

FOUGERE PLANNING & DEVELOPMENT Inc.

Mark J. Fougere, AICP

253 Jennison Road Milford, New Hampshire 03055

phone: 603-315-1288 fax: 603-249-9314

email: Fougereplanng@comcast.net

September 16, 2016

Mr. Shaun Mulholland
Town Administrator
16 School Street
Allentown, NH 03275

Dear Administrator Mulholland,

Thank you for contacting Fougere Planning and Development, Inc. relative to providing review services for a fiscal impact report. I have authored numerous impact fee reports and I am confident in providing the community with a sound review of this document.

It is my understanding that Applied Economic Research (AER) has submitted a fiscal report for an expansion of the Holliday Acres manufactured home development. I will coordinate with AER to obtain a copy of the PowerPoint.

For a not to exceed fee of \$1,200, Fougere Planning & Development, Inc. will perform the following tasks:

1. Review the full text of the noted Report.
2. Review the fiscal impact methodology to determine if standard practices are used.
3. Review the assumptions used to arrive at all Revenue Projections.
4. Review all assumptions that were used arrive at all cost projections.
5. Review the proposed student projection assumptions to compare with published data and other sources.
6. As appropriate, speak to key public officials relative to the findings to gather opinions/concerns and other relevant information.
7. Prepare a report outlining the Consultants findings and submit said Report to the Town no later than October 3rd.

Should the need for a public meeting arise, an additional budget range of \$600 - \$800 should be allocated.

If you have any questions feel free to call.

Sincerely,

Mark J. Fougere

Mark J. Fougere, AICP