



Tri-Town Emergency Medical Service

247 Pembroke St, Pembroke NH 03275-0219
Emergency: 9-1-1 Bus: 485-4411 Fax: 485-5534
Serving – Allenstown - Pembroke

Joint Board of Tri-Town Emergency Medical
Services
Wednesday, 6:30¹ PM, March 11th, 2015
Pembroke Town Hall

AGENDA²

- Approve minutes of previous meeting(s).
- Approve expenditures.
- Approval of purchase orders.
- Consider adoption of new policies
 - Organizational Chart
 - Payroll Procedures Policy
 - Uniform Policy
 - Chain of Command Policy
 - Collections, Insurance Denials and Hardship Cases
- Approve job description for Assistant Director and salary range.
- Consider appointment of Assistant Director.
- Discuss COLA increase effective 4/1/15.
- Discuss ComStar revenue report.
- Director's Report.
- Status report on TTVEMS close out.

NOTICES REGARDING THE CONDUCT OF THE MEETING.

¹ Any time noted on an agenda is approximate only, and may not reasonably create an expectation that an item will be reached at that time. Items are normally taken up in the order in which they appear unless modified by the Board. New business is not considered after 7:30 p.m.

² The Board reserves the right to hold any non-public session during the Regular Meeting, whether noted on the Agenda or not. Notice of a non-public session on an agenda is for planning purposes only. The citations to the Right-to-Know Law, set out at NH RSA 91-A, are provisional and may be revised as circumstances require.

- Meetings may be electronically recorded in any manner for the purpose of preparing written minutes. A record of the meeting is available for public inspection not later than five (5) business days after the meeting, as required by RSA 91-A:2, II. Minutes are ordinarily approved at the next Regular Meeting of the Board.
- If you require accommodations under the Americans with Disabilities Act of 1990 (as amended), please contact the Director by telephone (603-485-4411) or email (smulholland@allentownnh.gov).