

TOWN OF ALLENSTOWN
Board of Selectmen
16 School Street
Allenstown, New Hampshire 03275

Minutes of Board of Selectmen Meeting held on March 28, 2011

Call to Order.

The Allenstown Board of Selectmen Meeting for March 28, 2011 was called to order by Chairman Tardiff at 6:01 p.m.

Roll Call.

Present on the Board: Chairman Jason Tardiff, Selectman Jeff Gryval, and Selectman Sandra McKenney

Others Present.

Residents of Allenstown: Donna Gryval; Debbie Lee; Valerie Merrill; Richard Merrill, Sr.

Other Allenstown Officials: Jerry McKenney, Budget Committee; Robert Lee, Planning Board/ZBA; Carol Merrill, Budget Committee; Charlie Martel, Sewer Commissioner; Jeff McNamara, Sewer Commissioner; James Rodger, Sewer Commissioner; Armand Verville, Old Allenstown Meeting House Steering Committee; Claudette Verville, Old Allenstown Meeting House Steering Committee; Larry Anderson, Budget Committee,

Other public officials: Harold Thompson, Pembroke Sewer Commissioner.

Allenstown Staff: Paul Apple, Town Administrator; Shaun Mulholland, Chief of Police; Rob Martin, Interim Fire Chief; Dana Clement, Wastewater Superintendent; Andrea Martel, Wastewater Administrative Assistant

Guests: Michael Trainque, Hoyle, Tanner & Associates; Sarah Wicks

Citizens' comments.

Chairman Tardiff called for citizens' comments. There were none.

Organizational Meeting.

Chairman Tardiff asked if there were any nominations for Chairman of the Board of Selectmen. Selectman Gryval nominated Jason Tardiff for Chairman of the Allenstown Board of Selectmen. Selectman McKenney seconded this. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes.

Chairman Tardiff asked if there were any questions or comments about the Rules of Procedure of the Allenstown Board of Selectmen, and Selectman McKenney did ask about a change to the text of the second sentence of Section 10.1, and whether it was going to stay the same or be removed. It was decided after some discussion that it should be removed. Regarding Section 11.1, having to do with a member of the Board of Selectmen acting as ex officio to the Zoning Board, there was some discussion as to the necessity of this role. Selectman McKenney made a motion to accept the Rules of Procedure of the Allenstown Board of Selectmen as written, effective March 28, 2011. Selectman Gryval seconded the motion. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes.

Public Hearing I.

Chairman Tardiff outlined the topic of the first Public Hearing, regarding the review and acceptance of unanticipated funds from the Operation Safe Commute Award offered to the town by the NH Highway Safety Agency, the sum of which is \$1,987.50.

The floor was given over to Police Chief Shawn Mulholland for a brief explanation. The Chief stated that this was a statewide initiative which is awarded once a month by the Federal Department of Transportation. Its purpose is to increase patrols and safety during the morning and afternoon commutes during the week. He added that this is the first time Allenstown has received this award. There were no questions from the Board, so at this time the Public Hearing was opened up to the Public with a motion by Selectman McKenney, which was seconded by Selectman Gryval. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Larry Anderson asked The Chief to reiterate the purpose of the award, and so he reinforced that the award was the result of accomplishing a month of safe morning and afternoon commute times, when traffic is heaviest through town.

There were no further questions or discussion from the Public at this point, so Chairman Tardiff stated that Public Hearing I would remain open to the Public, but the Board would now move on to the second Public Hearing.

Public Hearing II.

Chairman Tardiff next outlined Public Hearing II, regarding the review and acceptance of unanticipated funds from the State DWI Hunter Award offered to the town by the NH Highway Safety Agency, the sum of which is \$2,385.00.

Chief Mulholland explained that this was also a new grant to the Department and the town, and is related to increased awareness and patrols on key holiday weekends. There were no questions from the Board, so at this time the Public Hearing was opened up to the Public with a motion by Selectman Gryval, which was seconded by Selectman McKenney. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

There were no questions from the Public at this time, so Chairman Tardiff

stated that Public Hearing I would remain open to the Public, but the Board would now move on.

Meet With the Allenstown Sewer Commissioners.

Chairman Tardiff noted that all members of the Sewer Commission were present, and turned the floor over to Mike Trainque of Hoyle, Tanner, & Associates, who began by offering that he had several items with him which required the signatures of Board Members, as had been discussed at a previous meeting. Selectman Gryval asked what the difference between "Change Orders" and "Overruns" was with regard to the Sewer Improvement Project. Mr. Trainque said that a Change Order involved the input of the Contractor but an Overrun did not. Selectman Gryval asked Jim Rodger, Allenstown Sewer Commission (ASC) Chairman, why the cost figures listed on Change Order #1 were different than they had been when this Change Order had first been presented, as it appeared that there was approximately \$20,000.00 in excess monies.

Further, he asked Mr. Rodger if the Sewer Commissioners had given any thought to giving that money back over to the Taxpayers, or possibly applying it toward their cost overruns elsewhere. Mr. Rodgers answered no, and that they had felt it better to invest in the pilot project and secure other conduit line and other materials needed for the building.

Selectman McKenney questioned why the Sewer Commissioners had not offered a Public Hearing to inform the Taxpayers that the project was going to cost more than the approved Sewer Bond, rather than just take excess money from the Sewer Improvement Project and apply it toward the Bond overage. Chairman Tardiff questioned why, when in past Board of Selectmen meetings, the Board would ask how the projects were going, nothing about this had ever been mentioned. The answer was simply that they didn't feel it was necessary.

Paul Apple asked if a draft of Change Order #2 was prepared, and it was presented by Mr. Trainque. Mr. Apple also asked if there was anticipation of any more Change Orders. Mr. Trainque said that would not be known for sure until the final balancing process was complete, which would be 45 days from the date of execution of the second Change Order.

Chairman Tardiff made a request that the Sewer Commissioners, in the future, be more forthcoming with these facts, even if they feel they are trivial. Mr. Apple asked if it was possible that he might receive a copy of the Contractor's punch list (of jobs completed) to go over with the Selectmen prior to the next meeting so as to cover any questions ahead of time. Mr. Trainque agreed to provide this. Lastly, Selectman Gryval queried Mr. Rodgers as to whether this was finally going to be the last time the Sewer Commission would be going over budget, or if more overages would be coming their way.

Chairman Tardiff asked if any of the residents in attendance had questions. Harold Thompson, from the Pembroke Sewer Commission, made a suggestion that the Allenstown Board of Selectmen appoint an ex officio to attend Sewer Commission meetings, as is done in Pembroke. Paul Apple and the Board

agreed that this was a good idea, and that they would discuss it later.

There were no further questions or discussions, and Board members took a few minutes to address the paperwork signature requirements that Mr. Trainque had brought.

The next item pertaining to the Sewer Commission was to accept a Certificate of Substantial Completion by Hoyle, Tanner, & Associates. Selectman Gryval made a motion to accept the Certificate of Substantial Completion dated February 25, 2011 by Hoyle, Tanner, & Associates for the Allenstown Sewage Treatment Plant. Selectman McKenney seconded the motion. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Next, Selectman Gryval made a motion to disburse partial payment #10 to PR&B Construction for the Allenstown Sewage Treatment Plant in the amount of \$113,035.26. Selectman McKenney seconded the motion. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Selectman Gryval then made a motion to request disbursement #10 from the NH Department of Environmental Services in the amount of \$117,927.01. Selectman McKenney seconded the motion. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

The next motion made by Selectman Gryval was to approve Change Order #1 for the Biological Process Modification dated November 9, 2010 in the amount of \$104.30. Selectman McKenney seconded the motion. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Lastly, Chairman Tardiff asked Mr. Trainque if there was any other business for the Sewer Commission. Mr. Trainque announced that there was to be an open house held at the facility on September 2, 2011. Andrea Martel added that on September 16, 2011, the Allenstown plant was going to be showcased through the NH Waste Water Control Association, which chooses one facility a year to showcase.

The Board thanked the Sewer Commissioners for attending, and went on to other business.

Public Hearing I (revisited).

Chairman Tardiff ensured that there were no further questions or comments from the Public regarding the Operation Safe Commute Award offered to the town by the NH Highway Safety Agency, and closed the matter to the public. Board members had nothing further on this, and Selectman Gryval made a motion to accept the amount of \$1,987.50 for the NH Highway Safety Agency Operation Safe Commute Patrols. Selectman McKenney seconded the motion. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Public Hearing II (revisited).

Chairman Tardiff next revisited the second Public Hearing, and ensured that there were no further questions or comments from the public regarding the State DWI Hunter Award, and closed the matter to the public. Board members had no further questions, and Selectman Gryval made a motion to accept the amount of \$2,385.00 from the NH Highway Safety Agency's DWI Hunter Patrol Program. Selectman McKenney seconded the motion. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Board of Selectmen Meeting Minutes Transcription.

Paul Apple brought about the issue of the resignation of the Board of Selectmen Meeting Minutes Transcriptionist. Sarah Wicks, who has been transcribing the minutes for the Allenstown Budget Committee and the Allenstown Zoning Board since November 2010, was present at the meeting and had an interest in doing so for the Board of Selectmen as well. Mr. Apple introduced Mrs. Wicks and asked the Board if they had any issues with Mrs. Wicks taking over the transcription duties. The Board had no concerns, and welcomed her aboard.

Meetinghouse Stewardship Plan.

Paul Apple had the Board look ahead in their provided materials to address this issue out of order. Mr. Verville explained that when the easement was drawn up in 2004 for the initial acquisition of the property all of the materials within the stewardship plan were included; nothing changes. LCHIP gave \$10,220.00 to protect their award and entered into a 5-year easement with the town, as required in the initial application. He said it is identical to the agreement made with DHR, except that with DHR, the town had to maintain insurance over \$100,000.00, should an accident happen. He said that should the building be completely destroyed, LCHIP's agreement states that they will receive their \$10,220.00 back. Administrator Apple made the point that the maximum amount of insurance that the town is able to carry on the building is \$328,000.00 and an additional \$73,000.00 for the contents, as of last week.

The Board was satisfied, and Selectman Gryval made a motion to accept the 5-year Stewardship Agreement with LCHIP for the old Allenstown Meetinghouse. Selectman McKenney seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Mutual Aid with Pembroke.

Administrator Apple began by directing the Board to the materials related to this agreement, stating that they have now been approved by both Allenstown and Pembroke and executed. At this point, the Selectmen needed to authorize the Road Agent, Ron Pelissier, to sign as well. Selectman Gryval made a motion to authorize Ron Pelissier, as Road Agent, to sign the Mutual Aid

agreements between the town of Allenstown and Pembroke pertaining to the Emergency Management Aid and Assistance. Selectman McKenney seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Selectman Gryval next motioned to approve the 'abstract meeting minutes' of March 28, 2011 as written. Selectman McKenney seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Consider Appointments to Various Boards and Commissions for 2011.

The first consideration was to reappoint Diane Demers for another year as Deputy of Welfare Director. Selectman Gryval made a motion to appoint Diane Demers for a period of one year, commencing April 1, 2011, for the position of Deputy of Welfare Director. Selectman McKenney seconded the motion. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

The next item was to appoint Diane Demers as Tax Collector for a one-year term. Selectman Gryval made a motion to appoint Diane Demers as Tax Collector for one year, commencing April 1, 2011. Selectman McKenney seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

The next appointment was for Diane O'Callahan as Welfare Director for another year. Selectman Gryval made a motion to appoint Diane O'Callahan as Welfare Director for a one-year term beginning April 1, 2011. Selectman McKenney seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

The Deputy Town Clerk and Deputy Tax Collector was the next position. Selectman Gryval motioned to appoint Dawn Nadin as Deputy Town Clerk and Deputy Tax Collector for a one-year term beginning April 1, 2011. Selectman McKenney seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Next appointment to be made was for Shawn Mulholland as Emergency Management Director for one year. Selectman Gryval made a motion to appoint Shawn Mulholland as Emergency Management Director for a one-year term beginning April 1, 2011. After expressing that she felt that this was too much for the Chief to have to do, and really something that another individual should take on, Selectman McKenney seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Also on the topic of the Emergency Management System, Selectman Gryval made a motion to appoint Michael Stark as Deputy Emergency Management Director for a period of one year beginning April 1, 2011. Selectman McKenney seconded the motion. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Selectman Gryval's next motion was to appoint Rob Martin as Deputy

Emergency Management Director for a period of one year beginning April 1, 2011. Selectman McKenney seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

The next appointment for consideration was a 3-year term on the Zoning Board. The only member of the Zoning Board up for a new term was Mark O'Clair, however he was unable to ACT as ex officio. This led to some discussion about possibly appointing Bob Lee, who serves on the Planning Board, to the Zoning Board. This ended up hinging upon whether or not to accept Sted Holton's "phone resignation" (as given to Mr. Apple) from the Zoning Board, which was contingent upon whether or not he would be appointed to the Planning Board. It was decided to hold off on the appointing of Mark O'Clair until Mr. Holton's resignation was received on paper; however Selectman McKenney did motion to appoint Bob Lee from alternate to a full time member of the Zoning Board of Adjustment for a 3-year term beginning April 1, 2011. Selectman Gryval seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

The Board moved on to the Planning Board appointments. Mr. Apple informed everyone that there were three appointments to consider, and all of the expiring terms were for 3 years. Selectman McKenney made a motion for Richard Merrill to serve as an alternate on the Planning Board beginning April 1, 2011 for a term of 3 years. Selectman Gryval seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Selectman Gryval motioned to appoint Howard Komm as a member of the Planning Board beginning April 1, 2011 for a 3-year term. Selectman McKenney seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Selectman Gryval made a motion to appoint Tanya Davis for a 3-year term on the Planning Board beginning April 1, 2011. Selectman McKenney seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Other appointments followed; Selectman McKenney made a motion to appoint Ben Fontaine as Trustee of the Trust Fund for a one-year term expiring on March 14, 2012. Selectman Gryval seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Selectman McKenney also motioned to appoint Ben Fontaine as Trustee of Cemetery Trust for a one-year term expiring on March 14, 2012. Selectman Gryval seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

The next motion was made by Selectman Gryval, to appoint Carl Schaeffer as Parks and Recreation Director beginning April 1, 2011 for a 3-year term. Selectman McKenney seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Finally, a motion was made by Selectman McKenney to appoint Dawn Nadin as Deputy Town Treasurer for a one-year term beginning April 1, 2011. Selectman Gryval seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Regarding the Board of Selectmen's ex officio appointments, Chairman Tardiff made a motion to appoint Jeff Gryval as ex officio of the Budget Committee. Selectman McKenney seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Selectman Gryval made a motion to appoint Jason Tardiff as ex officio of the Planning Board. Selectman McKenney seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Selectman Gryval made a motion to appoint Sandy McKenney as ex officio of the Economic Development Committee. Chairman Tardiff seconded. A Roll Call Vote was taken:

Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Selectman McKenney made a motion to appoint Jeff Gryval as Allenstown Meetinghouse ex officio. Chairman Tardiff seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Selectman McKenney made a motion to appoint Jeff Gryval as Allenstown Recycling Committee ex officio. Chairman Tardiff seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Selectman McKenney inquired as to whether or not she could remain a member of the Shelter Committee now that she was on the Board of Selectmen, and it was decided that she could do so. Then, Selectman Gryval nominated Selectman McKenney for the Space Needs Committee. Chairman Tardiff seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Selectman Gryval made a motion to appoint Sandy McKenney to the Tri-Town Committee. Selectman McKenney seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Selectman Gryval spoke up to say he would like to continue with the Grant work he has been doing with Paul Apple and Chief Mulholland.

Town Administrator's Report.

Mr. Apple first addressed the Tyler Technologies Software agreement. There was minimal discussion, and then Selectman Gryval made a motion to authorize Paul Apple to sign the agreement with Tyler Technologies regarding the Landisk Software Support. Selectman McKenney seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

The next item on the report was the 2011 Tax Map Maintenance Agreement with Cartographic Associates. It was noted that the agreement was the same as last year. Selectman Gryval made a motion to authorize Paul Apple to sign the Cartographic Associates 2011 Tax Map Maintenance Proposal. Selectman McKenney seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

The LGC Property-Liability Trust was next. Mr. Apple explained that there were some rate increases to be considered. Discussion ensued regarding whether to shop around for a better rate, but it was felt that staying with the company that the town has used for years would be best, at least for this year. Mr. Apple added that the Board had until mid-May to decide on this issue, therefore it could be tabled for further thought if the Board so decided. The Board decided to do so, and address it at a later date.

Next on the list was the Primex Workers' Compensation Contribution Assurance Program. This decision, too, did not need to be made immediately. The Board decided this was best to leave for later decision.

The next three items were all related to the Suncook River and Wetlands Protection. Referring to the handouts, the Board gave consideration first to the NH DES Application for removal of the damaged East Buck Street Dam in an effort to positively affect residents upstream by alleviating flood damage in high-water periods, and to positively affect residents downstream by offering more water to households. One concern raised was that increased flow downstream could also increase the amount of sediment moving along with the water. Selectman Gryval made the point that no studies had yet been made to support this either way. Further, he said that this was just one of 7-9 dams that the State is hoping to remove, and they want to do so in the next year. This is the Suncook River Remediation plan that is in question. After some further discussion, the Board decided to table this topic for the time being.

Talks shifted to Allenstown's potential participation in the Proposed Suncook River Commission, which was conceived to involve all ten communities which rest along the river to deal with nothing but river issues. Involvement could cause problems with the time process involved in Building Permit Applications, as there may be a requirement of the Applicant to appear not only before the Planning Board, but also before this new advisory board. There was more discussion, but the general consensus was that the Board of Selectmen should be involved.

The next issue on the report was the FMA Round 5 Grant application. As last year, this had the potential to help out five families living along the river, but if matching funds were to be required of the town, it would not be possible. This point was made clear up front to those residents involved. These letters need to be sent out in the next week or so; therefore this needed to be addressed now. Mr. Apple added that if it was the desire of the Board, he hoped that Selectman Gryval would be able to continue with the Political Effort Regarding EMPG applications.

Next was the NH DRA MS-2 which was in need of signatures, and so the

Board agreed.

The next listed item was the Transfer of Funds from the Town Hall Maintenance and Repair Capital Reserve Fund for payment for the painting of the interior and exterior of the building, now complete. Selectman Gryval made a motion to transfer \$4,478.00 from the Town Hall Maintenance and Repair Capital Reserve Fund to the General Fund. Selectman McKenney seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Next was the Utilities Evaluation by Mr. Sansoucy. It had been determined by the town's assessors that the utilities are appropriately valued, and no changes should be made at this time.

Finally, the town needs to extend its participation in FMA 1. Administrator Apple gave the floor over to the Chief for brief explanation of the process, and with that Selectman Gryval made a motion to extend the FMA 1 process until December 15, 2011. Selectman McKenney seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed, and signatures were given by the Board of Selectmen.

Minutes.

Administrator Apple presented the Board with one set of corrected minutes for approval.

A motion was made by Selectman Gryval to accept the meeting minutes, as corrected, from August 9, 2010. Chairman Tardiff seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Abatelements.

There were three abatements to be addressed, the first of which concerning the Elderly Lien Extension Application, which was granted. Selectman Gryval made a motion to abate \$484.52 for 25 Brookside Terrace. Selectman McKenney seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

The second two abatements were related to mobile homes which were scheduled to be demolished and removed. Selectman Gryval made a motion to abate the 2008, 2009, and 2010 taxes for 12 Fullman Circle. Selectman McKenney seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed. Moving on to the second mobile home abatement, Selectman Gryval made a motion to abate the taxes for 24 Parkwood Drive. Selectman McKenney seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Appoint Deputy Warden.

Selectman Gryval made a motion to appoint Edward Higgins as Deputy

Warden for a term of 3 years upon approval of the State of NH. Selectman McKenney seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

2009 Audit/Police Prosecutor Study

Selectman Gryval asked for impressions of the 2009 Audit, and Administrator Apple indicated that overall his impression of the results were positive. He hoped that after review, the Selectmen might offer some help with answering some of the questions within the audit.

Mr. Apple also mentioned that he would continue with the ongoing effort to transition financial services (for which he would soon be presenting a couple of possible affordable options). He said he would also continue with his monitoring of the work being done at the Sewer Department.

Mr. Gryval indicated that he wanted to follow the instructions of the voters regarding the study on the Police Prosecutor position. He felt that Mr. Apple and the Chief, together, should explore alternatives to the Prosecutor position and report back to the Board. Some discussion ensued about who would be appropriate to cover the tasks of the Prosecutor in order to support what the voters had decided.

Non-Public Session.

Selectman Gryval made a motion to enter into non-public session at 8:50 p.m., pursuant to RSA 91-A:3, II(a). Selectman McKenney seconded this motion. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Public Session Reconvened.

A motion was made by Selectman Gryval to enter back into public session at 9:10 p.m. Selectman McKenney seconded this motion. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Selectman Gryval made a motion to seal the prior non-public session's minutes. Selectman McKenney seconded this motion. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Search for Fire Chief.

Lastly, Rob Martin took the floor. He was thanked by the Board for his taking over of the Department last summer when the need arose. They mentioned several items that he has had to deal with which they felt he had handled very well under the circumstances.



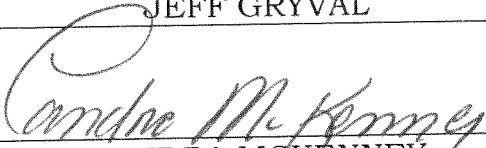
Selectman Gryval made a motion to appoint Rob Martin as Chief of the Allenstown Fire Department effective immediately for a term of 2 years.

Selectman McKenney seconded. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-No; Chairman Tardiff-Yes. Motion passed and the new Chief was congratulated.

Adjournment.

There was some discussion as to whether or not to hold a Board of Selectmen meeting next week as Selectman McKenney would not be able to attend. The Board determined that they would wait until later in the week and Chairman Tardiff would decide this and notify everyone. Selectman Gryval made a motion to adjourn the 2/28/11 Board of Selectmen meeting at 9:17 p.m. Chairman Tardiff seconded this motion. A Roll Call Vote was taken: Selectman Gryval-Yes; Selectman McKenney-Yes; Chairman Tardiff-Yes. Motion passed.

Signature Page.

Original Approval:	
 JASON TARDIFF	4.11.11 DATE
 JEFF GRYVAL	4-11-11 DATE
 SANDRA MCKENNEY	0-4-11-11 DATE

Amendment Approvals:		
Amendment Description:		
	JASON TARDIFF	DATE
	JEFF GRYVAL	DATE
	SANDRA MCKENNEY	DATE