

Town of Allenstown, NH
Hazard Mitigation Committee

~ Meeting 2 ~

Monday, June 3, 2013 • 4:00 - 6:00 PM

Fire Department • 1 Ferry Street

AGENDA

- 4:00 1. Introductions, Complete Attendance Sheet, and Sign Meeting Match Timesheet (:05)
→ Submit **05-22 Work Session 1 Meeting Match Timesheet** and **Attendance Sheet** originals
- 4:05 2. Review and Update Chapter 2. Hazard Identification, HUMAN (:60)
 - See Attachments **Hazard Vulnerability Assessment** and Chapters 2 & 3
 - Review and update Human Hazards
 - Complete *Events in Allenstown*
 - Complete *Potential Future Hazards*
 - Complete **Hazard Vulnerability Assessment** ratings for Human Hazards
 - Human Hazards not completed will be finished at **Work Session 2**
 - See the **Instruction Box** in the Chapter pages. These are the tasks we will begin to complete today and you will finish at **Work Session 2**
- 5:05 3. Review and Update Chapter 3. Asset Identification (:45)
 - See Attachment **Chapters 2 & 3**
 - Review and update **Table 2A** through **Table 13**
 - Complete *Hazards the Site is Most Susceptible to* column with 2-3 specific hazards of **41**
 - See **green highlighted** items to complete / answer
 - Some **Tables** have been assigned to Committee members in **pink highlights**
 - Match sites in **Tables** to **Map 3**
 - **Tables** not completed will be finished at **Work Session 2**
 - See the **Instruction Box** in the Chapter pages. These are the tasks we will begin to complete today and you will finish at **Work Session 2**
- 5:50 4. Next Steps (:10)
 - Submit the Following COMPLETED Files to Stephanie within 1 week of Meeting 2:
DEADLINE - 6AM, 06-10 to salexander@cnhrpc.org
 - Chapters 2 & 3 Word file
 - Chapter 3 **pink highlighted assignments** from **Meeting 1** - Tables
 - **Hazard Vulnerability Assessment** - HUMAN tab Excel file
 - Meeting Summaries for **05-08** and **05-22** and **06-03**
 - Updated Media Release Word file for **05-22** and **06-03**
 - Updated Poster Flyer Word file for **05-22** and **06-03**

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- Printed or website publicity for **05-22** and **06-03** in .pdf format
- **Photographs** of past Hazard Events in .jpg format

IN SHAUN'S OFFICE BETWEEN 05-08 AND 06-19:

5. Review and Update Maps 1 (Potential Hazards), 2 (Past Hazards), and 3 (Assets & Risks)
 - Attachments for this task are **Maps 1-2-3** provided to Coordinator and **Chapter 3**.
 - Write updates directly onto the **Maps**, clearly in blue or colored pens. (No black pens, pencils, or markers, please.) **WRITE/DRAW BIG AND BOLD!**
 - Correlate the **Map 3** updates with the **Chapter 3** site **Tables 2-12** so they match

Next meeting:

Work Session 2
06-19



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