARTICLE 13 Sewer Bond

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town will vote to raise and appropriate the sum of \$30,000 (gross budget) to defray the cost of planning relative to public facilities through the previously established Asset Management Plan development project for the Town of Allenstown Wastewater Collection and Treatment System; and,

to authorize the issuance of not more than thirty thousand dollars (\$30,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and, further, to authorize the Selectboard to issue and negotiate such bonds or notes and to determine the conditions and the rate of interest thereon; and,

to further authorize the Selectboard to offset a portion of said appropriation by applying for, Clean Water State Revolving Funds (CWSRF), it being understood that repayment of the loan funds will include up to 50% forgiveness of the loan principal in the amount up to \$30,000.

A condition of the approval of this article being that repayment of any remaining loan balance to be paid by sewer funds; and, further, that the Allenstown Sewer Commission shall pay any outstanding remaining balance and applicable interest in full from said sewer funds on or before the date that the first payment of the loan related to the CWSRF funding is due; and,

to authorize the Selectmen and Sewer Commissioners to take all other action necessary to carry out and complete this project. (3/5 ballot vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 14 Town Operating Budget

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$3,847,352**. Should this article be defeated, the default budget shall be **\$3,933,407**. which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operations budget only. Passage of this article has an estimated tax rate impact of approximately \$0.28 cents per thousand dollars of assessed value.

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 15 Sewer Operating Budget

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) Shall the Town of Allenstown raise and appropriate as an operating budget for the Allenstown Sewer Commission, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$2,070,024**. said sum to come from sewer rents. Should this article be defeated, the default budget shall be **\$2,080,591**, also to come from sewer rents, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operations budget only.

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 16 Highway Garage Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of \$80,000 to be added to the Highway Garage Capital Reserve Fund previously established. This sum to come from unreserved fund balance. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 17 Landfill Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of \$20,000 to be added to the Landfill Capital Reserve Fund previously established. This sum to come from unreserved fund balance. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 18 Fire Safety Equipment Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of \$60,000 to be added to the Fire Safety Equipment Capital Reserve Fund previously established. This sum to come from the unreserved fund balance. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 19 Solid Waste Vehicle Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the town will vote to discontinue the Solid Waste Vehicle Capital Reserve Fund created in 2013. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 20 Highway Equipment Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of \$20,000 to be added to the Highway Equipment Capital Reserve Fund previously established. This sum to come from unreserved fund balance. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 21 Cemetery Facilities Capital Reserve Fund

To see if the Town of Allenstown will vote to establish a Cemetery Facilities Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of acquiring land and the construction of cemetery facilities and to raise and appropriate the sum of \$15,000 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. Estimated tax rate impact of \$0.06 cents per thousand dollars of valuation. (Majority Vote Required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 22 Adoption of Provisions of RSA 41:14-a

Shall the Town of Allenstown vote to adopt the provisions of RSA 41:14-a authorizing the selectmen to have the authority to acquire or sell land, buildings, or both; provided however, that prior to such acquisition or sale, that the Select Board comply with all procedural requirements of RSA 41:14-a as it may be amended, including but not limited to Planning Board and Conservation Commission review and recommendation and public hearings. In accordance with the provisions of RSA 41:14-c, once adopted these provisions shall remain in effect until specifically rescinded by the town at any duly warned meeting.

Recommended by the Board of Selectmen

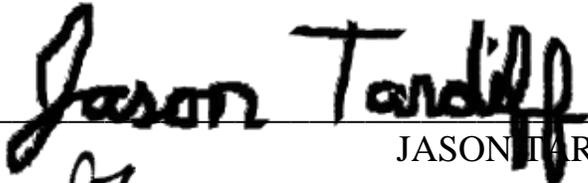
ARTICLE 23 By Petition

Shall the Town of Allenstown will vote to change the position of Town Administrator from an appointed position to an elected position. If passed, this warrant article will become effective in 2016 after the March election.

Not Recommended by the Board of Selectmen

GIVEN UNDER OUR HANDS AND SEALS, on this 17th day of January in the Year 2015.

TOWN OF ALLENSTOWN
SELECT BOARD



JASON TARDIFF, Chairman

JEFFREY GRYVAL, Selectmen



KATE WALKER, Selectmen

ATTEST:



KATHLEEN ROGERS, Town Clerk

CERTIFICATE OF SERVICE

WE HEREBY CERTIFY that on the 21st day of January in the Year 2015, we caused a true copy of the within Warrant to be posted at the Allenstown Town Hall located at 16 School Street, the Allenstown Police Department, located at 40 Allenstown Road, and the Town of Allenstown website www.allenstownnh.gov , Merrimack County, New Hampshire.

TOWN OF ALLENSTOWN
SELECT BOARD



JASON TARDIFF, Chairman

JEFFREY GRYVAL, Selectmen



KATE WALKER, Selectmen

ATTEST:



KATHLEEN ROGERS, Town Clerk

Signature Certificate

 Document Reference: ZPAXY9I7L5FCT79H764VGS

RightSignature
Easy Online Document Signing



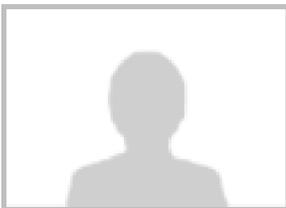
Kathleen Rogers
Party ID: BAIYI5JKX5HWJERBDEFE5L
IP Address: 64.222.96.214
VERIFIED EMAIL: krogers@allentownnh.gov

Electronic Signature:

K. Rogers

Multi-Factor
Digital Fingerprint Checksum

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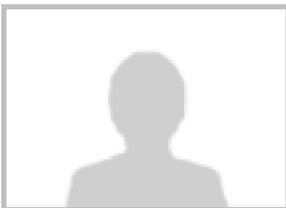
Kate Walker
Party ID: XVD5IMJHLKL9LIBLBZAWW9
IP Address: 24.61.233.254
VERIFIED EMAIL: kwalker@allentownnh.gov

Electronic Signature:

Kate A. Walker

Multi-Factor
Digital Fingerprint Checksum

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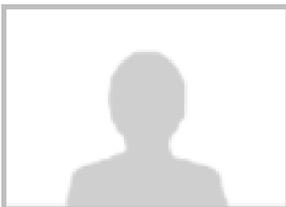
Jeffrey Gryval
Party ID: KMS3SVJB34XLBV5GD8ZS2U
IP Address: 64.134.160.190
VERIFIED EMAIL: jgryval@allentownnh.gov

Electronic Signature:

JG

Multi-Factor
Digital Fingerprint Checksum

ab51e5ba2a187fe3d8be07beb6b48a469f9207cf



Jason Tardiff
Party ID: WCLMV3JR5L4WTJXHGT7YNW
IP Address: 173.9.43.198
VERIFIED EMAIL: jtardiff@allentownnh.gov

Electronic Signature:

Jason Tardiff

Multi-Factor
Digital Fingerprint Checksum

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This signature page provides a record of the online activity executing this contract.

Signature Certificate

 Document Reference: ZPAXY9I7L5FCT79H764VGS

RightSignature
Easy Online Document Signing

Timestamp

2015-01-20 04:54:36 -0800

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2015-01-19 10:09:02 -0800

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2015-01-18 06:15:03 -0800

2015-01-18 06:14:54 -0800

2015-01-18 04:19:12 -0800

Audit

All parties have signed document. Signed copies sent to: Kathleen Rogers, Kate Walker, Jeffrey Gryval, Jason Tardiff, and Shaun Mulholland.

Document signed by Kathleen Rogers (krogers@allentownnh.gov) with drawn signature. - 64.222.96.214

Document viewed by Kathleen Rogers (krogers@allentownnh.gov). - 64.222.96.214

Document signed by Jeffrey Gryval (jgryval@allentownnh.gov) with drawn signature. - 64.134.160.190

Document viewed by Jeffrey Gryval (jgryval@allentownnh.gov). - 64.134.160.190

Document signed by Jason Tardiff (jtardiff@allentownnh.gov) with drawn signature. - 173.9.43.198

Document viewed by Jason Tardiff (jtardiff@allentownnh.gov). - 173.9.43.198

Document signed by Kate Walker (kwalker@allentownnh.gov) with drawn signature. - 24.61.233.254

Document viewed by Kate Walker (kwalker@allentownnh.gov). - 24.61.233.254

Document created by Shaun Mulholland (smulholland@allentownnh.gov). - 64.222.96.214



This signature page provides a record of the online activity executing this contract.