



**PURCHASE ORDER FORM**

TOWN OF ALLENSTOWN  
16 School Street  
ALLENSTOWN NH 03275  
(603) 485-4276

BUDGET YEAR: \_\_\_\_\_  
ENCUMBERANCES: \_\_\_\_\_

**PURCHASE ORDER #** 15-0070

**P. O. DATE:** 4/28/2015

**DEPARTMENT:** Highway

**VENDOR NAME:** Mike Rabbitt LLC

**ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DESCRIPTION:** Street Sweeping  
\_\_\_\_\_

<b>Account Number:</b>	<b>Authorized Amount</b>
<u>1-4312.60-360 HWY SW Maintenance</u>	<u>\$2,880.00</u>
_____	_____
_____	_____
_____	_____
<b>Total</b>	<u>\$2,880.00</u>

\_\_\_\_\_  
Road Agent *Signature Required*

\_\_\_\_\_  
Jeff Gryval, Chairman

\_\_\_\_\_  
Shaun Mulholland, Town Administrator

\_\_\_\_\_  
Jason Tardiff, Selectman

\_\_\_\_\_  
Kate Walker, Selectman

Approval by Department Head from \$0.01-\$499.99  
Approval by Town Administrator from \$200.00-\$1,999.99  
Approval by Select Board \$2,000.00 or greater

# Memo

To: Board of Selectmen  
From: Road Agent Ronnie Pelissier  
Date: April 29<sup>th</sup>, 2015  
Re: Street Sweeping Proposals 2015

---

On February 20<sup>th</sup>, 2015 I obtained a written proposal from Mike Rabbit Enterprises, LLC to provide street sweeping services for the town roadways and parking lots. The proposal was for \$120 per hour. On April 28<sup>th</sup> I contacted the following companies to obtain additional quotes.

1. Immaculate Sweeping- \$125 per hour, voice quote no written proposal
2. Mr. Sweep-No contact
3. St. Jean-No contact
4. Riel-No answer, No answering machine
5. Granite State-Left a message
6. Hale-Left a message

Based upon the two quotes I am requesting the project be awarded to Mike Rabbit Enterprises, LLC at \$120 per hour. I anticipate the work will take 24 hours to complete for a total project cost of **\$2,880**.

Ronnie Pelissier  
Road Agent

Mike Rabbitt Enterprise LLC  
PO Box 4208  
Concord, NH 03302  
603-224-0912

2/20/15

**2015 Sweeping Contract**

Allenstown Hwy Department  
161 Granite Street  
Allenstown, NH 03275

We hereby submit a contract for machine sweeping in the removal of winter dirt and debris from paved roadways in and around above town. Town to supply dump site or trucks.

Total Price: \$120.00 per hour, NO travel time charge (unless additional pavement has been added since the last time we swept, in which case there will be an additional charge.) This does not apply to the hourly rate.

Payments are due on receipt of invoice. A 2% late fee will be charged on all accounts over 30 days. Annual percentage rate of 24%.

Authorized Signature: *Jennifer Rabbitt Zalenski*

**ACCEPTANCE OF ABOVE CONTRACT**

The above prices and conditions are hereby accepted. You are authorized to do the work as it is stated above.

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**IMPORTANT: This proposal/contract may be withdrawn or subject to change if not accepted within 30 days. Please sign and return contract. Work is NOT scheduled until we have received a signed contract.**

Immaculate Sweeping (Erik) 125.00 hr 1877 Sweepway  
Mr. Sweep N/A 753-4800  
St. Jean N/A 437-3334  
Ruel NO ANSWER - NO MESSAGE 279, 7412  
Granite State LM 431-6161  
Hale LM NO REPLY 883-6615