

**Allenstown Planning Board
16 School St.
Allenstown, New Hampshire
03275**

Allenstown Planning Board Meeting Minutes

Date: May 6, 2015

Location: Allenstown Town Hall

Time: 6:30 PM

Note: Although these minutes may contain direct quotes, they are not verbatim. Many sections contain a general description the remarks of the participants as interpreted as both indicated by the transcriber and should not be relied upon as the actual intent of the participant's statement. Additionally, many statements have been omitted, condensed and generalized based on the interpretation of the transcriber as to the relevance, content, specificity, accuracy, and/or conformity to any applicable statute. The transcriber assumes no liability for the contents of the document.

Meeting was opened by Chair Chris Roy at 6:35 p.m.

BOARD MEMBERS PRESENT: Chairman Chris Roy, Vice Chair Chad Pelissier, Lawrence Anderson, Diane Adinolfo, and Ex-Officio Jason Tardiff.

BOARD MEMBERS ABSENT: None

PUBLIC MEMBERS PRESENT: Dana Pendergast, Ernie Thibeault, Fran Severance, Vincent Iacoli, Jeff Burd, Lindalee Thibeault and Andrea Martel, Secretary.

Everyone stood for the Pledge of Allegiance.

I. OLD BUSINESS/ RECEIPT OF APPLICATIONS & PUBLIC HEARINGS:

- a. **Advanced Excavation Site Plan # 04-2014-continued:** Continued until next meeting.
- b. **Any old business as necessary:** No old business discussed.

II. NEW BUSINESS/ RECEIPT OF APPLICATIONS & PUBLIC HEARINGS:

- a. **Allenstown Aggregate Excavation Permit and Site Plan #04-2015:** Jeff Burd spoke and gave an overview. Previously, in 2001, the site plan was approved by the Planning Board. Currently working on updating the site plan to show current status of property such as what the change of use area is. The updated plan will be a supplemental plan in conjunction with the previously approved site plan. The property is known as Map 1, Lot 2, has 117.24 acres, located in the Open Space Farm zone, has an active front area and previously back 5 acres was active but not in several years. Mr. Burd also pointed out the supplemental plan will show where the current piles are located, need to tighten up the connection between the two plans, and have site walk scheduled.

Chairman Chris Roy asked Board if they had any questions. There were none. Discussed scheduling site walk. Date set for May 29, 2015 at 6:00 PM. Ernie Thibeault spoke about his concern for why the site walk can't be scheduled sooner. Board and Mr. Thibeault discussed schedules of the appointed Board members are difficult along with Engineer and others. Discussed items that need to be addressed from the checklist such as drainage study. Mr. Burd asked if the site plan can be accepted prior to the site walk and have waivers discussed and approved at the next meeting. Discussed the application is only a renewal and not an new site plan application. Chad pointed out that for several as an employee of the Allenstown Highway Department, drainage has been a major issue from the runoff from the property. Mr. Thibeault stated the run off was from washing material and not stormwater. Further discussed where snow piles are located and this year drainage in that location has not been observed. Dana pointed out the amount of notes needed on the supplemental plan that reference the original plan. Chris asked Mr. Burd how long he would need to put together the plan after the site walk. Mr. Burd stated he would be looking at having materials ready for the second meeting in June. Jason pointed out, in his opinion, need to focus on the bigger more important checklist items such as the drainage and stumps. Discussed stumps in general and what is being done with them on site; would need a variance from the Zoning Board to bring stumps from off-site to on-site to grind/bury. Dana pointed out that stump put is not listed on the current site plan. Need previous data on test pits, traffic count, site plan notes for reference. Mr. Thibeault pointed out that he had just walked the property recently and had notice all the drainage swails were dry and clean. Briefly discussed replacing funds in escrow account.

b. **Any new business as necessary:** No new business discussed.

III. UNAPPROVED MINUTES:

a. No minutes discussed

IV. CORRESPONDENCE AND OTHER BUSINESS:

a. Andrea had stated a letter was received from the SNHPC regarding 4NH Homes. No action needed.

V. STAFF UPDATE:

- **Other business:** Met with Lindalee Thibeault and Fran Severance. Discussed becoming alternatives to the Planning Board. Jason asked if either had previous experience with Planning Boards. Neither had however, Fran had worked in Real Estate previously. Lindalee lives in Holiday Acres and wants to be more involved with Town. Fran stated she wants to do good things for the Town. Board will recommend to the Board of Selectmen for appointed Fran Severance and Lindalee Thibeault as alternative members to the Planning Board.
- **Next meeting:** May 20, 2015 at Allentown Town Hall.

ADJOURN:

With no further business to discuss, Larry made a motion to adjourn the meeting. Jason seconded the motion. Motion was voted on and unanimously passed. Meeting was adjourned at 8:00 pm.

Chris Roy, Chairman

Jason Tardiff, Ex-Officio

Diana Adinolfo, Member

Chad Pelissier, Vice Chairman

Lawrence Anderson, Member

Alternate