

seamless docs

**The New Standard  
in Government Forms**

**The Most Seamless Way to a Paperless Government**

# Exclusive Proposal

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**Prepared Exclusively for: Shaun Mulholland, Town Administrator**



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**We look forward to making Allentown paperless!**

# Overview

## The most Seamless way to a paperless government.

SeamlessDocs was founded to help governments become more efficient and effective organizations by streamlining the entire form process, from creation to storage. The platform turns simple forms into smart automated business processes. Our form specialists work with your government to help you use our technology to "seamlessly" become paperless.

Your old inefficient paper based forms can now be filled out, eSigned and actually submitted from any device. Upon submission, you will instantly receive the completed forms and data in the form of email notifications as well as a cloud database. We can even sync with any of your existing databases or document management systems to streamline the entire form process.

Whether you want to convert existing paper forms, create new web forms or surveys, or easily electronically sign documents, the SeamlessDocs platform will be the solution for your organization.

## SeamlessDocs & Allenstown

The SeamlessDocs team is comprised of Government form experts. You name a form, we have digitized it.



Going paperless has never been easier.

# Why SeamlessDocs?



## More Cost Effective

- ✓ Save \$4,000 on annual paper savings.
- ✓ Save \$15,000 annually by eliminating excess legacy softwares.
- ✓ Save \$5,000 on printing, scanning, faxing services annually.
- ✓ Save 200 hours on labor annually.
- ✓ Save \$150 per misfiled form



## Improved Time Efficiency

- ✓ Eliminate (avg) 25 hours/week (per department) of data entry.
- ✓ 24/7 access to all forms from smartphone, tablet or computer.
- ✓ Reduce time for document approval from days to hours.
- ✓ Increased production for your entire staff.
- ✓ Better experience. No need to download, print, scan or fax.



## Increased Security & Compliance

- ✓ Real time access allows for the security & tracking of all forms.
- ✓ Fulfill paperless reduction mandates & initiatives.
- ✓ Full security methods with audit logs & activity feeds.
- ✓ Fully compliant with 508 requirements.
- ✓ Increased transparency for completed forms and data.
- ✓ Increased workflow oversight aimed at optimized productivity.

**Digital Services are More Efficient and SAVE Taxpayers Money.**

# Benefits

By the year 2020, 1 in 3 Government transactions will be digital.



## Online Forms

Allowing staff & citizens to fill out, eSign, pay, and actually submit ANY type of form from the web, tablet, or smartphone.



## Creating Forms

An easy to use drag & drop form builder, allowing you to build robust forms & surveys to effectively collect data.



## Cost Effective

Reduce amount of funds that are budgeted to operating expenses (paper, printers, scanners & legacy outdated solutions)



## Efficiency

From creation of forms to storage & management, we automate the entire process of handling forms.



## Going Green

Eliminates the dependence on paper both for your citizens & staff. **You never have to print paper forms again!**



## Security

Increased level of security for completing & submitting forms, in addition to a more secure records management solution.



## Service

Constituents will receive a higher level of service that includes not only faster approval, but improved response times.



## Productivity

Staff will spend less time completing manual, time intensive paperwork tasks like data entry and scanning paper forms.

Convert "Dumb" Paper Forms Into Smart Business Processes.

# Annual Pricing Proposal

## Licensing Fees

SeamlessDoc Package Type:	Annual	\$2,475
 # of SeamlessDocs	Unlimited	<b>INCLUDED</b>
 # of Web Forms	Unlimited	<b>INCLUDED</b>
 # of Submissions	Unlimited	<b>INCLUDED</b>
 # of Users	3	<b>INCLUDED</b>
 Virtual Training Sessions	3	<b>INCLUDED</b>

	<b>Annual Payment</b>	<b>\$2,475</b>
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Included: **Unlimited eSignatures, Yearly Account Management, the SeamlessDoc Manual, Phone, Email & Chat Support, and a Dedicated Account Manager!**

## Upgrades & Add Ons

 17 More Users (per User / per Year)	\$120/ user	<b>\$2,040</b>
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Need more users? Add as many extra users as you need! Admins, Group Managers, Regular Users, whatever you need. You can add an unlimited number of users.

 ClerkWorks Integration	One Time	<b>\$3,000</b>
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All submissions will have the ability to process payments directly though ClerkWorks.

Total Subscription Fees:	\$4,515
Total Custom One Time Fees:	\$3,000
Total Upfront Fees:	\$7,515

**Terms: This proposal is only valid for 30 days.**

# Multi-Year Pricing Proposal

## Annual Licensing Fees

SeamlessDoc Package Type:	3- Year Annual	\$2,300
 # of SeamlessDocs	Unlimited	INCLUDED
 # of Web Forms	Unlimited	INCLUDED
 # of Submissions	Unlimited	INCLUDED
 # of Users	3	INCLUDED
 Virtual Training Sessions	3	INCLUDED
		\$6,900

The SeamlessDocs multi-year agreement allows you to get unlimited access for 3 years. The total pricing for 3 years is paid at the time of signing.

Included free with your SeamlessDocs Package is **Unlimited eSignatures, Yearly Account Management, the SeamlessDoc PDF Viewer, Phone, Email & Chat Support, and a Dedicated Account Manager!**

## Upgrades & Add Ons

 17 More Users (Annual Rate)	\$1,000/ year	\$3,000
 ClerkWorks Integration	One Time	\$3,000

Need more users? Add as many extra users as you need! Admins, Group Managers, Regular Users, whatever you need. You can add an unlimited number of users.

All submissions will have the ability to process payments directly through ClerkWorks.

Total Subscription Fees:	\$13,545	\$9,900
Total Custom One Time Fees:	\$3,000	\$3,000
Total Upfront Fees:	\$16,545	\$12,900

**Terms: This proposal is only valid for 30 days.**

# Allenstown Trial

## 3 Month Trial

Unlimited access to our platform, including training, and support, for 3 months. At the end of the 3 months, you can upgrade to an annual subscription, or cancel your SeamlessDocs Account. We will transfer you all data and PDFs you have stored within the platform.

## The Result: Know for sure

Allenstown can start using eSignatures right away! You have the perfect amount of time to determine exactly how you intend on using the platform.

## The Cost

\$3,000

This includes up to 20 users, unlimited training and support, and unlimited SeamlessDocs.



**The most Seamless way to receive payments!**

# Accept Proposal

So you're ready to get started? That's a smart choice!

Accepted By:



Name



Email



Phone



Title

Notes

- I accept the one year agreement! Please send me the License Agreement, and let's start the trial!
- I accept the three year agreement! Please send me the License Agreement, and let's start the trial!

X

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# Frequently Asked Questions

## **Are SeamlessDocs simply fillable PDFs?**

Nope! SeamlessDocs allow any form to be filled out, eSigned, and submitted electronically. We then automate the workflow of that form in multiple ways. Email notifications, a backend form management system, as well as existing database integrations.

## **How do I convert my existing paper forms?**

Extremely simple! Login to your SeamlessDocs account and click on Upload. Choose from any existing format and in seconds we give you a simple URL Link so you can now access your cloud SeamlessDoc. In a matter of seconds you can get paperless.

## **Where is my data stored?**

We host all data with Amazon Web Servers (AWS); a world class server provider. We take privacy and security seriously. Our security officers have made sure that we have state of the art architecture to make sure that we can comply with any State or Federal certifications.

## **How do I replace the existing PDFs on my website?**

Your SeamlessDocs will have a unique URL link. Simply create a new hyperlink and place it on your website. Once someone clicks on that URL link they will instantly see your form and have the ability to fill it out, eSign (if necessary), and submit it. No download or sign up needed.

## **What type of forms can I use?**

Any form that you have, whether it is a .pdf, .doc, .docx, .xls, xlsx can be turned into a new cloud SeamlessDoc. Our technology will automatically detect the fields in any form you have and allow you to customize the form with eSignatures and field validation. You can also create forms from scratch with our form builder.

## **Can attachments be submitted along with SeamlessDocs?**

We allow anyone to upload and attach supporting documentation to any form. Once they click submit, you will instantly have access to the files they upload. For example, they can upload a copy of their photo ID, or voided check by taking a picture on their cell phone.

## **Can we accept payment integration with SeamlessDocs?**

Yep! Regardless of what payment gateway you currently use, we can integrate your SeamlessDocs to allow for instant payment. If you don't currently support online payments we can set you up with our authorized government online payment provider to make the process more Seamless!

