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TOWN OF ALLENSTOWN
Select Board
16 School Street
Allenstown, New Hampshire 03275

Minutes of Regular Meeting
October 24, 2011

Call to Order.

The Allenstown Select Board Meeting for October 24, 2011 was called to order by the Chair at 6:00 p.m.

Roll Call.

Present on the Board: Jason Tardiff, Jeff Gryval, and Sandra McKenney.

Others Present.

Residents of Allenstown:

Others Present: Michael Trainque, P.E., and John Jackman, P.E., of Hoyle Tanner & Associates; Michael Nicholaro, Joan Fontaine and Steven Broadbent, of Fuss & O'Neil.

Other Public Officials: Larry Anderson, Budget Committee/Trustee of Trust Funds; Carol Merrill, Budget Committee; Richard Merrill, Sr., Planning Board; James Rodger, Sewer Commissioner; Charlie Martel, Sewer Commissioner; Jeff McNamara, Sewer Commissioner.

Allenstown Staff: Chief Shaun Mulholland, APD; Paul Apple Town Administrator; Chief Robert Martin, AFD; Ron Pelissier, Road Agent; Dana Clement, Superintendent, AWWTP.

Citizens Comments.

The Chair called for citizens' comments. There were no comments that time.

Public Hearing I: Pursuant to RSA 31:95-b, III(a), to review and accept unanticipated funds from the New Hampshire Department of Safety, Homeland Security and Emergency Management, said funds representing an award from the Emergency Management Performance Grant in the amount of \$44,096.00 for the purchase of communications equipment to meet P25 radio interoperability requirements.

The Board met with Chief Mulholland, who gave a brief update on the radio update process and the purpose for which these grants funds were secured.

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Motion. Mrs. McKenney moved to open the hearing to the public at 6:05pm. Mr. Gryval seconded the motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed, and opened the hearing to the public.

There were no questions from the public. The Chair indicated that the Board would move on to other business and keep the hearing open for a period of time.

Public Hearing II: Pursuant to 31:95-b, III(a), to review and accept unanticipated funds from the New Hampshire Department of Safety, Homeland Security and Emergency Management, said funds representing an award from the Emergency Management Performance Grant in the amount of \$21,610.00 for Phase II of the Town's radio compliance program, to include, without limitation, the purchase of mobile, portable and base station radios for the Allenstown Fire and Police Departments such that the Town will comply with the narrow banding that is mandated prior to January 2013.

The Board met with Chief Mulholland and Chief Martin, who each gave a brief updates on the purchases necessary for this program and the radio update process and the purpose for which these grants funds were secured.

Motion. Mrs. McKenney moved to open the hearing to the public at 6:10pm. Mr. Gryval seconded the motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed, and opened the hearing to the public.

There were no questions from the public. The Chair indicated that the Board would move on to other business and keep the hearing open for a period of time.

Meet with Sewer Commissioners regarding Proposed Building Plan.

The Chair recognized Mr. Rodger, Chair of the Sewer Commission. He turned the presentation over to Mr. Clement and Mr. Trainque. Mr. Trainque distributed a drawing of the proposed improvements, which would involve construction of several facilities adjacent to the Ferry Street Boat Landing. The Commission would like to tie into an existing gas main, and use the gas to power several large generators. These generators would allow the facility to become independent of the electricity grid, thereby complying with state regulations that require facilities to have a back up power supply.

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The plan would also generate a significant surplus of electricity, which could be used to heat other town buildings and also to dry sludge, for which the Commission now has to pay for disposal. The dried sludge is a commodity that could be sold on the market.

Mr. Gryval asked what the time frame for the project would be. Mr. Trainque responded that it would be several years.

Mrs. McKenney asked how the Commission would pay for the project. Mr. Rodger responded that it would be paid for out of reserves and haulers' fees, in addition to some possible grant money.

The Commissioners requested that the Board delay making Ferry Street Boat Landing a park until the plans could be finalized.

The Board directed the Town Administrator to work with Mr. Trainque to determine whether the boat landing could be constructed in such a way to avoid interference with these future construction plans.

Discussion of Solid Waste Ordinance.

Mr. Apple presented the latest draft of the Ordinance. The Board discussed whether the ordinance would require commercial enterprises, like the mobile home parks in Town, to pay for their own tipping fees. The draft as written would require it. Mrs. McKenney stated that it was only fair to require this of all the parks.

Mr. Gryval stated that he has serious concerns about proceeding because there was no plan for implementing curbside recycling. Mr. Pelissier stated that he believed he could pick up recyclables in one day, keeping the same garbage schedule on Tuesdays and Wednesdays.

Mr. Gryval suggested that the Board delay adoption of the ordinance until the plan was finalized. The consensus of the Board, however, was to proceed with adoption.

Motion. Mrs. McKenney moved to adopt the Solid Waste Ordinance as written. The Chair seconded the motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-No; Mrs. McKenney-Yes. The Chair declared the Motion passed.

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Meet with Diane Demers regarding on-line tax payments.

The Town Clerk asked for permission to proceed with implementing on-line tax payments in the same way she has developed electronic registrations and electronic payments of parking tickets. Mrs. McKenney asked if there would be an additional cost. Mrs. Demers indicated that users would pay a user fee, but there would be no additional cost to the Town.

Mr. Gryval asked if there were privacy issues to be considered. The Town Clerk responded that the information is contained on a secure server.

Motion. Mr. Gryval moved to permit the Town Clerk to proceed with on-line tax payments. Mrs. McKenney seconded the Motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

The Board met with Mr. Verville regarding installation of a phone line in the Old Allenstown Meetinghouse. Mr. Verville stated that the phone line would monitor the alarm system. He also stated that he would like Wayne Alarm to do the monitoring and that Wayne Alarm had quoted him \$22 per monitor for their services. Mr. Apple stated that he would complete two vouchers to be approved and executed by the Board.

Review and consider proposed 2012 operating Budget for Planning and Ambulance.

The consensus was that discussion of the Planning and Ambulance budgets was premature.

Motion. Mr. Gryval moved to table the proposed 2012 operating Budget for Planning and Ambulance. The Chair seconded the motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Public Hearing I (continued).

The Chair asked if there were any further questions from the public regarding the funds considered in Public Hearing I. There were none.

Motion. Mr. Gryval moved to close Public Hearing I at 7:30 pm. Mrs. McKenney seconded the motion. There was no further discussion.

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A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval moved to accept EMPG funds in the amount of \$44,096.00. Mrs. McKenney seconded the Motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Public Hearing II (continued).

The Chair asked if there were any further questions from the public regarding the funds considered in Public Hearing II. There were none.

Motion. Mr. Gryval moved to close Public Hearing II at 7:35 pm. Mrs. McKenney seconded the motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval moved to accept EMPG funds in the amount of \$21,610. Mrs. McKenney seconded the Motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Committee Updates

Suncook River

Mr. Gryval updated the Board on the Nomination process for the Suncook River.

Tri-town

Mrs. McKenney reported on the Executive Board meeting from last week.

Concord Co-op Withdrawal

Mr. Apple reported that he and the Road Agent had met with COOP representatives for an initial session and the materials had been provided electronically. The information is still being studied and that further updates would be forthcoming next week.

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Non-Public Session I.

Motion. Mr. Gryval moved to enter nonpublic session at 7:36 pm pursuant to RSA 91-A:3, II(a)(dismissal, promotion or compensation of a public employee). Mrs. McKenney seconded the Motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

The Board returned to public session at 8:10 pm. The Chair announced the following acts while in Non-Public:

Motion. Mr. Gryval moved to enter public session at 8:10 pm. Mrs. McKenney seconded the Motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Motion. Mrs. McKenney moved to seal the minutes from Non-Public Session I. Mr. Gryval seconded the Motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.



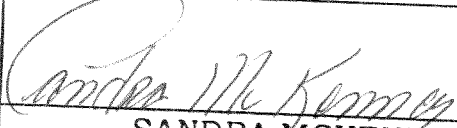
The Chair asked for any additional business. There was none.

Motion. Mr. Gryval moved to adjourn. Mrs. McKenney seconded the Motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

The meeting was adjourned at 8:15 pm.

Signature Page.

Original Approval:	
 JASON TARDIFF	4-9-12 DATE
 JEFF GRYVAL	4-9-12 DATE
 SANDRA MCKENNEY	04-09-12 DATE

Amendment Approvals:		
Amendment Description:		
	JASON TARDIFF	DATE
	JEFF GRYVAL	DATE
	SANDRA MCKENNEY	DATE