

**Planning Board Meeting Minutes
Allenstown Town Hall - 16 School Street
Allenstown, New Hampshire 03275
June 21, 2023**

Call to Order

The Allenstown Planning Board Meeting of June 21, 2023 was called to order by Chair Diane Adinolfo at 6:30 PM. Chair Adinolfo called for the Pledge of Allegiance.

Roll Call

Present on the Board: Diane Adinolfo, Sandy McKenney, Michael Juranty, and Michael Frascinella.

Excused: Derik Goodine, Brian Arsenault, Matt Monahan

Absent: Chad Pelissier

Ex-Officio: Sandy McKenney

Residents of Allenstown: None

Allenstown Staff: None

Others present: Kaitlyn Sheridan – Alternate Member*
Ryan Beaudry – Alternate Member
Mike O'Meara – Volunteer Administration

*Chair Adinolfo said she would fill Mr. Pelissier's role with an alternate member- Kaitlyn Sheridan.

OLD BUSINESS/ RECEIPT OF APPLICATIONS & PUBLIC HEARINGS

- None

NEW BUSINESS/ RECEIPT OF APPLICATIONS & PUBLIC HEARINGS

- **Approval of revised Planning Board By-Laws & Rules of Procedure.**

Chair Adinolfo presented and moderated a review of the final proposed version of the PB By-Laws & Rules of Procedure, addressing and explaining each change with the Board Members. The Board had no questions or concerns and voted to approve the revised document.

Sandy McKenney made a motion to approve the revised By-Laws and Rules of Procedure. Michael Frascinella seconded the motion.

Roll call vote was taken.

Diane Adinolfo- Aye, Sandy McKenney- Aye, Michael Juranty- Aye, Michael Frascinella- Aye, and Kaitlyn Sheridan- Aye.

The motion passed and the revised By-Laws & Rules of Procedure were approved.

- **Proposed STR Ordinance Language (with actions addressed)**

Chair Adinolfo presented the proposed final version of the Short-Term Rental Ordinance which included and addressed action items from the prior review by the Board.

Following a general discussion on its content, it was the consensus of the Members to have the proposed language reviewed by the Town Attorney and await feedback before moving forward. A question was also raised about compliance with State Fire Codes, and Chair Adinolfo will circle back with the Fire Department and report back to the Board.

UNAPPROVED MINUTES

- **June 07, 2023**

Tabled – the minutes for June 07, 2023 were not available from the transcriptionist for review/approval.

CORRESPONDENCE & OTHER BUSINESS

- DRI Notification from the City of Concord
- DRI Notification from the Town of Boscawen

Two separate notifications for Telecommunications Site Plans were reviewed by the Board. Based on the location of the proposed installations, Members did not have any concerns with the proposed developments.

STAFF UPDATE

None.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER UPDATES

None.

SCHEDULING OF NEXT MEETING

The next meeting of the Board is scheduled for July 19, 2023.

ADJOURN


Michael Frascinella made a Motion to adjourn. Sandy McKenney seconded the Motion.

Roll call vote was taken.

Diane Adinolfo- Aye, Sandy McKenney- Aye, Michael Juranty- Aye, Michael Frascinella- Aye, and Kaitlyn Sheridan- Aye.





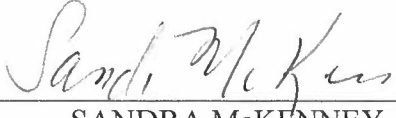
The Motion passed, and the meeting was adjourned at 6:59 PM.

SIGNATURE PAGE
Allenstown Planning Board
June 21, 2023

Approval:	
	7/19/23
DIANE ADINOLFO, Chair	DATE
CHAD PELISSIER, Vice Chair	DATE
MICHAEL FRASCINELLA, Member	DATE
MICHAEL JURANTY, Member	DATE
RYAN BEAUDRY, Alternate Member	DATE
KAITLYN SHERIDAN, Alternate Member	DATE
SANDRA MCKENNEY, Ex-Officio	DATE

See next page

SIGNATURE PAGE
Planning Board
June 21, 2023

Amendment Approvals:		
Amendment Description:	Approval:	Date:
	DIANE ADINOLFO, Chair	DATE
	CHAD PELISSIER, Vice Chair	DATE
	 MICHAEL FRASCINELLA, Member	7/19/23
		DATE
	 MICHAEL JURANTY, Member	7/19/23
		DATE
	 RYAN BEAUDRY, Alternate Member	7/19/23
		DATE
	 KAITLYN SHERIDAN, Alternate Member	7/19/23
		DATE
	 SANDRA McKENNEY, Ex-Officio	07-19-23
		DATE