



**Town of Allenstown**  
**Town Administrator**  
**16 School Street**  
**Allenstown, NH 03275**  
**603-485-4276 ext. 112**  
**smulholland@allenstownnh.gov**

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SELECT BOARD  
REGULAR MEETING<sup>1</sup> AGENDA  
TOWN HALL, 16 SCHOOL ST.  
Monday, 6:00<sup>2</sup> o'clock p.m., April 18, 2016

**CITIZENS' COMMENTS.** This agenda item is for the people of Allenstown to comment about matters of public interest. For matters that require action by the Board, please contact the Town Administrator at (603) 485-4276 ext. 112 for additional time or an appointment at a future meeting.

**REGULAR BUSINESS.** Agenda items must be submitted to the Town Administrator by Noon on the Wednesday before the Board's Regular Meeting.

- Meet with Susan Coviello to discuss concerns in regards to utility construction and maintenance along the Eversource right of way.
- Public Hearing-Street Number changes on the following streets:
  - Ferry St.
  - Reynolds Ave.
  - Whitten St.
  - Webster St.
- Public Hearing-roadway maintenance policies.
- Accept unanticipated funds from the Land & Community Heritage Investment Program grant in the amount of \$200 for the Old Allenstown Meeting House.
- Approve the eCity agreement to provide for the online permit application process.
- Continue discussion in regards to the process for department head evaluations.
- Discuss contract proposals for street sweeping and catch basin cleaning from the Road Agent.
- Discuss request from Ed Faye to provide gravel for Riverside Dr. a private road.
- Discuss NH DOT road work on School St. and Main St. Discuss proposed sidewalk work and Town obligations as it applies to this work.
- Discuss Ferry St. sidewalk re-construction change orders.
- Discuss adoption of a wage classification system for town employees.
- Discuss Webster St. parking concerns as they apply to the intersection with Main St.
- Discuss proposed legislative policy positions submitted to NHMA.
  - HB 1243 as it relates to the recovery of sewer and storm water enforcement costs.
  - Administrative rules as they apply to the reporting of malfeasance of emergency medical providers.
- Non-Public Session in accordance with the provisions of RSA 91-A:3,II(a).
- Non-Public Session in accordance with the provisions of RSA 91-A:3, II(e).

**TOWN ADMINISTRATOR'S REPORT.**

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<sup>1</sup> The Select Board reserves the right to hold any non-public session during the Regular Meeting, whether noted on the Agenda or not. Notice of a non-public session on an agenda is for planning purposes only. The citations to the Right-to-Know Law, set out at NH RSA 91-A, are provisional and may be revised as circumstances require.

<sup>2</sup> Any time noted on an agenda is approximate only, and may not reasonably create an expectation that an item will be reached at that time. Items are normally taken up in the order in which they appear unless modified by the Select Board. New business is not considered after 9:00 p.m.

- Community Center Project
- LED Light Conversion Project-Town Buildings
- Solar Energy Project-Fire Station
- Emergency Operations Plan Update Project
- Emergency Management Exercise Project
- Strategic Plan Development-Administrative Functions
- Fire Department Risk Assessment
- Plan NH Charette Project (downtown re-development planning)
- 2016 SVRTA Heath Insurance Review
- Community Action Program-Harvard Pilgrim Health Care Foundation grant application for Healthy Food for Every Age Program.
- Legislative Update-HB 1243, HB 1244, HB 1395
- Legislative Policy Positions-NHMA
- MS4 EPA Stormwater permit status update.

### **CONSENT CALENDAR, MINUTES AND MANIFESTS**

- Ratify Consent Calendar:       April 18th, 2016
- Review Minutes: April 7<sup>th</sup>, 2016, April 11<sup>th</sup>, 2016
- Approve Payroll and Accounts Payable Manifests:
  - ACH 040616, CK 040616
  - ACH 041316, CK 041316
  - Payroll 041316
  - ACH 032316, CK 032316
  - ACH 033016, CK 033016
  - Payroll 033016

### **NOTICES REGARDING THE CONDUCT OF THE MEETING.**

- Meetings may be electronically recorded in any manner for the purpose of preparing written minutes. A record of the meeting is available for public inspection not later than five (5) business days after the meeting, as required by RSA 91-A:2, II. Minutes are ordinarily approved at the next Regular Meeting of the Board.
- If you require accommodations under the Americans with Disabilities Act of 1990 (as amended), please contact the Town Administrator by telephone (603-485-4276 ext. 112) or email (smulholland@allentownnh.gov).