

TOWN OF ALLENSTOWN
Planning Board
16 School Street
Allenstown, New Hampshire 03275
January 02, 2019

Call to Order.

The Allenstown Planning Board Meeting of January 02, 2019 was called to order by Chair Mike O'Meara at 6:35 p.m. Chair O'Meara called for the Pledge of Allegiance.

Roll Call.

Present on the Board: Diane Adinolfo, Sandy McKenney, Mike Frascinella, Mike O'Meara

Ex-Officio: Sandy McKenney

Others Present.

Residents of Allenstown: None – See below:

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Meeting Date: 01/02/2019

Sign-In Record

| | | Indicate applicable status | |
|------------|-----------|--|---------------------------------------|
| Print Name | Signature | Allenstown Resident | If no, state Organization represented |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |

Others Present: Matt Monahan - CNHRPC

Other Public Officials: None

Allenstown Staff: Derik Goodine – Town Administrator

OLD BUSINESS/RECEIPT OF APPLICATIONS & PUBLIC HEARINGS

a. MS4 Post Construction Ordinance Review

Chair O'Meara stated that the Board would be reviewing edits to the Post Construction Ordinances made at their November meeting.

Mr. Monahan referred to Section XXV, noting that the date in 1-A has been changed to March 10, 2020. He stated that most of the revisions are minor, involving grammar, spelling, rewording and clarifications. Acronyms have been spelled out, as necessary, and redundancy has been eliminated. A definition of 'disturbed area' has been added. Because some parts were taken from a model ordinance, some numbering has been adjusted for accuracy in referencing.

Mr. Monahan suggested beginning in October with a public information session, followed by a public hearing.

Chair O'Meara agreed with this plan, as did the members of the Board in attendance.

Mr. Monahan said he would work with Mr. Goodine to establish necessary website links.

NEW BUSINESS/RECEIPT OF APPLICATIONS & PUBLIC HEARINGS.

a. Revisions to Groundwater Protection Ordinance

Chair O'Meara next addressed the review of the revised Groundwater Protection Ordinance, draft #2, dated January 2, 2019.

Mr. Monahan said that the most important factor is to make sure that these two ordinances refer to each other correctly. The threshold was changed from 2,500 square feet to 5,000 square feet.

Mr. Frascinella pointed out that in Section IX, A & B, it should say '15% or 5,000 square feet' instead of '15% or 2,500 square feet'.

Chair O'Meara suggested visual examples might be helpful for the public information session.

Ms. Adinolfo suggested a PowerPoint presentation.

Chair O'Meara said that he and Mr. Monahan should meet with the BOS to discuss the section which is their responsibility: illicit discharge.

Mr. Monahan said that Mr. Ronnie Pelissier of the Highway Department will be pleased to have enforcement and fines concerning many illicit discharges which hinder his operations.

Chair O'Meara set the date of February 6, 2019 for the next Planning Board meeting.

UNAPPROVED MINUTES:

- a. Review and approve minutes from the December 05, 2018 meeting.

The Chair presented draft minutes from the December 05, 2018 Planning Board meeting for review and approval and requested a motion to approve the December 5th minutes as written. Diane Adinolfo made a motion to approve the minutes as written. Mike Frascinella seconded the motion.

Vote: Diane Adinolfo – Yes, Sandy McKenney – Yes, Mike Frascinella – Yes, Mike O'Meara – Yes.

The motion carried unanimously, and the minutes for the December 5th, 2018 meeting were approved.

CORRESPONDENCE & OTHER BUSINESS:

- a. None

STAFF UPDATE:

- a. None

ADJOURN

There being no further business before the board, the Chair requested a motion to adjourn. Mike Frascinella made a motion to adjourn. Sandy McKenney seconded the motion.

Vote: Diane Adinolfo – Yes, Sandy McKenney – Yes, Mike Frascinella – Yes, and Mike O'Meara – Yes.

The motion carried, and the meeting was adjourned at 7:02 p.m.

Signature Page

| Approval: | |
|-----------------------------|-----------------|
| <i>Michael A. O'Meara</i> | <i>2/6/2019</i> |
| MICHAEL O'MEARA, Chair | DATE |
| <i>N/A.</i> | |
| CHAD PELISSIER, Vice Chair | DATE |
| <i>Diane Adinolfo</i> | <i>2/6/19</i> |
| DIANE ADINOLFO, Member | DATE |
| <i>Michael Frascinella</i> | <i>2/6/19</i> |
| MICHAEL FRASCINELLA, Member | DATE |
| <i>Sandra McKenney</i> | <i>02-06-19</i> |
| SANDRA MCKENNEY, Ex-Officio | DATE |

| Amendment Approvals: | | |
|-------------------------------|--------------------------------|--------------|
| Amendment Description: | Approval: | Date: |
| | | |
| | MICHAEL O'MEARA, Chair | DATE |
| | | |
| | CHAD PELISSIER, Vice Chair | DATE |
| | | |
| | DIANE ADINOLFO, Member | DATE |
| | | |
| | MICHAEL FRASCINELLA, Member | DATE |
| | | |
| | SANDRA MCKENNEY, Ex-Officio | DATE |

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