



**Town of Allenstown**  
**Planning Board**  
 16 School Street  
 Allenstown, NH 03275  
 603-485-4276 ext. 5  
 DPendergast@allenstown.org

As the applicant for LOT LINE ADJUSTMENT, located at Ferry Street and Allenstown map 112 and lot 223, 224 + 237 have read and understand the Allenstown Planning Board Fees (attached). Additionally, I authorize the Town of Allenstown to establish an escrow account for professional review services associated with my Application (Central NH Regional Planning Commission, Town Attorney, and Town Engineer). I understand that with an escrow I may be required to pay additional fees for services incurred, as needed, or, the Town of Allenstown may reimburse fees, as needed, if they are not expended in their entirety once the project approval process concludes. I acknowledge that any outstanding fees not paid that are incurred by the Town of Allenstown associated with the approval of the Application can and will be required to be paid as a condition of approval before plans are signed. Additionally, I understand that the submittal of appropriate fees (including escrow fees), complete and signed application forms, a current abutters list and this Fee Acknowledgement less than 28 days in advance of the next regularly scheduled Planning Board meeting will result in the entire application package automatically being deemed incomplete.

<p><u>Robert St. Germain</u>  <u>Elizabeth St. Germain</u>          Applicant (Printed)</p>	<p><u>Robert St Germain 8-12-15</u>  <u>Elizabeth B. St Germain 8-12-15</u>          Applicant (Signature)      Date</p>
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Revised  
May, 2014

### Planning Board Fees

The table below depicts the Planning Board fees for the Allenstown Planning Board. These fees are subject to change but once an application has begun the fees will not change for that application (with the exception of escrows, as needed). Fees are to cover the cost of the application to ensure that taxpayers do not cover the cost of approving a project. Fees include things like abutter notification, internal administrative fees, newspaper notice fees and plan review.

Abutter notifications listed below are per each abutter. Each abutter must receive, in accordance with state law, a certified notification from the town in order to process the application. The abutter fee listed below is the cost of one United States Postal Service (USPS) certified mail fee and shall be multiplied by the number of abutters present (one notice per abutter).

The Allenstown Planning Board utilizes the Central New Hampshire Regional Planning Commission (CNHRPC) to conduct plan reviews and assist both Applicants and the Board with the plan approval process. An escrow fee for these services is required as part of the Planning Board Application fee schedule.

Please note that escrow fees represent and APPROXIMATE estimate of what CNHRPC services will cost and actual costs of review may be less or more than the amount indicated below depending upon the complexity of the plan presented. Note that like any other escrow fee, any unused portion of the fee will be returned to the applicant at the end of the approval process if such a surplus remains. Additionally, in the event the escrow amount does not cover the full cost of CNHRPC services the Applicant must pay any remaining costs as a condition of approval.

Town fees and the APPROXIMATE escrow costs are as follows:

Notes:

- 1) *Attorney and Engineering escrow fees will be set on an as-needed basis and will be based on an estimate. Like other escrows, these are subject to change and are estimates only.*
- 2) *Excavation Permits shall also require a \$5,000 inspection escrow.*

**PLANNING BOARD FEES**

ESCROW COST ESTIMATES (A specific project may be more or less depending upon its complexity)									
	Lot Line Adjustment or Design Review	Minor Site Plan or Subdivision	Major Site Plan or Subdivision	Excavation Applications					
	Approximate Hours	x \$65 per hour	Approximate Hours	x \$65 per hour	Approximate Hours	x \$65 per hour			
Process Outline	2.0	\$130.00	2.0	\$130.00	2.0	\$130.00			
Pre-Application Meeting & Review & Memo	1.5	\$97.50	1.5	\$97.50	4.0	\$260.00			
PB Meeting	3.19	\$207.35	3.19	\$207.35	6.88	\$447.50			
	1.0	\$65.00	1.0	\$65.00	2.5	\$162.50			
<b>Total Escrow (Estimate)</b>	<b>7.69</b>	<b>\$500.00</b>	<b>7.69</b>	<b>\$500.00</b>	<b>16.38</b>	<b>\$1,000.00</b>			

**TOWN FEES**

	Lot Merger	Conditional Use Permit	Lot Line Adjustment	Minor Site Plan	Minor Subdivision	Major Site Plan	Major Subdivision	Design Review	Excavation
Application Fee ("lot" means # of lots created)	\$250 per lot	\$25.00	\$250 per lot; \$500 minimum	\$50 per 1,000 SF of building; \$250 minimum	\$250 per lot; \$500 minimum	\$50 per 1,000 SF of building; \$250 minimum	\$250 per lot; \$500 minimum	\$25.00	\$50
Abutter Fee (x each abutter; shall be <u>CURRENT</u> USPS certified mail cost)	<u>CURRENT</u> USPS certified mail cost	<u>CURRENT</u> USPS certified mail cost	<u>CURRENT</u> USPS certified mail cost	<u>CURRENT</u> USPS certified mail cost	<u>CURRENT</u> USPS certified mail cost	<u>CURRENT</u> USPS certified mail cost			
Newspaper Notice Fee	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
<b>Total Application Cost: Varies depending upon specifics of the application.</b>									