



**TOWN OF ALLENSTOWN**  
**Sewer Commission**  
**35 Canal Street**  
**Allenstown, NH 03275**  
**September 12, 2023**

**CALL TO ORDER**

The Allenstown Sewer Commission meeting of September 12, 2023 was called to order by Chair Turcotte at 11:00 am.

**ROLL CALL**

Present on the Board: Jim Rodgers, Commissioner, Alan Turcotte, Chair Commissioner, (David Bouffard, Commissioner- absent).

Present from the audience: Jeff Backman, Superintendent, Mike Trainque, Engineer, Russell McMahon, Operations Foreman, Paulette Malo, Operations Director, Pembroke Sewer Commission.

**Pledge of Allegiance**

Commissioner Turcotte called for the Pledge of Allegiance.

**Meet with appointments/consultants**

- **Paulette Malo**

Ms. Malo states that she is reporting on behalf of her commissioners. She states that they received the latest IMA changes from Allenstown and there appears to be about 19 changes in the main part of the body of the IMA. She states that on June 27, 2023 the Pembroke Sewer Commissioners and Allenstown Sewer Commission agreed to the main part of the body and requested that 3.09 be moved to the addendum, Section C. The addendum had to do with Allenstown being able to purchase back any of the 150,000 gallons which Pembroke will be purchasing when the agreement is signed. Ms. Malo states that after reviewing the proposed IMA, it was a surprise to see 19 changes of the main body after it was agreed upon. She outlined the changes made, and expressed the Pembroke Sewer Commission's response to the changes. She stated that Pembroke is looking for some answers as to why these changes were made to the body of the agreement. Mr. Backman explained that after consultation with the legal and technical review the changes were made. The main body and Section C will be eventually one agreement, and it has always been the intent to sign the two at the same time. Allenstown has gone with what the legal consultant recommended, and he will be asking for a few more changes after more technical reviews. Ms. Malo stated that all of these changes and changes in the IMA is holding up progress in Pembroke, and causing legal issues with developers. She asked for a time line on completing the IMA. Mr. Backman did not have a date to commit to. He stated that if Pembroke wants to request to remove and separate Section C, we can do that. He explained that there are changes still be made, for example, the table of contents are referencing the wrong pages, and we want to get it right. Ms. Malo understood but stated that this has been four years in the making. Mr. Backman stated we are actively

working on this, and will have to continue to work on it. Ms. Malo asks if Pembroke could at least purchase the 150,000 gallons in the addendum to start with and then we can work on the rest of the body. Mr. Backman stated that he will find out and before we do that, we will have to look into public hearings, etc. Mr. Backman stated that he will look into it with legal. Ms. Malo asked for a timeline on this request. Mr. Backman stated that he will send off the question today and as soon as he gets the answers back, he will inform Pembroke. He states that it should be within 30 days, and may be sooner. Ms. Malo stated that Pembroke meets next month and would like some sort of answer by then. Mr. Backman said he will give updates as far as his progress. Ms. Malo expressed the need for flow in Pembroke and would like Pembroke to secure the flow asap. Chair Turcotte asked if there were any more questions from either. Mr. Backman did not, nor did Ms. Malo. Chair Turcotte encouraged Ms. Malo to continue to communicate. Ms. Malo also commented on working together has been a lot better than it has in the past years. Mr. Backman agrees.

## **Consent Agenda**

Commissioner Turcotte presents the consent agenda consisting of August 2023 ASC Minutes, August 2023 Sewer Adjustment Journal, August 2023 Hauler Invoice Summary Report. Commissioner Rodger moves to accept the consent agenda as read. Chair Alan Turcotte seconds and calls for a roll call. Motion passed unanimously.

## **Meet with appointments/consultants (continued)**

- **Michael Trainque**

Mr. Trainque reviewed the updates on the Clarifier Project to the board. He said that the basis of design was sent to NHDES and received new comments back and he is addressing those as well. Mr. Trainque reviewed the Sewer Replacement Project updates with the board. He stated the he did put a bid calculation together and presented it to the board. He answered the audience's and board's questions regarding the project and costs. Mr. McMahon interjected some clarification on the process of the project to the board and answered their questions and concerns. Chair Turcotte shared concerns about having only two bids and asked Superintendent Backman how he would like to handle this. Mr. Backman recommended having another meeting perhaps next week or two. After some discussion of availability, it was decided to keep the board updated, before rescheduling a meeting date on the bids.

## **OLD BUSINESS**

- Any old business as necessary

Mr. Backman presented an advertisement for putting the old lawn mower up for bid, and would like to post it on the website and handle the appointments to view the machine. Chair Turcotte asks for a motion to approve the auction for the Cub Cadet LZ54. Commissioner Rodger makes such motion. Chair Turcotte seconds and calls for a roll call. Motion passed unanimously.

## **NEW BUSINESS**

77       • Review expenditure worksheet

78 Superintendent Backman reviewed the expenditure worksheet and accounts with the board and  
79 answered their questions and concerns.

80 **Correspondence and other business**

81       • Review any other business with Superintendent and Operations Foreman

82 Mr. Backman reviewed the progress of the PLC panel and the Biomag issues. He answered the board's  
83 questions and concerns. He stated the new lawn mower is working well.

84       • Review Sewer Commission meetings calendar

85 The Sewer Commission meeting will be held on October 17, 2023 at 11:00 am.

86 **Motion to Adjourn**

87 Commissioner Turcotte motions to adjourn. Chair Turcotte seconds the motion. Chair Turcotte calls for a  
88 roll call. Motion passes unanimously. Meeting is adjourned at 11:41 am.

*Alan Turcotte*  
*Jim Rodger*  
*David Bouffard*

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**10 / 23 / 2023**  
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**10 / 23 / 2023**  
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**10 / 24 / 2023**  
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