



Town of Allenstown
Town Administrator
16 School Street
Allenstown, NH 03275
603-485-4276 ext. 112
smulholland@allenstownnh.gov

SELECT BOARD
REGULAR MEETING¹ AGENDA

Monday, 6:00² o'clock p.m., May 4th, 2015

CITIZENS' COMMENTS. This agenda item is for the people of Allenstown to comment about matters of public interest. For matters that require action by the Board, please contact the Town Administrator at (603) 485-4276 ext. 112 for additional time or an appointment at a future meeting.

REGULAR BUSINESS. Agenda items must be submitted to the Town Administrator by Noon on the Wednesday before the Board's Regular Meeting.

- Appointment of Library Trustee Vicki Kneeland.
- Hire Administrative Assistant at the Fire Department.
- Discuss hiring process for Truck Driver position in the Highway Department.
- Discuss hiring process for positions in the Police Department.
- Discuss road construction projects with the Road Agent.
 - Granite St./Turnpike St. intersection project
 - Project Status Report
 - Project Cost
 - Removal of fence on town property status
 - Public notification
 - River Rd. Project(s)
 - Project Status Report
 - Project Cost
 - Status of Bid Process/Contract
 - Public notification abutters/businesses/general public
 - Reynolds Ave. Project and areas sidewalk project
 - Project Status Report
 - Project Cost estimates
 - Engineering/Easements/Survey/Layout, etc...
 - Public notification abutters/general public
 - Street Sweeping Purchase Order
- Discuss 2016 Budget guidance to department heads and board.
- Appointment of Officials:
 - Conservation Commission (3 positions)
 - Deputy Emergency Management Director
 - Deputy Treasurer
 - Economic Development Committee (3 positions)
 - Emergency Management Director
 - Parks & Recreation Commissioner

¹ The Select Board reserves the right to hold any non-public session during the Regular Meeting, whether noted on the Agenda or not. Notice of a non-public session on an agenda is for planning purposes only. The citations to the Right-to-Know Law, set out at NH RSA 91-A, are provisional and may be revised as circumstances require.

² Any time noted on an agenda is approximate only, and may not reasonably create an expectation that an item will be reached at that time. Items are normally taken up in the order in which they appear unless modified by the Select Board. New business is not considered after 9:00 p.m.

- Planning Board
- Planning Board Alternates (2 positions)
- Tax Collector
- Zoning Board of Adjustment (2 positions)
- Accept resignation of Veronica Lorenz from the Tri-Town EMS Board of Directors.
- Approve contracts:
 - CDBG I, Grant Administrator contract-Donna Lane.
 - Hoyle, Tanner & Associates-Task Order #, Community Center Project.
 - Town Map exclusivity contract proposal.
- Accept resignations of police department personnel.
- Discuss/Approve employee evaluation rating scheme.
- Non-Public Session in accordance with the provisions of RSA 91-A:3,II(a)

COMMITTEE AND PROJECT UPDATES

TOWN ADMINISTRATOR'S REPORT.

- Status report proposed new Community Center facility at the Whitten Street Park.
 - Project Schedule
 - Ground Breaking Ceremony 6/16 at 5:30 PM
- Status report in regards to the accounting software study.

- Ratify Consent Calendar: May 4th, 2015
- Review Minutes: April 6, 2015; April 20, 2015
- Approve Payroll and Accounts Payable Manifests:
 - Payroll: 043015
 - AP: 042215 and 042915

NOTICES REGARDING THE CONDUCT OF THE MEETING.

- Meetings may be electronically recorded in any manner for the purpose of preparing written minutes. A record of the meeting is available for public inspection not later than five (5) business days after the meeting, as required by RSA 91-A:2, II. Minutes are ordinarily approved at the next Regular Meeting of the Board.
- If you require accommodations under the Americans with Disabilities Act of 1990 (as amended), please contact the Town Administrator by telephone (603-485-4276 ext. 112) or email (smulholland@allentownnh.gov).