New Hampshire
Department of
Revenue Administration

2015
MS-DT

DEFAULT BUDGET OF THE TOWN

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on:

Instructions

1. Use this form to list the default budget calculation in the appropriate columns.

2. Post this form or any amended version with proposed operating budget (MS-636 or MS-737) and the warrant.

3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

For Assistance Please Contact:
NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
http://www.revenue.nh.gov/mun-prop/

ENTITY'S INFORMATION

Municipality: ALLENSTOWN County MERRIMACK

PREPARER'S INFORMATION

First Name	Last Name
Diane	Demers

Street No.	Street Name	Phone Number
16	School Street	(603) 485-4276

Email (optional)
ddemers@allenstownnh.gov

APPROPRIATIONS

GENERAL GOVERNMENT

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4130 - 4139	Executive	$169,294			$169,294
4140 - 4149	Election, Registration & Vital Statistics	$54,307	($4,522)		$49,785
4150 - 4151	Financial Administration	$207,244	($27,553)		$179,691
4152	Revaluation of Property				
4153	Legal Expense	$20,000			$20,000
4155 - 4159	Personnel Administration	$740,339	($21,727)		$718,612
4191 - 4193	Planning & Zoning	$21,502	($9,000)		$12,502
4194	General Government Buildings	$24,800			$24,800
4195	Cemeteries	$3			$3
4196	Insurance	$62,766	$8,112		$70,878
4197	Advertising & Regional Association	$4,531	$269		$4,800
4199	Other General Government				
General Government Subtotal		$1,304,786	($54,421)		$1,250,365

APPROPRIATIONS

PUBLIC SAFETY

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4210-4214	Police	$903,740	($801)		$902,939
4215-4219	Ambulance	$209,007	$2,905		$211,912
4220-4229	Fire	$314,737	$11,544		$326,281
4240-4249	Building Inspection	$33,593			$33,593
4290-4298	Emergency Management	$73,850	$1,000		$74,850
4299	Other (Including Communications)				
Public Safety Subtotal		$1,534,927	$14,648		$1,549,575

AIRPORT/AVIATION CENTER

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4301 - 4309	Airport Operations				
Airport/Aviation Subtotal					

HIGHWAYS AND STREETS

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4311	Administration	$320,894	($8,738)		$312,156
4312	Highways & Streets	$169,591	($4,799)		$164,792
4313	Bridges				
4316	Street Lighting	$23,000			$23,000
4319	Other	$11,544	($11,544)		
Highways and Streets Subtotal		$525,029	($25,081)		$499,948

APPROPRIATIONS

SANITATION

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4321	Administration				
4323	Solid Waste Collection				
4324	Solid Waste Disposal	$161,540	$109,739		$271,279
4325	Solid Waste Clean-up				
4326-4328	Sewage Collection & Disposal				
4329	Other Sanitation				
Sanitation Subtotal		$161,540	$109,739		$271,279

WATER DISTRIBUTION AND TREATMENT

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4331	Administration				
4332	Water Services				
4335	Water Treatment				
4338 - 4339	Water Conservation & Other				
Water Distribution and Treatment Subtotal					

APPROPRIATIONS

ELECTRIC

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4351 - 4352	Administration & Generation				
4353	Purchase Costs				
4354	Electric Equipment Maintenance				
4359	Other Electric Costs				
Electric Subtotal					

HEALTH

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4411	Administration	$7,305			$7,305
4414	Pest Control	$9,970			$9,970
4415 - 4419	Health Agencies & Hospital & Other	$20,207			$20,207
Health Subtotal		$37,482			$37,482

WELFARE

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4441 - 4442	Administration & Direct Assistance	$63,908	$692		$64,600
4444	Intergovernmental Welfare Payments				
4445 - 4449	Vendor Payments & Other				
Welfare Subtotal		$63,908	$692		$64,600

APPROPRIATIONS

CULTURE AND RECREATION

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4520 - 4529	Parks & Recreation	$31,650			$31,650
4550 - 4559	Library	$48,180			$48,180
4583	Patriotic Purposes	$2,351			$2,351
4589	Other Culture & Recreation				
Culture and Recreation Subtotal		$82,181			$82,181

CONSERVATION & DEVELOPMENT

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4611 - 4612	Admin. & Purch. of Natural Resources	$9			$9
4619	Other Conservation				
4631 - 4632	Redevelopment and Housing				
4651 - 4659	Economic Development	$1,050			$1,050
Conservation & Development Subtotal		$1,059			$1,059

DEBT SERVICE

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4711	Principal Long Term Bonds & Notes				
4721	Interest Long Term Bonds & Notes				
4723	Interest on Tax Anticipation Notes	$15,000			$15,000
4790 - 4799	Other Debt Service				
Debt Service Subtotal		$15,000			$15,000

APPROPRIATIONS

CAPITAL OUTLAY

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4901	Land				
4902	Machinery, Vehicles, & Equipment	$98,141	$50,192		$148,333
4903	Buildings	$1	($1)		
4909	Improvements Other Than Buildings	$13,585			$13,585
Capital Outlay Subtotal		$111,727	$50,191		$161,918

OPERATING TRANSFERS OUT

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4912	To Special Revenue Fund				
4913	To Capital Projects Fund				
4914	To Enterprise Fund	$2,044,892	$35,699		$2,080,591
	Sewer	$2,044,892	$35,699		$2,080,591
	Water				
	Electric				
	Airport				
4918	To Nonexpendable Trust Funds				
4919	To Fiduciary Funds				
Operating Transfers Out Subtotal		$2,044,892	$35,699		$2,080,591

Operating Budget Total	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
	$5,882,531	$131,467		$6,013,998

EXPLANATION FOR INCREASES AND REDUCTIONS

Use this section of the form to explain why any increase of reduction was applied to the estimated appropriation for an account code. Supply an explanation for each individual increase or reduction on its own line. You can use the "Add New Line" button to insert a new line. The "Remove Line" button will remove that line from the form.

Add New Line

Account #	Explanation for Increase or Reduction	
4140-4149	Legal Mandate	Remove Line
4150-4151	Contractual Obligation	Remove Line
4155-4159	Contractual Obligation	Remove Line
4191-4193	Contractual Obligation	Remove Line
4196	Contractual Obligation	Remove Line
4197	Contractual Obligation	Remove Line
4210-4214	Contractual Obligation	Remove Line
4215-4219	Contractual Obligation	Remove Line
4220-4229	Reclassification of Hydrants	Remove Line
4290-4298	Contractual Obligation	Remove Line
4311	Contractual Obligations	Remove Line
4312	Legal Mandate	Remove Line
4319	Reclassifications of Hydrants	Remove Line
4324	Contractual Obligation	Remove Line
4441-4442	Legal Mandate	Remove Line
4902	Contractual Obligation	Remove Line
4903	No Longer Required	Remove Line

4914	Contractual Obligation, One Time Expense, and Legal Mandate	Remove Line

New Hampshire
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Revenue Administration

2015
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ALLENSTOWN (007)

PREPARER'S CERTIFICATION
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name: Diane
Preparer's Last Name: Demers

Diane M. Demers
Preparer's Signature and Title

12/26/2014
Date

☐ **Check to Certify Electronic Signature:** You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

GOVERNING BODY (OR BUDGET COMMITTEE PER RSA 40:14-B) CERTIFICATION
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Jason Tardiff 1/12/2015
Governing Body or Committee Member's Signature and Title

Governing Body or Committee Member's Signature and Title

Jeffrey J. Thywal selectman
Governing Body or Committee Member's Signature and Title

Governing Body or Committee Member's Signature and Title

Kate A. Walker Selectman
Governing Body or Committee Member's Signature and Title

Governing Body or Committee Member's Signature and Title

Governing Body or Committee Member's Signature and Title

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Governing Body or Committee Member's Signature and Title

Submit

Print

Please save and e-mail the completed PDF form to your Municipal Account Advisor:

- *Michelle Clark: michelle.clark@dra.nh.gov*
- *Jamie Dow: jamie.dow@dra.nh.gov*
- *Shelley Gerlarneau: shelley.gerlarneau@dra.nh.gov*
- *Jean Samms: jean.samms@dra.nh.gov*

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487

Signature Certificate

Document Reference: RNL29GJCK27P5CS2YPA7MM

RightSignature
Easy Online Document Signing

Kate Walker
Party ID: 7YA4YAJ28LZEHG55HWG4FR
IP Address: 65.175.133.144
VERIFIED EMAIL: kwalker@allenstownnh.gov

Electronic Signature:

Multi-Factor Digital Fingerprint Checksum: cf26c2ed02ad8552afecc73f1eda7d7d7ce9878c

Jeffrey Gryval
Party ID: SMG22HJ534X3C3P5SMER88
IP Address: 69.174.58.124
VERIFIED EMAIL: jgryval@allenstownnh.gov

Electronic Signature:

Multi-Factor Digital Fingerprint Checksum: cf57088ae9188110488d1c4fbb0e615e812ef042

Jason Tardiff
Party ID: T6MSPVINNI8F6LFFX4ZUJ6
IP Address: 173.9.43.198
VERIFIED EMAIL: jtardiff@allenstownnh.gov

Electronic Signature:

Multi-Factor Digital Fingerprint Checksum: d10b551804ea544d1d5fbc532c4472f38aa87903

Timestamp	Audit
2015-01-12 11:55:53 -0800	All parties have signed document. Signed copies sent to: Kate Walker, Jeffrey Gryval, Jason Tardiff, and Shaun Mulholland.
2015-01-12 11:55:53 -0800	Document signed by Jason Tardiff (jtardiff@allenstownnh.gov) with drawn signature. - 173.9.43.198
2015-01-12 11:46:13 -0800	Document viewed by Jason Tardiff (jtardiff@allenstownnh.gov). - 173.9.43.198
2015-01-07 05:52:51 -0800	Document signed by Jeffrey Gryval (jgryval@allenstownnh.gov) with drawn signature. - 69.174.58.124
2015-01-07 05:51:55 -0800	Document viewed by Jeffrey Gryval (jgryval@allenstownnh.gov). - 69.174.58.124
2015-01-07 03:55:41 -0800	Document signed by Kate Walker (kwalker@allenstownnh.gov) with drawn signature. - 65.175.133.144
2015-01-07 03:55:00 -0800	Document viewed by Kate Walker (kwalker@allenstownnh.gov). - 65.175.133.144
2015-01-06 12:27:37 -0800	Document created by Shaun Mulholland (smulholland@allenstownnh.gov). - 64.222.96.214

This signature page provides a record of the online activity executing this contract.