

TOWN OF ALLENSTOWN
Planning Board
16 School Street
Allenstown, New Hampshire 03275
July 19, 2017

Call to Order.

The Allenstown Planning Board Meeting for July 19, 2017 was called to order by Chair Chris Roy at 6:41 p.m.

Roll Call.

Present on the Board: Chris Roy, Chad Pelissier, Diane Adinolfo, Mike O'Meara, and Mike Frascinella.

Ex-Officio: Ryan Carter (Not Present)

Others Present.

Residents of Allenstown: See below listed.

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Meeting Date: 7/19/2017

Sign-in record

Print Name	Signature	Indicate applicable status	
		Allenstown Resident	If no, state Organization represented
Norma De Vincent	<i>[Signature]</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Michael J. J. J.	<i>[Signature]</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Others Present: Matt Monahan, Central New Hampshire Regional Planning Commission

Other Public Officials: None

Allenstown Staff: None

OLD BUSINESS/RECIPT OF APPLICATIONS & PUBLIC HEARINGS

4 NH Homes has requested a continuation of the Pine Acres Cluster.

Motion made by Diane Adinolfo to continue the 4 NH Homes –Pine Acres Cluster to September 6, 2017. VOTE: Chris Roy—yes, Chad Pelissier—yes, Mike O’Meara—yes, Mike Frascinella—yes, and Diane Adinolfo—yes. Motion passed.

NEW BUSINESS/RECIPT OF APPLICATIONS & PUBLIC HEARINGS.

Allenstown Aggregate / Town of Allenstown Lot Line Adjustment is continued to August 2, 2017.

Mike Frascinella asked about a discussion regarding the parcel of property owned by the State of NH near Bear Brook State Park. The board members agreed to put the item on the agenda for the August 2, 2017 meeting.

UNAPPROVED MINUTES:

Motion made by Diane Adinolfo to approve the minutes from June 21, 2017. Motion seconded by Mike O’Meara. VOTE: Chris Roy—yes, Chad Pelissier—yes, Mike O’Meara—yes, Mike Frascinella—yes, and Diane Adinolfo—yes. Motion passed.

IV. CORRESPONDENCE & OTHER BUSINESS:

Matt Monahan reviewed the following proposed templates and provided an overview of the associated processes for Planning Board reviews:

- Status Memo Template
- Subdivision Plan Template First Review
- Subdivision Plan Template Second Review
- Notice of Decision of Approval

There was a general discussion regarding the content of the information contained in the various documents, where that information is obtained, and the specificity of the content. Matt Monahan provided an explanation of how these documents are generated/updated, the type of information typically contained within them, and provided some examples.

V. STAFF UPDATE:

Chair Chris Roy announced that this is his last meeting, since he is moving out of town. Mike O’Meara stated that he is putting his name forward as a nominee for Chair of the Planning Board. Chair Roy asked if there were any additional nominees. There were none stated.


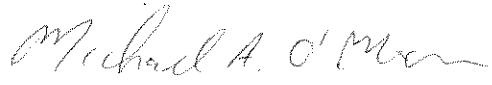

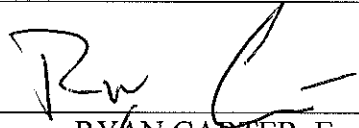
Chair Roy asked for a vote: VOTE: Chris Roy—yes, Chad Pelissier—yes, Mike O’Meara—yes, Mike Frascinella—yes, and Diane Adinolfo—yes. Motion passed. Mike O’Meara is Chair of the Allenstown Planning Board.

VI. ADJOURN

Chris Roy made a motion to adjourn the meeting. Motion seconded by Mike Frascinella.

VOTE: Chris Roy—yes, Chad Pelissier—yes, Mike O’Meara—yes, Mike Frascinella—yes, and Diane Adinolfo—yes. Motion passed. Meeting adjourned at 7:49 pm.

Signature Page

Approval:	
N/A	
CHRISTOPHER ROY, Chair	DATE
N/A	
CHAD PELISSIER, Vice Chair	DATE
	8/2/17
DIANE ADINOLFO, Member	DATE
	8/2/2017
MICHAEL O'MEARA, Member	DATE
	8/2/17
MICHAEL FRASCINELLA, Alt. Member	DATE
	8/2/17
RYAN CARTER, Ex-Officio	DATE

Amendment Approvals:		
Amendment Description:	Approval:	Date:
	CHRISTOPHER ROY, Chair	DATE
	CHAD PELISSIER, Vice Chair	DATE
	DIANE ADINOLFO, Member	DATE
	MICHAEL O'MEARA, Member	DATE
	MICHAEL FRASCINELLA, Alt. Member	DATE
	RYAN CARTER, Ex-Officio	DATE

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Meeting Date: 7/20/2017 ¹⁹ ^{msd's 7/19/2017.}

Sign-in record