

TOWN OF ALLENSTOWN
Planning Board
16 School Street
Allenstown, New Hampshire 03275
January 03, 2018

Call to Order.

The Allenstown Planning Board Meeting for January 03, 2018 was called to order by Chair Mike O'Meara at 6:30 p.m.

Roll Call.

Present on the Board: Diane Adinolfo, Ryan Carter, Mike Frascinella* and Mike O'Meara

*Mike Frascinella joined the meeting at 6:33 p.m.

Ex-Officio: Ryan Carter

Others Present.

Residents of Allenstown: None

Page 1 of 1

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Planning Board
16 School Street
Allenstown, New Hampshire 03275

Meeting Date: 01/03/2018

Sign-In Record

Print Name	Signature	Indicate applicable status	
		Allenstown Resident	If no, state Organization represented
None		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Others Present: Matt Monahan, CNHRPC

Other Public Officials: None

Allenstown Staff: None

OLD BUSINESS/RECEIPT OF APPLICATIONS & PUBLIC HEARINGS

- a. None

NEW BUSINESS/RECEIPT OF APPLICATIONS & PUBLIC HEARINGS.

- a. Revisions of the Allenstown Zoning Ordinance
(Establish a definition for the term “Heavy Industry”)

In parallel with Board discussion, the Chair opened the Public Hearing portion of the meeting at 6:31 p.m. At that time, there were no members of the public present.

The Chair requested that Matt Monahan introduce and discuss the proposed revisions to the Zoning Ordinance.

Matt advised that due to an issue in the way the Public Hearing was noticed, only the revision associated with Article II, Section 83 of the proposed revisions could be discussed at this meeting.

Specifically, the notice only references the proposed amendment to “Heavy Manufacturing” (inadvertently industrial was also referenced) and no mention was made in the notice about the amendment to the term “Manufacturing”. The environmental regulations section numbers referenced were also incorrect and need to be revised. In addition, as there are less than 100 property owners in the affected zone(s), all property owners must be individually notified.

As a result, the Board can only discuss and conduct a hearing on the heavy manufacturing term. A second Public Hearing on the heavy manufacturing term is required to correct the references to the environmental regulations, which will be provided later by the town attorney.

A first Public Hearing is required for the proposed revision to the “Manufacturing” term, associated with Article II, Section 104. It was noted that no changes can be made at that hearing regarding the manufacturing term due to the fact that there will be insufficient time to hold a second Public Hearing on that term.

It was agreed that the date for the second Public Hearing on the proposed revision to the “Heavy Manufacturing” term, and the first Public Hearing on the “Manufacturing” term would be January 24, 2018.

Following discussions, with no members of the public present, the Chair closed the Public Hearing portion of the meeting at 6:45 p.m.

DECLARATION OF PRINCIPLES

1948

DECLARATION OF PRINCIPLES

1. The purpose of this Declaration is to set forth the principles which should guide the actions of the United Nations in the field of human rights.

2. The United Nations should be guided by the following principles in the field of human rights:

3. The United Nations should be guided by the following principles in the field of human rights:

4. The United Nations should be guided by the following principles in the field of human rights:

5. The United Nations should be guided by the following principles in the field of human rights:

6. The United Nations should be guided by the following principles in the field of human rights:

7. The United Nations should be guided by the following principles in the field of human rights:

8. The United Nations should be guided by the following principles in the field of human rights:

9. The United Nations should be guided by the following principles in the field of human rights:

Following further discussion and clarifications, the Chair requested a motion to amend Article II, Section 83 to revise the administrative rules that will be provided by the town attorney, and to hold a second Public Hearing for the term "Heavy Manufacturing" on January 24, 2018. Motion made by Mike Frascinella. Motion seconded by Diane Adinolfo.

Vote: Diane Adinolfo–Yes, Ryan Carter–Yes, Mike Frascinella–Yes, and Mike O'Meara–Yes. Motion passed.

UNAPPROVED MINUTES:

- a. Review and approve minutes from the December 06, 2017 meeting.

The Chair requested a motion to approve the minutes of the December 06, 2017 meeting as written. Motion to approve made by Diane Adinolfo. Motion seconded by Ryan Carter.

Vote: Diane Adinolfo–Yes, Ryan Carter–Yes, Mike Frascinella–Yes, and Mike O'Meara–Yes.

Motion passed and the minutes for December 06, 2017 were approved.

IV. CORRESPONDENCE & OTHER BUSINESS:

- a. Mike Frascinella raised the matter of editorial changes to Zoning Ordinances. Permission to make such changes that do not otherwise affect the content, context, and/or meaning/requirements of an Ordinance, without having to resubmit for a town vote, was granted to the Planning Board at the March 2017 Town Election. Following discussion, it was agreed that although any member of the Board may initiate a proposed editorial change to an Ordinance, all such changes will be submitted to Matt Monahan for review. Upon successful review, Matt will bring proposed changes before the Board for approval, or rejection. Upon approval, Matt will then submit the revised Ordinance to Town Hall.
- b. Mike Frascinella also raised the possibility of revising Zoning Ordinances such that requirements are listed alphabetically, instead of by section number, in an attempt to make the documents easier to search for a particular topic. Following discussion, the Chair advised that although this would make the documents more "user friendly" and potentially easier to use, the effort involved to do so and ensure that all cross-references to other documents were updated and accurate, was currently beyond the ability of the Board to financially support, due to the anticipated amount of time required to make such changes. The Chair advised that this could be revisited during the budget preparation cycle for 2019 to explore if funds could be secured for the project.

V. STAFF UPDATE:

- a. None

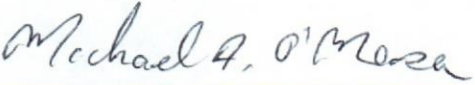
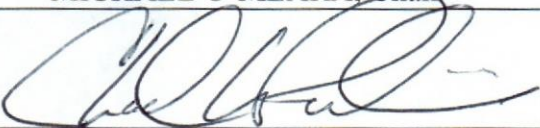
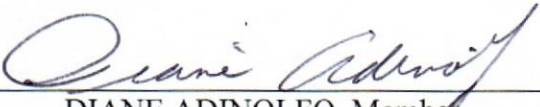

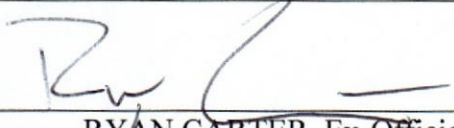
VI. ADJOURN

There being no further business before the board, the Chair requested a motion to adjourn.
Motion to adjourn made by Diane Adinolfo. Motion seconded by Ryan Carter.

Vote: Diane Adinolfo–Yes, Ryan Carter–Yes, Mike Frascinella–Yes, and Mike O’Meara–Yes.

Motion passed, and the meeting was adjourned at 7:14 p.m.

Signature Page

Approval:	
	01/17/2018
MICHAEL O'MEARA, Chair	DATE
	1/17/18
CHAD PELISSIER, Vice Chair	DATE
	1-17-18
DIANE ADINOLFO, Member	DATE
	1/17/2018
MICHAEL FRASCINELLA, Member	DATE
	1/17/18
RYAN CARTER, Ex-Officio	DATE

Amendment Approvals:		
Amendment Description:	Approval:	Date:
	MICHAEL O'MEARA, Chair	DATE
	CHAD PELISSIER, Vice Chair	DATE
	DIANE ADINOLFO, Member	DATE
	MICHAEL FRASCINELLA, Member	DATE
	RYAN CARTER, Ex-Officio	DATE

