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TOWN OF ALLENSTOWN  
Select Board  
16 School Street  
Allenstown, New Hampshire 03275

Minutes of Regular Meeting  
December 19, 2011

**Call to Order.**

The Allenstown Select Board Meeting for December 12, 2011 was called to order by the Chair at 6:01pm.

**Roll Call.**

Present on the Board: Jason Tardiff, Jeff Gryval, and Sandra McKenney.

**Others Present.**

Residents of Allenstown:

Others Present:

Other Public Officials: Larry Anderson, Budget Committee/Trustee; Sgt. Michael Stark, APD; Joyce Welch, Health Officer.

**Citizens Comments.**

Mr. Anderson stated that he believed there was adequate money in the budget to pay for the building inspector.

**Year-End Purchases.**

The Board took up year-end purchases. Mrs. McKenney indicated that she had reviewed the tape from the last meeting. She stated she felt a vehicle purchase should be on a warrant, and indicated that she could not support it otherwise.

There was no further discussion.

Motion. Mr. Gryval moved to expend \$3,995 for the purchase of a sander. Mrs. McKenney seconded. There was no further discussion. Mrs. McKenney voted "no." Mr. Gryval and Mr. Tardiff voted "aye." The chair declared the motion passed.

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Motion. Mr. Gryval moved to encumber \$3,995 from 2011 funds for the purchase of the sander. Mrs. McKenney seconded. There was no further discussion. Mrs. McKenney voted "no." Mr. Gryval and Mr. Tardiff voted "aye." The chair declared the motion passed.

Motion. Mr. Gryval moved to expend \$45,334 for the purchase of a plow truck from Bentley Chevrolet. Mrs. McKenney seconded. There was no further discussion. Mrs. McKenney voted "no." Mr. Gryval and Mr. Tardiff voted "aye." The chair declared the motion passed.

Motion. Mr. Gryval moved to encumber \$45,334 from 2011 funds for the purchase of the sander. Mrs. McKenney seconded. There was no further discussion. Mrs. McKenney voted "no." Mr. Gryval and Mr. Tardiff voted "aye." The chair declared the motion passed.

Motion. Mr. Gryval moved to expend \$449 for the purchase of a laptop for the planning board on the terms set out in Tanya Davis' email to the Town Administrator. Mrs. McKenney seconded. There was no further discussion. All members voted "aye." The chair declared the motion passed.

Motion. Mr. Gryval moved to encumber \$449 from 2011 funds for the purchase of the laptop. Mrs. McKenney seconded. There was no further discussion. All members voted "aye." The chair declared the motion passed.

Motion. Mr. Gryval moved to expend \$2,407.50 for the purchase of a new telephone system for Town Hall from TSE on the terms outlined in their estimate of cost. Mrs. McKenney seconded. There was no further discussion. All members voted "aye." The chair declared the motion passed.

Motion. Mr. Gryval moved to encumber \$2,407.50 from 2011 funds for the purchase of the telephone system. Mrs. McKenney seconded. There was no further discussion. All members voted "aye." The chair declared the motion passed.

### **Website Development.**

The Board met with Joyce Welch, the Health Officer, who indicated that she had met with Carl Schaefer and believed she could learn to update the website. The Board expressed its appreciation and authorized her do so.

### **Investment Policy.**

The Board reviewed the existing investment policy. Mr. Apple indicated that the auditors have requested that the Board review and ratify the policy every year pursuant to New Hampshire law. The Board had no questions or revisions to the policy.

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Motion. Mr. Gryval moved to ratify the existing policy for 2012. Mrs. McKenney seconded. There was no further discussion. All members voted “aye,” and the Chair declared the Motion passed.

### **Police Alternate Overtime Calculation.**

The Board considered the Police Chief’s memorandum requesting that over-time be calculated in the manner set out therein. The calculation would apply to Sgt. Stark, who was present. Mr. Gryval asked Sgt. Stark if he had any objections to the calculations, and he replied that he did not and that this would allow him to work a more convenient schedule.

Motion. Mr. Gryval moved to approve the alternate overtime calculation as set out in the Chief’s Memorandum of December 19, 2011. Mrs. McKenney seconded. There was no further discussion. All members voted “aye,” and the Chair declared the motion passed.

### **Municipal Equalization Form**

The Board next considered Roy Smith’s request, by memorandum dated December 19, 2011, that the Municipal Equalization Data Form be approved and signed. All members expressed concern about the form and had questions. The Chair directed the Town Administrator to have Wil Corcoran and Roy Smith appear at the next meeting, on January 9, 2012.

### **NonPublic Session I**

Mr. Gryval moved to enter nonpublic session under RSA 91-A:3, II(d) involving a matter related to a pending claim made in writing against the town and/or litigation. Mrs. McKenney seconded. Mrs. McKenney voted “yes,” Mr. Gryval voted “yes” and the Chair voted “yes.” The Chair declared the motion passed and the Board entered into nonpublic session at 7:33 p.m.

The Board returned to public session at 7:40 p.m. The Chair announced that Mr. Gryval had moved to conclude nonpublic session I and that Mrs. McKenney had seconded that motion. All members were in favor.

Motion. Mr. Gryval moved to seal the minutes of nonpublic session I. Mrs. McKenney seconded. There was no further discussion. All members voted “aye,” and the Chair declared the motion passed.

### **NonPublic Session II**

Motion. Mr. Gryval moved to enter nonpublic session under RSA 91-A:3, II(d) involving a matter related to a pending claim made in writing against the town and/or litigation. Mrs.

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McKenney seconded. Mrs. McKenney voted “yes,” Mr. Gryval voted “yes” and the Chair voted “yes.” The Chair declared the motion passed and the Board entered into nonpublic session at 7:40 p.m.

The Board returned to public session at 7:49 p.m. The Chair announced that Mr. Gryval had moved to conclude nonpublic session I and that Mrs. McKenney had seconded that motion. All members were in favor.

Motion. Mr. Gryval moved to seal the minutes of nonpublic session II. Mrs. McKenney seconded. There was no further discussion. All members voted “aye,” and the Chair declared the motion passed.

**Recess.**



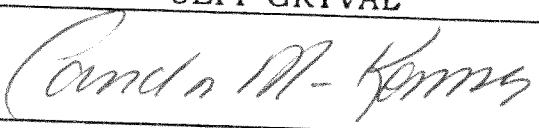
Motion. Mr. Gryval moved to recess to the Pembroke Town Hall in Pembroke for the annual Christmas gathering with the Pembroke Select Board. Mrs. McKenney seconded. All members voted “aye,” and the Chair declared the motion passed at 7:50 pm.

The Board reconvened at approximately 8:00 p.m. at the Pembroke Town Hall for the Christmas gathering. No business was transacted.

Motion. Mr. Gryval moved to recess until Wednesday, December 21, 2011 at 8:00 a.m. at the Allenstown Town Hall so that the board could resume its consideration of the subject matter discussed in Nonpublic Session II. Mrs. McKenney seconded the motion. All members voted “aye,” and the Chair declared the motion passed at 8:45 p.m.

The Board stood in recess thereafter.

**Signature Page.**

Original Approval:	
 JASON TARDIFF	2-27-12 DATE
 JEFF GRYVAL	2-27-12 DATE
 SANDRA MCKENNEY	02-27-12 DATE

Amendment Approvals:		
Amendment Description:		
	JASON TARDIFF	DATE
	JEFF GRYVAL	DATE
	SANDRA MCKENNEY	DATE