

TOWN OF ALLENSTOWN
PUBLIC WORKS FACILITIES SPACE NEEDS COMMITTEE
OUTLINE OF PROJECT

1. Committee Organization
 - Select Committee Members
 - Appointed by board
 - Scheduled first meeting
2. Needs Assessment
 - Operational Needs
 - How much land is needed
 - Location
 - Size of building(s)
 - Utilities Needs
3. Options
 - Building on site
 - Purchasing an existing building
 - Constructing a new facility from the ground up
4. Costs/How to pay for(funding)
 - Bond
 - CRF
 - Unreserved fund balance
 - Determine relocation cost