

# **ALLENSTOWN SEWER COMMISSION**

## **NOTICE OF PUBLIC MEETING**

**February 12, 2018**

The Allenstown Sewer Commission will hold a public meeting at the  
Sewer Department located at 35 Canal Street at 4:00 PM.

- I. PLEDGE OF ALLIEGENCE
- II. UNAPPROVED MINUTES
  - a. December 11, 2018
  - b. December 18, 2018
- III. OLD BUSINESS
  - a. Review Capital Reserve accounts and discuss sewer connection fees
  - b. Right Signature
  - c. Review 2018 expense report
- IV. NEW BUSINESS
  - a. Review sewer billing register
  - b. Review sewer billing adjustment journal
  - c. Review hauler billing report
  - d. Any new business as needed
- V. CORRESPONDENCE & OTHER BUSINESS:
  - a. Signing of manifests and other documents as necessary.
  - b. Review of any business with the Assistant Superintendent and Superintendent.
- VI. ADJOURN

**The Commissioners shall hold non-public sessions as needed under the guidelines set forth in RSA 91-A: 3 II.**

Meetings may be tape recorded for the purpose of written minutes only.

Special accommodations for individuals with disability are available upon request in accordance with the Americans with  
Disabilities Act of 1990.

TDD ACCESS: Relay NH 1-800-735-2964

Postings: February 8, 2019  
Allenstown WWTF  
TOA Website