

**TOWN OF ALLENSTOWN**  
**Planning Board**  
**16 School Street**  
**Allenstown, New Hampshire 03275**  
**October 28, 2020**

**CALL TO ORDER**

The Allenstown Planning Board Meeting of October 28, 2020 was called to order by Chairman Mike O'Meara at 6:31 p.m. Chair O'Meara called for the Pledge of Allegiance.

Chair O'Meara read a statement establishing authority to hold an electronic meeting, along with remote viewing and listening guidelines.

As Chair of the Allenstown Planning Board, I, Mike O'Meara, find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that there is no physical location to observe and listen to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

- a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means.* We have a Zoom conference calling session set up for those listening. The instructions are on the Town website on the Planning Board agenda page.
- b) Providing public notice of the necessary information for accessing the meeting.* We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Town of Allenstown Planning Board page attached to the agenda for this meeting.
- c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access.*
- d) Adjourning the meeting if the public is unable to access the meeting.*

**ROLL CALL**

Present on the Board: Mike Frascinella, Chad Pelissier, Sandy McKenney, Diane Adinolfo, Mike O'Meara. Matt L'Heureux - Alternate Member also attended.

Residents of Allenstown: None

Others present: Matt Monahan, CNHRPC  
Vincent Iacozzi, Allentown Aggregate

Allenstown Staff: Derik Goodine, Town Administrator  
Brian Arsenault, Code Enforcement Officer and Deputy Health Officer

Other Public Officials: None

Chair O'Meara said that they would first address New Business

## **NEW BUSINESS/RECEIPT OF APPLICATIONS & PUBLIC HEARINGS**

### **▪ CUP – Allenstown Aggregate**

Mr. Monahan stated that there were five or six things identified by the Town Engineer, one which requires a CUP. The other items, he said, are simple things.

Mr. Iacozzi stated that the test pit data is on the revised plans and is in the swale area. He said that the swale does work, and that Jeff Burd will call Heidi tomorrow to go over the test pit data. He said that it is above the ground water. It was mentioned that Mr. Burd had been temporarily indisposed.

Chair O'Meara said they would not move forward with this tonight. It will be continued.

## **OLD BUSINESS/RECEIPT OF APPLICATIONS & PUBLIC HEARINGS**

### **▪ Coal Ash Pile at Allenstown Aggregate**

Chair O'Meara stated that the Planning Board was tasked with reviewing the coal ash pile at Allenstown Aggregate on a quarterly basis. They have not been able to do this but would like to schedule a date and time.

Mr. Iacozzi said that the pile is gone.

Chair O'Meara suggested conducting the review on Monday, November 9<sup>th</sup> at 10:00 am. Chair O'Meara invited any members of the Board who wished to attend.

Ms. Adinolfo said she would be able to attend.

Mr. Goodine said he would attend as well.



▪ **Continuation of Zoning Ordinance & Site Plan Regulations Review**

Chair O'Meara asked Mr. Arsenault to present his changes to the proposed zoning ordinance related to dumpsters.

Mr. Arsenault stated that he left the original text in black and put his suggested changes in red. First, he added "all storage containers and storage trailers." In the definition section b, he added "or closed" to open top dumpsters because they sometimes have covers. He said that he provided his sources because he used information from other communities in New Hampshire. He eliminated "dumpsters and roll-offs" and added "dumpsters, roll-offs, storage containers and storage trailers." He added #5, he said, because one community had a problem when people placed trash in the street in hopes that it would be picked up by a dumpster sometime during the week. People might clean out their garages and throw things onto their lawn in anticipation of a dumpster coming. He asked if Allenstown should prohibit this in the new ordinance.

Ms. Adinolfo said she agreed with #5.

Chair O'Meara said it would be good to add that.

Mr. Arsenault asked if they wished to address noise from loading dumpsters or trash vehicles early in the morning or late at night. He suggested prohibiting that activity from 11:00 pm till 7:00 am.

Mr. Frascinella said he objected to 11:00 pm, saying that such activity should stop earlier.

Ms. McKenney agreed.

Ms. Adinolfo suggested changing that to 10:00 pm.

Chair O'Meara stated that they should next put the warrant articles together and that Mr. Frascinella could work on his suggested changes to the order of items. He asked Mr. Monahan to send a WORD version of the Zoning Ordinance to Mr. Frascinella and himself.

Chair O'Meara then said that he had contacted NHMA regarding 'Junk Yards versus Junky Yards.' They supplied some references for him to review.

Mr. Frascinella asked if classification as a 'junk yard' meant the buying and selling of junk items.

Chair O'Meara agreed to check on that, saying these are early days for this issue.

Mr. Arsenault said that some communities define a junk yard in terms of cubic yards of material or tonnage of metal. He said it is a grey area.

Ms. Adinolfo asked if he has seen ordinances addressing this in other communities.

Mr. Arsenault said he had but reminded the Board members that judges do not like to take away property rights.

## **UNAPPROVED MINUTES**

### **▪ October 7, 2020**

Ms. Adinolfo made a motion to approve the minutes of the October 7, 2020 meeting as written. Ms. McKenney seconded the motion.

Chair O'Meara called for a roll call vote on the motion.

Diane Adinolfo – Aye, Sandy McKenney – Aye, Chad Pelissier – Aye, Mike Frascinella – Aye, and Michael O'Meara – Aye.

The motion carried unanimously, and the minutes for October 07, 2020 were approved.

## **CORRESPONDENCE & OTHER BUSINESS**

Mr. Goodine reported on his attendance at the Pembroke Selectboard meeting of October 27<sup>th</sup> where the minor site plan application of China Mill was presented. He said he testified briefly, as the Town Administrator, not on behalf of the Planning Board. He told the Pembroke Selectboard that due diligence had been done regarding sewer and traffic, and that this development will be great for business in the area. The 200 residents of this development will be within walking distance of Suncook Village shops. He said that Mr. Zajak of Hayner Swanson made a presentation. Regarding Hemlock Island, a conservation easement is a possibility for the future. The Board approved the minor site plan unanimously.

Mr. Frascinella stated that, as EDC Chair, he contacted Christian Boysen about progress at the new Assisted Living facility. Mr. Boysen told him that they are in the final stages of the NH AOT and DES permit approval process, as well as the Town's consulting procedure. He expressed his thanks to the Planning Board for its timely and helpful process.

Mr. Monahan asked about the Rail Trail.

Mr. Goodine said that the first public hearing was held on October 19<sup>th</sup> and the second will be on November 2<sup>nd</sup>. Hopefully, he said, the BOS will give its approval on November 16<sup>th</sup>.

## **SCHEDULING OF NEXT MEETING**

Chair O'Meara announced November 04, 2020 as the date of the next meeting.

## **ADJOURNMENT**

Ms. McKenney made a motion to adjourn at 7:16 pm. Ms. Adinolfo seconded the motion. Chair O'Meara called for a roll call vote on the motion.

Diane Adinolfo – Aye, Sandy McKenney – Aye, Mike Frascinella – Aye, Chad Pelissier – Aye, and Michael O'Meara – Aye.

The motion carried unanimously, and the meeting was adjourned.



**SIGNATURE PAGE**  
**Allenstown Planning Board**  
**October 28, 2020**

<b>Approval:</b>	
<i>Michael D. O'Meara</i>	<i>04-Nov-2020</i>
MICHAEL O'MEARA, Chair	DATE
Yes – Via Roll Call Voice Vote	04-Nov-2020
CHAD PELISSIER, Vice Chair	DATE
Yes – Via Roll Call Voice Vote	04-Nov-2020
DIANE ADINOLFO, Member	DATE
Yes – Via Roll Call Voice Vote	04-Nov-2020
MICHAEL FRASCINELLA, Member	DATE
N/A	N/A
MATTHEW L'HEUREUX, Alternate Member	DATE
Yes – Via Roll Call Voice Vote	04-Nov-2020
SANDRA MCKENNEY, Ex-Officio	DATE

**SIGNATURE PAGE**  
**Planning Board**  
**October 28, 2020**

<b>Amendment Approvals:</b>		
<b>Amendment Description:</b>	<b>Approval:</b>	<b>Date:</b>
	MICHAEL O'MEARA, Chair	DATE
	CHAD PELISSIER, Vice Chair	DATE
	DIANE ADINOLFO, Member	DATE
	MICHAEL FRASCINELLA, Member	DATE
	MATTHEW L'HEUREUX, Alternate Member	DATE
	SANDRA McKENNEY, Ex-Officio	DATE