

TOWN OF ALLENSTOWN
Planning Board
Allenstown Town Hall –16 School Street
Allenstown, New Hampshire 03275
Meeting Minutes
December 07, 2022

Call to Order & Pledge of Allegiance

The Allenstown Planning Board Meeting of December 07, 2022 was called to order by Chair Diane Adinolfo at 6:33 PM. Chair Adinolfo called for the Pledge of Allegiance.

Roll Call

Present on the Board: Diane Adinolfo, Mike Frascinella, Chad Pelissier.

Excused: Sandy McKenney

Matt Monahan, Central New Hampshire Regional Planning Commission

Ex-Officio: Sandy McKenney

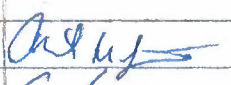



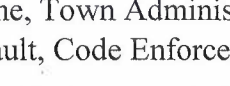

Residents of Allenstown: See below:

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Planning Board
16 School Street
Allenstown, New Hampshire 03275

Meeting Date: 12 / 07 / 2022

Sign-In Record

Print Name	Signature	Indicate applicable status	
		Allenstown Resident	If no, state Organization represented
Michael Jurek		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
GEORGE L. COMPTON		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Ryan Beaudry		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Veronica Araya		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Brian Arsenault		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Joanna Rusch		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Allenstown Staff: Derik Goodine, Town Administrator (Remote & Alone)

Brian Arsenault, Code Enforcement Officer

Others present: Mike O'Meara – Volunteer Administration

Public Officials: None

OLD BUSINESS/ RECEIPT OF APPLICATIONS & PUBLIC HEARINGS

- Mr. Arsenault said that the new school will be having the last site visit on December 14th at 2:00 pm. He said they have been having some of the school staff come out to see the progress. He would also like to open that up to the Planning and Zoning Boards.

NEW BUSINESS/ RECEIPT OF APPLICATIONS & PUBLIC HEARINGS

None.

UNAPPROVED MINUTES

- **November 02, 2022**

Mr. Pelissier made a Motion to approve the meeting minutes of November 02, 2022 as written. Mr. Frascinella seconded the Motion.

Roll call vote was taken.

Chad Pelissier- Aye, Diane Adinolfo- Aye, and Michael Frascinella- Aye.

The Motion passed, and the minutes for November 02, 2022 were approved as written.

CORRESPONDENCE & OTHER BUSINESS

- **Email from a Real Estate Agent on potential sale and future plans for 91 Pinewood Rd.**

Mr. O'Meara said they received a letter on November 22nd from a real estate agent. He read the letter into the record regarding the potential sale and plans for the property at 91 Pinewood Road. The author was wondering what type of approval would be needed from the Planning Board for informal access roads, tree clearing and landscaping. He said that ultimately, they want to develop a small private school on the site, but it would be done over a longer period of time.

Mr. O'Meara said that Matt Monahan did respond to the real estate agent on behalf of the Planning Board informing them that before they do anything, they need to come before them with some sort of a plan because of the concerns of encroaching on wetlands or other requirements that the Town may have. Mr. O'Meara notes that they have not received a response yet.

Mr. Arsenault said that he has emailed the owner and the real estate agent approximately 4-5 times and going forward, they should funnel correspondence through him. He said he saw some overview of the plans and he told them they need to hire a surveyor who is qualified in commercial development.

Chair Adinolfo discussed the previous plans for the property which were denied by the ZBA.

- **Request from Budget Committee to contact the Diocese of Manchester regarding plans for the site of the old Convent.**

Chair Adinolfo said at the last Budget Committee meeting, there was a request for a member of the Planning Board to contact the Diocese of Manchester to see what their

plans are for the property that used to house the convent. She notes that the Town would like the long-term use of the land behind the property for a skating rink and various buildings and such if the Town were to acquire the property from the school. She said she will start with the Office Manager at the church and find out who she needs to contact regarding the property.

Mr. Arsenault said he provided a contact to Mr. Goodine. Mr. Goodine said that he has not reached out yet.

STAFF UPDATE

None.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER UPDATES

None.

SCHEDULING OF NEXT MEETING

Mr. O'Meara said the next meeting is scheduled for January 04, 2022.

ADJOURN

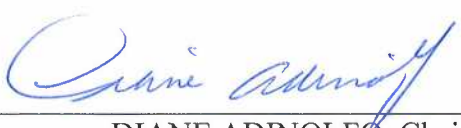
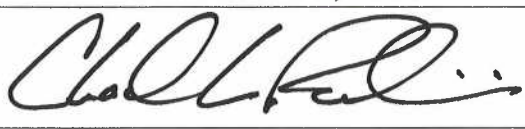
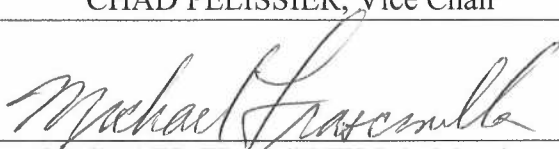
Chad Pelissier made a Motion to adjourn. Mr. Frascinella seconded the Motion.

Roll call vote was taken.

Chad Pelissier- Aye, Diane Adinolfo- Aye, and Michael Frascinella- Aye.

The Motion passed, and the meeting was adjourned at 6:46 pm.

SIGNATURE PAGE
Allenstown Planning Board
December 07, 2022

Approval:	
	<i>4-Jan-2023</i>
DIANE ADINOLFO, Chair	DATE
	<i>4-Jan-2023</i>
CHAD PELISSIER, Vice Chair	DATE
	<i>Jan. 4, 2023</i>
MICHAEL FRASCINELLA, Member	DATE
N/A	N/A
N/A, Member	DATE
N/A	N/A
N/A, Alternate Member	DATE
<i>ABSTAIN</i>	<i>N/A.</i>
SANDRA MCKENNEY, Ex-Officio	DATE

SIGNATURE PAGE
Planning Board
December 07, 2022, 2022

Amendment Approvals:		
Amendment Description:	Approval:	Date:
	DIANE ADINOLFO, Chair	DATE
	CHAD PELISSIER, Vice Chair	DATE
	MICHAEL FRASCINELLA, Member	DATE
	N/A, Member	DATE
	N/A Alternate Member	DATE
	SANDRA McKENNEY, Ex-Officio	DATE

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