



TOWN OF ALLENSTOWN
Sewer Commission
35 Canal Street
Allenstown, NH 03275
August 8, 2023

CALL TO ORDER

The Allenstown Sewer Commission meeting of August 8, 2023 was called to order by Chair Turcotte at 11:00 am.

ROLL CALL

Present on the Board: Alan Turcotte, Chair, Commissioner, David Bouffard, Commissioner, Jim Rodger Commissioner (absent).

Present from the audience: Jeff Backman, Superintendent, Mike Trainque, Engineer, Russell McMahon, Operations Foreman.

Pledge of Allegiance

Commissioner Turcotte called for the Pledge of Allegiance.

Consent Agenda

Commissioner Turcotte presents the consent agenda consisting of July 2023 ASC Minutes, July 2023 Sewer Adjustment Journal, July 2023 Hauler Invoice Summary Report and 2nd Quarter 2023 Sewer Billing Register for review. Commissioner Bouffard moves to accept the consent agenda as read. Chair Alan Turcotte seconds and calls for a roll call. Motion passed unanimously.

Meet with appointments/consultants

- **Mike Trainque**

Superintendent Backman stated that Mr. Trainque would not be able to make it today but did send the board a report. He stated that the Letendre Sewer Replacement project design is complete and he put together a bid form for us. Mr. Backman discussed the options for dates of the bid. Mr. Backman and Mr. McMahon then goes on to review the stamped design of the project with the board and answered their questions regarding the project.

Mr. Backman updates the board with the progress of the Clarifier Project and answered the board's questions regarding this project. He also stated that he will be looking for a task for Chester Turnpike sewer replacement.

Mike Trainque joins the meeting via telephone (no time noted)

Mike Trainque opened the floor for questions. He stated he would be meeting with Liberty Utilities regarding the gas lines on Letendre Avenue. He stated that construction bids could be received in the meantime.

Mr. McMahon stated he sent a request for bid on Advanced and F. Merrill and asked if there are any more contractors being reached out to. Mike stated he would keep him in the loop with any other bids he would reach out to.

OLD BUSINESS

- Any old business as necessary

Chair Turcotte asked the work he noticed on Notre Dame Avenue. Mr. McMahon explained the work that was going on at the site.

NEW BUSINESS

- Review transfer request to capital reserve

Mr. Backman requested a transfer from the capital reserve and presented the board with the allocation of the funds and how the revenue was collected. Mr. Backman answered the board's questions regarding the transfer.

- Commissioner Bouffard asked if we have seen any decrease in haulers since Concord lowered their price. Mr. Backman explained that after reviewing it, revenue this year is up. After speaking with NHDES, the disposal station does not influence our intake. Mr. McMahon injected that the process is different in Concord. There is a process of reading site tubes and seeing an attendant each transaction, so there are some aspects that are less attractive to the haulers when choosing a disposal site.

Commissioner Bouffard motions to accept the reserve fund SWTF in the amount of \$16,096.17 and the Allenstown Improvement Project in the amount of \$2,840.50. Chair Alan Turcotte seconds and calls for a roll call. Motion passed unanimously.

Correspondence and other business

- Review any other business with Superintendent and Operations Foreman

Mr. Backman explained that we are looking at options for the broken lawn mower. He reviewed the options of repairing, contracting the work or purchasing a machine. He presented and reviewed the prices and options for the board to consider. After answering questions regarding the options, he asked for a motion to approve going forward with their decision. Chair Turcotte motions to purchase the new 652 Kawasaki Pro-turn up to \$13,000 to avoid having somebody mow the lawn. Commissioner Bouffard seconds the motion. Chair Alan Turcotte seconds and calls for a roll call. Motion passed unanimously.

Mr. McMahon stated that Thursday, August 17, 2023 was suggested by Mr. Boettcher for the Hauler appreciation. The board suggests Tuesday, August 15, 2023 from 11:00 am to 1-130 pm for the event and August 16, 2023 for a rain date. Mr. Backman extended the invitation to Mr. Trainque.

71 Mr. Backman discussed the forced main on River Road. He stated that it needs to be excavated down to
72 the pipe to check for corrosion. He did get a proposal and looking for another. He feels it is important to
73 do before the pipe breaks. Mr. Backman answered the boards questions regarding the project and
74 presented a photo for review. Mr. Boettcher explained the process of getting a sample for evaluation.
75 The board agreed to go forward with pursuing this project.

76 • Review Sewer Commission meetings calendar

77 The Sewer Commission meeting will be held on September 12, 2023 at 11:00 am.

78 **Motion to Adjourn**

79 Commissioner Bouffard motions to adjourn. Chair Turcotte seconds the motion. Chair Turcotte
80 seconds the motion. Chair Turcotte calls for a roll call. Motion passes unanimously. Meeting is
81 adjourned at 11:40 am.

Alan Turcotte
Jim Rodger
David Bouffard

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