

Site Plan/Planned Development Application Form

Town of Allenstown, New Hampshire

Revised ~~03/2013~~09/2015

To be Completed by Applicant	10. Owner Signature	Name	
1. Date of Submission		Address & Email	
		Telephone	
2. Type of Application <input type="checkbox"/> Major Site Plan <input type="checkbox"/> Minor Site Plan <input type="checkbox"/> Planned Development		11. Applicant Signature	Name
		Address & Email	
		Telephone	
3. Existing Uses		12. Contact Person	Name
4. Proposed Uses	13. Certification <i>I hereby certify that the above information is correct and that I have submitted herewith all of the pertinent documentation required</i>	Owner's Signature	
		Agent's Signature	
5. Location of project Address:		14. Required Materials (see Site Plan Regulations for details): *ALL APPLICATION MATERIALS ARE TO BE SUBMITTED ELECTRONICALLY TO: PLANNING@ALLENSTOWNNH.GOV, ADMIN@ALLENSTOWNNH.GOV, MMAHAN@CNHRPC.ORG I. <u>Five copies of the eCompleted application for Site Plan review and checklist.</u> II. Site Plan (5 4 large copies): a. Sheet size: Shall be of sufficient size and detail to clearly show what is proposed on the site. b. Scale: not less than 1"=100' c. Match lines when required (when more than one sheet is needed). d. Five(5) prints of each plan sheet (black line). e. Date, title, scale, north arrow, location map. f. All title blocks should be located in the lower right hand corner, and shall indicate: i. Type of plan ii. Owner of record iii. Title of plan iv. Name of the town(s) v. Tax map and lot number vi. Plan date and revision dates; g. Show all easements. III. List of current names and addresses of all abutters. IV. <u>Fees as set by the Planning Board Two checks (one for escrow, one for all other fees), signed fee acknowledgement, and W-9.</u> V. The material composition shall be suitable for electronic scanning, recording, and archiving by the Registers of Deeds. VI. A letter of authorization from the owner, if the applicant is not same, - <u>VII. Abutter labels (3 copies), 4 large plans, checks, and W-9 to be dropped off at Town Hall. Scans of each should be also submitted digitally with the rest of the application package.</u>	
Tax Map/Lot #:			
6. Zoning District			
7. Has this case gone to the ZBA? <input type="checkbox"/> Yes Case # _____ <input type="checkbox"/> No			
9. Estimated building & site costs:			
Planning department use Only	2. Fees: Escrow _____ Application _____ Postage _____ Newspaper _____ Signed Fee Acknowledgement _____	Receipt Stamp	

1. Materials Submitted: <input type="checkbox"/> Plans <input type="checkbox"/> Completed Checklist <input type="checkbox"/> Application Fee <input type="checkbox"/> Postage Fee(s) <input type="checkbox"/> Letter of Authorization <input type="checkbox"/> Written Waiver Request(s) <input type="checkbox"/> Application <input type="checkbox"/> Abutters list <input type="checkbox"/> Escrow(s) <input type="checkbox"/> Newspaper Fee(s) <input type="checkbox"/> Studies <input type="checkbox"/> Fee Acknowledgement	3. Date of Pre-application Meeting:	
	4. Date of PB Acceptance	Site Plan/Planned Development Application #