

**AMENDMENT No. 1**  
**TASK ORDER No. GC2015-02**  
GENERAL CIVIL ENGINEERING SERVICES

---

Client: Town of Allenstown, NH

Task Description: **REYNOLDS AVE. AREA DRAINAGE & SITE IMPROVEMENTS**

Task Fee: \$ 24,350.00 (Actual Cost)

Amendment No. 1 Fee: \$ 7,600.00 (Actual Cost)

Date: September 24, 2015

---

**SCOPE OF SERVICES:**

The purpose of **Amendment No. 1** to Task Order No. GC2015-02 is to provide compensation for out of scope services associated with the Reynolds Avenue Drainage Site Improvements project. These items required significant effort and were performed outside of the scope of work detailed in the original Task Order.

Easement Plan

The original Task Order did not include effort associated with preparing an easement plan. Hoyle, Tanner was prepared to issue a basic sketch to assist the town in obtaining a drainage easement on one property but once a detailed easement plan was required, a licensed surveyor had to be retained to prepare the plan. Per the Town's direction, Fieldstone Land Consultants has prepared a detailed easement plan showing both maintenance and construction easements for sewer and drainage (existing and proposed) on the Eversource property and the property located at 20 Whitten St. After including multiple revisions to date and foreseen work to make it recordable, the estimate total cost is \$3000 for the easement plan, assuming no significant revisions are required before it is recorded.

Options for Board of Selectmen Meeting

Based on our original Task Order, Hoyle, Tanner met with the Town on August 14, 2015 to present several options including phasing and estimated costs for routing drainage through the project area. It was expected that an option would be chosen at this meeting, but the discovery of the old clay drain behind the houses on Reynolds Avenue required various options to be explored with regard to whether the clay drain should be eliminated or further utilized. The Town representatives at the meeting determined that the Board of Selectmen would need to approve the drainage design and Hoyle, Tanner was requested to prepare 4 drainage options and associated cost estimates, which was not intended in the original scope. These options and estimates of construction cost were presented to the Board of Selectmen on August 31. The cost directly associated with this effort was \$4600.

Hoyle, Tanner would like to respectfully request an increase to our Not-To-Exceed Limit of \$7600 to cover these costs.

The amendment will be billed at actual cost with a not-to-exceed amount of \$7,600.00.

This **Amendment No. 1** to Task Order No. GC2015-02 is made pursuant to the *Agreement for Professional Engineering Services, General Civil Engineering Services*; effective June 03, 2013, between the Town of Allenstown, acting through its Board of Selectmen, (CLIENT) and Hoyle, Tanner & Associates, Inc. (CONSULTANT) for General Civil Engineering Services.

IN WITNESS WHERE OF, the OWNER and the CONSULTANT have made and executed this AGREEMENT.

CLIENT:

**TOWN OF ALLENSTOWN, NH  
TOWN ADMINISTRATOR**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
Town Administrator  
(Title)

\_\_\_\_\_  
(date)

CONSULTANT:

**HOYLE, TANNER & ASSOCIATES, INC.**



\_\_\_\_\_  
William R. Davidson, P.E.  
Vice President

\_\_\_\_\_  
September 24, 2015  
(date)