

TOWN OF ALLENSTOWN
Planning Board
Allenstown Town Hall –16 School Street
Allenstown, New Hampshire 03275
Meeting Minutes
December 29, 2021

Call to Order

The Allenstown Planning Board Meeting of December 29, 2021 was called to order at 6:30 PM by Chair Michael O'Meara. Chair O'Meara called for the Pledge of Allegiance.

Roll Call

Present on the Board: Diane Adinolfo, Sandy McKenney, Chad Pelissier (via Zoom), Mike Frascinella, and Michael O'Meara.

Excused: N/A

Ex-Officio: Sandy McKenney

Residents of Allenstown: Ryan Carter (via Zoom).

Allenstown Staff: Derik Goodine, Town Administrator
Brian Arsenault, Code Enforcement Officer (remote and alone)

Others present: Matt Monahan – Central New Hampshire Regional Planning Commission
(remote and alone).

Public Officials: None

Chair O'Meara said this is a continuation of the Public Hearing from December 15, 2021.

OLD BUSINESS / RECEIPT OF APPLICATIONS & PUBLIC HEARINGS

• **Continuation of Public Hearing**

Chair O'Meara said they will resume at Section 1202 – Signage Definitions. Mr. Monahan said the attorney advised that they keep the definition of Electronic Reader Board and delete Reader Board which would be a substantive change.

Mr. Arsenault said they had added "Reader Board" in because not all boards are electronic. Chair O'Meara said they should leave it as it is.

With regard to "Electronic Reader Boards" as part of Section 1206, the attorney recommended that they rely on the previous version. Chair O'Meara said that they did those changes on purpose. The Board decided to leave it as is.

Mr. Monahan wondered if they should ask the Attorney what his top three zoning changes were in his opinion. Chair O'Meara said it would be good to get that feedback for 2022.

Chair O'Meara said with regard to the changes that were made in Section 1207.3 and the attorney's comments, he recognizes that they are substantial changes. Mr. Monahan asked if they just want to say "Non-Residential Property" and delete the word "Zone" to alleviate the attorney's concerns. The Board agreed with Mr. Monahan's suggestions.

Mr. Arsenault said with regard to Section 13, it should say One-Family, not One-Family Attached. He said he also noticed under No. 3, that a setback has to be 40 ft. which may contradict the setbacks in all of the zones. Chair O'Meara said this looks like it is specifically meant to apply to apartment houses. The Board agreed to delete the word "Attached."

Mr. Monahan said with regard to Section 13, he believes the attorney wants to move #5 to a new section. He suggested they put it at Section 1321. Chair O'Meara agreed with that suggestion.

Chair O'Meara suggested they keep the changes in Section 2201 the same.

With regard to Universal Waste, it appears that the attorney wanted to restore the wording "Other Solid", and Mr. Arsenault said that he does not see a problem with that. Mr. Monahan suggested putting "Other Solid/Universal Waste." The Board agreed with the suggestion.

Chair O'Meara said that for Chapter 21, they can just delete what the attorney has highlighted. He said that in Chapter 22, they will delete the reference to the numeral sections as suggested by legal.

Mr. Arsenault said that on p. 133, Section 2305, there is a space between web and site that needs deletion.

Chair O'Meara said the attorney recommended removing the provision in Section 2403.1 that says, "as well as any other supporting documents and studies as required by NH RSA 671:21, as may be amended from time to time." The Board was in agreement.

Chair O'Meara said that he will add a quick reference chart as Appendix A, the chart pertaining to farm animals will then become Appendix B and the revision history will be Appendix C. Chair O'Meara said he will add the substantial changes to the revision history.

The attorney suggested deleting Section 9 from the preface as it creates ambiguity. Mr. Arsenault said they could change the language to: "This statute is to apply to all property in the Town of Allenstown" and Chair O'Meara said that "Audience" should change to "Applicability."

Chair O'Meara said January 19th will be the next meeting of the Planning Board and if they schedule the next Public Hearing for then, it will provide them enough time to get the ordinance ready for the meeting.

Ryan Carter had several questions for the Board. He said he noticed that the Open Space and Farming Zone refers to Class VI Roads and he didn't understand the reasoning for the adjustment of

that language. Mr. Arsenault said they eliminated the change and went back to the original. Chair O'Meara said the latest version of the ordinances will be posted ahead of the next public hearing.

Public Hearing:

There being no other members of the public present from whom to solicit input, and with no further input from Board members, Chair O'Meara declared the Public Hearing closed at 7:51 pm.

Ms. McKenney made a Motion to move forward with the current version of the Zoning Ordinance as modified at the December 29, 2021 meeting for consideration at the next public meeting. The Motion was seconded by Ms. Adinolfo.

Roll call voiced vote was taken.

Sandy McKenney- Aye, Diane Adinolfo- Aye, Chad Pelissier- Aye, Michael Frascinella- Aye, and Michael O'Meara- Aye.

The Motion passed.

NEW BUSINESS/ RECEIPT OF APPLICATIONS & PUBLIC HEARINGS

None.

UNAPPROVED MINUTES

• **December 15, 2021**

Chair O'Meara said there is one minor correction on p. 6, adding the word "no" before "closer."

Ms. Adinolfo made a Motion to approve the meeting minutes of December 15, 2021 as modified. Mr. Frascinella seconded the Motion.

Roll call voice vote was taken.

Sandy McKenney- Aye, Diane Adinolfo- Aye, Chad Pelissier- Aye, Michael Frascinella- Aye, and Michael O'Meara- Aye.

The Motion passed.

CORRESPONDENCE & OTHER BUSINESS

None.

STAFF UPDATE

None.

SCHEDULING OF NEXT MEETING

- The next meeting will be January 19, 2022 at 6:30 pm.

ADJOURN




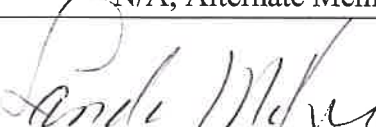
Ms. Adinolfo made a Motion to adjourn the meeting. Ms. McKenney seconded the Motion.

Roll call voice vote was taken.

Sandy McKenney- Aye, Diane Adinolfo- Aye, Chad Pelissier- Aye, Michael Frascinella- Aye, and Michael O'Meara- Aye.

The Motion passed, and the meeting was adjourned at 7:56 pm.

SIGNATURE PAGE
Allenstown Planning Board
December 29, 2021

Approval:	
	19-JAN-2022
MICHAEL O'MEARA, Chair	DATE
N/A - Excused	N/A.
CHAD PELISSIER, Vice Chair	DATE
	19-Jan-2022
DIANE ADINOLFO, Member	DATE
	Jan. 19, 2022
MICHAEL FRASCINELLA, Member	DATE
N/A	N/A
N/A, Alternate Member	DATE
	01-19-22
SANDRA MCKENNEY, Ex-Officio	DATE

SIGNATURE PAGE
Planning Board
December 29, 2021

Amendment Approvals:		
Amendment Description:	Approval:	Date:
	MICHAEL O'MEARA, Chair	DATE
	CHAD PELISSIER, Vice Chair	DATE
	DIANE ADINOLFO, Member	DATE
	MICHAEL FRASCINELLA, Member	DATE
	N/A Alternate Member	DATE
	SANDRA McKENNEY, Ex-Officio	DATE